Town Clerk's Department
Municipal Buildings
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28 October 2026

To: The Mayor (Honorary Freeman Wells)
Deputy Mayor (Councillor Loic Rich)
Chairman and members of the **PARKS AND AMENITIES COMMITTEE:**
Councillors Claxton, Honorary Freeman Eathorne-Gibbons, Green, La Borde, Rabey, Southcombe, Taylor and two vacancies.
and Chairman of Finance and General Purposes Committee Councillor Webb
and all other Members of **TRURO CITY COUNCIL** *for information*

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of the Parks and Amenities Committee will take place on **Monday 2 November 2026 at 7.00 pm** in the **Large Community Room (Second Floor), Library Building, Union Place, Truro TR1 1EP** for the transaction of the under mentioned business:

A G E N D A

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Before the meeting the Chairman will read out the Fire Procedures

1 **COUNCILLORS IN ATTENDANCE AND APOLOGIES**
To **note** apologies.

2 **DECLARATIONS OF INTEREST**

3 **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS** (5 Minutes)

4 **MINUTES** (APPENDIX 1) Page 4

To **resolve** to approve and sign the Minutes of the Parks and Amenities Committee Meeting held on 5 October 2026.

5 **CHAIRMAN'S REPORT**
Verbal report.

6 **CORRESPONDENCE**
None.

7 **REVIEW OF Q2 REVENUE BUDGET** (APPENDIX 2) Page 11
To **note** the contents of the report.

8 **PARKS AND AMENITIES DEPARTMENT SERVICE PLAN** (APPENDIX 3) Page 18
To **discuss** the discretionary items for the above budget line.

8A **COSTED MAINTENANCE AND CAPITAL PLAN** (APPENDIX 4) Page 26
To **resolve** an initial maintenance and capital plan that can be used to inform the 2027/2028 budget setting process.

8B **MACHINERY AND EQUIPMENT SCHEDULE** (APPENDIX 5) Page 30
1. To **recommend that Council** note the list of the machinery, plant and vehicles.
2. To **note** the list of machinery, plant and vehicles to be written off.
3. To **resolve** that the list of replacement machinery, plant and vehicles be used to inform the 2027/2028 budget setting process.

8C **PLAY AREAS PRIORITISED WORK PROGRAMME** (APPENDIX 6) Page 42
1. To **note** the prioritised work programme.
2. To **note** that following review of the Parks service plan, any balance required will be vired from playground reserves or included in the five-year renewal plan from 2027-28 as the Committee sees fit.

8D **2027/28 SCHEDULE OF FEES AND CHARGES** (APPENDIX 7) Page 61
To **recommend to Council** the schedule of fees and charges for 2027/28.

9 **2027/ 2028 DRAFT BUDGET** (APPENDIX 8) Page 67
1. To **note** the contents of the report.
2. To **review** the budget for Parks and Amenities, including new layout to ensure efficient financial control, and further consideration of capital expenditure requirements
3. To **recommend** to Finance and General Purposes Committee thereafter.

10 **REQUEST TO INSTALL COVID MEMORIAL IN VICTORIA GARDENS** (APPENDIX 9) Page 81
A copy of the original email request is attached for information.
To **resolve** whether or not to support a Covid-19 Memorial at Victoria Gardens funded from the Parks Budget.

11 **WORKING GROUP AND SUB-COMMITTEE REPORTS**
i. Truro Nature Recovery Forum Meeting 22 October 2026
To **note** the Minutes. (APPENDIX 10) Page 84
To **resolve** to approve the updated Forum Workplan. (APPENDIX 11) Page 88

ii. Land at Comprigney Hill Steering Group
Nomination of representation from the Friends of Coosebean has been received.
Arrangements for the next Group meeting will be made in due course.

12 **STANDING ITEMS**
a. Boscawen Park - Dredging of Swanpool – Update
This item is included in the Towns Deal grant funding bid for facilities in Boscawen Park. (APPENDIX 12) Page 91
b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works update (APPENDIX 12) Page 91
c. Swing Bridge Project Update (APPENDIX 12) Page 92
To **note** the report.

13 **INFORMATION ITEMS**

Parks and Amenities Manager's Report (APPENDIX 13)

To **note** the report.

14 **DATE OF NEXT MEETING**

- 4 January 2027

15 **ITEMS FOR FUTURE MEETINGS**

- review of (dogs on lead) Cemetery Regulations (March 2027).

DAVID RODDA MBE

TOWN CLERK

TRURO CITY COUNCIL

CITY OF TRURO
Town Clerk

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MINUTES OF THE MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD ON MONDAY 5 OCTOBER 2026 AT 19:00 PM IN THE LARGE COMMUNITY ROOM, SECOND FLOOR, LIBRARY BUILDING, UNION PLACE, TRURO

PRESENT:	Councillors La Borde (Chairperson), Claxton, Rabey, Rich (Deputy Mayor), Southcombe, Taylor, and Webb (Chairperson Finance and General Purposes Committee), and Honorary Freeman Wells (Mayor).
APOLOGIES:	Councillors Honorary Freeman Eathorne-Gibbons and Green.
ABSENT:	None.
ALSO IN ATTENDANCE:	Councillors Biscoe and Carlyon. Richard Budge (Parks and Amenities Manager), David Rodda MBE (Town Clerk) and Cheryl Simpson (Committee Clerk).

1. COUNCILLORS IN ATTENDANCE AND APOLOGIES

The apologies were **noted**. The Chairperson noted the sudden passing of Councillor Tann, a gentleman, who would be sadly missed. PK/26/803

2. DECLARATIONS OF INTEREST

The Committee Clerk noted that she was currently a member of the Barrack Lane Allotment Group. PK/26/804

3. OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS

None. PK/26/805

4. MINUTES

It was proposed by Councillor Rabey, seconded by Councillor Southcombe, and

RESOLVED that the Minutes of the Parks and Amenities Committee Meeting held on 7 September 2026 were a correct record and signed. **PK/26/806**

5. CHAIRMAN'S REPORT

None. PK/26/807

6. CORRESPONDENCE

a. Email dated 17 09 26 regarding concern about fencing play spaces at Boscawen Park was **noted**. PK/26/808

The Parks and Amenities Manager referred to the tragic accident involving the loss of child Noah Woods. He explained that Boscawen Park was open in design and open to the road. Similar concerns had previously been raised in the past. During the consultation undertaken by the former Friends of Boscawen Park (prior to the installation of the current play park) the open vista of the Park was welcomed by people. Traffic calming measures in the

car park were also designed in part, to raise drivers' awareness of the movement of people. The responsibilities of parents and carers were emphasised. The potential cost of fencing the whole of the Park was not available at the meeting. The Town Clerk commented that it was impossible to manage all risks and, if the Park was fenced, this would significantly change the character of the Park.

[Councillor Carlyon arrived at the meeting at 19:07.]

It was generally agreed that a response be sent to the correspondent thanking them for raising the issue, indicating that the Committee was not minded to fence Boscawen Park. The Park was regularly monitored and there had been no similar incidents as far as the Committee was aware. Regular safety audits were undertaken. It was also noted that the new fencing on the riverside of the Park was due to be completed later that week.

b. Email dated 17 09 26 regarding an update on weeds and public realm management from Cornwall Association of Local Councils was **noted**. Cornwall Council and the Portfolio Holder for Environment and Climate Change were thanked for embracing the spirit of consultation. Truro City Council has for many years-controlled street weeds and therefore currently there were no hot spots identified for urgent treatment. PK/26/809

7. MOTION – PLANTING SCHEME

The background to the motion, planning to deliver this part of the strategy was highlighted. The figure of 25% was queried. In response, the Town Clerk highlighted the results of the recent survey of residents and visitors undertaken as part of the work to develop the Council's Strategy and the high value placed on the planting. The Council could agree to go further and faster but a gradual approach was advocated. He acknowledged that this was ultimately dependent on the Council's ambition and he and the Parks and Amenities Manager sought direction from the Committee at this stage.

During debate, examples of sustainable planting already being undertaken were provided by the Parks and Amenities Manager such as planting, splitting and reuse of dahlias, canna lilies and abutilons (and planting three rows of annual bedding plants around the edge for effect), planting herbaceous perennial plants, planting wildflowers, and reducing the use of compost, lighting and energy. Sustainable planting was already undertaken in Boscawen Park, the bed by Trafalgar Roundabout, the bed by Fairmantle Street, and City Road and there was the potential for more changes to be made if requested by Council. Whilst Victorian style planting was being maintained in Victoria Gardens such planting had been removed from Waterfall Gardens. The Town Clerk acknowledged that a given % reduction in the number of plants may not deliver a corresponding % reduction in cost savings but the direction of travel to make changes and deliver the Council's agreed objectives was important. The lack of cost information was queried. It was also suggested that providing graduated cost information for 10%, 15%, 20% and 25% reductions in budget over a four-year period might be useful. Concern was also expressed that the effect of the motion might risk councillors overstepping the boundary between councillors (delivering governance) and officers (delivering policies) and respect for these roles was important.

It was proposed by the Chairperson, seconded by Councillor Southcombe, and

RESOLVED that the Parks and Amenities Committee **notes** the Council's Strategy 2026–2030 commitment to "Maintain and enhance the quality and attractiveness of our formal parks, gardens and city centre planting schemes whilst introducing more sustainable planting designs in order to reduce their cost and environmental impact." In order to deliver this objective, the Parks and Amenities Committee requests that the Parks and Amenities Manager provides a costed implementation plan that will see the cost and environmental impact of the planting scheme reduce by up to 25% by 2030 so that this can inform budget decisions. The plan will include: **PK/26/810**

1. an indicative timetable, with appropriate milestones, for increasing the proportion of sustainable and perennial planting and reducing reliance on annual bedding;
2. the anticipated effects on planting, procurement and maintenance costs, including achievable cost reductions over the strategy period; and
3. a proposed schedule for reporting progress to the Committee against the adopted strategy and agreed budgets.

8. INSPECTION REPORT FOR PLAY AREAS (INCLUDING ADULT EXERCISE EQUIPMENT)

A survey, to ascertain the current condition of individual play areas and the equipment within them had been undertaken by the Parks and Amenities Department Foreman. The Parks and Amenities Manager highlighted the survey as a useful tool in the Council's budget planning process. Overall, the Boscawen Park Play Area looked tired and there were drainage issues on the safety surface. Tremorvah Playing Field received new equipment a few years ago and the 'thrill' ride had been removed following complaints from neighbouring residents. Redannick Play Area had last received new equipment. The two small play areas in the Treffry Road estate were displaying signs of wear and tear. Further, Newbridge Lane had basic equipment and a wall blocked sight from the road, but S106 funding was available to make improvements (trees and hedgerows would also be trimmed).

During discussion, it was suggested and generally agreed that the recommendation as printed, be amended to reflect engagement with friend' groups. The Town Clerk clarified that he could vire monies between agreed budgets up to his delegated limits.

PK/26/811

The condition survey was **noted.** Further it was **noted** that the repairs work programme would be prioritised and presented as part of the Q2 review of actuals and in-year predicted spend at the November Committee meeting. Following review of the Parks and Amenities Department service plan, any balance required would be vired from playground reserves or included in the five-year renewal plan from 2027-28 as the Committee saw fit.

It was proposed by the Chairperson, seconded by Councillor Rabey, and

PK/26/812

RESOLVED that the Parks and Amenities Manager be instructed to approach and engage with the Friends' Groups of Newbridge Lane and Treffry Road to help raise funds to redesign, refurbish and help replace equipment.

[The Town Clerk left the meeting at 19:50.]

9. WIDER PONDS AND WETLAND POLICY

A pond policy including the Boscawen Park Duck Pond was agreed by Council in April 2026. The Policy had since been widened to include the

fishpond and water features at Victoria Gardens, the pond at Newbridge Lane Park, the scathe pond at Daubuz Moor, the pond at the Haven, St Georges Road, the pond at Coosebean Wood and butterfly meadows. Since the last meeting the draft policy had been amended to include reference to wildlife at Daubuz Moor, a reference to the Council's 2019 ecological study report and a wider reference to the value of ecological surveys. The Committee also recommended to Council that fish be allowed in the Fish Pond at Victoria Gardens.

There was a lively discussion about whether or not fish should be allowed in the Fish Pond at Victoria Gardens. It was noted that fish preyed on invertebrates. The Parks and Amenities Manager commented that fish could not be introduced back into the Fish Pond until oxygenated water was circulating in the Gardens – and there were plans to install a new 'Papa' pump to achieve this.

It was proposed by Councillor Rich, seconded by Councillor Taylor, and **RECOMMENDED TO COUNCIL** that the Wider Ponds and Westland Policy be approved, subject to the inclusion of fish being allowed in the Fish Pond at Victoria Gardens. **PK/26/813**

10. BARRACK LANE ALLOTMENT GROUP (BLAG) REVISED CONSTITUTION

Members were asked by Barrack Lane Allotment Group to consider a revised Constitution provided by the Group. The Parks and Amenities Manager outlined the history to the establishment of the Barrack Lane Allotment Group for the benefit of newer Members.

It was generally agreed that the Committee was open to the Constitution being amended but it was preferred that the existing constitution be used as the base document. It was also considered that there were insufficient financial and governance controls, as presented in the revised Constitution.

It was proposed by the Mayor, seconded by the Chairman, and **RESOLVED** that the Barrack Lane Allotment Group be requested to amend the latest version of the Group's Constiution (dating back to June 2015) retaining suitable financial and governance controls. **PK/26/814**

11. WORKING GROUP AND SUB-COMMITTEE

(i) Truro Nature Recovery Forum Meeting 15 September 2026

It was **noted** that this meeting was cancelled because it was inquorate. The new date was 22 October. PK/26/815

(Ii) Land at Compigney Hill Steering Group Meeting

It was **noted** that in line with the management plan for the area, the annual mowing regime had been undertaken. The Parks and Amenities Manager commented that the area had been mown and was awaiting collection by the Council's contractor, PK/26/816

12. STANDING ITEMS

a. Boscawen Park - Dredging of Swanpool – Update

The Town Clerk's report reported that these works were postponed until 2027, and a contract change letter would be issued by Town Deal PMO. The update was **noted.** PK/26/817

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b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works Update

The fencing works were due to be completed by early October. The new Pavilion was open and snagging issues were in the process of being resolved. Usage was at 26% theoretical maximum, and income generation was higher than forecast for 2026/27. Work on the planting scheme was underway. Specialist equipment had been purchased as part of the project to maintain the pitch area undertaken by the Parks and Amenities Team. The update report was **noted**. PK/26/818

c. Swing Bridge Project Update

The City Council was still awaiting confirmation from Cornwall Council about the impact of the proposed new design on Council-owned land on in Boscawen Park. PK/26/819

During a lively debate, clarification was requested on ownership of Boscawen Park. It had recently become apparent that Cornwall Council retained ownership of the Riverside Walk (which was thought to have been in the City Council's ownership). The Parks and Amenities Manager commented that Truro Harbour Authority was also responsible for the slipway, life rings and emptying some bins. It was acknowledged that Cornwall Council was the project manager for this scheme and the matter of land ownership would be relevant to the question of future maintenance, on completion of the project. Cornwall Councillor Rich, Portfolio Holder for Environment and Climate Change agreed to follow this matter up within Cornwall Council and update the Committee at the next meeting. The Committee **noted** the update report.

13. INFORMATION ITEMS

Parks and Amenities Manager's Report

The Parks and Amenities Manager thanked the Committee Clerk for her work in organising the Council's Annual Garden and Allotment Competition and Presentation Evening. The Maintenance Team would return to working on sealing the Leats (interrupted by rainy weather) once the fencing alongside Riverside Walk had been completed. He was investigating the potential use of a 'papa' pump supplied by the company Aquasource, and in a similar way to a RAM pump, he suggested that the pump could be installed at the weir end of the pool to generate sufficient water into Victoria Gardens and back to the Leats. He thought that the algathine pipe was still in situ and could be utilised. Members were impressed by the regeneration of grass at Boscawen Park pitch area in September compared to the photograph of the grassed area in August, during the unusually hot, dry summer. He also reported that £706 had been raised by the annual End of Year Plant Sale for the Mayor's chosen charity, Young People Cornwall and the team of staff who supported the event were thanked. Finally, he referred to the six compliments and two complaints which had been received since the last meeting, noting that an electric pump would be fitted to the watering van for next year's watering of planting schemes. PK/26/820

Additional positive feedback about the Garden and Allotment Competition had been received via Councillors. In response to a query, the Parks and Amenities Manager advised that no goals were provided for football training bookings; if goal posts were required this would incur an additional charge because a member of staff was required to install them; football teams provided their own kit for training sessions. It was noted that fees and charges would be reviewed by the Committee as part of the forthcoming budget

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process. It was noted that the Town Clerk had clarified the charge for training sessions separately. The report was **noted.**

14. EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Rabey, seconded by Councillor Southcombe, and

RESOLVED that in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item by reason of its confidential or special nature: business. **PK/26/821**

15. CONFIDENTIAL CORRESPONDENCE

a. To note email regarding unauthorised building located on Truro City Council land

The Parks and Amenities Manager reported that the unauthorised building had now been removed. He had recently inspected the site and confirmed that some plasterboard, Mipex matting and some posts had yet to be removed. The Committee was requested to consider whether the previous allotment agreement be reinstated. PK/26/822

It was proposed by Councillor Webb, seconded by the Mayor, and **RESOLVED** that an allotment rental agreement be made between the Council and the householder (in relation to the land where unauthorised building had previously occupied, subject to the stipulation that no other shed or structure be erected on this site). **PK/26/823**

[The Chairperson and Councillor Rich requested that their names be recorded as voting against the motion.]

b. **Letter dated 19.07.26 from Chairman of Truro Cricket Club and an email dated 30.08.26 from a former chairman of Truro Cricket Club**.

Both items of correspondence were considered together by the Committee. The letter set out their current operational situation and future concerns. The Finance and General Purposes Committee recommended to Council:

1. That the City Council support Truro Cricket Club in its request to renegotiate its lease to include a peppercorn rent and diversify the activities which can take place on the Cricket Club site.
2. That the Council consider further financial assistance, including the small grant scheme, for the 2027-2028 financial year.

Council, at its meeting on 28 September 2026 referred the matter back to this Committee for re-consideration.

During reconsideration of the correspondence, it was suggested that renegotiation of the lease to include a peppercorn rent, by the Council with the Cricket Club would bring it into line with other organisations which had a similar arrangement. However, it was generally agreed to amend the first recommendation to require that any proposed change in activity should be approved by the Council and consent not be unreasonably withheld. It was also decided to amend the second recommendation – to delete the reference to Council's small grant scheme – noting that Council could consider further financial assistance as part of the imminent Budget process.

It was proposed by Councillor Rabey, seconded by the Mayor, and

RECOMMENDED TO COUNCIL: **PK/26/824**

1. That the City Council support Truro Cricket Club in its request to renegotiate its lease to include a peppercorn rent and diversify the activities which can take place on the Cricket Club site. Any proposed

change in activity should be approved by the Council and consent not be unreasonably withheld.

2. That the Council consider further financial assistance, for the 2027-2028 financial year.

16. READMITTANCE OF THE PRESS AND PUBLIC

It was proposed by the Councillor Rich, seconded by Councillor Taylor, and **RESOLVED** that the press and public be permitted to re-join the meeting. **PK/26/825**

17. DATE OF NEXT MEETING

It was **noted** that the date of the next meeting was 2 November 2026. PK/26/826

18. ITEMS FOR FUTURE MEETINGS

- Review of Q2 revenue budget (November 2026) PK/26/827
- Review of capital budget (November 2026)
- Review of (dogs on lead) Cemetery Regulations (March 2027)

The meeting closed at 21:07.

CHAIRMAN

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TRURO CITY COUNCIL

Report to:	**Parks and Amenities Committee**
Date:	**2nd November 2026**
Title:	**Q2 Parks Expenditure to Budget Report 2026-27**
Authors, Roles	**Esther Greig** **Deputy Town Clerk/Responsible Financial Officer,**
Approval and clearance obtained from chair of committee:	**Y**
Urgency Procedure(s) used? If yes include rationale.	**N/A**

Recommendations:
1. To **note** the contents of the report.

1 Executive Summary

1.1 Quarterly expenditure to budget reports will be presented to Parks and Amenities Committee in the month following the completion of the previous quarters' accounting process. This report shows the position at end Q2.

2 Purpose of Report and key information

2.1 To give a brief overview of TCC parks finances as at 30.9.26, with explanations for significant variances. Numbers have been rounded to the nearest £1.

2.2 2026-27 budget is realistic and includes capital refurbishment projects for dilapidated assets. Projects will be monitored closely.

2.3 Inflation (CPI) is at 3.5%. TCC budgeted for around 4%, so expenditure is not currently pressurised by external forces for the most part. However, fuel prices have increased by over 25% since the start of the year which is putting pressure on that budget. This has been mitigated by a shift to electric equipment where possible but needs close monitoring.

2.4 The 2026-27 pay award has been agreed at 3.3% and was implemented in September payroll.

3 Benefits for Staff/Councillors

3.1 This report will give an overview of TCC's Q2 2026-27 Parks financial position.

4 Relevant Previous Decisions

In January 2026, TCC set its budget and precept for the 2026-27 financial year to reflect the expected financial position and operating requirements. It was **RESOLVED** that:

- the 3-year budget forecast and revised fees and charges for Finance and General Purposes Committee be approved. **25/1256**
- £3,527,562 be precepted in 2026-27. **25/1257**

- to transfer unspent project balances to ear-marked reserves with the balance on 2026-27 unused budgets to be transferred to general reserve.

25/1258

5 Legal/Governance Implications

5.1 TCC is following its financial regulations by monitoring budgets quarterly.

5.2 TCC has the General Power of Competence. This concept was introduced by the Localism Act 2011, allowing eligible parish councils to do anything that individuals generally may do, as long as it does not contravene other laws. This power is designed to give councils greater flexibility and confidence in their ability to act for their communities.

6 Q2 Ear Marked Reserves

6.1 Balances

	opening	movement	movement				
Environment	balance	out	in	Q1	out	in	Q2
Earmarked Reserves	£	£	£	£	£	£	£
S.106 Funds	484,145			484,145			484,145
Boscawen park match fund	110,106			110,106	0		110,106
Allotments	0		30,000	30,000			30,000
vehicles	36,000			36,000			36,000
Emergency trees	38,000			38,000			38,000
Playground Equipment	8,000			8,000		55,000	63,000
Bridge (Rosedale RA)	380			380			380
Beechwood salt/grit	800			800			800
Tennis court resurfacing fund	75,600			75,600		10,800	86,400
Wild Truro	1,295			1,295			1,295
Boscawen Park depot shed						3,750	3,750
Chemical store	13,500			13,500			13,500
Total Ear-Marked Reserves	**767,826**			**797,826**			**867,376**

Additions to the EMRs are as budgeted for replacement playground equipment, tennis court resurfacing, Boscawen Park shed.

Current Balance of £484,145 is held in the CCLA public sector deposit account. The investment strategy for these funds will be put to Council later this financial year.

6.2 Objective 2 – Our Environment

Parks Department

Net expenditure is within normal parameters at 48% for Q2. The revised budget shows the split of the existing parks budget across new codes for the 3 parks depots, splitting vehicles leases and licences budgets out to facilities as appropriate, and the splitting of several codes within the cost centre for greater transparency.

The PWLB and LTA loan for the tennis pavilion has been split between parks and the café cost centre to acknowledge the difference between recreation and the building. There will be some adjustments/ virements of budgets over the coming weeks through to the 2027-28 budget setting process as it is identified where the Parks' spend is actually occurring – rather than being in one big pot as previous years. Some electricity has been recharged to the Pavilion contractor during the construction phase.

Parks & Open Spaces Description	2026-7 Budget £	revised Budget £	Projection	Q2 Actuals £	Q2 % £
Employees					
Wages Costs	885,169	885,169	885,169	460,355	52%
Training	10,000	10,000	10,000	9,534	95%
Protective Clothing	11,000	11,000	11,000	10,578	96%
Parks					
General Maintenance	25,000	9,675	9,675	12,010	48%
Waste	12,000	12,000	12,000	8,180	68%
pest control	2,500	2,500	2,500	1,827	73%
Boscawen Park / depot					
General Maintenance		5,000	5,000	3,804	76%
Compliance & repairs	3,030	3,030	3,030	1,293	43%
Boscawen Depot - new roof	27,500	27,500			0%
Boscawen - new shed	3,750	3,750			0%
New boundary fencing - Bosc	9,200	9,200	9,200		0%
Gas & Electricity		7,000	7,000	1,365	20%
Water		1,500	1,500	638	43%
Idless nursery/depot					
General Maintenance		5,000	5,000	1,876	38%
Compliance & repairs	3,650	3,650	3,650	1,226	34%
Gas & Electricity		7,000	7,000	2,037	29%
Idless Nursery PWLB	15,166	15,166	15,166	7,582	50%
Victoria Gardens / depot					
General Maintenance		5,000	5,000	4,286	86%
Compliance & repairs	3,800	2,575	2,575	203	5%
Leats/waterfall sealing,then r	20,000	20,000	20,000		0%
Gas & Electricity		7,000	7,000	367	5%
Water		1,500	1,500	1,393	93%

Training – Parks staff attended refresher training for their 'tickets' – mowing, strimming etc. through March, April and May. These were completed later than anticipated so invoices have fallen in 2026-27 rather than the previous year.

Protective Clothing – This budget has been amalgamated and covers Parks and Facilities. Uniform tends to be purchased in bulk at the beginning of the season.

6.3 **Capital Projects** - The Leats have been sealed by the Park's maintenance team in-house, and any remaining for this project (ram pumps etc) will be recommended for an ear-marked reserve at year end if not spent. Parks would like to do the same with its tarmacking budget.

The Boscawen roof and shed works are to be transferred to an EMR, along with the play equipment capital budget – this was increased by £5,000 from an anticipated underspend in weed control. It is expected that the Boscawen Park depot fencing will be completed over the winter.

Parks Land/Highways					
Local Authority Rates	1,128	1,062	1,062	668	59%
Trees - maintenance	15,000	15,000	15,000	18,895	126%
Play Equipment repairs	7,000	7,000	7,000	7,287	104%
Capital Projects - play equipr	50,000	55,000			0%
seats	4,113	4,113	4,113	175	4%
Gritting	1,500	1,500	1,500		0%
weed control	15,000	10,000	10,000	4,944	33%
Captial machinery	10,000	10,000	10,000	9,041	90%
Tarmacing	11,500	11,500	11,500		0%
Transport					
Petrol & Oil	22,880	22,880	22,880	13,270	58%
Repair & Maintenance	22,500	18,000	18,000	13,045	58%
Hired Plant & Equipment	20,000	4,000	4,000	2,886	14%
Licences and trackers	9,000	4,000	4,000	1,184	13%
Trackers		5,000	5,000	1,688	34%
Capital vehicles					
Leases		11,680	11,680	4,588	39%
Car parks					
Car park rates - Hendra/Bosc	15,000	15,000	15,000	4,244	28%
car park - tickets, permits, ent	5,500	5,500	5,500	2,308	42%
General Supplies & Services					
Gas & Electricity	22,620	1,620	1,620	-2,655	-12%
Water	3,500	500	500		0%
Plants & Seeds	16,000	16,000	16,000	4,240	27%
Equipment & Materials	30,000	30,000	30,000	27,454	92%
Commision Charges - Tennis	624	624	624	0	0%
Miscellaneous					
Gardens Competition	1,000	1,000	1,000	730	73%
Britain in Bloom	5,000	5,000	5,000	4,587	92%
tennis pavilion Loan/Fund	36,211				
LTA Loan + fund		16,800	6,000	3,000	18%
Miscellaneous	1,500	1,500	1,500	140	9%
Gross Expenditure	**1,358,341**	**1,328,494**	**1,231,444**	**650,273**	48%
Reserve transfer			97,050		
			1,328,494		

General Maintenance, Compliance and Repairs & Equipment and Materials –

The general maintenance budget has been split out over 4 areas – a general pot and 3 depots. As this is a new process for the Parks and Finance team – it may take some time to bed in. Victoria Gardens is higher than expected having had the mural completed.

A full review of waste and pest control will be undertaken in Q3 to ensure that inspections/emptying is being carried out efficiently.

Trees – In year budget has been spent and reserves will be released at end Q4 as required to cover the costs associated with tree removals in Boscawen Park – this work will be carried out in Qs 3 and 4.

Victoria Gardens Mural has taken its maintenance higher than expected for Q2 costing £2,500.

Equipment and Materials will overspend due to the purchase of essential health and safety equipment – hand, Arm Vibration kits at £11,166.

Car Park Rates – this is just for Hendra. Council is not currently being charged business rates for Boscawen Park. Facilities/Parks departments will liaise with Cornwall Council to rectify this.

Some budget lines have no spend at end Q2 as works tend to be done in the Autumn/Winter when the growing season has tailed off.

Income

Income	2026-27	2026-27	2026-27	Q2 Actuals		Q2 %
Floral Displays	23,000	23,000	23,000	20,824		91%
Contract Work	2,000	2,000	2,000	2,338		117%
Grass Cutting Agreement	8,000	8,000	8,000	7,859		98%
Sponsorship roundabout	2,200	2,200	2,200	1,100		50%
Use of Pitches	4,500	4,500	4,500	3,872		86%
Tennis	25,000	25,000	25,000	19,580		78%
Trading Rights	9,600	9,600	9,600	11,252		117%
Car park income	7,000	7,000	7,000	5,156		74%
Site Rentals	3,600	3,600	3,600	1,532		43%
CCLA interest	18,500	18,500	18,500	9,320		50%
Miscellaneous	5,000	5,000	5,000	1,978		40%
Gross Income	**108,400**	**108,400**	**108,400**	**84,811**	**0**	78%
Cost of service	**1,249,941**	**1,220,094**	**1,123,044**	**565,462**		45%
Reserve release			0			
Net projected expenditure v original revenue budget			**1,220,094**			97.6%

Trading rights - receipt for Ice-cream van has been received and is higher than budgeted due to the retendering process undertaken at the beginning of the season. Pollen rent has been received (utilities are recharged). Other income is seasonal depending on type. Hendra car parking permits are due for renewal in Q1. CCLA interest will be transferred at Q4 to reflect amount received in 2026-27 but this is on target to be as expected. Additional income for car parking by users of the squash club has been agreed. This will generate a small additional income using Truro City Council staff parking bays outside of business hours.

Public Cemetery

Repair and maintenance expenditure here is specifically for the cemetery and tends to be carried out over winter. The volume of burials is consistent with the time of year; however, a couple have been non-resident, which attracts a higher level of fees.

Public Cemetery Description	2026-7 Budget £	Revised Budget £	Projection	Q2 Actuals £	Q2 % £
Premises					
General maintenance	2,340	2,340	2,340	357	15%
Rates	5,320	5,320	5,370	3,222	61%
Transport					
Hired Plant	1,768	1,768	1,768		0%
Supplies & Services					
Gas & Electricity	83	83	83		0%
Water	375	375	375	274	73%
Equipment & Materials	1,560	1,560	1,560		0%
Gross Expenditure	**11,446**	**11,446**	**11,496**	**3,853**	34%
Income	**2026-27**	**2026-27**	**2026-27**		
Burial fees	25,000	25,000	25,000	18,000	72%
Gross Income	**25,000**	**25,000**	**25,000**	**18,000**	72%
Net Expenditure	**-13,554**	**-13,554**	**-13,504**	**-14,147**	104%

Allotments

Parks have successfully filled all the plots that were vacant, hence income exceeding anticipated levels. Maintenance jobs will be undertaken in the winter months.

Allotments Description	2026-7 Budget £	Revised Budget £	Projection	Q2 Actuals £	Q2 % £
Premises					
Repair & Maintenance	1,560	1,560	1,560	205	13%
Water	2,600	2,600	2,600	835	32%
Gross Expenditure	**4,160**	**4,160**	**4,160**	**1,040**	25%
Income	**2026-27**	**2026-27**	**2026-27**		
Allotments	3,250	3,250	3,250	4,703	145%
Gross Income	**3,250**	**3,250**	**3,250**	**4,703**	145%
Net Expenditure	**910**	**910**	**910**	**-3,663**	-403%

7 Approval and clearance

All reports:

Final report sign offs	This report has been cleared	Date
Town Clerk (Required for **all** reports)	David Rodda	21/10/26
Deputy Town Clerk (Finance and HR) (Required for **all** reports)	Esther Greig	21.10.26

Truro City Council Parks and Amenities

Department Service Delivery Plan 2027/2028

Overview

Truro City Council's Parks and Amenities Department has two statutory duties of services that it's required to provide to the citizens and residents of the Parish of Truro. These two statutory duties are the provision of burial space within the Parish of Truro, along with the provision of allotment space, under the 1907 and 1954 Small Holdings and Allotments Act.

In addition to the above statutory duties, Truro City Council's the Parks & Amenities Department also provide parks, gardens and open spaces, including children's play areas, sports and recreational facilities, for sports such as tennis, football, cricket, petanque and baseball.

In recent years the City Council's Parks and Amenities Department has expanded in size, taking on the responsibility of countryside management, managing over 100 acres of wildlife sites. These are managed and maintained by a small Countryside Ranger Team.

For approximately 10 years the Council has had a small Maintenance Team, that carries out small construction works as well as to day-to-day facility maintenance tasks. This Team is made-up of two people, and they carry out such jobs as fencing, concreting, general maintenance jobs such as bench repairs painting and also larger construction work, such as construction of sheds, fencing and car parking areas.

Purpose and Objectives

The purpose of the Parks and Amenities Department is to maintain and enhance the City's parks and open spaces, to ensure they are safe, accessible, and welcoming for all users. This service supports the Council's wider objectives of improving health and wellbeing along with enhancing biodiversity and fostering community pride and ownership.

Key Objectives and Outcomes

- Maintaining and enhancing parks, gardens, sports facilities, playgrounds, wildlife areas, open spaces, and cemeteries to a high standard. As per Objective 2 in the Council Strategy 2026 to 2030.
- Providing and enhancing safe, inclusive, and well-equipped play areas. As per Objectives 1 and 2 in the Council Strategy 2026 to 2030.
- Enhancing biodiversity through sustainable management practices. As per Objective 2 in the Council Strategy 2026 to 2030.
- Engaging with the community to reflect their needs and values, through social media and friends' groups. As per Objectives 1 and 4 in the Council Strategy 2026 to 2030.
- Deliver value for money, by continuous development of new practices. As per objective 2 in the Council Strategy 2026 to 2030.

Assets

Parks and Play areas

Boscawen Park

Victoria Gardens and Waterfall Gardens

Hendra Play Park

Hendra Skate Park

Dreadnought (Hendra) Playing Field

Newbridge Lane Playing Field and Play Area

Tremorvah Playing Field and Play Area

Redannick Playing Field and Play Area

Kenwyn Hill Playing Field

Chapel Hill Playing Field (Donkey Field)

Malabar Playing Field

Allotments

Redannick

Barrack Lane

Nancemere

Treverbyn (Tregurra)

Open Spaces and Wildlife areas

Coosebean Woodland and Moor

Coosebean Meadows

Land at Compringey Hill (adjacent to Coosebean)

Treffry Road Sustainable Drainage Systems (SUDS) Meadows

Nancemere Fields community fruit and nut orchard

Glasteinan Woodland and Badger Field at Beechwood Parc

Daubuz Moor

Cemeteries

Truro Public Cemetery, St Clements Hill

Kenwyn Churchyard (Closed Churchyard maintenance under agreement with Cornwall Council)

Open Spaces

City centre verges, grass cutting and planting, provision of floral displays in and around the City Centre.

Verges and open spaces around Beechwood Parc and Treffry Road developments

Verges and roundabouts along Tregolls Road, Morlaix Avenue, Green Lane, and Treyew Road (Maintenance undertaken under Cornwall Council Agency agreement)

Fozzards Field Nursery, Idless

Growing of plants and hanging baskets and window boxes for the parks, gardens and City Centre.

Staffing and Responsibilities

1 x Parks and Amenities Manager

1 x General Foreman (Maintenance Assistant)

Operatives:

Boscawen Park

- Head Gardener
- 2 Assistant Gardeners
- 1 x Part-time Park Attendant
- 1x Seasonal Park Attendant
- 1 x Apprentice

City Centre

- Head Gardener
- 2 Assistant Gardeners
- 2 x 3 month Seasonal summer waterers

Victoria Gardens

- Head Gardener
- 2 x Assistant Gardeners
- 1 x Part-time Park Attendant
- 1 x Seasonal Park Attendant

City Centre Verges, Parks and Cemeteries

- Grass Cutting Supervisor
- 1 x Assistant

Countryside and Wildlife Areas

- Lead Countryside Ranger
- 1 x Assistant Countryside Ranger

General Maintenance

- Maintenance Team Supervisor

Fozzards Field Nursery

- 2 x Nursery Supervisors

Total

Full time staff x 19

Part time staff x 2

Seasonal staff x 4

Reporting Structure

The Parks and Amenities Manager reports to the Town Clerk and Deputy Clerk/Responsible Finance Officer

The Parks and Amenities Manager also reports to the Parks and Amenities Committee made up of the Chair, Vice Chair, Mayor, Deputy Mayor, Chair of Finance and General Purposes Committee and 7 members of the Council

The Parks and Amenities Manager Interacts with local residents, contractors, service users and friends' groups.

Key projects completed 2026/2027

Completed Phase 2 of greenhouse bench installation, Fozzard's Field Nursery

All allotments site standards raised through regular inspection process

Replacement of Parks and Amenities Department plant and machinery as per the machinery replacement programme

Purchase of machinery to maintain playing surfaces at Boscawen Park via Towns Fund Deal

Trials of battery-operated machinery and vehicles

Working with Friends of Newbridge Lane and Kenwyn Community Association to enhance their environments

Worked with the Graffiti Removal Improvement Team (GRIT) to paint all City centre bollards

All tennis courts nets replaced, and tennis posts painted at Boscawen Park

All benches painted in Boscawen Park

Drainage of Boscawen Park sports areas in association with the Towns Fund Deal

Riverside Walk pathway re-laid and tree canopies raised in association with the Towns Fund Deal (in-house)

Fencing installed on Riverside Walk in association with the Towns Fund Deal (in-house)

Landscaping works commenced on new Boscawen Park Pavilion at Boscawen Park in association with the Towns Fund Deal (in-house)

Recommended works undertaken following tree surveys on all Council owned trees

Work commenced on the sealing of the Leats and Fish Pond in Victoria Gardens

Work on a Development Plan for land at Comprigney Hill (Coosebean)

Work on developing the Truro Nature Recovery Strategy and first Project delivery at Tremorvah Playing Field

Refurbishment of bridge at Glasteinan Woodland

Refurbishment and replacement of boardwalks at Daubuz Moor

Nominated to the Royal Horticultural Society (RHS) National Britain in Bloom finals for 2026

Wider Ponds and Wetland policy in draft awaiting Council approval

Barbeque Use in Green Spaces Policy approved by Council

Assisted in the development of safe systems of work and Maintain X reporting systems

Extensive training programme delivered to Parks and Amenities staff, through the staff appraisal system

Work commenced on new Truro Public Cemetery Management Plan

Comprehensive review and implementation of revised allotment tenancy agreement

Worked with Facilities Team on replacement of tennis floodlighting facility at Boscawen Park tennis courts

Worked with Burials Officer on the review of the Truro Public Cemetery Regulations

Re-drafting and approval by Council of Gritting and Snow Clearance Policy

Reduced Parks and Amenities budget by approximately £100k for the period for 2026-2027

Worked with Boscawen Park Manager on implementation of new Lemon Booking system for Boscawen Park

Worked with St Petroc's Charity on development of memorial planting scheme

Key projects to complete 2027/2028

Dredging of the Duck Pond at Boscawen Park

Sealing of the Leats and associated works to be continued

Restore water supply to top Fish Pond in Victoria Gardens

Assist in the conversion of the old sports changing rooms to a wellness hub working with the health community

Assist in delivery of events

Reduction of the cost and environmental impact of annual displays in the City Centre and increase in permanent plantings to be installed

Painting of fencing around Hendra Play Park area

Work on setting up play park improvement groups at Treffry Road and Newbridge Lane

Continue to work with Truro in Bloom Committee to enhance the City

Construction of new equipment storage shed and other improvements at Boscawen Park Depot

Installation of new bins in Daubuz Moor

Development of improved staff accommodation at Idless Nursery

Implementation of new allotment site at Buckshead (near Treffry Road)

Take on responsibility of maintaining planted areas of Lemon Quay

Development of new fuel/ chemical storage area at Idless Depot to enable meeting our strategic goals

Council Strategy Objectives and the sections that will involve the Parks

Objective 1- Our Communities

a. Develop improved youth provision across Truro by investigating the provision of new facilities and delivering expanded activities for young people.
b. Deliver and support a range of inclusive community groups, activities and events across Truro in order to promote, community cohesion through a combination of direct delivery and financial support to third parties.
c. Improve communication and transparency through increased use of the Council website, Library, an e-newsletter to residents, social media, local publications, notice boards and a physical presence at key events.

Objective 2 – Our Environment

a. Maintain and enhance the quality and attractiveness of our formal parks, gardens and city centre planting schemes whilst introducing more sustainable planting designs in order to reduce their cost and environmental impact.
b. Maintain and enhance the quality of our playing fields and invest in our children's play areas, skatepark and sports provision so that they help to encourage healthy lifestyles and can be enjoyed by all residents throughout the year.
c. Restore "water" to Truro by repairing and re-commissioning the Leats system and the fish pond and fountain in Victoria Gardens.
d. Undertake a strategic review of how our green infrastructure is managed and undertake works that delivers the multiple benefits of nature recovery, carbon sequestration and increased public access.
e. Engage and work with Cornwall Council to deliver increased recycling rates in the Parish of Truro by increasing the number of recycling bins in public spaces and increased public awareness.

Objective 4 – Our Economy

b. Deliver improved vitality for Truro by encouraging increased footfall and commerce through the provision of commercial, cultural and community events, increased use of Lemon Quay and by promoting Truro as a visitor destination.

TRURO CITY COUNCIL

Report to:	**Parks and Amenities Committee**
Date:	**02 November 2026**
Title:	**Costed Maintenance & Capital Plan**
Authors, Roles and Contact Details:	**Richard Budge, Parks and Amenities Officer, Truro City Council** richard@truro.gov.uk
Approval and clearance obtained from chair of committee:	**N/A**
Urgency Procedure(s) used? If yes include rationale.	**N/A**
Recommendation(s) To resolve an initial maintenance and capital plan that can be used to inform the 2027/2028 budget setting process.	

1 Executive Summary

1.1 The initial maintenance and capital plan is presented to the Parks and Amenities Committee at its November meeting. This plan is used by Council to inform the 2027/2026 budget setting process. Once agreed the Parks and Amenities Officer will use this information to develop a work plan for the Parks Department in 2027/28.

1.2 Feedback from the Committee will help to shape the scale and scope of the capital plan and inform machinery purchase decisions and planned capital works before it is presented to Council.

1.3 Following the discussion an updated plan may be presented to the budget workshop in December 2026.

2 Benefits for Customers/Residents

2.1 Customers and local residents expect that the Council's maintenance and capital spending is planned in a timely manner and is set in the context of the work necessary to maintain safe operations, affordability and best value.

2.2 Capital works to the physical infrastructure (parks, and play equipment) help to ensure public safety and the quality of the parks offer to residents.

3 Relevant Previous Decisions

3.1 .

4 Consultation and Engagement

4.1 Each service committee is being asked to feedback to the development of the Council's maintenance and capital plans.

4.2 The initial findings of a public consultation on people's priorities revealed that 74% of respondents stated that parks, gardens and open spaces were of high importance and received a high satisfaction score. However, only 13% of respondents felt that it should be a priority for investment and 24% of people

living in residential areas felt that play areas and more things to do for young people would improve the quality of their residential area. 25% also wanted to see increased environmental and biodiversity investment.

5 Financial Implications of the proposed course of action/decision

5.1 As this is a forward plan there is no direct financial implication to this report. The Committee is requested to feedback thoughts in order to inform the scope and scale of the Council's maintenance and capital plans.

5.2 Consideration of the plan at this stage of the financial year is good practice.

6 Legal/Governance Implications of the proposed course of action/decision

6.1 The Council monitors budgets on a quarterly basis in accordance with its financial regulations.

6.2 The Council has a statutory duty to provide allotments and cemetery provision

7 Risk Implications of the proposed course of action/decision

7.1 The major risk relates to failing to invest sufficient funding to ensure that funding is not allocated to maintain/repair and replace the parks capital assets.

8 Options available

8.1 **Do nothing** - Councillors might not provide feedback on the draft maintenance and capital plan. This would mean an opportunity missed to shape the plan. This could lead to unrealistic options being presented to Council for consideration.

8.2 **Provide feedback – chosen option -** on the draft capital and maintenance plans so that more detailed plans can be developed for consideration that are in line with the scope and scale of the Committee's ambitions.

9 Supporting Information (Appendices)

9.1 Maintenance and capital plan – Appendix 1.

10 Approval and clearance

10.1 All necessary approvals for this report have been obtained.

All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk (Required for **all** reports)	David Rodda	27/10/26

Deputy Town Clerk (Finance and HR) (Required for **all** reports)		

Location	Project	2027-28	2028-29	2029-30	2030-31	2031-32
All Parks	Play Area Redevelopment	£ 50,000.00	£ 50,000.00	£ 50,000.00	£ 50,000.00	£ 50,000.00
Victoria Gardens	Relocate RAM pump/ new pump system	£ 35,000.00	£ 35,000.00	£ 35,000.00	£ 35,000.00	
Daubuz Moor	Install Bins	£ 8,400.00				
Boscawen Park	Tarmac paths	£ 8,000.00				
Truro Public Cemetery	Tarmac park works	£ 8,000.00				
Boscawen Park	Replace Entrance Gates	£ 6,000.00				
Victoria Gardens	Repaint art work on wall in Hendra	£ 5,200.00				
Victoria Gardens	Removal of old tractor shed	£ 1,350.00				
Boscawen Park	Remove wall behind boat shed	£ 1,300.00				
Truro Public Cemetery	Make bin stores	£ 1,200.00				
Boscawen Park	Relocate old pergola/shelter across	£ 980.00				
Victoria Gardens	Seal Leats in house		£ 15,500.00			
Truro Public Cemetery	Fence along lower cemetery		£ 4,750.00			
Boscawen Park	Resurface Around Pond		£ 3,500.00			
Victoria Gardens	Repairs to fish pond		£ 2,700.00			
Idless Nursery	Cut back vegetation		£ 720.00			
Victoria Gardens	Paint all fencing around Hendra			£ 18,875.00		
Boscawen Park	Replace fencing around depot			£ 9,200.00		
Victoria Gardens	Tarmac works to paths (£8k) & hardcore rest of area (£2k)			£ 10,000.00		
Victoria Gardens	Seal waterfalls			£ 3,700.00		
Boscawen Park	Repairs to yard tarmac			£ 3,500.00		
Victoria Gardens	Lay plannings around rear yard			£ 2,200.00		
Idless Nursery	Clear out drainage ditch			£ 850.00		
Kenwyn Field	Extend Parking					
		£ 125,430.00	**£ 112,170.00**	**£ 133,325.00**	**£ 85,000.00**	**£ 50,000.00**

TRURO CITY COUNCIL

Report to:	**Parks and Amenities Committee**
Date:	**02 November 2026**
Title:	**Parks Department Machinery and Equipment**
Authors, Roles and Contact Details:	**Richard Budge, Parks and Amenities Officer richard@truro.gov.uk**
Approval and clearance obtained from chair of committee:	**N/A**
Urgency Procedure(s) used? If yes include rationale.	**N/A**

Recommendations

1. That Council note the list of the machinery, plant and vehicles.
2. That the list of machinery, plant and vehicles to be written off be noted.
3. That the list of replacement machinery, plant and vehicles be used to inform the 2027/2028 budget setting process.
4.

1 Executive Summary

1.1 This report is normally presented to the Committee at is November meeting. It consists of three parts. Firstly a list of the Department's vehicle and machinery assets; secondly, a copy of vehicles and equipment which has been identified as no longer fit for purpose, and finally a list of requested replacement vehicles and equipment to feed into the 2027/2028 budget process.

1.2 Feeback from the Committee will inform machinery replacement decisions and feed into the budget workshop in December 2026.

2 Purpose of Report and key information

2.1 The long list of vehicles and machinery is used as a management tool to plan the Departments use, service, repair and replacement of assets. The Committee is asked an annual basis to note this list as a record of assets held by the Parks Department. This list is reviewed and updated as necessary together with the Department's Foreman.

2.2 Following a review of the Department's list of machinery and equipment items which were no longer fit for purpose, beyond reasonable repair or were worn out, are set out on a list of written off machinery and are either sold at auction if thought to be of higher value or via a silent auction for smaller value items, open to the Council's staff.

2.3 Every year as part of the Budget process the Committee considers a list of vehicles and machinery for potential replacement to inform the budget process. This follows Committee's consideration of the three-year capital maintenance plan at the previous year.

2.4 The Council also needs to make sure the machinery is compliant with PUWER regulations via the Health & Safety Executive and Vibration at Work regulations.

3 Benefits for Customers/Residents

3.1 Local residents and customers expect that the Council's vehicles, plant and machinery capital spending is planned in a timely manner and is set in the

context of the work necessary to maintain safe operations, affordability and best value.

4 Relevant Previous Decisions

4.1 The Council's Capital plant renewal list was last considered at the Committee meeting held on 4 November 2025.

5 Consultation and Engagement

5.1 Each service committee is being asked to feedback to the development of the Council's maintenance and capital plans.

6 Financial Implications of the proposed course of action/decision

6.1 There are no direct financial implication to this report. The Committee is requested to feedback thoughts in order to inform the scope and scale of the Council's vehicle and machinery plans. Information received at this meeting will feed into the Budget Workshop in December to which all councillors will be invited to attend.

7 Legal/Governance Implications of the proposed course of action/decision

7.1 The Council monitors budgets on a quarterly basis in accordance with its financial regulations.

8 Risk Implications of the proposed course of action/decision

8.1 The major risk relates to failing to invest sufficient funding to ensure that funding is not allocated to maintain/repair and replace the Parks Department's machinery, plant and vehicle assets.

8.2 That machinery is no longer fit for use (e.g. excessive vibration)/ compliant or increased cost due to down time or older machinery.

8.3 The Council also needs to keep its hand-held machinery up to date and replaced regularly as technology advances, for hand arm vibration (HAVS) along with the PUWER regulations (Provision of the Use of Work Equipment Regulations).

8.4 Many of the smaller hand held pieces of equipment were set to be replaced in this financial year. This hasn't been able to be complete due to rising costs.

9 Options available

9.1 **Do nothing** – Councillors might not provide feedback on the draft list of machinery, plant and vehicle list for replacement. This would mean an opportunity missed to shape the plan. This could lead to unrealistic options being presented to Council for consideration in future budgets.

9.2 **Provide feedback – chosen option –** Adopt the proposed replacement list.

10 Supporting Information (Appendices)

10.1 Appendix 1 – List of Vehicles, Plant and Machinery with expected replacements.

10.2 Appendix 2- List of Written off machinery

11 Approval and clearance

All reports:

Final report sign offs	**This report has been cleared by (or mark not required if appropriate)**	**Date**
Town Clerk	David Rodda	27/10/26
Deputy Town Clerk (Finance and HR)		

Ref. No.	Description	Purchased	Condition	Approx. Age (years)	Main Use / Based at	Estimated Value	Purchase Price	Suggested Year of Replacement	Estimated Cost	.	27-28	28-29	29-30	30-31	31-32
TCC 1	Ford Connect WK71 YTN	06/12/2021	Excellent	4 Years	Boscawen Park	£8,500.00	£ 14,272.00	2031-2032							£ 14,272.00
TCC 10	Trailer Indispention Serial No: 076446	05/06/2006	Good	19 years	Maintenance at Public Cemetery		£ 699.00	2016-2017							
TCC 100	Stihl Pressure Washer RE 130 No : 837223266	09/09/2025	New	New	Boscawen Park		£ 384.00	2035-2036							
TCC 101	Kersdon Finger Bar Mower	12/05/2021	Excellent	4 years	Ranger Team		£ 1,595.00	2027-2028							
TCC 103	PPT Pressure Washer (Petrol) Serial No. 1000360967	16/04/2004	Good	21 years	Boscawen Park Tennis Courts		£ 2,462.00	2014-2015	£ 7,380.00			£ 7,380.00			
TCC 104 T	Stihl Battery Operated Hedge cutter Power Pack Tools: TCC 106 BGA 100 Blower Serial No: 439334279; TCC 105 FSA85 Strimmer Serial No: 433993360; & TCC 1004HSA86 Hedge Trimmer Serial No: 344060685.	11/09/2013; 11/11/2018	good Very good	12 years 6 years	Boscawen Park		£768 £213	Unknown due to unknown life expectancy of battery operated equipment purchased for work in quiet areas.							
TCC 108	Stihl Fs410c Strimmer Serial No178828414	29/07/2014	Poor	9	Boscawen Park		£ 530.00	2022-2023	£ 790.00		£ 1,100.00				
TCC 109	Draper 24l Air Compressor	05/01/2023	New	2 year	Nursery		£ 120.00	2033-2034							
TCC 11	Ford Ranger XL WL21 LRA	06/08/2021	Excellent	4 years	Maintenance team	£17,500.00	£ 22,619.00	2031-2032							£ 22,619.00
TCC 110	Stihl BG86 blower Serial No 192044412	03/12/2022	good	3years	Boscawen Park		£ 290.00	2029-2030					£ 290.00		
TCC 112	Stihl HTA86 Battery Pole saw Serial No 446844407	18/04/2023	New	2 year	Maintenance Team		£ 439.00	2032-2033							
TCC 113	Stihl MSA200C Battery Chainsaw Serial No 445851024	18/04/2023	Excellent	2 year	Maintenance Team		£ 251.00	2032-2033							
TCC 114	Stihl FS 461 C-EM 197938206	06/02/2026	New		Ranger Team		£ 857.00	2034-2035							
TCC 115	Stihl FS 461 C-EM 197906320	15/06/2026	New		Ranger Team		£ 857.00	2034-2035							
TCC 116	Stihl FS461 C-EM 197906347	15/06/2026	New		Boscawen park		£ 857.00	2034-2035							
TCC 117	Stihl FSA 200 451740215	15/06/2026	New		Boscawen park		£ 568.00	2034-2035							
TCC 118	Stihl BGA250 452861205	17/06/2026	New		Boscawen park		£ 268.00	2034-2035							
TCC 119	Stihl BGA 250 452861206	17/06/2026	New		Ranger Team		£ 268.00	2034-2035							
TCC 12	Bomag Roller 750	12/06/2009	Poor	Unknown purchased second hand	Boscawen Park	£500.00	£ 1,000.00	2022-2023	£ 17,900.00						
TCC 13	Mitsubishi L200 WL16 CVE	08/10/2016	Excellent	9 years	Rangers	£6,500.00	£ 16,779.00	2026-27	£ 32,000.00			£ 32,000.00			
TCC 14	Ford Courier WK21 GXU	05/07/2021	Excellent	4 years	Toilet Cleaning Team	£8,500.00	£ 11,309.00	2031-2032							£ 11,309.00
TCC 15	1 ton 1001 Lifton Dumper Serial No: BB001359	21/12/2018	Very good	19 years SH	Maintenance Team	£1,250.00	£ 4,500.00	2026-2027	£ 19,500.00			£ 19,500.00			
TCC 16	Wessex Transport Trailer Serial No.: 06800514	29/07/2014	Good	11 years	Boscawen Park	£1,795.00	£ 2,150.00	2029-2030					£ 2,150.00		
TCC 2	Peugeot Boxer Flatbed WK66 XAO	11/01/2016	Poor (engine faults)	9 years	Boscawen Park Town Centre	£3,000.00	£ 17,999.00	2026-2027	£ 27,000.00						
TCC 20	Kubota BX261 Serial number: 40843 WL26DXW	07/02/2026	NEW	NEW	Boscawen park		£ 16,801.00	2035-2036							
TCC 21	Iseki SGX324R Ride-on mower WK25 MXM Serial no SXG324s001261	25/03/2025	New	New	Boscawen Park	£13,250.00	£ 13,250.00	2035-2036							
TCC 22	Dung Fork Serial No: MF14236	18/06/2014	Very good	11 years	Boscawen Park		£ 600.00	2022-2023							
TCC 23	Husqvarna 550 XP Chainsaw Serial No: 2021 3800 199	23/11/2021	Excellent	4 years	Victoria Gardens		£ 466.00	2027-2028							
TCC 24	Trimax striker 150 roller mower Serial number :3015844	07/02/2026	NEW	NEW	Boscawen park		£ 5,635.00	2035-2036							
TCC 26	Stihl FS461C Strimmer Serial No: 193555641	13/09/2023	New	2 year	Boscawen Park		£ 720.00	2034-2035							
TCC 27	SWP BALM 50L Air compressor Serial No: CJK 2022001453	28/10/2021	Excellent	4 years	Maintenance Team		£ 183.00	2027-2028							
TCC 28	Stiga SWS 2804 Power Brush Serial No: 24IC4TCU000260	07/03/2017	New	New	Boscawen Park			2035-2036							
TCC 29	Tomlin Kubota multi turf machine Serial number: MTP26266	07/02/2026	NEW	NEW	Boscawen park		£ 3,900.00	2035-2036							
TCC 3	Ford Courier WK21 GVX	05/07/2021	Excellent	4 years	Boscawen Park	£6,500.00	£ 11,309.00	2031-2032							£ 11,309.00
TCC 30	Kerston K1500 Weed brush Serial No:59230	04/06/2017	Very good	8 years	Ranger Team	£2,850.00	£ 5,355.00	2027-2028							
TCC 31	Iseki SXG324R Ride on Mower WK25 MXN Serial no SXG324s001330	25/03/2025	New	New	Victoria Gardens	£13,250.00	£ 13,250.00	2035-2036							
TCC 32	SIP 24 Litre Air Compressor Serial No. 204903 0096	28/10/2021	Excellent	4 years	Victoria Gardens		£ 129.00	2027-2028							
TCC 33	Stihl MS20ITC Chainsaw Serial No:180886191	09/02/2016	Excellent	9 years	(Aerial Tree Work) Victoria Gardens		£ 620.00	2026-2027	£ 890.00						
TCC 34	Stihl TS410 Petrol Disc Cutter Serial No: 181795610	09/09/2016	Excellent	9 years	Maintenance Team		£ 644.00	2026-2027	£ 920.00						
TCC 35	6Ft Bucket for Merlo	13/08/2024	Excellent	1 year	Maintenance Team		£ 1,910.00	2036-2037							
TCC 36	Blue bird Banks mower Serial number: 88936026040010	24/06/2026	NEW	NEW	Boscawen park		£ 4,898.00	2035-2036							
TCC 37	Stihl MS441 Chainsaw Serial No: 178828414	29/07/2014	Excellent	11 years	Victoria Gardens		£ 530.00	2022-2023							
TCC 38	Stihl HSA 140 453040826	22/07/2026	NEW	NEW	Boscawen Park		£ 477.00	2035-2036							
TCC 39	Pallet Truck No. PLL207330/05	11/08/2021	Excellent	7 years SH	Idless nursery		£ 4,000.00	2029-2030					£ 4,000.00		
TCC 4	Peugeot Partner Tipper WK67 DXC	29/01/2018	Good	7 years	Boscawen Park Town Centre	£4,500.00	£ 9,999.00	2027-2028							
TCC 40	Stihl MS212 c 839906112	22/07/2026	NEW	NEW	Ranger Team		£ 327.00	2035-2036							
TCC 41	Ground Hog Welfare Unit	22/11/2018	Good	Unknown SH	Maintenance Team		£ 3,500.00	2028-2029				£ 3,500.00			
TCC 42	Kubota Trailer Serial KTR: 12093	03/05/2012	Good	13 years	Victoria Gardens	£450.00	£ 1,650.00	2022-2023							
TCC 43	Stihl 86 C Shredder / Vac Serial No: 19037 6219	13/12/2021	Excellent	4 years	Boscawen Park		£ 265.00	2025-2026							

TCC 44	Ifor Williams Plant tailer Sn GH94BT	05/09/2019	Excellent	6 Years	Maintenance team		£ 2,100.00	2029-2030				£ 2,100.00			
TCC 45	Stihl MSA 190 T 452311051	22/07/2026	NEW	NEW	Idless nursery		£ 295.00	2035-2036							
TCC 46	Stihl MS211 Chainsaw Serial No: 520248277	23/08/2019	Excellent	6 years	Ranger Team		£ 475.00	2025-2026	£ 695.00						
TCC 47	6ft case loader bucket	09/11/2025	New	New	Boscawen park		£ 695.00	2035-2036							
TCC 48	Kubota Gator WL55 RFJ	11/05/2019	poor	20 Years SH	Victoria Gardens	£1,350.00	£ 4,250.00	2025-2026	£ 27,000.00						
TCC 49	Greenmech woodchipper Seriel number: 9326	27/11/2009	Poor	13 years	Boscawen park	£850.00	£ 3,500.00	2019-2020							
TCC 5	John Deere Ride on Mower 580 WA70 FXS	13/10/2020	Excellent	5 Years	Open Spaces Public Cemetery Amenity Areas	£14,500.00	£ 24,775.00	2032-2033							
TCC 50	Stihl BR 600 Serial No. 537369902	01/08/2024	Excellent	2 year	Boscawn Park		£ 471.00	2033 -2034		£ 900.00					
TCC 51	Stihl BR600 back pack blower Serial No 516967533	01/11/2018	good	7 years	Boscawen Park		£ 355.00	2027-2028		£ 900.00					
TCC 52	Honda Rotavator FG320 SN FAEF – 1023801/3332787	17/03/2021	Excellent	4 years	Boscawen Park		£ 577.00	2031-2032							£ 577.00
TCC 53	Stihl FS461C Strimmer Serial No. 4193555459	13/09/2023	Excellent	2 year	Boscawen Park		£ 720.00	2033-2034							
TCC 54	Stihl MS 261 c 615378989	22/07/2026	NEW	NEW	Idless nursery		£ 702.00	2035-2036							
TCC 55	Belle Petrol Cement Mixer SW 949861M 54B	27/07/2017	Good	8 years	Maintenance Team		£ 465.00	2025-2026							
TCC 56	Merlo Telehandler HL19 JWY	18/03/2021	Excellent	6 years	Maintenance Team	£17,500.00	£ 29,500.00	2036-2037							
TCC 57	Draper Petrol Post Auger Serial No: 16010158	18/02/2017	Good	8 years	Maintenance Team		£ 165.00	2026-2027							
TCC 58	Takeuchi TB216 excavator Serial No.: 216001165	22/03/2018	Good	10 years SH	Maintenance Team	£7,500.00	£ 11,250.00	2028-2029			£ 11,250.00				
TCC 59	Wessex rm240 roller mower	04/04/2025	New	New	Boscawen park		£ 6,500.00	2036-2037							
TCC 6	Peugeot Electric van WK25ZBZ	07/01/2025	New	New	Boscawen park	Lease hire	Lease hire	Under contract							
TCC 60	Soil Steriliser Electric	14/11/2013	Good	11 years	Idless nursery		£ 1,500.00	2024-2025							
TCC 61	Stihl HL100 Long Reach Hedge Trimmer Serial No: 500616400	08/05/2015	Good	9 years	Victoria Gardens		£ 520.00	2020-2021		£ 700.00					
TCC 62	Portec Post Knocker SNJHC1E44F/5 20010171	20/12/2022	Excellent	3 years	Maintenance Team		£ 649.00	2032-2033							
TCC 63	PDD Auger	30/07/2025	NEW	NEW	Maintenance team		£ 2,140.00	Un-known							
TCC 64	Stihl Pole Pruner HT31 Serial No: 507828394	20/10/2016	Good	9 years	Victoria Gardens		£ 610.00	2026-2027	£ 930.00						
TCC 65	Stihl HTA 86 pole saw 451662927	22/07/2026	NEW	NEW	Idless nursery		£ 466.00	2035-2036							
TCC 66	Honda Rotary Mower HRX476 QXE Serial:	13/09/2016	good	9 years	Boscawen Park		£ 700.00	2023-2024	£ 1,300.00						
TCC 67	STIHL FSA 200 452737629	21/07/2026	NEW	NEW	Victoria Gardens		£ 568.00	2035-2036							
TCC 68	Husqvarna 122HD60 Hedgecutter Sn 20211000342	26/04/2022	Excellent	3 years	Ranger Team		£ 217.00	2032-2033		£ 700.00					
TCC 7	Nissan Navara WL71 GCF	23/02/2022	Excellent	3 years	Boscawen park	£17,500.00	£ 23,261.00	2032-2033							
TCC 71	Stihl HLA86 Battery Hedge trimmer Serial no 449554407	10/07/2024	Excellent	1	Boscawen park		£ 367.00	2034-2035							
TCC 72	H1-HRX476C2HYE 19" MOWER Serial No. MBYF-1004774/1040484	05/02/2021	Excellent	4 years	Town Centre		£ 804.00	2024-2025	£ 1,200.00						
TCC 74	H1-HRX476C2HYE 19" MOWER Serial No. MBYF-1004773/1040489	05/02/2021	Excellent	4 years	Town Centre		£ 804.00	2024-2025							
TCC 76	Stihl 130 Pressure washer serial No 833774076	30/04/2024	New	1 year	Idless nursery		£ 314.00	2034-2035							
TCC 77	Turbocast 300 Manual Salt Gritter	12/12/2011	Good	13 years	Town Centre		£ 1,028.00	2021-2022		£ 1,092.00					
TCC 78	H1-HRX476C2HYE 19" MOWER Serial No. MBYF-1004772/1040503	05/02/2021	Excellent	4 years	Town Centre		£ 804.00	2024-2025	£ 1,200.00						
TCC 79	Honda EC200 Generator Serial No: MK49173/ 301	09/02/2016	Excellent	8 years	Boscawen Park		£ 400.00	2026-2027	£ 930.00						
TCC 8	Case 75 A WK25KVX	18/07/2025	New	New	Boscawen Park	£47,000.00	£ 47,000.00	2035-2036							
TCC 80	Turbocast 1000 Salt Gritter	12/12/2011	Good	14 years	Town Centre		£ 5,250.00	2021-2022							
TCC 81	Stihl BG86 Blower Serial No: 195715036	02/08/2024	Excellent	1 year	Victoria Gardens		£ 260.00	2034-2035							
TCC 82	Stihl FS91 Strimmer Serial No. 513917235	24/04/2018	Good	8 Years	Boscawen Park		£ 327.00	2026-2027	£ 750.00	£ 1,100.00					
TCC 83	Ransomes Super Certes 61 Cricket Mower Serial No: JG 400329	21/07/2015	Excellent	10 years	Boscawen Park	£850.00	£ 2,990.00	2029-2030				£ 2,990.00			
TCC 84	H1-HRX426CSXEH HRX 426 Honda Mower Serial No: MBNF/ 1008912/ 1626624	05/02/2021	Excellent	4 years	Town Centre		£ 630.00	2024-2025	£ 1,200.00						
TCC 85	Stihl BR600 Backpack blower Serial No: 54015246	08/08/2023	Excellent	2 year	Rangers		£ 470.00	2034-2035		£ 900.00					
TCC 87	Stihl BR600 backpack blower Serial No: 521763910	06/02/2020	Excellent	5 years	Victoria Gardens		£ 443.00	2026-2027	£ 730.00	£ 900.00					
TCC 89	Forme Morley 1 Electric bike	01/06/2022	New	3 years	General Office		£ 1,708.00	2032-2033							
TCC 9	Flemming 4 tonne tipping trailer	29/09/2025	New	New	Boscawen Park	£3,999.00	£ 3,999.00	2035-36							
TCC 91	Stihl Pressure Washer RE109 Serial No: 967536805	25/01/2016	Good	9 years	Victoria Gardens		£ 154.00	2025-2026	£ 490.00						
TCC 92	Honda EC 2000 Generator Serial No: GCBQT-5948841 MK49173/ 1148	09/02/2016	Excellent	8 years	Victoria Gardens		£ 400.00	2026-2027							
TCC 94	Remote control bank mower Rato 7.0 rv225-x	29/02/2025	New	New	Boscawen Park		£ 2,200.00	2030-2031						£ 2,200.00	
TCC 95	Pallet Truck	31/12/2016	Excellent	9 years	Boscawen Park		£ 210.00	2025-2026							
TCC 96	Honda Izzy16inch Serial No MCFB1116309	26/07/2024	New	1 year	Boscawen park		£ 340.00	2029-2030				£ 340.00			
TCC 97	Honda Izzy 19inch Serial No MCCF1213552	26/07/2024	New	1 year	Boscawen Park		£ 400.00	2029-2030				£ 400.00			
TCC 98	Sisis Hand Pull Rake 1852	2000	Good	25 years	Boscawen Park Cricket Wicket		£ 360.00	2012–2013							
TCC 99	ABAC 50HP Air Compressor Serial No: 4116023498	25/01/2016	Good	9 years	Boscawen Park		£ 249.00	2020-2021							
								Total	**£ 142,805.00**	**£ 8,292.00**	**£ 73,630.00**	**£ 12,270.00**	**£ 2,200.00**	**£ 60,086.00**

TRURO CITY COUNCIL – PARKS DEPARTMENT SCHEDULE OF MACHINERY AND EQUIPMENT

WRITE-OFF LIST

(Revised July 2026)

Victoria Gardens

Boscawen Park

Public Cemetery

Idless nursery

Ref. No.	Description	Purchased	Condition	Approx Age	Main Use Based at	Estimated Value	Purchase Price	Suggested Year of Replacement
TCC 86	Groundsman Turf Aerator Serial No: 8120618	21/12/06	Poor Un-known	19 years	Sports fields		£6,800	2016-2017
TCC 17	Farm mate trailer Serial number: 067272	15/4/04	Poor Requires a lot of work	20 years	Victoria Gardens		£699	2014-2015
TCC 19	Stihl fs 100 brush cutter serial no: 501390969	8/05/15	Poor working order	10 years	Victoria gardens		£380	2020-2021
TCC 29	Stihl fs 410c Serial No:178828406	29/7/14	Poor Non-Runner	10 years	Boscawen Park		£530	2022-2023
TCC 36	Husqvarna 125 blower serial no: 20142802406	13/12/21	Good	5 years	Boscawen park		£166	2025-2026
TCC 63	Honda izzy serial no: MBCF1002598	20/5/20	Poor Requires a new deck	6 years	Victoria gardens		£380	2030-2032

Printed

Ref. No.	Description	Purchased	Condition	Approx Age	Main Use Based at	Estimated Value	Purchase Price	Suggested Year of Replacement
TCC 93	Stihl FS91 Strimmer serial no: 531917247	24/4/18	Good Working order	8 years	Boscawen Park		£327	2026-2027
TCC 107	Stihl MSA 160c chainsaw (battery) serial no: 437438249	27/6/17	Poor Non runner	7 years	Boscawen park		£300	Unknown due to unknown life expectancy of battery-operated equipment purchased for work in quiet areas.
TCC 38	Stihl MS170 Chainsaw Serial No. 808336593	25/11/16	Good Working order	9 years	Rangers		£145	2022-2023
TCC 24	Stihl FS111 Strimmer Serial No: 531346621	14/2/21	Poor working order	5 years	Boscawen park		£491	2031-2032
TCC 90	Husqvarna Blower 525BX Sn 20213712478	26/4/22	Poor (working)	4 years	Ranger team		£242	2032-2033
TCC 65	Echo Brushcutter SRM420TESU Sn U25138021155	26/4/22	Poor (non runner)	4 years	Ranger team		£583	2032-2033
TCC 102	Honda KM435 Brushcutter Sn HALF1330683	26/4/22	Poor (Non runner)	4 years	Ranger team		£417	2032-2033

Printed

Ref. No.	Description	Purchased	Condition	Approx Age	Main Use Based at	Estimated Value	Purchase Price	Suggested Year of Replacement
TCC 70	Stihl HL100 Long reach Hedge Trimmer Serial: 299747770	27/7/14	Poor (engine runs)		Boscawen park		£480	2021-2022
TCC 88	Stihl 600 Back-pack Blower Serial No: 5002042446	24/4/15	Poor (working order)	10 years	Boscawen park		£405	2025-2026
TCC 45	Stihl FS91 strimmer Serial No.513917239	24.04.18	Good	6 years	Boscawen park		£327	2026-2027
TCC 63	Honda Izzy Serial No: MBCF 1002598	20/5/20	Poor	6 years	Victoria Gardens		£380	2030-2032
TCC 69	Stihl HS81RC Hedge trimmer hand-held Serial No: 177878712	29/7/14	Poor (working)	11 years	Boscawen park		£349	2022-2023
TCC 40	Stihl MS170 Chainsaw Serial No: 808026320	25/1/16	Good (running)	10 Years	Victoria gardens		£145	2022-2023
TCC 67	Stihl HS81RC Hand-held hedge trimmer Serial No: 177850484	29/7/14	Good (working)	12 Years	Victoria gardens		£349	2022-2023
TCC 73	Lewis snow plough (Scrapped)	2/12/11	Poor	14 years	Boscawen park		£1,150	2021/2022

Printed

Ref. No.	Description	Purchased	Condition	Approx Age	Main Use Based at	Estimated Value	Purchase Price	Suggested Year of Replacement
TCC 8	Kubota L4240 Compact tractor with loader WK14CLF	18/6/14	Good	10 years	Boscawen park	Traded in V.Tractors £15,000	19,000	2022-2023
TCC 9	Tipping trailer Gp engineering serial number: 1865 model no: HTT3500	13/4/15	Poor	9 years	Boscawen park		£2,200	2024-2025
TCC 59	Major 8400 roller mower Serial no: 500616400	15/6/09	Poor	15 years	Boscawen park	Sold at auction £340 19/7/25	£6000	2018-2019
TCC 18	Kubota bx2350 Serial no: 66616	3/5/12	Good	12 years	Victoria gardens	Traded in V.Tractors £4500	£16,000	2022-2023
TCC 54	Wessex 1300kg 2-wheeled Trailer Seiel number: 9156104	16/4/04	Poor	21 years	Boscawen park		£1300	2014-2015
TCC 20	Ballast Roller Medland Twose 9’	1972	Good	53 years	Boscawen park	Gifted to Truro cricket club 17/7/26		Recommended by GMA that it is no longer used on Boscawen park following pitch improvement works
TCC 111	Stihl BG86 Blower Serial No 192044498	3.12.22	Poor	3 years	Boscawen park		£290	2029-2030

TRURO CITY COUNCIL – PARKS DEPARTMENT SCHEDULE OF MACHINERY AND EQUIPMENT

WRITE-OFF LIST

(Revised September 2026)

Victoria Gardens

Boscawen Park

Public Cemetery

Idless nursery

Ref. No.	Description	Purchased	Condition	Approx Age	Main Use Based at	Estimated Value	Purchase Price	Suggested Year of Replacement
TCC 36	Husqvarna 125 blower serial no: 20142802406	13/12/21	Good	5 years	Boscawen park		£166	2025-2026
TCC 107	Stihl MSA 160c chainsaw (battery) serial no: 437438249	27/6/17	Poor Non runner	7 years	Boscawen park		£300	Unknown due to unknown life expectancy of battery-operated equipment purchased for work in quiet areas.
TCC 24	Stihl FS111 Strimmer Serial No: 531346621	14/2/21	Poor working order	5 years	Boscawen park		£491	2031-2032
TCC 90	Husqvarna Blower 525BX Sn 20213712478	26/4/22	Poor (working)	4 years	Ranger team		£242	2032-2033
TCC 70	Stihl HL100 Long reach Hedge Trimmer Serial: 299747770	27/7/14	Poor (engine runs)		Boscawen park		£480	2021-2022
TCC 88	Stihl 600 Back-pack Blower Serial No: 5002042446	24/4/15	Poor (working order)	10 years	Boscawen park		£405	2025-2026
TCC 111	Stihl BG86 Blower Serial No 192044498	3.12.22	Poor	3 years	Boscawen park		£290	2029-2030

Report to:	**Parks and Amenities Committee**
Date:	**02.11.26**
Title:	**Play Areas Prioritised Work Programme**
Authors, Roles and Contact Details:	**Christopher Eddy Parks Foreman, Truro City Council** **Chris.eddy@truro.gov.uk** **Richard Budge, Parks and Amenities Manager, Truro City Council** richard**@truro.gov.uk**
Approval and clearance obtained from chair of committee:	**N/A**
Urgency Procedure(s) used? If yes include rationale.	**N/A**

Recommended:

1. That the prioritised work programme be **noted**.
2. To **note** that following review of the Parks service plan, any balance required will be vired from playground reserves or included in the five-year renewal plan from 2027-28 as the Committee sees fit.

1 Executive Summary

1.1 The condition survey was conducted by the Parks and Amenities Department Foreman to ascertain the current condition of each individual play area and the equipment that lies within it. Overall, the main areas of concern reported at the last meeting are as follows:

1.2 Tremorvah Play Park requires a replacement fence around its play equipment.

1.3 Victoria Gardens - the wooden trim trail equipment really could do with replacement along with the fence painting and three new bins.

1.4 Boscawen Park - the zip wire needs work and replacement of the bright seat. The safety surfacing still causes an issue during the winter with flooding and is uneven but since the drainage works have taken place on the sports fields at Boscawen Park this issue was significantly reduced during last year's wet weather.

1.5 Treffry Road Play Park 1 and 2 need the gates replacing on entrance to the play parks and would benefit being phased in, as the next play area is to be replaced

1.6 Redannick Play Park - no real action required in this play area as this is the latest play area that has been completed by the friends' group. Benches do need replacement.

1.7 Newbridge Lane - this play area was transferred under the devolution process under section 106. An active friends' group is set up and there is money set aside for this group to look at further improvement work

1.8 Overall, the condition of all the play areas is that they require small maintenance with larger works required for some areas bringing them up to standard.

1.9 Truro City Council 2026-2030 Strategy Objective 2 Our Environment b. "Maintain and enhance the quality of our playing fields and invest in our children's play areas, skatepark and sports provision so that they help to encourage healthy lifestyles and can be enjoyed by all residents throughout the year." Is relevant for this report.

2 Benefits for Customers/Residents

2.1 Improved play facilities with community ownership through participation in raising funds.

2.2 More exciting challenging play equipment can be purchased through consultation with users and young people.

3 Relevant Previous Decisions

3.1 At its meeting on 5 October the Committee considered the condition surveys, in particular the red-listed items. The condition survey was noted. Further it was noted that the repairs work programme would be prioritised and presented as part of the Q2 review of actuals and in-year predicted spend at the November Committee meeting. Following review of the Parks and Amenities Department service plan, any balance required would be vired from playground reserves or included in the five-year renewal plan from 2027-28 as the Committee saw fit. It was resolved that the Parks and Amenities Manager be instructed to approach and engage with the Friends' Groups of Newbridge Lane and Treffry Road to help raise funds to redesign, refurbish and help replace equipment.

4 Consultation and Engagement

4.1 Truro City Council will need to engage with active friends' groups at Treffry Road and Newbridge Lane and consideration be given to setting up a Friends of Victoria Gardens for future playground improvements.

5 Financial Implications of the proposed course of action/decision

5.1 More detailed costings are required for the larger improvement/replacement works on play areas.

5.2 Phased plan of works required over the next five years to enable allocating sensible sums of money through the precept and budget setting process.

5.3 By setting up friends' groups monies are available under grant applications that are not available to local authorities.

5.4 The total estimated cost for the red-listed items set in the condition surveys is £9,245 + VAT. The original price of £11,057.60 has been reduced because the turnstile, turnstile bearings and rocker have been purchased from this year's

budget. We have spent £7,245 which means that the repairs budget 6105 is overspent by £245 already.

6 Legal/Governance Implications of the proposed course of action/decision

6.1 The attached reports do not replace the detailed condition, inspection and repair reports required as part of ROSPA inspections and to meet the requirements of the Council's insurers.

7 Risk Implications of the proposed course of action/decision

7.1 The major risk relates to if no investment is made into the play areas they will start to deteriorate and become unsafe/unusable.

7.2 Truro City Council will also need to consider the risk of deterioration, possible insurance claims and complaints from users.

8 Options available

8.1 **Do nothing** – not an option as the play areas need to be maintained so that they are safe for use.

8.2 **Chosen option - that the repairs work programme will be prioritised to the 2026-27 budget, and that negotiations with the relevant friends' groups to discuss longer term replacement options will be initiated.**

9 Supporting Information (Appendices)

9.1 Copy of defect and action logs extracted from the condition survey undertaken by Parks and Amenities Foreman.

10 Approval and clearance

10.1 All necessary approvals for this report have been obtained.

All reports:

Final report sign offs	**This report has been cleared by (or mark not required if appropriate)**	**Date**
Town Clerk (Required for **all** reports)	David Rodda	27.10.26
Deputy Town Clerk (Finance and HR) (Required for **all** reports)	Esther Greig	27.10.26

Defect and Action Log – Boscawen Park

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Rubber safety matting is sinking in areas due to poor drainage, creating uneven surfaces and some trip hazards. Previous costs for wider surfacing works were approximately £191,000, excluding any drainage works required.	safety surfacing / around play equipment		regular inspections and monitor affected areas pending a decision on future drainage and resurfacing works.	£191,000	General foreman / parks manager		
2	Wooden swing set requires the bearings to be investigated.	Wooden framed swings		Maintenance team to investigate the bearings and repair or replace as necessary.	£120	Maintenance team	2026	
3	Roundabout has had bearings replaced previously but has failed again.	Roundabout		Maintenance Team to investigate and attempt repair. Replacement to be considered if	£245	Maintenance team	2026	

				repair is not viable.				
4	Bearings on the metal seesaw appear loose and require investigation.	Metal see – saw		Maintenance Team to inspect and repair as necessary.	£245	Maintenance team	2026	
5	Main structure of zip line found to be loose. Seat has been removed because the brake assembly is not working.	Zip line		Seat already removed from use. Maintenance Team to investigate and repair as necessary before the equipment is returned to service.	£3200	Maintenance team	2026	

Serious defect, unsafe condition or immediate risk to users.	£ 3200
Defect present or deterioration observed; risk is manageable but requires action.	£191,610

No significant defect or only very minor issue.	£0.00

2026 £3810

2027 £0.00

Defect and Action Log – Newbridge Play Park

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Defective equipment	Turn Style / Fairy's Carousel		Remain out of use replacement has been ordered 8-10 weak Leadtime	£1525 + vat	General Foreman	11/11/26	
2	Self-closing mechanism requires attention	Main road entrance gate		Arrange repair/replacement of gate closer	£10 + vat	Maintenance Team	30/9/26	
3	Wooden posts require painting	Step-up, spring balancer, wavy step-up, basket swing and hand spinner		Include in planned maintenance for summer 2027	£150 +vat	General Foreman to programme work	2027	
4	Gravel path requires topping up	Internal gravel path		Top up with 10mm dust	£670 + vat	Maintenance team	2026	
5	Existing signage requires improvement	Play park Entrances		Replace with comprehensive signage	£540 + vat	General foreman + parks manager	2027	

Serious defect, unsafe condition or immediate risk to users.	£0.00

Defect present or deterioration observed; risk is manageable but requires action.	£1535 + vat
No significant defect or only very minor issue.	£1360 + vat

2026 £2205

2027 £690

Defect and Action Log – Redannick Play Park

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Existing play park signage is poor and does not provide comprehensive site, emergency, rules and council contact information.	Entrance signage		No immediate safety action required. Existing signage remains in place pending replacement.	£360 + vat per sign	General foreman and parks manager	2027	
2	Several items of play equipment and the slide framework require cleaning/painting to improve their condition and appearance. Three rockers also require cleaning to remove moss.	Swings, slide, rockers and other metal equipment		Equipment checked and found to be safe and operational. Cleaning/painting to be programmed.	£7200 + vat	General foreman	2027	
3	Three benches have previously been removed from the play park. One requires repair and reinstatement, with	Seating areas		Equipment checked and found to be safe and operational. Cleaning/painting to be programmed.	£790 +vat	Maintenance team	2027	

	two additional benches required.							
4	No notice board is currently provided within the play park. Comprehensive signage is required to provide site and emergency information, rules and council contact details.	Play park entrance		No immediate safety action required, new signage to be arranged.	£870 +vat	General foreman and parks manager	2027	
5	Minor cleaning requirements identified on some play equipment, including moss on the rockers.	Play equipment		Equipment remains in use. Cleaning job to be raised for the Park Attendant.	Minimal / routine maintenance	Park attendant	2026	

Serious defect, unsafe condition or immediate risk to users.	£0.00
Defect present or deterioration observed; risk is manageable but requires action.	£9220 + vat

No significant defect or only very minor issue.	£0.00

2026 £0.00

2027 £9220

Defect and Action Log – Treffry 1

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Dead tree requiring attention due to its condition and close proximity to the play area.	Adjacent to play park		Issue reported to Cornwall Council. Regular inspections to continue until dealt with.	N/A	General foreman / Cornwall council	Immediate	
2	Gates do not self close and require replacement.	Main entrance gates.		Gates remain functional but require replacement.	£3750 + vat	Maintenance Team.	2027	
3	Existing play park signage is poor and requires upgrading	Play park entrance.		Existing signage remains in place pending replacement.	£360 +vat	General foreman / Parks manager.	2027	
4	Swing bearings are no longer performing correctly, preventing the swings from moving freely. Replacement parts are difficult to source.	Two-seat swing frame		Equipment remains in use as it was not considered unsafe at inspection. Continue monitoring.	£245	Park attendant / Maintenance Team.	2027/2028	

5	Moss present on some metalwork around the play park.	Play equipment/ metal work		No immediate safety issue identified.	N/A	Park attendant	2026	

Serious defect, unsafe condition or immediate risk to users.	£0.00
Defect present or deterioration observed; risk is manageable but requires action.	£4355 + vat
No significant defect or only very minor issue.	£0.00

2026 £0.00

2027 £4355

Defect and Action Log – Treffry Play Park 2

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Play park gates do not close properly.	Main entrance to play park.		Replace both gates; provide suitable self-closing mechanism and correct opening direction	£3750 + vat	Maintenance Team.	2027	
2	Turnstile doesn't turn	Turnstile		Repair/replace failed bearings and return to service following inspection	£245 + vat	Maintenance Team	2026	
3	Timber failing	Wooden balancing / walking equipment.		Replace due to deteriorating, rotten and slippery timber	£12,420 + vat	Contractor.	2027/2028	
4	Plastic bearings failing	Baby swings		Replace due to ongoing plastic bearing problems and lack of suitable replacement parts	£245 + vat	Contractor	2027/2028	
5	Signage	Entrance signage and emergency contact details		Replace with comprehensive site/rules/emergency information signage	360 + vat	General foreman and Parks manager.	2027	

Serious defect, unsafe condition or immediate risk to users.	£3995 + vat
Defect present or deterioration observed; risk is manageable but requires action.	£13,025 + vat
No significant defect or only very minor issue.	£0.00

2026 £245

2027 £16775

Defect and Action Log – Tremorvah Playing Field

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Section of path remains damaged following a tree coming down during storms. Repair is currently outstanding.	Path within playing field access route.		Repair has been raised and is currently awaiting contractor attendance.	(courts paying the bill)	Chase contractors (general Foreman)	asap	
2	Existing perimeter fencing has required repeated repairs. A new fence is recommended to reduce ongoing repair requirements.	Perimeter fencing around play park		Recommend budgeting for replacement fencing using strong galvanised posts.	£17,200 + vat	Maintenance team / general foreman.	2027	
3	Existing signage is present but would benefit from replacement with the new comprehensive play park signage.	Play park signage		Existing signage remains in place pending replacement.	£180 + vat per sign	General foreman + parks manager.	2027	
4	Two adult swings require replacement bushes. Swings are currently safe, but continued use without	Adult swings		Maintenance team to inspect bushes. Continue to monitor until	£145 + vat	Maintenance team	2026	

	repair may result in accelerated wear.			repair is completed.				
5	Small amounts of moss present on some items and surfaces.	Play equipment / play park		Job to be created for park attendant to wash affected areas.	N/A	Park attendant	2027	
6	Rope bridge is in reasonable condition but would benefit from repainting.	Rope bridge		Painting works to be investigated.	£920 + vat	General foreman.	2027	

Serious defect, unsafe condition or immediate risk to users.	£0.00
Defect present or deterioration observed; risk is manageable but requires action.	£17,525 + vat
No significant defect or only very minor issue.	£920 + vat

2026 £145

2027 £18300

Defect and Action Log – Victoria Gardens

No.	Defect/hazard	Location/equipment	RAG	Immediate action taken	Estimated Cost	Responsible officer/contractor	Target date	Completed/date
1	Unsafe elephant rocker	Elephant rocker		Rocker barriered off and removed from use. Replacement ordered.	£1692.60 + vat	General Foreman	10/26	
2	Gates old, poorly hung and rusty/tatty	Gardens-side boundary		Can be made safe pending replacement	£3,500 + vat	General Foreman	2027	
3	Broken concrete fence post	Gardens-side boundary		Defect identified and requires replacement	£100 + vat	Maintenance Team	2026/2027	
4	Timber stepping stones/discs showing deterioration	Timber walkway		No immediate trip hazard identified.	£250 + vat	Maintenance Team	2027	
5	Three old bins require replacement	Play park		Continue use pending replacement.	£840 + vat	Maintenance Team	2027	
6	Two wooden benches require replacement	Play Park		Existing seating to be replaced as planned.	£600 + vat	Maintenance Team	2027	

7	Poor/dated play park signage	Play Park Entrances		Replacement signage for 3 entrances.	£540 + vat	Maintenance team + Parks manager for Wording Approval	2027	
8	Roadside fencing requires painting	Roadside boundary		No immediate safety issue.	£18,875 + vat	General Foreman	2028	
9	Moss on tarmac paths	Paths leading to toilets and by Metal shelter		Monitor condition.	In-house	Victoria Gardens Staff	2026	

Serious defect, unsafe condition or immediate risk to users.	£1692.60 + vat
Defect present or deterioration observed; risk is manageable but requires action.	£5830 + vat
No significant defect or only very minor issue.	£18,875 + vat

2026 £1792.60

2027 £5830

2028 £18875

Report to:	**Parks and Amenities Committee**	
Date:	**02 November 2026**	
Title:	**2027/28 Schedule of Fees and Charges**	
Authors, Roles and Contact Details:	**Richard Budge** **Parks & Amenities Officer** **(01872) 245506** **richard@truro.gov.uk**	
Approval and clearance obtained from chair of committee:		**N**
Urgency Procedure(s) used? If yes include rationale.		**N**

Recommendation(s):
To **recommend** to Council the fees for 2027-28.

1 Executive Summary

1.1 Each year the fees and charges for services, allotments, cemeteries, and sports facilities must be assessed to ensure they are appropriate.

2 Purpose of Report and key information

2.1 It is recommended that the cemetery and churchyard charges increase by the inflationary rate of 4% (or a nearer round number). This is so that there is no significant change but cost rises can be covered.

2.2 An inflationary rate of 4% (or a nearer round number) is proposed for the Parks Events charging.

2.3 The allotment charges have been set for 2027/28 due the requirement to give tenants 12 months' notice. It is proposed to give notice of a rise to 50 pence per metre squared for 2028/29.

2.4 This same 4% is proposed to apply to Floral Displays and Sports Fees, where not set by the Pavilion.

3 Relevant Previous Decisions

3.1 The Parks Schedule Of Fees & Charges was last revised in January 2026.

4 Options available

4.1 **Do nothing** and maintain the current fees. An inappropriate choice given rising costs.

4.2 **Recommended option** to adopt the as proposed schedule of fees and charges.

5 Approval and clearance

All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk (Required for **all** reports)	David Rodda	27/10/26
Deputy Town Clerk (Finance and HR) (Required for **all** reports)		

	2026-27		Proposed	
CEMETERIES				
*for interment and burial rights the fee is double for non-resident / parishioner unless proof of previous residency is provided.				
Interment				
Child stillborn or aged up to and including 16 years	Nil Charge		Nil Charge	
Person over 16 years – Single Depth	£	538.00	£	559.52
Person over 16 years – Double Depth	£	726.50	£	755.56
Cremated remains	£	156.00	£	162.24
Purchase of Burial Rights				
Child up to and including 16 years	Nil Charge		Nil Charge	
Person over 16 years	£	430.50	£	447.72
Rights for cremated remains (small plots)	£	172.00	£	178.88
Gravestone and Memorials				
Headstone up to 3'	£	150.50	£	156.52
Wooden Cross up to 3'	£	97.00	£	100.88
Desktop (for cremated remains plots only)	£	64.00	£	66.56
Other Charges				
Reinstatement of Grass surface on grave space	£	167.00	£	173.68
Surcharge for Bank Holiday, Weekend or Friday pm (1 October – 31 March)	£	770.00	£	800.80
Burial Search	£	37.50	£	39.00
Re-printing of Permit	£	70.00	£	72.80
Permit to remove headstone	£	118.50	£	123.24
Reservation Fees				
* The Reservation Fees will be deducted from the fee payable at the time of Interment.				
Grave Plot	£	215.00	£	223.60
Cremated Remains	£	120.00	£	124.80

ALLOTMENTS				
*In accordance with legal requirements all allotment holders must be given twelve months' notice of a rent increase.				
01/04/2027-31/03/28	£	0.47	per m2	
01/04/2028-31/03/29	£	0.50	per m2	
Key Replacment	Actual Cost		Actual Cost	

FORAL DISPLAYS				
City Boxes, Baskets and Tubs Scheme				
Hanging Baskets	£	27.00	£	28.08
Hayracks	£	37.50	£	39.00
Window Boxes	£	28.00	£	29.12
Tubs	£	45.00	£	46.80
Other items/areas	By agreement		By agreement	
Spring Bedding	As above		As above	
Watering items-Summer	£	27.00	£	28.08
Watering items- Winter	£	18.00	£	18.72
Contract growing	Priced individually		Priced individually	
Provision of Floral Decorations				
Hire of planted tubs – each	£	48.00	£	49.92

PARKS EVENTS

Charity & Community Groups				
Charity collection only rate (no set up - bucket collection only)	Nil Charge		Nil Charge	
Charity Rate	£	47.00	£	48.88
(Admin fee only - Small space booked by charity for an event, promotion or collection)				
Charity Event Rate per day (Medium to large space booked for Charity Event)	£	67.50	£	70.20

*Charity Event Rate has a £47.00 +VAT administration fee per booking payable at time of booking as a deposit, administration fees are non-transferable and non-refundable.

**Multiple dates booked at the same time will only be charged one administration fee.

Non-Commercial				
Promotion Only Rate (No set up – Handing out flyers only)	Nil Charge		Nil Charge	
Small Event Rate per day (Small space booked for an event, promotion or collection.)	£	57.00	£	59.28
Event Rate (Medium to large space booked for an event.) (Medium to large events with heavy machinery or the erection of a marquee will be charged a bond fee of between £3,000.00 - £6,000.00.)	£	79.00	£	82.16

*Stall Rate and Event Rate have a £47.00 +VAT administration fee per booking payable at time of booking as a deposit, administration fees are non-transferable and non-refundable.

**Multiple dates booked at the same time will only be charged one administration fee.

Commercial				
Small Event per day	£	146.50	£	152.36
Set up and Pack down days per day	£	75.00	£	78.00
Medium Event per day	£	192.50	£	200.20
Set up and Pack down days per day Medium events with heavy machinery or the erection of a marquee will be charged a bond fee between £3,000.00 - £6,000.00.	£	99.00	£	102.96
Large Event per day	£	244.50	£	254.28
Set up and Pack down days per day Large events with heavy machinery or the erection of a marquee will be charged a bond fee of between £3,000.00 - £6,000.00	£	125.00	£	130.00

Ticketed Events: As above and £1.60 per ticket
Based on event capacity not tickets sold

*Set up and Pack down fees only charged if full day is required

**All bookings have a £47.00 +VAT administration fee payable per booking at time of booking as a deposit, administration fees are non-transferable and non-refundable.

Electricity				
Small Booking	£	18.00	£	18.72
Medium Booking	£	30.00	£	31.20
Large Booking	£	47.00	£	48.88

*Any events requesting electricity will be charged the appropriate above fixed fee

Cancelation Fees & Charges

Charity Bookings
No charge for cancelling – any administration fees paid as deposits are non-transferable and non-refundable

Non-Commercial Bookings
No charge for cancelling – any administration fees paid as deposits are non-transferable and non-refundable

Commercial Bookings
Bookings cancelled prior to commencement date:
6 months: 25% of total booking fee
3 months: 50% of total booking fee
1 month: 100% of total booking fee

All commercial bookings have a £47.00 +VAT administration fee payable at time of booking as a deposit, administration fees are non-transferable and non-refundable.

Tennis Courts (including VAT)				
Hire of Court for an hour	£	9.50	£	9.88
Floodlighting tokens	£	7.50	£	7.80
Annual Household Membership	£	48.00	£	49.92
Football / Baseball / Rounders etc.				
Per match – up to age 16	£	22.00	£	22.88
Per match – age 16 and over	£	30.00	£	31.20
Training	Half the above rate		Half the above rate	
Mini Soccer				
Per match up to age 12 years (Including use of the pavilion)	£	18.50	£	19.24
Use of Dressing Rooms / Showers	£	17.50	£	18.20
Cricket Pitch (excluding VAT)				
Including use of pavilion.				
Per match – maximum 24 overs each side	£	40.50	£	42.12
Matches of 25 overs and above each side	£	53.00	£	55.12

(Concession of 25% to Truro Cricket Club)

Administrative fee for exercise classes and use of the boule / pétanque piste etc	£	50.00	£	52.00

Report to:	**Parks and Amenities Committee**	
Date:	**02 November 2026**	
Title:	**2027-28 Draft Budget**	
Authors, Roles and Contact Details:	**William Thorpe-Stanley** **Committee Clerk**	
Approval and clearance obtained from chair of committee:		**Y / N**
Urgency Procedure(s) used? If yes include rationale.		**N**

Recommendation(s):

1. To **note** the contents of the report.
2. To **review** the budget for Parks and Amenities, including new layout to ensure efficient financial control, and further consideration of capital expenditure requirements.
3. To **recommend** to Finance and General Purposes Committee thereafter.

1 Executive Summary

1.1 Inflation of 4% has been used as a baseline, unless it is expected costs will increase by more than this or they are known to be.

2 Purpose of Report and key information

2.1 This report presents to Councillors the first draft budget for the Parks Department. It should be read with reference to the full Excel workbook that contains the Summary, revenue and capital expenditures, the income, fees, and five year plans for capital projects and plant replacement, finally there is also a report on all transactions by nominal for the first half of 2026-28.

2.2 Each nominal is set out separately, with a description and the component parts of the total for that line.

Revenue Budget Expenditure

2.3 The Real Living Wage posted an increase of 4.8%, this same percentage has been applied to the 2026-27 wage bill as an indication of increase.

5000 Wages	£	927,657.11

2.4 Training, informed by a combination of required training due to expire in 2027-28 and that which has been identified through the staff appraisal process thus far. There is an allowance for additional needs in year to account for potential staff changes or adjustments in work activity.

6000	Training	£	14,500.00
	Additonal requirments	£	5,000.00
	Banks Mower * 1	£	500.00
	Brush Cutters & Blowers/Trimmers * 2	£	500.00
	Chainsaw *1	£	800.00
	First Aid @ Work * 4	£	1,000.00
	GMA Level 1: Intro to cricket grounds maintenance * 1	£	300.00
	GMA Level 1: Intro to winter pitch maintenance * 2	£	600.00
	Hedge Trimming *1	£	250.00
	ILM Level 3 in Leadership & Management *2	£	1,800.00
	Pedestrian and ride-on mower refresher * 1	£	250.00
	Responsible & Effective Control of Commensal Rodents * 2	£	400.00
	Robotic Mower Course *1	£	500.00
	Tractor Driving *1	£	800.00
	Use of Telehandler *1	£	800.00
	Working at Heights	£	1,000.00

2.5 Kept at the same level as 2026-27. For the purchase of all clothing and personal protective equipment for the parks staff.

6002	PPE	£	11,000.00
	Boots, Gloves, Hi-Vis, Clothing, Masks, & Visors.	£	11,000.00

2.6 Rates as set, an estimate of £10,000 has been used for the Boscawen Park Car Park, and £5,000 for the Pavilion Car Park.

6009	Local Authority Rates	£	29,388.00
	Kenwyn Field	£	1,104.00
	Hendra Car Park	£	7,784.00
	Boscawen Car Park	£	10,000.00
	Cemetery	£	5,500.00
	Pavilion Car Park	£	5,000.00

2.7 General Maintenance, currently a lump sum as has been in previous years. This is prone to being exhausted ahead of end of year therefore an additional £5,000 has been added for the purposes of this draft budget. The supervisors have been tasked with working on breaking down this spend to better budget. This will be presented later in the budget process.

6100	General Maintenance	£	40,500.00
	Gritting	£	1,500.00
	General maintenance & repairs	£	39,000.00

2.8 A notional £1,000 has been included here for the Parks department however the majority of this spend is controlled by the Facilities Department.

6101	Compliance & Repairs	£	1,000.00

2.9 The Biffa line covers all waste taken to Boscawen Park for disposal including form the VIC and the Pavilion.

6102	Waste	£	19,000.00
	Biffa	£	15,000.00
	Skips	£	4,000.00

2.10 Equipment and Materials, as with 6100 general maintenance has been previously presented as a single sum with no detail but work is being done to understand this spend.

6105	Equipment & Materials	£	46,113.00
	Seats	£	4,113.00
	Tickets, Permits, & Enforcement	£	5,500.00
	General equipment & materials	£	36,500.00

2.11 The council has opted to conduct only two sprays a year while previously £5,000 each it is expected the cost will rise owing to smaller contract and increased fuel prices for the supplier.

6106	Weed Control	£	11,000.00

2.12 An amount has been set aside in the capital projects line for tarmacking. This with the reserve that has been built up should enable all areas to be done as one larger contract producing a saving over numerous smaller ones.

6107	Tarmacking	£	-
	See capital spend	£	-

2.13 Pest control, a necessary spend.

6108	Pest Control	£	3,000.00

2.14 An additional £5,000 for tree maintenance on 2026-27 where the storm caused the budget to be insufficient, this increase should provide mitigation for unexpected adverse weather.

6109	Trees Maintenance	£	20,000.00

2.15 £20,000 in year for necessary works as identified in the defect and action report over and above the standard maintenance requirements throughout the year.

6110	Play Equipment Repairs	£	20,000.00

2.16 A more than inflationary rise has been applied to fuels where the increase in year has been significant. This has been calculated on actual usage.

6200	Petrol & oil	£	28,300.00
	Diesel	£	23,000.00
	Fuel Cards	£	5,000.00
	Oil	£	300.00

2.17 Most vehicles are overdue a service, and some must have an MOT. In not servicing vehicles there is a risk of greater repair cost in the future.

6201	Vehicle Repair & Maintenance	£	19,250.00
	Parts & Repairs	£	11,000.00
	MOT * 15	£	750.00
	Service *15	£	7,500.00

2.18 Hired plant is used where the Council owned equipment is not sufficient for the task and would be uneconomic to own due to the infrequency of use. For example a large wood chipper that may be hired for a few weeks of the year for a few thousand rather than purchasing at a cost of tens of thousands that will also require servicing.

6202	Hired Plant & Equipment	£	5,500.00

2.19 This is the road tax for the parks fleet and must be paid, the price is set by government and so is a non-discretionary cost.

6203	Licences	£	6,120.00

2.20 The council choose to lease two electric vehicles for the parks department this has worked well and it is planned to retain the lease of these, additionally the gator needs replacing. Following a trial of three alternatives the department wishes to lease an electric vehicle at £6,000 a year instead of purchasing another internal combustion all-terrain vehicle.

6205	Leases	£	17,680.00
	Citroen E Belingo * 2	£	11,680.00
	Electric Tipping Truck	£	6,000.00

2.21 The cost for the trackers is set. They are an important for the security of the vehicles and machinery and element of staff safety.

6206	Trackers	£	4,200.00

2.22 Previous years usage and expected cost increase have calculated a need to budget £17,500 for gas and electric across the parks department.

6300	Gas & Electricity	£	17,500.00

2.23 Water rates calculated on previous usage.

6301	Water	£	7,050.00
	Hendra Skate Park	£	200.00
	Boscawen Park supply for watering	£	3,000.00
	Victoria Gardens	£	1,500.00
	Cemetry	£	450.00
	Barrack Lane Allotments	£	600.00
	Nancemere Allotments	£	600.00
	Tregurra Allotments	£	450.00
	Redannick Allotments	£	250.00

2.24 There is work being done on the revisions to the planting scheme to achieve the goal set by the committee along with the impacts of the reduction in orders from the BID. This will be presented at a later date. This iteration of the budget therefore uses the same costs as previous for a maintained service level.

6302	Plants & Seeds	£	16,000.00

2.25 Taken annually this is the fee for using the LTA Loan mandated tennis court booking system Club Spark.

6409	Commission Charges	£	624.00

2.26 The gardens and allotment competition.

6706	Gardens Competition	£	880.00
	Refreshments	£	150.00
	Trophy Engraving	£	200.00
	Gift Vouchers	£	400.00
	Judge	£	100.00
	Fuel	£	30.00

2.27 A £2,000 reduction to the Britain in Bloom budget for 2027-28.

6707	Britain in Bloom	£	3,000.00
	Promotional Material	£	2,100.00
	Signage	£	330.00
	Refreshments	£	10.00
	Travel	£	260.00
	Tickets	£	300.00

2.28 The loans.

6708	Loan	£	21,166.00
	Idless Nursery PWLB	£	15,166.00
	LTA Loan	£	6,000.00

2.29 A miscellaneous budget covers subscriptions to the National Allotment Society and the ground management magazine in addition to other items thought the year.

6799	Miscellaneous	£	1,500.00

2.30 **Revenue Budget Income**

2.31 There will be an income reduction to the planting as the Truro BID have rationalised what they will be buying in 2027-28, this is approximately £5,000.

4006	Floral Displays	£	16,000.00

2.32 Income from agreements with Cornwall Council and Highways.

4007	Contract Work	£	10,197.00
	LMP	£	7,859.00
	Grass Cutting Agreement	£	2,338.00

2.33 This is up for renewal and may be offered for tender.

4008	Roundabout Sponsorship	£	2,200.00
	Trafalgar		

2.34 Pitches.

4101	Use of Pitches	£	4,500.00

2.35 Tennis court booking fees.

4102	Tennis	£	25,000.00

2.36 The council presently has two agreements for trading rights.

4103	Trading Rights	£	11,600.00
	Pollen in the Park	£	2,850.00
	Ice Cream	£	8,750.00

2.37 Fees from burials.

4104	Burial Fees	£	25,000.00

2.38 This is predominantly the income from parks events the most significant being the fair on Hendra in the summer, this is a reduction on last year as that was based on the previous year that had Wales and West compound.

4200	Site Rentals	£	1,606.82
	National Grid Wayleave	£	106.82
	Other	£	1,500.00

2.39 Allotment rental is a reliable source of income.

4201	Allotments	£	3,250.00

2.40 Income projected to rise to £10,000 at Boscawen Park once proposed changes to parking order, if agreed following consultation, are applied. An estimate of £2,000 in income has been used for the Pavilion taking the same prediction for Boscawen Park as a proportion of the spaces.

4203	Car Park Income	£	16,790.00
	Hendra	£	6,790.00
	Boscawen	£	10,000.00
	Pavilion	£	2,000.00

2.41 Interest on £484,145 of s106 monies.

4401	CCLA Interest	£	18,500.00

2.42 Miscellaneous income consisting of sales of disposed machinery, and other items.

4900	Miscellaneous	£	29,000.00

2.43 **Capital Budget Expenditure**

All projects on the capital project plan that fall in 2027-28 are listed below with their respective budgets. The tarmacking funds in tandem with the reserve to cover all areas under a single contract for efficiency. There are ongoing allocations in the capital expenditure to make additions to reserves to build up funds required to undertake the work. £50,000 to go toward play area redevelopment reserves each year for five years. £35,000 per year for four years to fund the relocation of the RAM Pump. Any projects budgeted for 2026-27 that have not been completed by year end will be presented back to this committee for decisions on moving the budgets into ear marked reserves.

6104	**Projects**	**£ 125,430.00**
	Play Area Redevelopment	£ 50,000.00
	Relocate RAM pump/ new pump system	£ 35,000.00
	Install Bins at Daubuz	£ 8,400.00
	Tarmac paths	£ 8,000.00
	Tarmac park works	£ 8,000.00
	Repaint art work on wall in Hendra	£ 5,200.00
	Removal of old tractor shed	£ 1,350.00
	Remove wall behind boat shed	£ 1,300.00
	Relocate old pergola/shelter across	£ 980.00
	Replace Entrance Gates	£ 6,000.00
	Make bin stores	£ 1,200.00

2.44 It is not proposed to buy any new vehicles outright in 2027-28.

6204	**Vehicles**	**£**	**-**

2.45 Machinery that is due for replacement in 2027-28, larger items listed separately and the £10,000 for hand held calculated form the machinery list, much of this is necessary replacement where the older equipment needs replacing or has too high a vibration

output. The Cut and Collect (£11,075) and Topper (£9,025) would be so that the Rangers can undertake a list of works 'in house', the alternative would be contracting it out and in year one this would cost £15,600. Purchase of the machinery would represent a saving in year two although the staff time and fuel costs must be considered. The robot marker costs £16,000 there is a grant available for 50%, purchase may be dependent on securing the grant.

6207	**Machinery**	**£ 82,450.00**
	Roller	£ 18,000.00
	ifor Williams 10' Tipper Trailer	£ 6,350.00
	Robot Marker Match Funding	£ 8,000.00
	Hand Held Machinery	£ 10,000.00
	Future Replacement Fund	£ 20,000.00
	Cut and collect	£ 11,075.00
	Topper	£ 9,025.00

2.46 **Allotments & Cemetery**

These costs where previously shown separately despite being of the same department are now shown together.

2.47 **Summary**

5000	Wages	£ 927,657.11
6000	Training	£ 14,500.00
6002	PPE	£ 11,000.00
6009	Local Authority Rates	£ 29,388.00
6100	General Maintenance	£ 40,500.00
6101	Compliance & Repairs	£ 1,000.00
6102	Waste	£ 19,000.00
6104	Capital Projects	£ 125,430.00
6105	Equipment & Materials	£ 46,113.00
6106	Weed Control	£ 11,000.00
6107	Tarmacking	£ -
6108	Pest Control	£ 3,000.00
6109	Trees Maintenance	£ 20,000.00
6110	Play Equipment Repairs	£ 20,000.00
6200	Petrol & oil	£ 28,300.00
6201	Repair Maintenance	£ 19,250.00
6202	Hired Plant & Equipment	£ 5,500.00
6203	Licences	£ 6,120.00
6204	Capital Vehicles	£ -
6205	Leases	£ 17,680.00
6206	Trackers	£ 4,200.00
6207	Capital Machinery	£ 82,450.00
6300	Gas & Electricity	£ 17,500.00
6301	Water	£ 7,050.00
6302	Plants & Seeds	£ 16,000.00
6409	Commission Charges	£ 624.00
6706	Gardens Competition	£ 880.00
6707	Britain in Bloom	£ 3,000.00
6708	Loan	£ 21,166.00
6799	Miscellaneous	£ 1,500.00
	Gross Expenditure	£ 1,499,808.11

4006	Floral Displays	£	16,000.00
4007	Contract Work	£	10,197.00
4008	Roundabout Sponsorship	£	2,200.00
4101	Use of Pitches	£	4,500.00
4102	Tennis	£	25,000.00
4103	Trading Rights	£	11,600.00
4104	Burial Fees	£	25,000.00
4200	Site Rentals	£	1,606.82
4201	Allotments	£	3,250.00
4203	Car Park Income	£	18,790.00
4401	CCLA Interest	£	18,500.00
4900	Miscellaneous	£	4,000.00
	Gross Income	£	140,643.82

	Net Expenditure	£ 1,359,164.29

3 Benefits for Customers/Residents

3.1 This draft proposes to retain the current service level residents have come to expect from the City Council.

4 Relevant Previous Decisions

4.1 None.

5 Consultation and Engagement

5.1 Supervisors have been asked for their views on their areas of spend to better understand the detail.

5.2 Committee views on this iteration of the budget will be fed back into the budget process.

5.3 Quotes and estimates have been sourced as a basis for costs.

6 Financial Implications of the proposed course of action/decision

6.1 The final budget will be agreed by Full Councillor therefore there is no direct impact in agreeing this draft.

7 Legal/Governance Implications of the proposed course of action/decision

7.1 The draft budget has been prepared in accordance with the Council's Financial Regulations and Standing Orders, and in particular the requirement to prepare detailed estimates of income and expenditure for the forthcoming financial year.

7.2 Any capital works or procurement arising from this budget will be progressed in accordance with the Council's procurement thresholds, quotation requirements and scheme of delegation, with contracts and commitments subject to the appropriate level of authorisation.

8 Risk Implications of the proposed course of action/decision

8.1 Making a reduction in what is presented while expecting the same service level could lead to a failure to deliver.

8.2 Standards of equipment may not be upheld leading to concerns of unsafe working.

9 Options available

9.1 The budgeted net expenditure for 2026-27 is £1,220,094, this draft proposes £1,359,164. This is an increase of 11.13%. Each 1% increase worth £12,495. To achieve a rise of only 6.8% a reduction of £54,103 needs to be made from this budget.

10 Supporting Information (Appendices)

10.1 Appendix A – Revenue Budget
10.2 Appendix B – Capital Budget
10.3 Appendix C – 5-Year Project Plan
10.4 Appendix D – Vehicle, Machinery, and Plant Schedule

11 Approval and clearance

All reports:

Final report sign offs	**This report has been cleared by (or mark not required if appropriate)**	**Date**
Town Clerk (Required for **all** reports)	David Rodda	27/10/26
Deputy Town Clerk (Finance and HR) (Required for **all** reports)	Esther Greig	27/10/26

Nominal	Description	Department										
		Budget	Parks 71	General Supplies & Services 71	Boscawen Park 71	Idless 71	Victoria Gardens 71	Parks Land/Highways 71	Miscellaneous 71	Transport 85	Car Parks 80-82	Cemetery 86	Allotments 71-77
5000	Wages	£ 927,657.11											
			£ 927,657.11										
6000	Training	£ 14,500.00											
	Additonal requirments		£ 5,000.00										
	Banks Mower * 1		£ 500.00										
	Brush Cutters & Blowers/Trimmers * 2		£ 500.00										
	Chainsaw *1		£ 800.00										
	First Aid @ Work * 4		£ 1,000.00										
	GMA Level 1: Intro to cricket grounds maintenance * 1		£ 300.00										
	GMA Level 1: Intro to winter pitch maintenance * 2		£ 600.00										
	Hedge Trimming *1		£ 250.00										
	ILM Level 3 in Leadership & Management *2		£ 1,800.00										
	Pedestrian and ride-on mower refresher * 1		£ 250.00										
	Responsible & Effective Control of Commensal Rodents * 2		£ 400.00										
	Robotic Mower Course *1		£ 500.00										
	Tractor Driving *1		£ 800.00										
	Use of Telehandler *1		£ 800.00										
	Working at Heights		£ 1,000.00										
6002	PPE	£ 11,000.00											
	Boots, Gloves, Hi-Vis, Clothing, Masks, & Visors.		£ 11,000.00										
6009	Local Authority Rates	£ 29,388.00											
	Kenwyn Field							£ 1,104.00					
	Hendra Car Park										£ 7,784.00		
	Boscawen Car Park										£ 10,000.00		
	Cemetery											£ 5,500.00	
	Pavilion Car Park										£ 5,000.00		
6100	General Maintenance	£ 40,500.00											
	Gritting							£ 1,500.00					
	General maintenance & repairs		£ 20,000.00		£ 5,000.00	£ 5,000.00	£ 5,000.00					£ 2,500.00	£ 1,500.00
	Grounds maintenance & landscaping												
	Aggregates, soil & cement												
	Timber & building materials												
	Paint, decorating & sealants												
	Signs, barriers & road furniture												
6101	Compliance & Repairs	£ 1,000.00											
			£ 1,000.00										
6102	Waste	£ 19,000.00											
	Biffa		£ 15,000.00										
	Skips		£ 4,000.00										
6105	Equipment & Materials	£ 46,113.00											
	Seats							£ 4,113.00					
	Tickets, Permits, & Enforcement										£ 5,500.00		
	General equipment & materials			£ 35,000.00								£ 1,500.00	
	Hand tools												
	Car park enforcement & tickets												
	Horticultural consumables												
	Safety equipment & storage												
	Cleaning & hygiene supplies												
	Power & workshop tools												
	Irrigation, hoses & pumps												
	Machinery parts & consumables												
	Office, printing & reference supplies												
	Kitchen & welfare supplies												
	Furniture & site equipment												
6106	Weed Control	£ 11,000.00											
								£ 11,000.00					
6107	Tarmacking	£ -											
	See capital spend												
6108	Pest Control	£ 3,000.00											
			£ 3,000.00										
6109	Trees Maintenance	£ 20,000.00											
								£ 20,000.00					
6110	Play Equipment Repairs	£ 20,000.00											
								£ 20,000.00					
6200	Petrol & oil	£ 28,300.00											
	Diesel									£ 23,000.00			
	Fuel Cards									£ 5,000.00			
	Oil									£ 300.00			
6201	Vehicle Repair & Maintenance	£ 19,250.00											
	Parts & Repairs									£ 11,000.00			
	MOT * 15									£ 750.00			
	Service *15									£ 7,500.00			
6202	Hired Plant & Equipment	£ 5,500.00											
										£ 4,000.00		£ 1,500.00	
6203	Licences	£ 6,120.00											
	Road Tax * 17									£ 6,120.00			
6205	Leases	£ 17,680.00											
	Citroen E Belingo * 2									£ 11,680.00			
	Electric Tipping Truck									£ 6,000.00			
6206	Trackers	£ 4,200.00											
	17 No.									£ 4,200.00			
6300	Gas & Electricity	£ 17,500.00											
					£ 9,000.00	£ 7,000.00	£ 1,200.00	£ 300.00					
6301	Water	£ 7,050.00											
	Hendra Skate Park							£ 200.00					
	Boscawen Park supply for watering				£ 3,000.00								
	Victoria Gardens						£ 1,500.00						
	Cemetry											£ 450.00	
	Barrack Lane Allotments												£ 600.00
	Nancemere Allotments												£ 600.00
	Tregurra Allotments												£ 450.00
	Redannick Allotments												£ 250.00
6302	Plants & Seeds	£ 16,000.00											
				£ 16,000.00									
6409	Commission Charges	£ 624.00											
	Tennis Payment Provider Charges			£ 624.00									
6706	Gardens Competition	£ 880.00											
	Refreshments		£150										
	Trophy Engraving		£200										
	Gift Vouchers		£400										
	Judge		£100										
	Fuel		£30										
6707	Britain in Bloom	£ 3,000.00											
	Promotional Material		£ 2,100.00										
	Signage		£ 330.00										
	Refreshments		£ 10.00										
	Travel		£ 260.00										
	Tickets		£ 300.00										
6708	Loan	£ 21,166.00											
	Idless Nursery PWLB					£ 15,166.00							
	LTA Loan							£ 6,000.00					
6799	Miscellaneous	£ 1,500.00											
	Miscellaneous								£ 1,500.00				
Gross Expenditure		**£ 1,291,928.11**	**£ 1,000,037.11**	**£ 51,624.00**	**£ 17,000.00**	**£ 27,166.00**	**£ 7,700.00**	**£ 64,217.00**	**£ 1,500.00**	**£ 79,550.00**	**£ 28,284.00**	**£ 11,450.00**	**£ 3,400.00**
4006	Floral Displays	£ 16,000.00											
			£ 16,000.00										
4007	Contract Work	£ 10,197.00											
	LMP							£ 7,859.00					
	Grass Cutting Agreement							£ 2,338.00					
4008	Roundabout Sponsorship	£ 2,200.00											
	Trafalgar							£ 2,200.00					
4101	Use of Pitches	£ 4,500.00											
					£ 4,500.00								
4102	Tennis	£ 25,000.00											
			£ 25,000.00										
4103	Trading Rights	£ 11,600.00											
	Pollen in the Park						£ 2,850.00						
	Ice Cream				£ 8,750.00								
4104	Burial Fees	£ 25,000.00											
												£ 25,000.00	
4200	Site Rentals	£ 1,606.82											
	National Grid Wayleave							£ 106.82					
	Other							£ 1,500.00					
4201	Allotments	£ 3,250.00											
													£ 3,250.00
4203	Car Park Income	£ 18,790.00											
	Hendra										£ 6,790.00		
	Boscawen										£ 10,000.00		
	Pavilion										£ 2,000.00		
4401	CCLA Interest	£ 18,500.00											
			£ 18,500.00										
4900	Miscellaneous	£ 4,000.00											
			£ 4,000.00										
Gross Income		**£ 140,643.82**	**£ 63,500.00**	**£ -**	**£ 13,250.00**	**£ -**	**£ 2,850.00**	**£ 14,003.82**	**£ -**	**£ -**	**£ 18,790.00**	**£ 25,000.00**	**£ 3,250.00**
Net Expenditure		**£ 1,151,284.29**	**£ 936,537.11**	**£ 51,624.00**	**£ 3,750.00**	**£ 27,166.00**	**£ 4,850.00**	**£ 50,213.18**	**£ 1,500.00**	**£ 79,550.00**	**£ 9,494.00**	**-£ 13,550.00**	**£ 150.00**

Nominal	Description	Department											
		Budget	Parks 71	General Supplies & Services 71	Boscawen Park 71	Idless 71	Victoria Gardens 71	Parks Land/Highways 71	Miscellaneous 71	Transport 85	Car Parks 80-82	Cemetery 86	Allotments 71-77
6104	**Projects**	**£ 125,430.00**											
	Play Area Redevelopment		£ 50,000.00										
	Relocate RAM pump/ new pump system						£ 35,000.00						
	Install Bins at Daubuz							£ 8,400.00					
	Tarmac paths				£ 8,000.00								
	Tarmac park works											£ 8,000.00	
	Repaint art work on wall in Hendra						£ 5,200.00						
	Removal of old tractor shed						£ 1,350.00						
	Remove wall behind boat shed				£ 1,300.00								
	Relocate old pergola/shelter across				£ 980.00								
	Replace Entrance Gates				£ 6,000.00								
	Make bin stores											£ 1,200.00	
6204	**Vehicles**	**£ -**											
6207	**Machinery**	**£ 82,450.00**											
	Roller		£ 18,000.00										
	ifor Williams 10' Tipper Trailer		£ 6,350.00										
	Robot Marker Match Funding		£ 8,000.00										
	Hand Held Machinery		£ 10,000.00										
	Future Replacement Fund		£ 20,000.00										
	Cut and collect							£ 11,075.00					
	Topper							£ 9,025.00					
Gross Expenditure		**£ 207,880.00**	**£ 112,350.00**	**£ -**	**£ 16,280.00**	**£ -**	**£ 41,550.00**	**£ 28,500.00**	**£ -**	**£ -**	**£ -**	**£ 9,200.00**	**£ -**

Location	Project	2027-28	2028-29	2029-30	2030-31	2031-32
All Parks	Play Area Redevelopment	£ 50,000.00	£ 50,000.00	£ 50,000.00	£ 50,000.00	£ 50,000.00
Victoria Gardens	Relocate RAM pump/ new pump system	£ 35,000.00	£ 35,000.00	£ 35,000.00	£ 35,000.00	
Daubuz Moor	Install Bins	£ 8,400.00				
Boscawen Park	Tarmac paths	£ 8,000.00				
Truro Public Cemetery	Tarmac park works	£ 8,000.00				
Boscawen Park	Replace Entrance Gates	£ 6,000.00				
Victoria Gardens	Repaint art work on wall in Hendra	£ 5,200.00				
Victoria Gardens	Removal of old tractor shed	£ 1,350.00				
Boscawen Park	Remove wall behind boat shed	£ 1,300.00				
Truro Public Cemetery	Make bin stores	£ 1,200.00				
Boscawen Park	Relocate old pergola/shelter across	£ 980.00				
Victoria Gardens	Seal Leats in house		£ 15,500.00			
Truro Public Cemetery	Fence along lower cemetery		£ 4,750.00			
Boscawen Park	Resurface Around Pond		£ 3,500.00			
Victoria Gardens	Repairs to fish pond		£ 2,700.00			
Idless Nursery	Cut back vegetation		£ 720.00			
Victoria Gardens	Paint all fencing around Hendra			£ 18,875.00		
Boscawen Park	Replace fencing around depot			£ 9,200.00		
Victoria Gardens	Tarmac works to paths (£8k) & hardcore rest of area (£2k)			£ 10,000.00		
Victoria Gardens	Seal waterfalls			£ 3,700.00		
Boscawen Park	Repairs to yard tarmac			£ 3,500.00		
Victoria Gardens	Lay plannings around rear yard			£ 2,200.00		
Idless Nursery	Clear out drainage ditch			£ 850.00		
Kenwyn Field	Extend Parking					
		£ 125,430.00	**£ 112,170.00**	**£ 133,325.00**	**£ 85,000.00**	**£ 50,000.00**

Ref. No.	Description	Purchased	Condition	Approx. Age (years)	Main Use / Based at	Estimated Value	Purchase Price	Suggested Year of Replacement	Estimated Cost	.	27-28	28-29	29-30	30-31	31-32
TCC 1	Ford Connect WK71 YTN	06/12/2021	Excellent	4 Years	Boscawen Park	£8,500.00	£ 14,272.00	2031-2032							£ 14,272.00
TCC 10	Trailer Indispention Serial No: 076446	05/06/2006	Good	19 years	Maintenance at Public Cemetery		£ 699.00	2016-2017							
TCC 100	Stihl Pressure Washer RE 130 No : 837223266	09/09/2025	New	New	Boscawen Park		£ 384.00	2035-2036							
TCC 101	Kersdon Finger Bar Mower	12/05/2021	Excellent	4 years	Ranger Team		£ 1,595.00	2027-2028							
TCC 103	PPT Pressure Washer (Petrol) Serial No. 1000360967	16/04/2004	Good	21 years	Boscawen Park Tennis Courts		£ 2,462.00	2014-2015	£ 7,380.00			£ 7,380.00			
TCC 104 T	Stihl Battery Operated Hedge cutter Power Pack Tools: TCC 106 BGA 100 Blower Serial No: 439334279; TCC 105 FSA85 Strimmer Serial No: 433993360; & TCC 1004HSA86 Hedge Trimmer Serial No: 344060685.	11/09/2013; 11/11/2018	good Very good	12 years 6 years	Boscawen Park		£768 £213	Unknown due to unknown life expectancy of battery operated equipment purchased for work in quiet areas.							
TCC 108	Stihl Fs410c Strimmer Serial No178828414	29/07/2014	Poor	9	Boscawen Park		£ 530.00	2022-2023	£ 790.00		£ 1,100.00				
TCC 109	Draper 24l Air Compressor	05/01/2023	New	2 year	Nursery		£ 120.00	2033-2034							
TCC 11	Ford Ranger XL WL21 LRA	06/08/2021	Excellent	4 years	Maintenance team	£17,500.00	£ 22,619.00	2031-2032							£ 22,619.00
TCC 110	Stihl BG86 blower Serial No 192044412	03/12/2022	good	3years	Boscawen Park		£ 290.00	2029-2030					£ 290.00		
TCC 112	Stihl HTA86 Battery Pole saw Serial No 446844407	18/04/2023	New	2 year	Maintenance Team		£ 439.00	2032-2033							
TCC 113	Stihl MSA200C Battery Chainsaw Serial No 445851024	18/04/2023	Excellent	2 year	Maintenance Team		£ 251.00	2032-2033							
TCC 114	Stihl FS 461 C-EM 197938206	06/02/2026	New		Ranger Team		£ 857.00	2034-2035							
TCC 115	Stihl FS 461 C-EM 197906320	15/06/2026	New		Ranger Team		£ 857.00	2034-2035							
TCC 116	Stihl FS461 C-EM 197906347	15/06/2026	New		Boscawen park		£ 857.00	2034-2035							
TCC 117	Stihl FSA 200 451740215	15/06/2026	New		Boscawen park		£ 568.00	2034-2035							
TCC 118	Stihl BGA250 452861205	17/06/2026	New		Boscawen park		£ 268.00	2034-2035							
TCC 119	Stihl BGA 250 452861206	17/06/2026	New		Ranger Team		£ 268.00	2034-2035							
TCC 12	Bomag Roller 750	12/06/2009	Poor	Unknown purchased second hand	Boscawen Park	£500.00	£ 1,000.00	2022-2023	£ 17,900.00						
TCC 13	Mitsubishi L200 WL16 CVE	08/10/2016	Excellent	9 years	Rangers	£6,500.00	£ 16,779.00	2026-27	£ 32,000.00			£ 32,000.00			
TCC 14	Ford Courier WK21 GXU	05/07/2021	Excellent	4 years	Toilet Cleaning Team	£8,500.00	£ 11,309.00	2031-2032							£ 11,309.00
TCC 15	1 ton 1001 Lifton Dumper Serial No: BB001359	21/12/2018	Very good	19 years SH	Maintenance Team	£1,250.00	£ 4,500.00	2026-2027	£ 19,500.00			£ 19,500.00			
TCC 16	Wessex Transport Trailer Serial No.: 06800514	29/07/2014	Good	11 years	Boscawen Park	£1,795.00	£ 2,150.00	2029-2030					£ 2,150.00		
TCC 2	Peugeot Boxer Flatbed WK66 XAO	11/01/2016	Poor (engine faults)	9 years	Boscawen Park Town Centre	£3,000.00	£ 17,999.00	2026-2027	£ 27,000.00						
TCC 20	Kubota BX261 Serial number: 40843 WL26DXW	07/02/2026	NEW	NEW	Boscawen park		£ 16,801.00	2035-2036							
TCC 21	Iseki SGX324R Ride-on mower WK25 MXM Serial no SXG324s001261	25/03/2025	New	New	Boscawen Park	£13,250.00	£ 13,250.00	2035-2036							
TCC 22	Dung Fork Serial No: MF14236	18/06/2014	Very good	11 years	Boscawen Park		£ 600.00	2022-2023							
TCC 23	Husqvarna 550 XP Chainsaw Serial No: 2021 3800 199	23/11/2021	Excellent	4 years	Victoria Gardens		£ 466.00	2027-2028							
TCC 24	Trimax striker 150 roller mower Serial number :3015844	07/02/2026	NEW	NEW	Boscawen park		£ 5,635.00	2035-2036							
TCC 26	Stihl FS461C Strimmer Serial No: 193555641	13/09/2023	New	2 year	Boscawen Park		£ 720.00	2034-2035							
TCC 27	SWP BALM 50L Air compressor Serial No: CJK 2022001453	28/10/2021	Excellent	4 years	Maintenance Team		£ 183.00	2027-2028							
TCC 28	Stiga SWS 2804 Power Brush Serial No: 24IC4TCU000260	07/03/2017	New	New	Boscawen Park			2035-2036							
TCC 29	Tomlin Kubota multi turf machine Serial number: MTP26266	07/02/2026	NEW	NEW	Boscawen park		£ 3,900.00	2035-2036							
TCC 3	Ford Courier WK21 GVX	05/07/2021	Excellent	4 years	Boscawen Park	£6,500.00	£ 11,309.00	2031-2032							£ 11,309.00
TCC 30	Kerston K1500 Weed brush Serial No:59230	04/06/2017	Very good	8 years	Ranger Team	£2,850.00	£ 5,355.00	2027-2028							
TCC 31	Iseki SXG324R Ride on Mower WK25 MXN Serial no SXG324s001330	25/03/2025	New	New	Victoria Gardens	£13,250.00	£ 13,250.00	2035-2036							
TCC 32	SIP 24 Litre Air Compressor Serial No. 204903 0096	28/10/2021	Excellent	4 years	Victoria Gardens		£ 129.00	2027-2028							
TCC 33	Stihl MS20ITC Chainsaw Serial No:180886191	09/02/2016	Excellent	9 years	(Aerial Tree Work) Victoria Gardens		£ 620.00	2026-2027	£ 890.00						
TCC 34	Stihl TS410 Petrol Disc Cutter Serial No: 181795610	09/09/2016	Excellent	9 years	Maintenance Team		£ 644.00	2026-2027	£ 920.00						
TCC 35	6Ft Bucket for Merlo	13/08/2024	Excellent	1 year	Maintenance Team		£ 1,910.00	2036-2037							
TCC 36	Blue bird Banks mower Serial number: 88936026040010	24/06/2026	NEW	NEW	Boscawen park		£ 4,898.00	2035-2036							
TCC 37	Stihl MS441 Chainsaw Serial No: 178828414	29/07/2014	Excellent	11 years	Victoria Gardens		£ 530.00	2022-2023							
TCC 38	Stihl HSA 140 453040826	22/07/2026	NEW	NEW	Boscawen Park		£ 477.00	2035-2036							
TCC 39	Pallet Truck No. PLL207330/05	11/08/2021	Excellent	7 years SH	Idless nursery		£ 4,000.00	2029-2030					£ 4,000.00		
TCC 4	Peugeot Partner Tipper WK67 DXC	29/01/2018	Good	7 years	Boscawen Park Town Centre	£4,500.00	£ 9,999.00	2027-2028							
TCC 40	Stihl MS212 c 839906112	22/07/2026	NEW	NEW	Ranger Team		£ 327.00	2035-2036							
TCC 41	Ground Hog Welfare Unit	22/11/2018	Good	Unknown SH	Maintenance Team		£ 3,500.00	2028-2029				£ 3,500.00			
TCC 42	Kubota Trailer Serial KTR: 12093	03/05/2012	Good	13 years	Victoria Gardens	£450.00	£ 1,650.00	2022-2023							
TCC 43	Stihl 86 C Shredder / Vac Serial No: 19037 6219	13/12/2021	Excellent	4 years	Boscawen Park		£ 265.00	2025-2026							

TCC 44	Ifor Williams Plant tailer Sn GH94BT	05/09/2019	Excellent	6 Years	Maintenance team		£ 2,100.00	2029-2030				£ 2,100.00			
TCC 45	Stihl MSA 190 T 452311051	22/07/2026	NEW	NEW	Idless nursery		£ 295.00	2035-2036							
TCC 46	Stihl MS211 Chainsaw Serial No: 520248277	23/08/2019	Excellent	6 years	Ranger Team		£ 475.00	2025-2026	£ 695.00						
TCC 47	6ft case loader bucket	09/11/2025	New	New	Boscawen park		£ 695.00	2035-2036							
TCC 48	Kubota Gator WL55 RFJ	11/05/2019	poor	20 Years SH	Victoria Gardens	£1,350.00	£ 4,250.00	2025-2026	£ 27,000.00						
TCC 49	Greenmech woodchipper Seriel number: 9326	27/11/2009	Poor	13 years	Boscawen park	£850.00	£ 3,500.00	2019-2020							
TCC 5	John Deere Ride on Mower 580 WA70 FXS	13/10/2020	Excellent	5 Years	Open Spaces Public Cemetery Amenity Areas	£14,500.00	£ 24,775.00	2032-2033							
TCC 50	Stihl BR 600 Serial No. 537369902	01/08/2024	Excellent	2 year	Boscawn Park		£ 471.00	2033 -2034		£ 900.00					
TCC 51	Stihl BR600 back pack blower Serial No 516967533	01/11/2018	good	7 years	Boscawen Park		£ 355.00	2027-2028		£ 900.00					
TCC 52	Honda Rotavator FG320 SN FAEF – 1023801/3332787	17/03/2021	Excellent	4 years	Boscawen Park		£ 577.00	2031-2032							£ 577.00
TCC 53	Stihl FS461C Strimmer Serial No. 4193555459	13/09/2023	Excellent	2 year	Boscawen Park		£ 720.00	2033-2034							
TCC 54	Stihl MS 261 c 615378989	22/07/2026	NEW	NEW	Idless nursery		£ 702.00	2035-2036							
TCC 55	Belle Petrol Cement Mixer SW 949861M 54B	27/07/2017	Good	8 years	Maintenance Team		£ 465.00	2025-2026							
TCC 56	Merlo Telehandler HL19 JWY	18/03/2021	Excellent	6 years	Maintenance Team	£17,500.00	£ 29,500.00	2036-2037							
TCC 57	Draper Petrol Post Auger Serial No: 16010158	18/02/2017	Good	8 years	Maintenance Team		£ 165.00	2026-2027							
TCC 58	Takeuchi TB216 excavator Serial No.: 216001165	22/03/2018	Good	10 years SH	Maintenance Team	£7,500.00	£ 11,250.00	2028-2029			£ 11,250.00				
TCC 59	Wessex rm240 roller mower	04/04/2025	New	New	Boscawen park		£ 6,500.00	2036-2037							
TCC 6	Peugeot Electric van WK25ZBZ	07/01/2025	New	New	Boscawen park	Lease hire	Lease hire	Under contract							
TCC 60	Soil Steriliser Electric	14/11/2013	Good	11 years	Idless nursery		£ 1,500.00	2024-2025							
TCC 61	Stihl HL100 Long Reach Hedge Trimmer Serial No: 500616400	08/05/2015	Good	9 years	Victoria Gardens		£ 520.00	2020-2021		£ 700.00					
TCC 62	Portec Post Knocker SNJHC1E44F/5 20010171	20/12/2022	Excellent	3 years	Maintenance Team		£ 649.00	2032-2033							
TCC 63	PDD Auger	30/07/2025	NEW	NEW	Maintenance team		£ 2,140.00	Un-known							
TCC 64	Stihl Pole Pruner HT31 Serial No: 507828394	20/10/2016	Good	9 years	Victoria Gardens		£ 610.00	2026-2027	£ 930.00						
TCC 65	Stihl HTA 86 pole saw 451662927	22/07/2026	NEW	NEW	Idless nursery		£ 466.00	2035-2036							
TCC 66	Honda Rotary Mower HRX476 QXE Serial:	13/09/2016	good	9 years	Boscawen Park		£ 700.00	2023-2024	£ 1,300.00						
TCC 67	STIHL FSA 200 452737629	21/07/2026	NEW	NEW	Victoria Gardens		£ 568.00	2035-2036							
TCC 68	Husqvarna 122HD60 Hedgecutter Sn 20211000342	26/04/2022	Excellent	3 years	Ranger Team		£ 217.00	2032-2033		£ 700.00					
TCC 7	Nissan Navara WL71 GCF	23/02/2022	Excellent	3 years	Boscawen park	£17,500.00	£ 23,261.00	2032-2033							
TCC 71	Stihl HLA86 Battery Hedge trimmer Serial no 449554407	10/07/2024	Excellent	1	Boscawen park		£ 367.00	2034-2035							
TCC 72	H1-HRX476C2HYE 19" MOWER Serial No. MBYF-1004774/1040484	05/02/2021	Excellent	4 years	Town Centre		£ 804.00	2024-2025	£ 1,200.00						
TCC 74	H1-HRX476C2HYE 19" MOWER Serial No. MBYF-1004773/1040489	05/02/2021	Excellent	4 years	Town Centre		£ 804.00	2024-2025							
TCC 76	Stihl 130 Pressure washer serial No 833774076	30/04/2024	New	1 year	Idless nursery		£ 314.00	2034-2035							
TCC 77	Turbocast 300 Manual Salt Gritter	12/12/2011	Good	13 years	Town Centre		£ 1,028.00	2021-2022		£ 1,092.00					
TCC 78	H1-HRX476C2HYE 19" MOWER Serial No. MBYF-1004772/1040503	05/02/2021	Excellent	4 years	Town Centre		£ 804.00	2024-2025	£ 1,200.00						
TCC 79	Honda EC200 Generator Serial No: MK49173/ 301	09/02/2016	Excellent	8 years	Boscawen Park		£ 400.00	2026-2027	£ 930.00						
TCC 8	Case 75 A WK25KVX	18/07/2025	New	New	Boscawen Park	£47,000.00	£ 47,000.00	2035-2036							
TCC 80	Turbocast 1000 Salt Gritter	12/12/2011	Good	14 years	Town Centre		£ 5,250.00	2021-2022							
TCC 81	Stihl BG86 Blower Serial No: 195715036	02/08/2024	Excellent	1 year	Victoria Gardens		£ 260.00	2034-2035							
TCC 82	Stihl FS91 Strimmer Serial No. 513917235	24/04/2018	Good	8 Years	Boscawen Park		£ 327.00	2026-2027	£ 750.00	£ 1,100.00					
TCC 83	Ransomes Super Certes 61 Cricket Mower Serial No: JG 400329	21/07/2015	Excellent	10 years	Boscawen Park	£850.00	£ 2,990.00	2029-2030				£ 2,990.00			
TCC 84	H1-HRX426CSXEH HRX 426 Honda Mower Serial No: MBNF/ 1008912/ 1626624	05/02/2021	Excellent	4 years	Town Centre		£ 630.00	2024-2025	£ 1,200.00						
TCC 85	Stihl BR600 Backpack blower Serial No: 54015246	08/08/2023	Excellent	2 year	Rangers		£ 470.00	2034-2035		£ 900.00					
TCC 87	Stihl BR600 backpack blower Serial No: 521763910	06/02/2020	Excellent	5 years	Victoria Gardens		£ 443.00	2026-2027	£ 730.00	£ 900.00					
TCC 89	Forme Morley 1 Electric bike	01/06/2022	New	3 years	General Office		£ 1,708.00	2032-2033							
TCC 9	Flemming 4 tonne tipping trailer	29/09/2025	New	New	Boscawen Park	£3,999.00	£ 3,999.00	2035-36							
TCC 91	Stihl Pressure Washer RE109 Serial No: 967536805	25/01/2016	Good	9 years	Victoria Gardens		£ 154.00	2025-2026	£ 490.00						
TCC 92	Honda EC 2000 Generator Serial No: GCBQT-5948841 MK49173/ 1148	09/02/2016	Excellent	8 years	Victoria Gardens		£ 400.00	2026-2027							
TCC 94	Remote control bank mower Rato 7.0 rv225-x	29/02/2025	New	New	Boscawen Park		£ 2,200.00	2030-2031						£ 2,200.00	
TCC 95	Pallet Truck	31/12/2016	Excellent	9 years	Boscawen Park		£ 210.00	2025-2026							
TCC 96	Honda Izzy16inch Serial No MCFB1116309	26/07/2024	New	1 year	Boscawen park		£ 340.00	2029-2030				£ 340.00			
TCC 97	Honda Izzy 19inch Serial No MCCF1213552	26/07/2024	New	1 year	Boscawen Park		£ 400.00	2029-2030				£ 400.00			
TCC 98	Sisis Hand Pull Rake 1852	2000	Good	25 years	Boscawen Park Cricket Wicket		£ 360.00	2012–2013							
TCC 99	ABAC 50HP Air Compressor Serial No: 4116023498	25/01/2016	Good	9 years	Boscawen Park		£ 249.00	2020-2021							
								Total	**£ 142,805.00**	**£ 8,292.00**	**£ 73,630.00**	**£ 12,270.00**	**£ 2,200.00**	**£ 60,086.00**

From: XXXXX
Sent: 14 December 2025 22:30
To: Town Clerk <Clerk@truro.gov.uk>
Cc: Councillor Loic Rich <Cllr.Rich@truro.gov.uk>; Jayne Kirkham MP <jayne.kirkham.mp@parliament.uk>
Subject: Memorial for Covid-19

To Whom it may concern at Truro Parish Council and Cornwall County Council.

I would like to put forward a proposal for a Memorial and reflection space within a garden/park in Truro.

I lost my husband to Covid 19 after he became ill Christmas 2020, and spent several weeks in hospital fighting for his life. My husband one of over a thousand people here in Cornwall, finally lost his battle Jan 2021 in Treliske hospital.

Although there is the National Covid Memorial Wall in London, I recognise that it is not a viable option for many bereaved families to be able to visit from Cornwall, and believe that we need a local memorial space here in Cornwall. Truro lies in the heart of Cornwall and with transport links, I feel Truro our one and only city would be a good location.

The Covid Commemoration Commission was set up by the the previous government and a recommendation was made as highlighted below: -

Recommendation Eight: A funding scheme should be set up for local authorities across the UK to establish local commemorative spaces in existing parks or green spaces in their areas.

I have previously been in Contact with both my MP Jayne Kirkham and my local Cllr Loic Rich to discuss the possibility of a memorial here in Truro, and was aware the government, were looking over the report from the Covid Commemoration Commission, and that nothing could move forward in regard to making plans and applying for funding, until the outcome of the latest report. The report from the government was released on the 13th of Nov 25. To my horror and that of many bereaved families, throughout the country, the highlighted recommendation above has not been taken up but instead they have the following highlighted plans: -

1. The UK Commission's report highlighted the importance of green spaces during the pandemic as the country sought to spend time in nature during lockdown. In recognition of this, DCMS will work with Forestry England on the creation of new COVID-19 community memorials across the country's forests.

2. In addition, we are pleased to announce that DCMS will partner with NHS Charities Together on a scheme to create new COVID-19 memorial gardens in the grounds of NHS sites that will be available as community spaces of reflection.

Point 1 For me and many others who do not have transport, will probably not be an option to visit.

Point 2. The DCMS has obviously not had any conversations on the subject of local memorials, or even taken into consideration how we would feel, and once again we feel ignored. I am challenging them on this decision, because many of the bereaved that I have spoken to, have also spoken of their shock and horror, and would never go to a memorial space at a NHS setting. Settings where many of our loved ones died. Many loved ones caught Covid whilst in hospital. Many loved ones where denied treatment due to disabilities, or age. There are too many horror stories I am aware of that happened to our loved ones whilst within NHS settings. A lot of the bereaved like myself suffer from PTSD, and the thought of going to a memorial space on an NHS site is too traumatic. NHS sites are only places you go because you have to. That is why a local memorial in Cornwall should be in a public park or garden not an NHS setting.

I am currently awaiting a response to an email sent via my MP Jayne Kirkham to the DCMS asking for a meeting, to try and secure some funding for Cornwall as well as challenging the decision as a whole.

I have put some of the reasons below why it is important to have a memorial space here in Cornwall.

A local memorial will acknowledge those who lost their lives, like my husband in Cornwall due to the pandemic, and this is paramount in helping us deal with our grief, as most bereaved feel like our losses have been swept under the carpet. Many bereaved like myself have been dealt very cruel comments by those who do not believe it even happened, that it was a hoax, scam, conspiracy amongst many other hurtful comments, so a focal point within a memorial garden will help validate that our loved one's lives were stolen because of this dreadful virus called Covid_19 and the pandemic was a genuine health crisis that did happen.

Having a dedicated space for not only those bereaved like myself, but for anyone who would like to reflect on their own personal experiences through this time is also important. All of society were affected in one way or the other, and somehow, that also needs to be acknowledged. Many examples such as those who were unable to get treatment for other health conditions which subsequently led to loss of life or long term health complications. Those now suffering from long Covid, or poor mental health. How many felt isolated and alone. Those who suffered Abuse behind closed doors. Many suffered financial hardship, loss of jobs/businesses. New mum's not having that direct support from family. School children's education, toddlers missing out on play groups and socialising. There are also the positive aspects such as how people rallied round and volunteered or supported vulnerable neighbours in many ways.

Something that has become apparent is that the vast majority of the population, do not want to talk about their experience through the pandemic, or feel they are not able to talk about it, as they may be ridiculed (this has happened to me), or just don't feel safe talking about it. Having that dedicated space may help people to feel they can open up and talk about their own experiences, no matter what it was. I organised a small event for the day of reflection in March of this year, and one person said to me "It is the first time I have felt safe to talk about my own experience, even though I was not bereaved". I know through my work on a helpline, how much of an effect the pandemic has had on peoples mental health,

and that rather than people forgetting about it, and ignoring it happened, it would be far better if people could feel they can talk about it. Having this space would be invaluable by providing a space to talk and reflect.

I also believe that having a memorial and dedicated space marking the pandemic is important for future generations to be aware of this time in our history, and how society was affected on a local, national and worldwide level, and it will start conversations, possibly with older members of the family who lived through it sharing their stories, but also evoke conversations about what happened, how was it allowed that so many lives were lost needlessly, do we have in place the relevant lessons learnt, and implemented to prevent other families, going through what myself and all those bereaved have suffered, and still do.

I envisage a circular space, with a central monument (nothing big like a statue) but some focal point to acknowledge those lost. Around the monument some flower beds. A circular pathway, with benches around it, (a little bit like in Victoria Garden the fountain area, with seating all around it. Some sort of screening to give it a little bit of privacy, maybe some shrubs, small trees, but not enough to totally cut it off. I would love to see benches that say something like "sit here if you would like to talk." I am happy to donate a couple of benches myself. I believe an information board or boards highlighting the many aspects of the pandemic society experienced. The space needs to be fully accessible. The pandemic wasn't a one day event that happened, it was over a period of time now scorched into our history. A unique time in history unlike any other in how society was impacted over a prolonged period of time.

I find it very difficult, and way out of my comfort zone, putting this down, as it all jumbles in my head, so I hope this email makes sense to you and gives you some understanding of how important this is to me and many others.

I would like to thank you for your time and consideration in this matter and hope we can work together to get a memorial and reflection space here in our very own wonderful city, for everyone in Cornwall, from the bereaved, the general population and generations to come.

Kind regards

XXXXXX

XXXXXX

Truro

Cornwall

XXXX

TRURO CITY COUNCIL

CITY OF TRURO
Town Clerk

Town Clerk's Department
Municipal Buildings
Boscawen Street
Truro TR1 2NE
Tel. (01872) 274766
www.truro.gov.uk
email: info@truro.gov.uk

MEETING OF TRURO NATURE RECOVERY FORUM (TNRF) HELD ON THURSDAY 22 OCTOBER 2026 at 19:00 in the Large Community Room, Second Floor, Truro Public Library, Union Place, Truro

PRESENT: Councillors: Southcombe (Chairman), La Borde, Rich (Deputy Mayor) and Sunderhauf.
External Members: Ms Sue Allen, Ms Sarah Douglas-Martin (Treffry Residents' Association), and Ms Jade Neville (Friends of Coosebean and Cornwall Wildlife Trust).
ABSENT: John Faragher (Friends of Daubuz Moor).
ALSO PRESENT: Councillor Carlyon.
APOLOGIES: Councillor Honorary Freeman Wells (Mayor) (business).
Also in Attendance: Anna Cormie, Assistant Countryside Ranger, Stephen Kirkpatrick Head Countryside Ranger, and Cheryl Simpson, Committee Clerk.

1. COUNCILLORS IN ATTENDANCE AND APOLOGIES
Noted. NRF/26/XXX

2. DISCLOSURES OR DECLARATIONS OF INTEREST
None. NRF/26/XXX

3. MINUTES
It was proposed by the Chairman, seconded by Councillor Sunderhauf, and **RESOLVED** that the Minutes of the Truro Nature Recovery Forum Meeting held on 16 June 2026 were signed as a correct record. **NRF/26/XXX**

[Ms Sue Allen entered the meeting at 19:05.]

4. TERMS OF REFERENCE
It was **noted** that the Parks and Amenities Committee adopted the amended terms of reference at its meeting held on 7 September. NRF/26/XXX

5. CHAIRMAN'S REPORT
The Chairman reminded the Forum that a leaflet for the Tremorvah Playing Field mini-project would be developed and considered in due course.
NRF/26/XXX

6. DRAFT TRURO NATURE RECOVERY STRATEGY
On 28 July the Ranger Team met with the Forum for a plan drafting session. A copy of the draft plan was circulated to the Forum. The Ranger Team took the Forum through the draft Strategy page by page on screen, highlighting gaps to be filled and making a number of amendments with the Forum's agreement.

DRAFT

A number of comments and amendments were suggested and recorded on-screen:

- It was acknowledged that the Strategy would need to be edited to reduce repetition in due course.
- The clearly specified actions were welcomed.
- Replace the current limited map of the Parish with a link to a plan on Cornwall Council's Nature Recovery Strategy or a link to Cornwall Council's interactive mapping tool.
- Page 1 The Town Clerk had posed the question: how will we measure success and what was the baseline. It was suggested that the strategy itself couldn't measure success, but the forthcoming implementation plan could measure activity.
- Add a reference be added to Cornwall Council's current streetlight switch-off policy and a link to Cornwall Council's website be added Street Lighting - Cornwall Council
- Add a reference to shop/premises lighting at night in City Centre.
- Page 8 Add reference to developing new allotment at Treffry Road. Change reference of Foxes Corner to Cornwall Council (reverted to owner). Councillor La Borde to provide information about New Beginnings Community Association. Contact Community Development Officer re. community allotment association. Add information re. management Nancemere Orchard.
- Page 12 Share Place of Worship section with church contacts for feedback and input.
- Add reference to food security and role of gardens and allotments providing local produce.
- It was suggested a polytunnel at Idless Nursery could be used to grow vegetables.
- Add reference to companion planting such as nasturtiums to garden and residential area chapters.
- Share draft strategy with school contacts for feedback and input.
- Check if Moresk Woodland Project still exists. Check if this area is in Parish.
- Consider producing strategy summary leaflet on Strategy and Implementation Plan developed.
- Ask residents to ensure that food waste bins are locked to prevent access by wildlife to harmful contents.
- Councillor Southcombe to draft information for Residential Area section.
- Combine Private Garden and Residential Area Sections to reduce duplication etc.
- Councillor La Borde to provide information re. different organisations involved in maintenance of various estates and housing developments.
- Add link to suitable invasive species information.
- Consider adding if a resident wishes to volunteer to help maintain a local area they should contact the relevant landowner for permission. It was noted that the Ranger Team was covered by TCC insurance for volunteer activities. Friends' groups also had their own insurance to cover their activities. It was not the role of the Forum to provide legal advice.
- Page 37 add Donkey field, owned by Cornwall Council, TCC cut grass, emptied bins and maintained area as sports field for Bosvigo School in school hours. Treveth plans for development behind Old County Hall

and landscaping of Donkey Field referred to. TCC does not currently have a licence from Cornwall Council.

- Councillor Rich to provide brief information on Cornwall Council stance on County Farms and working with farms to reduce run-off into the Fal Estuary.
- Add link /reference to Neighbourhood Priority Statements and opportunity to protect land from development.
- Page 41 consider adding information regarding riparian rights. Add reference to Port of Truro removing derelict boats from river system.
- Page 45 last line add "ferns" to end of sentence.
- Add (native wildflowers) after references to "weeds" to reduce stigma.
- Add Cornwall Butterfly Conservation Group to volunteer directory.

[Councillor Rich arrived at the meeting at 19:50.]

It was proposed by the Chairman, seconded by Councillor La Borde, and **RESOLVED** that the updated draft Strategy be agreed. NRF/26/XXX

7. STRATEGY FRONT COVER

The Council's Communications Team supplied a mock-up front page created using photographs supplied by the Ranger Team for consideration by the Forum.

It was proposed by the Chairman, seconded by Councillor Sunderhauf, and **RESOLVED** that the Parks and Amenities Committee approve the draft Strategy Front Cover. NRF/26/XXX

8. TRURO NATURE RECOVERY WORK PLAN

It was suggested that a line about the development of an implementation plan - part of the role of the Forum as set out in the Terms of Reference – be added to the Workplan. It was agreed that an item be added to the agenda for the next meeting also. Consider producing a brief summary leaflet e.g. including an executive summary further along the strategy development process.

It was proposed by Councillor Sunderhauf, seconded by Councillor La Borde, and
RECOMMENDED that the Parks and Amenities Committee approve the updated Work Plan. NRF/26/XXX

9. CORRESPONDENCE

(i) An email dated 13 10 26 regarding Cornwall and Isles of Scilly Sustainability Awards was **noted.** NRF/26/XXX

10. NEXT STEPS

It was generally agreed that the stage of the development of the Strategy had been reached to share it with outside organisations for feedback and suggested input. Ideas for an Implementation Plan would be discussed at the next meeting. NRF/26/XXX

Action: All Forum Members to bring ideas for an implementation plan to the following meeting.

11. DATE OF NEXT MEETING

Tuesday 1 December 2026 starting at 7pm. NRF/26/XXX

The meeting closed at 20:38.

---------- CHAIRMAN

Topic	Contribution to Nature Recovery Strategy	Purpose and Key Objectives	Resource requirements	Current Position	Delivered by
Develop nature recovery strategy	The purpose to the Forum is to develop a strategy	The main purpose of the Forum is to develop a strategy and implementation plan	Forum, Countryside Ranger Team Parks and Amenities Officer	On 28 July there was a further drafting session to which the Forum was invited.	Chair and Vice-Chair
Nature Towns and Cities Accreditation	Seeking accreditation may provide a useful framework	Demonstrates commitment to transforming green infrastructure to benefit people place and nature	Forum, Countryside Ranger Team and Parks and Amenities Officer	At the June meeting the Forum agreed to defer any action pending drafting of the plan.	Chair, Vice-Chair and Ms Douglas-Martin
Mini-Project at Tremorvah Playingfield	To engage with local people and interest groups	Create traditional grassland meadow, hibernaculum/compost area and orchard. Improve biodiversity.	Countryside Ranger Team and Parks and Amenities Officer. £295 allocated by P&AC.	On 2 March the P&AC agreed to the establishment of the mini-project. Logs delivered on site. Grass scarification next. Leaflets to be delivered to local residents about the project.	Parks Department
Establishment of Biological Recording Group	To establish a local biological recording group to collect & strengthen base evidence of state of nature in Truro.	Improve biodiversity data coverage for Truro & assist in monitoring long-term trend.	Countryside Ranger Team and Parks and Amenities Officer	The Forum welcomed the establishment of such a group independent of the Council (like friends' groups). Countryside Ranger Team to make links to other interest groups.	Chair and Vice-Chair

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Forum logo	To engage with local community	To share commitment to conserve & enhance biodiversity	Events Officer, Communications Team, Countryside Ranger Team and Parks and Amenities Officer	P&AC on 08.06.26 approved the logo.	Chair and Vice-Chair
Survey	To engage with members of the public	To provide relevant data base to support development of strategy	Forum, Visit Truro and Digital Communications Manager, Countryside Ranger Team and Parks and Amenities Manager. £1295.35 funding is available	The Parks and Amenities Manager, Chair and Vice-Chair met with the Visit Truro and Digital Communications Manager and Events Officer to discuss ideas. An idea for a public survey by a specialist provider was suggested.	Communications Team
Preliminary Ecological Appraisal & Biodiversity Net Gain Metric of land at Comprigney Hill (Coosebean)	Survey requested by Land at Comprigney Hill (Coosebean) Steering Group. Activity aligned to Forum	Collect & strengthen base evidence of state of nature	Land at Comprigney Hill (Coosebean) Steering Group Specialist contractor	Survey requested by Steering Group and commissioned By Council via P&AC. Reported back to Group on 20.07.26 and onward recommendations to Council 27.07.26. Group to consider recommendations further at its next meeting together with Friends of Coosebean to develop consultation plan to feed into development plan. Council agreed winter months management in line with report recommendations & within existing Parks budget.	Parks and Amenities Manager

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Strategy Front Cover	To engage interest	The front cover is designed to attract readers	Forum, Countryside Ranger Team Parks and Amenities Officer & Communications Team	On 22 October the Forum recommended the draft front cover to P&AC for approval.	Communications Team
Strategy Implementation Plan	Document setting out how to put into action Strategy	The main purpose of the Forum is to develop a strategy and implementation plan	Forum, Countryside Ranger Team Parks and Amenities Officer	At its meeting on 22 October the Forum decided to consider an agenda item at its next meeting in December	Chair and Vice-Chair
Strategy Summary Leaflet	To provide a brief summary	To provide brief information about the Strategy	Forum, Countryside Ranger Team Parks and Amenities Officer & Communications Team	At its meeting on 22 October the Forum decided to develop a Strategy Summary Leaflet	Chair and Vice-Chair

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STANDING ITEMS

a. Boscawen Park - Dredging of Swanpool – Update

- **Duck Pond** – Letter of Variation to extend the project until December 2027 has been received and once signed by Council it will be returned to Cornwall Council. This provides one final chance for this work to be completed under the Town Deal funding.

b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works Update

- **Riverside Walk and fencing** – all work completed although it has been identified that some fencing on the river side of the path would benefit from renewal. This will be completed over the winter as part of normal maintenance schedules. The new fencing improves the quality of that area of Boscawen Park, opens up a larger area for dog walkers and improves security to the playing field.

- **Pavilion –** Now fully operational and is being used by a mix of community groups (e.g. Kenwyn Resident Association and a Youth Theatre Group), exercise/health users (e.g. Baby Yoga, Dance School, Karate classes and Pickleball), after school clubs (e.g. Basketball, football and rugby tots) as well as business use (e.g. Consultancy company using the River Studio as a hot desking space one day a week). The new changing rooms are also in use by football teams and the quality of them has been very well received.

  Snagging works continue with the majority complete. A usage report was considered by Council in September, and total usage has continued to increase and is nearing 25% of theoretical occupancy already. The Parks team will progress with the external planting scheme in October/November, and a formal opening event is being planned for early 2027.

- **Pitch drainage** – Inscapes have completed their work and will be returning to undertake the contracted maintenance functions in the Spring. Meanwhile the Parks team continue to use the new pitch maintenance equipment to ensure that the quality of the surface is maintained.

c. **Swing Bridge Project Update**

No update as still awaiting confirmation from Cornwall Council about the impact the design will have on Council owned land on the Boscawen Park side of the river.

RECOMMENDED: That the report be noted.

David Rodda MBE, Town Clerk

28 October 2026

Parks and Amenities Manager's Report:

Southwest in Bloom (SWIB) and National Britain in Bloom (NBIB)
South West in Bloom judging took place on 23 July. Truro was also judged in the RHS Britain in Bloom finals on 4 August. The National Presentation took place on 20 October and was attend by the Mayor – Truro in Bloom won gold and the accolade of Best Town. The Regional Presentation took place at Newquay on 23 October. Truro again won gold for its category and won the Sargent Cup. Truro also won the coastal/estuarine class which was a first for Cornwall.

Maintenance Team
The Maintenance Team has been working on painting the base of the Pond at Victoria Gardens with sealer and is due to continue work on the Leats system in the coming weeks. The Parks Team Foreman has been working with the Burials Officer on checking the safety of headstones at Truro Public Cemetery. They are working with contractors on making them safe and repairing them.

Staff Training
Staff have paused e-learning until the autumn pending this busy time in the horticultural calendar.

Boscawen Park Sports Pitches and Pavilion
The Parks Team have been busy also preparing the soil and putting in eco-friendly clover and grass seed mixes on the front of the Pavilion, along with shady wildflower sowing under the large trees. The rest of the landscaping will conclude in November when the trees are delivered.

End of Year Plant Sale 3 October 2026

This Annual sale took place on Saturday 3 October 2026 at Boscawen Park and £706 was raised for the Young People Cornwall Charity.

Tree Strategy
I will be drafting a tree management strategy working with the Head Countryside Ranger. It will include trees at Beechwood Parc, Treffry Road and Truro Cricket Club.

Storm Austen
The first of the named storms this autumn buffeted the region on Friday 23 October. In Coosebean about 23 trees have been damaged including a tree from a neighbouring area of land which has necessitated the closing of a footpath pending tree works. Riverside Walk is currently closed due to overhanging branches, and an assessment will be made on whether the work will be carried out in-house or by the Council's contracted tree surgeon. A tree also came down in the Duck Pond area. Victoria Gardens escaped serious damage but there is a lot of brash brought down by the high winds.

Increased Rough Sleeping on Council Land
There has been an issue with rough sleepers on City Council land which developed over the summer months. If rough sleepers are discovered on City Council land by staff this is referred on to Cornwall Council's Streetlink Service which works with rough sleepers to address their needs and hopefully achieve a housing solution. There was an encampment at the Donkey Field (owned by Cornwall Council, the City Council cuts the grass for school use during termtime and community use outside of school hours and empties bins). Following the departure of the rough sleepers the resulting rubbish, including drug paraphernalia was cleared by Biffa (at Cornwall Council's cost). A tarpaulin was recently removed by the Council's Maintenance Team. A further encampment has been reported in Coosebean woods and monitored by the Countryside Ranger Team. This issue was reported to Council on 26 October, and it was noted that this encampment may now be deserted.

Comments Log

Please take note of the attached log. (See following enclosure).

RECOMMENDED: That the report be noted.

Richard Budge
Parks and Amenities Manager
28 October 2026

01/10/2026	Email	Complaint about strimmers damaging legs of memorial benches in Boscawen Park	Parks	Richard	Referred to Richard with suggestion to hoe vegetation around bench legs instead of strimming.
01/10/2026	Email	Compliment about Garden & Allotment Presentation evening event & Parks Team in general	Parks	Richard	NFA
01/10/2026	Email	Compliment about Garden & Allotment Competition	Parks	Richard	NFA
05/10/2026	Email	Complaint about football booking (pavilion & changing rooms not open, delayed set up of goals & lack drinking water) complimentary booking requested.	Parks	Richard	Complaint referred to Pavilion Manager and Parks & Amenities Manager. Refund to be offered.
06/10/2026	Tel. Call	Complaint about people camping by river at Coosebean	Parks	Richard	Head Countryside Ranger working with Cornwall Council outreach team to try & help.

06/10/2026	Card	Compliment received from visitors to Truro about the superb displays of great bundles of flowers putting springs in their heels & smiles on faces. Value for money. Congratulations for team who planned, organised and planted. A credit to the City.	Parks	Richard	NFA
08/10/2026	Email	Complaint about low setting of hanging baskets in Little Castle Street & River Street impeding footway & causing public safety issue again	Parks	Richard	Parks and Amenities Manager confirmed all hanging baskets removed from City Centre.
12/10/2026	Email	Complaint about flower display impeding driver's visibility at junction of Malpas Road &	Parks	Richard	Parks and Amenities Manager arranged for three-tier planter to be removed.

		Trafalgar Roundabout			
12/10/2026	Email	Complaint from resident about mess following grass cutting in Tinney Drive area	Parks	Richard	Parks and Amenities Manager advised this was not the Parks Team but a private contractor employed by Wayne Homes.
13/10/2026	Email	Complaint from Cormac about water flowing from TCC land at Coosebean on highway at Compigney Hill	Parks	Richard	Waterleak from next-door property(ies) reported to SWW.
14/10/2026	Email	Complaint the bench just up from nursing home before Ashley Close has been vandalised	Parks	Richard	Referred to Parks & Amenities Manager.
15/10/2026	Letter	Compliment dated 27/09/26 (sent via CC) about the magnificent hanging baskets, railings, flowerbeds & roundabouts lifting the spirits of friends, neighbours & family.	Parks	Richard	NFA

16/10/2026	Email	Complaint about 3 tents, furniture & rubbish at Coosebean Woods	Parks	Richard	Head Countryside Ranger working with Cornwall Council outreach team to try & help.
19/10/2026	Email	Complaint about 3 tents & rubbish at Coosebean Woods	Parks	Richard	Head Countryside Ranger working with Cornwall Council outreach team to try & help.