

TRURO CITY COUNCIL



CITY OF TRURO

Town Clerks Department
Municipal Buildings
Boscawen Street
Truro TR1 2NE
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14 May 2025

To: The Mayor (Councillor Wells), Deputy Mayor (Councillor Rich) and all members of Truro City Council pending the appointment of members at the Adjourned Annual Council meeting on 19 May 2025.

Dear Councillor

NOTICE IS HEREBY GIVEN that a special meeting of the **PARKS AND AMENITIES COMMITTEE** will be held at the **COMMITTEE ROOM, MUNICIPAL BUILDINGS, BOSCAWEN STREET, TR1 2NE** on **MONDAY 19 MAY 2025** after **7.00pm** for the transaction of the under mentioned business:

A G E N D A

1. **ELECTION OF CHAIRPERSON FOR THE MUNICIPAL YEAR 2025/26**
2. **ELECTION OF VICE-CHAIRPERSON FOR THE MUNICIPAL YEAR 2025/26**
3. **COUNCILLORS IN ATTENDANCE AND APOLOGIES**
To **note** apologies.
4. **DECLARATIONS OF INTEREST**
To **receive** and **resolve** on any dispensation requests.
5. **MINUTES**
To **resolve** to approve and sign the minutes of the Parks and Amenities Committee meeting held on 7 April 2025. *(Appendix A)*
6. **APPOINTMENT OF MEMBERS TO THE LAND AT COMPRIGNEY HILL (COOSEBEAN) STEERING GROUP**
Five Councillors to include:
the Mayor ex-officio,
the Deputy Mayor ex-officio,
and three other members.
7. **APPOINTMENT OF MEMBERS TO THE TRURO NATURE RECOVERY FORUM**
At least five Councillors to include:
the Mayor ex-officio,
the Deputy Mayor ex-officio,
and other members but no more than the number of Councillors:
Sue Allen,
Sarah Douglas-Martin (Truro in Bloom & Treffry Residents' Association)
John Faragher (Friends of Daubuz Moor),
Jade Neville (Friends of Coosebean)
8. **DATE OF NEXT MEETING**
17 June 2025

David Rodda MBE
Town Clerk

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MINUTES OF THE MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD ON MONDAY 7 APRIL 2025 AT 7.00 PM IN THE LARGE COMMUNITY ROOM, TOP FLOOR, TRURO COMMUNITY LIBRARY, PYDAR STREET, TRURO

PRESENT: Councillors Eathorne-Gibbons (Chairman), Biscoe, La Borde, Rabey, Roden, Southcombe, Swain (Mayor), and Webb (Chairman of the Finance and General Purposes Committee).

APOLOGIES: Councillor Roby (personal).

ABSENT: Councillors Griffiths.

ALSO IN ATTENDANCE: Richard Budge, Parks and Amenities Officer.

1. CHAIRMAN'S REMARKS

The Chairman thanked the Committee for their attendance at their mostly good-natured meetings. She also thanked the Parks and Amenities Officer and Senior Committee Administrator/ Committee Clerk for their hard work. In response, Councillor Southcombe, on behalf of the Committee, paid tribute to Councillor Eathorne-Gibbons for her chairmanship of the committee.

PK/24/1479

2. COUNCILLORS IN ATTENDANCE AND APOLOGIES

The apologies for absence as submitted were noted.

PK/24/1480

3. DECLARATIONS OF INTEREST

None.

PK/24/1481

4. OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS

None.

PK/24/1482

5. MINUTES

It was proposed by Councillor Roden, seconded by the Mayor, and **RESOLVED** that the minutes of the Parks and Amenities Committee Meeting held on 3 March 2025 were a correct record and signed.

PK/24/1483

6. CORRESPONDENCE

a. Letter dated 18 March from Ministry of Justice regarding the proposed closure of Kenwyn Parish Church Churchyard

The Parks and Amenities Officer reported following the closure of Kenwyn Churchyard Cornwall Council would be taking on ownership of the churchyard and maintenance of the trees, monuments and paths; Truro City Council would continue to maintain the Churchyard. Shortly he and the Town Clerk would be meeting Mr John Mitchell of Cornwall Council to discuss the way forward, including Cornwall Council paying the City Council £1,500 for maintenance. It was noted the current cost of maintaining the Churchyard to its current condition was about £15,000.

PK/24/1484

7. DRAFT POND POLICY

The progress being made to develop a ponds policy was **noted**. The final policy would come back to the Committee once it was complete. It was generally recognised by the Committee that, given the different nature of the Duck Pond at Boscawen Park, the pond at the Haven St Georges Road, the pond at Coosebean Wood, the fishpond and water features at Victoria Gardens, the pond at Newbridge Park, the scathe pond at Daubuz Moor and the pond at Beechwood Parc each warranted individual management plans sitting under one policy.

PK/24/1485

8. ENCHANTED TRAIL COOSEBEAN MANAGEMENT

The Parks and Amenities Officer reported he and the Town Clerk had met with the member of the public who had created the Enchanted Trail and had agreed to develop a management plan to control and restrict the number of the 'Fairy Doors' including the removal of the 'friends of bridge'. Another member of the public had also offered their services to maintain the trail in the future. It was noted the trail was located in an area of open space.

PK/24/1486

9. APPLICATION FOR USE

A resolved decision was sought by the applicant due to timescales. Following consideration of the application, it was proposed by Councillor Biscoe seconded by Councillor Roden, and

RESOLVED that Thomas Rowland Amusements be granted permission to operate a family funfair from 3 to 15 June 2025 (operational 5 - 15 June) at Dreadnought Playing Fields, Hendra subject to satisfactory compliance documentation.

PK/24/1487

10. DRAFT CORNWALL COUNCIL LICENSE AGREEMENTS FOR VARIOUS PIECES OF LAND

Cornwall Council proposed license agreements for various areas of land already being maintained by the City Council. The Parks and Amenities Officers agreed to check to confirm that the footpath at Waterfall Gardens remained the responsibility of Cornwall Council. It was proposed by Councillor Roden, seconded by Councillor Biscoe, and

RECOMMENDED TO COUNCIL that:

1. Truro City Council sign the management agreements for land at Courtney Road, Carew Road, Merrick Avenue, Waterfall Gardens and Uplands Crescent.
2. The City Council notify Cornwall Council that it was interested in devolving the land referred to above from Cornwall Council to the City Council.
3. The Parks and Amenities Officer investigate and draw up a list of other areas of land which could be the subject of future devolution and report back to the first meeting of the new Council.

PK/24/1488

11. REVISED ALLOTMENT PLOT TENANCY AGREEMENT

The Parks and Amenities Officer noted the standard of cultivation at the Council's four allotment sites had steadily declined since the Covid pandemic, but a revised tenancy agreement based on good practice, together with regular inspections, should improve the maintenance of allotment plots. It was agreed the Committee discuss organic gardening at a future meeting. The Senior Administrator/Committee Clerk was thanked for her work.

It was proposed by Councillor Biscoe, seconded by Councillor Webb, and

RECOMMENDED TO COUNCIL that Truro City Council adopts the revised allotment plot tenancy agreement.

PK/24/1489

12. TRURO PUBLIC CEMETERY REGULATIONS 2025 AND LAWN REGULATIONS

The Finance Officer was thanked for her work in reviewing the regulations. The Parks and Amenities Officer agreed to check who held the burials map for St Mary's Churchyard.

It was proposed by Councillor Roden, seconded by Councillor Rabey, and **RECOMMENDED TO COUNCIL** that Truro City Council approve the updated Public Cemetery Regulations and Lawn Regulations.

PK/24/1490

13. WORKING GROUP AND SUB-COMMITTEE

a. Truro Nature Recovery Forum

The minutes of the Truro Nature Recovery Forum meeting held 11 March 2025 were **noted**.

PK/24/1491

b. Land At Comprigney Hill Steering Group

I, The notes of the steering group meeting held on 24 March 2025 were **noted**.

PK/24/1492

II. Minute 4 AOB signage

It was proposed by Councillor Roden, seconded by the Mayor, and **RESOLVED** that the sign wording: "This land at Comprigney Hill is owned by Truro City Council. It was purchased with support from Cornwall Council, funded by a financial contribution from the Community Infrastructure Levy" be installed on site.

PK/24/1493

14. STANDING ITEMS

a. Boscawen Park Dredging of Swanpool Update

The Parks and Amenities Officer reported further analysis of a sample of materials from the Duck Pond revealed a small amount of asbestos which could potentially impact on the method and cost of dredging. Together with the Town Clerk he would be meeting Ward Williams, the project manager to consider the way forward. The report was noted.

PK/24/1494

b. Towns Fund Deal Board, Boscawen Park Sports Hub Project Update

The Parks and Amenities Officer stated the contract had recently been awarded and, following the completion of a ten-day cooling off period, the name of the contractor would be announced. It was planned works would start in June and be complete by the end of March 2026.

PK/24/1495

c. Swing Bridge Project Update.

The Parks and Amenities Officer reported the planning application had been deferred by the City Council's Planning and Licensing Committee for a second time pending the receipt of further information about whether railings could be installed, on the possibility of an alternative route and the possibility of the installation of an electronic crossing. The planning application was not anticipated to go before Cornwall Council's Strategic Planning Committee until May. The report was noted.

PK/24/1496

15. INFORMATION ITEMS

a. Parks and Amenities Officer's Report

16. EXCLUSION OF THE PRESS AND PUBLIC

It was agreed Councillor Rich, not a member of the Committee, could remain in the meeting room for the duration of the following agenda items.

It was proposed by Councillor Biscoe, seconded by Councillor Rabey, and **RESOLVED** that in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the following items by reason of their confidential nature and for business reasons.

PK/24/1498

17. LAND AT COMPRIGNEY HILL (COOSEBEAN) STEERING GROUP

Minute LCH/24/1420 Quotation for specialist Survey/Technical Study

Following consideration of three quotations, it was proposed by Councillor Roden, seconded by the Mayor, and

RESOLVED that the second contractor be appointed for a specialist survey/technical study of land at Comprigney Hill (Coosebean).

PK/24/1499

18. CORNWALL COUNCIL GRASS CUTTING AGREEMENT 2025/26

It was proposed by Councillor Roden, seconded by the Mayor, and **RECOMMENDED** to Council to accept the Cornwall Council Grass Cutting Agreement 2025/26.

PK/24/1500

19. RETURN OF THE PRESS AND PUBLIC

It was proposed by the Mayor, seconded by Councillor Rabey, and **RESOLVED** that the press and public be invited to return to the meeting.

PK/24/1501

20. DATE OF NEXT MEETING

Monday 9 June 2025 TBC.

PK/24/15021

[Subsequently changed to 2 June 2025.]

21. ITEMS FOR FUTURE MEETINGS

The items were noted: Pond Policy, Kenwyn Hill Playing Field Sublease Report, Parks Department Service Plan, Padel tennis report, list of potential areas of land for devolution from Cornwall Council, and a discussion of organic gardening

PK/24/1503

The meeting closed at 19:53.

CHAIRMAN