

# TRURO CITY COUNCIL



Town Clerk's Department  
Municipal Buildings  
Boscawen Street  
Truro TR1 2NE  
Tel: (01872) 274766  
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28 January 2026

To: The Mayor (Honorary Freeman Wells)  
Deputy Mayor (Councillor Loic Rich)  
Chairman and members of the  
**PARKS AND AMENITIES COMMITTEE:**

Councillors Douglas-Martin, Honorary Freeman Eathorne-Gibbons, Green, La Borde, Mepham, Rabey, Southcombe, Tann, Tucker, and Chairman of Finance and General Purposes Committee Councillor Webb and all other Members of **TRURO CITY COUNCIL** *for information*

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of the Parks and Amenities Committee will take place on **MONDAY 2 FEBRUARY 2026 at 7.00 pm** in the **Committee Room (First Floor), Municipal Buildings, Boscawen Street, Truro TR1 2NE** for the transaction of the under mentioned business:

## AGENDA

**Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.**

*Before the meeting the Chairman will read out the Fire Procedures*

- 1 **COUNCILLORS IN ATTENDANCE AND APOLOGIES**  
To **note** apologies.
- 2 **DECLARATIONS OF INTEREST**
- 3 **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS** (5 Minutes)
- 4 **MINUTES (APPENDIX A)** p4  
  
To **resolve** to approve and sign the Minutes of the Parks and Amenities Committee Meeting held on 5 January 2026.
- 5 **CHAIRMAN'S REPORT**  
Verbal report.
- 6 **CORRESPONDENCE**  
None.

- 7 **HEALTH AND SAFETY AT WORK – PARKS AND AMENITIES DEPARTMENT**  
Regular item normally considered at February and July Committee meetings.
- i. Training of Staff – Parks and Amenities Officer to report.
  - ii. Parks and Amenities Department – Report of any Recent Accidents – Parks & Amenities Officer to report. (APPENDIX B) p7
  - iii. Shop Steward - Ben Minns, Unite Representative and Unite Health and Safety Representative - Unite Representative to report.
- 8 **Q3 EXPENDITURE TO BUDGET SUMMARY 2025-26 – PARKS (APPENDIX C) p9**
1. To **note** the contents of the report.
  2. To **receive** verbal update on repairs and maintenance budgets from the Parks and Amenities Officer.
- 9A **RECONSIDER TRURO'S WINTER GRITTING POLICY (APPENDIX D) p15**  
To **recommend to Council**:
1. To undertake to grit the car parks at Boscawen Park and Hendra and on Lemon Quay on days when events are scheduled. Gritting would be triggered by a risk assessment following an ice/snow warning being issued by Cornwall Council.
  2. That for all other areas of Truro the current Gritting Policy will remain in place.
- 9B **TO CONSIDER A REQUEST FROM A LOCAL RESIDENT TO ESTABLISH A GRIT BIN AT BEECHWOOD PARC (APPENDIX E) p20**
- 10 **TRURO COMMUNITY PATCHWORK FARM (APPENDIX F) p22**
1. To **recommend to Council** that it enters into a rental agreement with the Patchwork Farm CIC for use of vacant space in Victoria Gardens.
  2. To **resolve** to delegate the detail of this rental agreement to the Town Clerk in consultation with the Parks and Amenities Officer and the Chairman of the Parks and Amenities Committee.
- 11 **WORKING GROUP AND SUB-COMMITTEE REPORTS**  
None.
- 12 **STANDING ITEMS**
- a. Boscawen Park - Dredging of Swanpool – Update  
This item is included in the Towns Deal grant funding bid for facilities in Boscawen Park. (APPENDIX G) p25
  - b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works Update (APPENDIX G p25
  - c. Swing Bridge Project Update (APPENDIX G) p25  
To **note** the report.
- 13 **INFORMATION ITEMS (APPENDIX H) p27**  
To **note** the Parks and Amenities Officer's Report
- 14 **EXCLUSION OF THE PRESS AND PUBLIC**  
In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item by reason of its confidential or special nature: business.
- 15 **PADEL TENNIS (APPENDIX I) p30**

- 16     **READMITTANCE OF THE PRESS AND PUBLIC**  
Press and public will be permitted to re-join the meeting following the conclusion of the confidential item.
- 17     **DATE OF NEXT MEETING**  
2 March 2026
- 18     **ITEMS FOR FUTURE MEETINGS**  
Final pond policy and Truro Public Cemetery Management Plan, Weed Spraying, Development of Play areas.



DAVID RODDA MBE

TOWN CLERK

# TRURO CITY COUNCIL



**CITY OF TRURO**  
Town Clerk

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## MINUTES OF THE MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD ON MONDAY 5 JANUARY 2026 AT 7.00 PM IN THE COMMITTEE ROOM, FIRST FLOOR, MUNICIPAL BUILDINGS, BOSCAWEN STREET, TRURO

**PRESENT:** Councillors La Borde (Chairman), Douglas-Martin, Mepham, Rabey, Rich (Deputy Mayor), Southcombe, Tann, Tucker, Webb (Chairman of the Finance and General Purposes Committee), and Honorary Freeman Wells (Mayor).

**APOLOGIES:** Councillors Honorary Freeman Eathorne-Gibbons, Green.

**ABSENT:** None.

**ALSO IN ATTENDANCE:** Councillors Biscoe and Mrs Carlyon Richard Budge (Parks and Amenities Officer), David Rodda MBE (Town Clerk) and Cheryl Simpson (Committee Clerk).

1. **COUNCILLORS IN ATTENDANCE AND APOLOGIES**  
The apologies were **noted**. PK/25/1122
2. **DECLARATIONS OF INTEREST**  
None. PK/25/1123
3. **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS**  
None. PK/25/1124
4. **MINUTES**  
It was proposed by Councillor Southcombe, seconded by Councillor Tucker, and **RESOLVED** that the Minutes of the Parks and Amenities Committee Meeting held on 3 November 2025 were a correct record and signed. **PK/25/1125**
5. **CHAIRMAN'S REPORT**  
None. PK/25/1126
6. **CORRESPONDENCE**
  - a. **Email dated 14.12.25 Request from a local resident to establish a memorial and reflection space for people affected by Covid 19.**  
Members considered the request and discussed ways in which this may work. It was raised that Cornwall Council may wish to be involved and host a Countywide memorial. There was a suggestion that the large stump remaining in Victoria Gardens could be crafted in situ into the heart symbol.  
  
It was proposed by Councillor Wells, seconded by Councillor Tann, and **recommended** to Council a reply be sent presenting options for the requestee and their supporters to choose, then pursue an appropriate action. Town Clerk to write on behalf of Parks and Amenities Committee for a Truro and Cornwall wide memorial at County Hall. PK/25/1127

## 7. ESTIMATES 2026/ 2027

The Parks and Amenities Officer gave background to the report stating that

- The roof on the proposed health hub would be planned for over 2 financial years where the medical practice was not in a position to conduct their refurbishments in the next year. The solar installation would be postponed until such time as the works are completed.
- £50k per annum for play provision improvements.
- Capital spending on vehicle and machinery replacement reduced to £10k a year.
- No new staff on top of current levels. A member of staff has not been replaced since leaving.

This was reported to account for a departmental decrease of 1% on the 2025-26 budget.

Councillors wished to thank the café management and team for achieving a five-star food hygiene rating and good service.

The report was **noted**.

PK/25/1128

It was proposed by Councillor Wells, seconded by Councillor Douglas-Martin, and **recommended** that Council approve the new layout of the budget to ensure efficient financial control, and further consideration of capital expenditure requirements.

PK/25/1129

## 8. SCHEDULE OF FEES AND CHARGES 2025/2026

Parks and Amenities Officer explained that a 4% inflationary adjustment was proposed to be added to the fees and charges.

It was proposed by Councillor Tann, seconded by Councillor Rich, and **recommended** to Council that the schedule of fees and charges are as reported.

PK/25/1130

## 9. WORKING GROUP AND SUB-COMMITTEE

None.

PK/25/1131

## 10. STANDING ITEMS

a. Boscawen Park - Dredging of Swanpool – Update  
The update was **noted**.

PK/25/1132

b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works Update  
The update report was **noted**.

PK/25/1133

c. Swing Bridge Project Update  
The Committee **noted** the update report.

PK/25/1134

## 11. INFORMATION ITEMS

The report was **noted**.

PK/25/1135

Concerns were raised as to the costs of water the vegetation on Lemon Quay.

The riverside walk works were now scheduled for March whilst the safe systems of work were being produced and the weather improves.

A question was asked about ice cream sales competition at the café, and the vans location. This was confirmed as a temporary location during works at the park, the benefits of the arrangement was explained to Councillors

**12. EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Rabey, seconded by Councillor Tann, and **RESOLVED** that in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item by reason of its confidential or special nature: business.

PK/25/1136

**13. KENWYN HILL PLAYING FIELD SUBLEASE REPORT**

Parks and Amenities Officer introduced the item referring to the report, stating Cornwall Council were happy with the principle and will be sent the draft sub-lease details on resolution by Council.

It was proposed by Councillor Rabey seconded by Councillor Tann, and, **recommended** council;

PK/25/1137

1. establish a formal subleasing agreement for Kenwyn Hill Playing Field with the organisation mentioned in the report
2. arranges with Cornwall Council to extend the period of the lease for Kenwyn Hill Playing Field so that it can grant a 25-year lease to the organisation named in the report.

**14. UPDATE ON UNAUTHORISED BUILDING LOCATED ON TRURO CITY COUNCIL LAND**

The Parks and Amenities Officer updated members on the status of the construction.

It was proposed by the Councillor Tann, seconded by Councillor Rabey, and **RESOLVED** that the committee support the Town Clerk and Parks and Amenities Officer in pursuing the removal of the building and taking legal action if needed.

PK/25/1138

**15. READMITTANCE OF THE PRESS AND PUBLIC**

It was proposed by the Councillor Rich, seconded by Councillor Douglas-Martin, and **RESOLVED** that the press and public be permitted to re-join the meeting.

PK/25/1139

**16. DATE OF NEXT MEETING**

5 January 2026

PK/25/1140

**17. ITEMS FOR FUTURE MEETINGS**

Kenwyn Hill Playing Field Report, final pond policy, and Truro Public Cemetery Management Plan

PK/25/1141

The meeting closed at 20:34

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CHAIRMAN

# Truro City Council – Health & Safety Incidents Report Parks & Amenities 2025/26

Appendix B



24

Total Incidents

4

Total Near Misses

17

Total Accidents

(Blank)

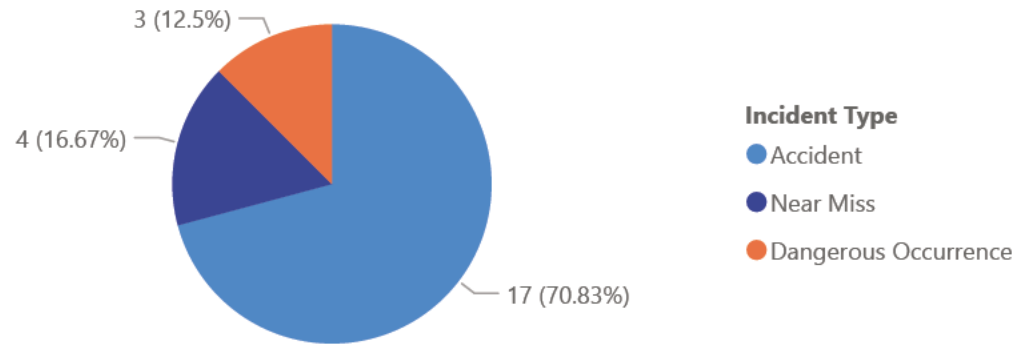
Total RIDDOR

Year	Month	Where did the Incident Happen?	Incident Category	RIDDOR?	Describe what happened?
2026	January	Victoria Gardens	Struck by a Moving Object		The fence next to the male toilets was blown over and landed on the structure
2025	August	Boscawen Park	Struck Against a Fixed Object	No	She stated that the ship's steering wheel for the pirate ship is missing leaving bolts and metal exposed. Her child came underneath and bumped his head.
2025	November	Boscawen Park Depot	Workplace Vehicle Incident	No	[REDACTED] was driving the Boscawen park electric van for the first time and was not use to the pedals and reversed to sharply and the back right hand side of the bumper rubbed against the telehandler grab. It has caused a small amount of damage to the bumper ( picture attached )  [REDACTED]
2025	August	Boscawen Park Tennis Courts	Fall from Height	No	I was playing tennis yesterday evening and saw that one person was trapped on the inside of courts 1 and 2 as the electric gate would not open from either the inside or outside. They were probably trapped inside court for around 30 minutes and eventually had to climb over the fence to get out as they had no other choice as it got dark  I advised the person trapped to get in contact with you today as this is clearly a major fault with door electronics that needs addressing immediately. There was nobody they could call for help. I suspect we would have called the fire brigade if the trapped person couldn't get out over fence!
2025	April	Daubez Moor	Slip, Trip or Fall	No	There is an issue with some of the wire netting on two of the wooden bridges at the end furthest from Truro along the riverside path. The netting is loose and my husband tripped on it yesterday and has injured himself badly and bent his glasses in falling. I realise that you probably rely on volunteers to manage the moor, but I thought I should bring it to your attention
2025	April	Idless Nurseries	Slip, Trip or Fall	No	Caught his right foot on some plastic packaging and fell onto his right side, knocking his right elbow and right Thigh.
2025	October	Lemon Quay	Slip, Trip or Fall		To whom it may concern, I was walking on Lemon Quay at approx 10am this morning near to the statue opposite the back entrance of the Hall for Cornwall when, without warning, I suddenly fell headlong onto the ground. At 69 years of age this is not a good event! On getting up I could see that there was a patch of broken up stone setts with holes of at least an inch in depth in several places. I must have walked through them which threw my balance off. It is quite dangerous and needs the setts replacing as soon as possible as I was lucky to get away with a bruised left hand and a strained muscle on my left side just under my armpit. That is still painful on certain movements.

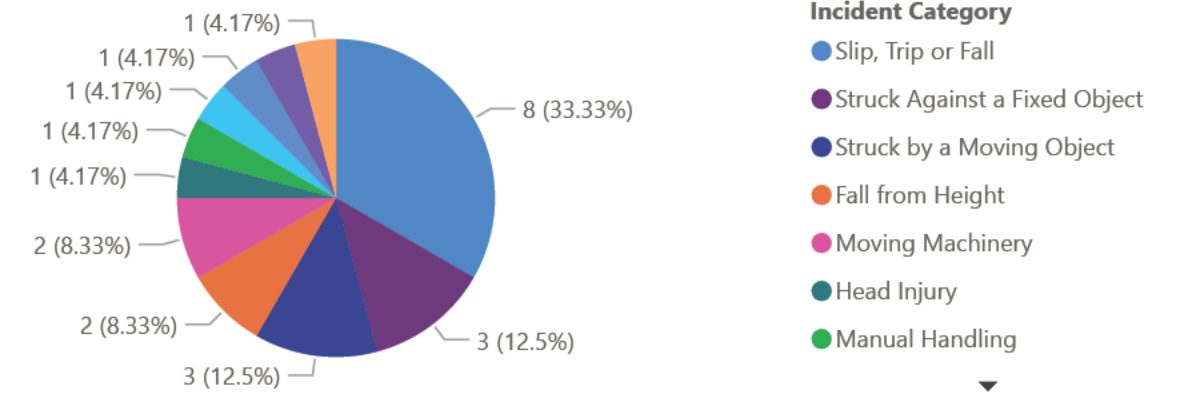
# Truro City Council – Health & Safety Incidents Report Parks & Amenities 2025/26



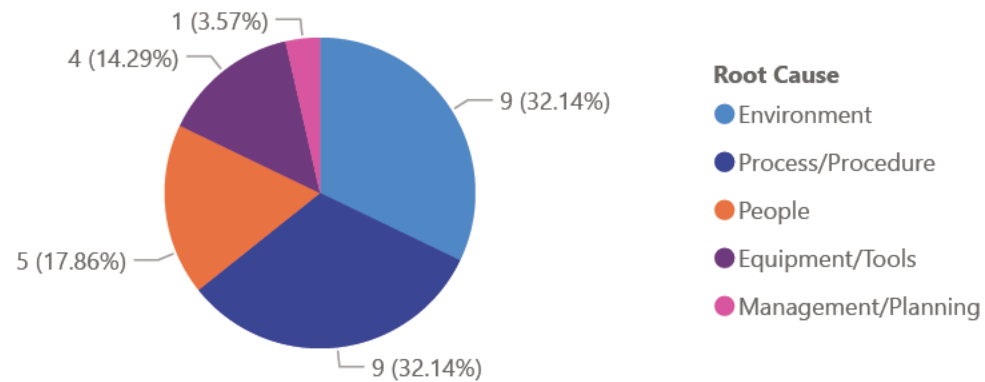
Total Incidents by Incident Type



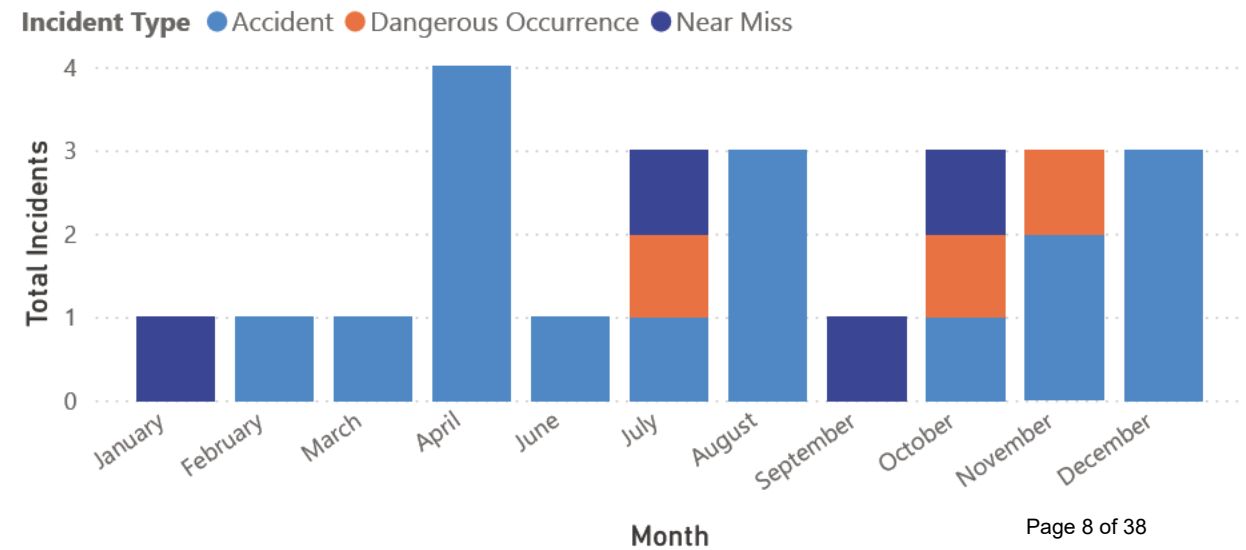
Total Incidents by Incident Category



Total Incidents by Root Cause



Total Incidents by Month and Incident Type





Report to:	<b>Parks and Amenities Committee</b>	
Date:	<b>2nd February 2026</b>	
Title:	<b>Q3 Expenditure to Budget Summary 2025-26</b>	
Authors, Roles	<b>Esther Greig</b> <b>Deputy Town Clerk/Responsible Financial Officer</b>	
Approval and clearance obtained from chair of committee:		
<b>Recommendations:</b> <ol style="list-style-type: none"> <li>1. To <b>note</b> the contents of the report.</li> <li>2. To <b>receive</b> verbal update on repairs and maintenance budgets from the Parks and Amenities Officer.</li> </ol>		

## **1 Executive Summary**

- 1.1 Quarterly expenditure to budget reports will be presented to Parks and Amenities committee.
- 1.2 Reserve recommendations will be covered in the end of year reserves report to Full Council in March 2026.

## **2 Purpose of Report and key information**

- 2.1 To give a brief overview of Parks and Amenities budget as at 30.12.25.

## **3 Benefits for Staff/Councillors**

- 3.1 This report will give an overview of Parks department's Q3 financial position.

## **4 Relevant Previous Decisions**

In January 2025, TCC set its budget and precept for the 2025-26 financial year to reflect the expected financial position and operating requirements. In April 2025, TCC revised its ear-marked reserves position at year end to reflect ongoing projects and future commitments.

- 4.1 In September 2025, TCC approved movements in the partnership accounts.
- 4.2 In October 2025, budget virements were approved at Finance and General Purposes Committee Meeting.
- 4.3 In January 2026, Council approved the use of ear-marked reserves (duck pond and allotments) for emergency tree work following Storm Goretti.

## **5 Legal/Governance Implications**

- 5.1 TCC is following its financial regulations by monitoring budgets quarterly.

## **6 Q3 Balances and Treasury Management:**

- 6.1 S106 Dowries

The current balance is £484,144.60; held in the CCLA public sector deposit account.

	St. Georges Road (Tann Land)	Beechwood Park	Treffry Road	Newbridge Lane
	£	£	£	£
Bal b/f	16675.52	176906.05	74504.12	265608.91
Receipts	0			
Mtnce Costs	-1562	-16574	-6980	-24884
Xfer reserves		450		
Balance c/f	15113.52	160782.05	67524.12	240724.91

A capital transfer from these reserves of £50k (as agreed in January 2025) took place in Q2 to fund the purchase of a tractor for maintenance of sports fields and other areas covered by the four s106 agreements. No further releases will be necessary as interest from the deposit account will cover the budgeted income.

The Parks recommendation to invest some of these funds for the longer term will be considered as part of the Council investment strategy in March.

## 6.2 Balances – Parks Ear-Marked Reserves at 30.12.25

		£	Q1	movement	Q2	movement	Q3
<b>Earmarked Reserves</b>		£	£	£	£		£
S.106 Funds			536,150	-52,005	484,145		484,145
Lodges			5,000		5,000		5,000
Allotments			23,000		23,000		23,000
Tennis court resurfacing fund			64,800	10,800	75,600		75,600
Boscawen park match fund			55,000	27,500	82,500	27,500	110,000
Capital Projects - Parks	duck pond path	15,000					15,000
	vehicles	6,000					6,000
	trees	13,500				-13,500	0
	Playground Equipment			3,000			3,000
	Bridge (Rosedale RA)			380			380
	Beechwood salt/grit			800			800
							<b>722,924</b>

The ear-marked reserves for allotment and duck pond path will be released in Q4 for storm damage tree work as required. Specialist contractors will be required to undertake the more difficult tasks that the Parks department cannot do 'in-house'.

## 7 Summary Position of Cost Centre

7.1 Being slightly under on expenditure (71% of budget) and over on income (112%) as set out below, shows a good position for the end of Q3. Net expenditure is showing at 68%. Budgets were adjusted at the end of Q2 to

reflect project timescales and the required virements and reserve movements.

<b>Parks &amp; Open Spaces</b>	2025-26	2025-26	2025-26	2025-26	<b>Q3</b>	remaining
<b>Description</b>	Budget	Budget	Projections	Actuals		budget
	£	£		£	%	£
<b>Employees</b>		revised				
Wages Costs	856,969	856,969	856,308	643,280	<b>75.1%</b>	213,689
Training	12,500	12,500	12,500	4,073	<b>32.6%</b>	8,427
Travel Expenses	200	200	200	25	<b>12.5%</b>	175
Protective Clothing	8,000	8,000	9,380	9,348	<b>116.9%</b>	-1,348
<b>Premises</b>						
Repair & Maintenance	75,000	75,000	85,000	78,932	<b>105.2%</b>	-3,932
Rent - Viaduct Nat Rail	750	750	750	269	<b>35.9%</b>	481
Rates - Kenwyn/cricket	1,110	1,110	1,085	976	<b>87.9%</b>	134
Capital Projects	97,500	117,061	117,061	63444	<b>54.2%</b>	34,056
Play Equipment Repairs	7,000	7,000	7,000	686	<b>9.8%</b>	6,314
Seats, Gates ,Fencing	1,500	3,955	3,955	3,496	<b>88.4%</b>	-1,996
Gritting	1,500	1,500	1,500	-	<b>0.0%</b>	1,500
Idless Nursery PWLB	15,166	15,166	15,166	7,582	<b>50.0%</b>	7,584
<b>Transport</b>						
Petrol & Oil	26,000	26,000	22,000	10,447	<b>40.2%</b>	15,553
Repair & Maintenance	25,000	25,000	25,000	24,731	<b>98.9%</b>	269
Hired Plant & Equipment	1,750	11,750	11,750	9,515	<b>81.0%</b>	-7,765
Licences	4,000	4,000	4,000	1,852	<b>46.3%</b>	2,148
Capital plant (renewals)	115,000	105,000	105,000	65,492	<b>62.4%</b>	49,508
<b>Supplies &amp; Services</b>						
Gas & Electricity	21,750	21,750	21,750	10,371	<b>47.7%</b>	11,379
Water	6,250	6,250	2,800	3,500	<b>56.0%</b>	2,750
Plants & Seeds	20,000	20,000	20,000	9,960	<b>49.8%</b>	10,040
Health & Safety	9,000	9,000	9,000	4,338	<b>48.2%</b>	4,662
<b>Establishment Expenses</b>						
Telephones	800	800	1,000	799	<b>99.9%</b>	1
Computer Costs	2,000	2,000	1,500	1,014	<b>50.7%</b>	986
Commision Charges - Ten	600	600	600	-	<b>0.0%</b>	600
<b>Miscellaneous</b>						
Gardens Competition	750	750	827	977	<b>130.3%</b>	-227
Britain in Bloom	6,000	6,000	6,000	2,904	<b>48.4%</b>	3,096
Loan Repayment - Tennis	36,211	36,211	36,211	22,441	<b>62.0%</b>	13,770
Miscellaneous	150	1,445	1,445	62	<b>4.3%</b>	88
<b>Gross Expenditure</b>	<b>1,352,456</b>	<b>1,375,767</b>	<b>1,378,788</b>	<b>980,514</b>	<b>71.3%</b>	<b>371,942</b>

Training will be arranged during Q4, Salt/Grit bins will be replenished in anticipation of adverse weather conditions in February/March and play equipment repairs are currently being undertaken. Diesel/Oil has been refilled in January and will likely come in on budget for year end.

The slight overspends anticipated for year end on repairs and maintenance for premises and vehicles will be covered by additional income received as stated below.

Description	2025-26	2025-26	2025-26	2025-26	Q3	remaining
Parks	Budget	Budget	Projections	Actuals		budget
	£	£		£	%	£
<b>Income</b>						
Parks grants (s106)	0	0		-		0
Floral Displays	20,000	20,000	19,925	22,874	<b>114.4%</b>	-2,874
Contract Work	10,000	2,000	1,818	3,972	<b>198.6%</b>	6,028
Grass Cutting Agreement	8,000	8,000	7,857	7,859	<b>98.2%</b>	141
Sponsorship roundabout	2,200	2,200	2,200	1,100	<b>50.0%</b>	1,100
Use of Pitches	4,500	4,500	3,000	3,081	<b>68.5%</b>	1,419
Tennis	20,000	20,000	27,000	25,707	<b>128.5%</b>	-5,707
Trading Rights	9,600	9,600	9,691	9,691	<b>100.9%</b>	-91
Site Rentals	3,600	3,600	3,600	2,457	<b>68.3%</b>	1,143
Car Park BP	0	0	0	242	<b>#DIV/0!</b>	-242
CCLA interest (s106)	15,000	15,000	18,500	18,500	<b>123.3%</b>	-3,500
Miscellaneous	2,160	7,393	7,393	8,000	<b>108.2%</b>	-5,840
<b>Gross Income</b>	<b>95,060</b>	<b>92,293</b>	<b>100,984</b>	<b>103,483</b>	<b>112.1%</b>	<b>-8,423</b>
<b>Net Expenditure</b>	<b>1,257,396</b>	<b>1,283,474</b>	<b>1,277,804</b>	<b>877,031</b>	<b>68.3%</b>	<b>380,365</b>

## 7.2 Capital Projects 2025-26

<b>Capital Projects</b>		
Boscawen Park match To EMR		£27,500
Duck Pond		15,000
Car park		15,000
Chemical store		13,500
Idless nursery benches		10,000
Trees		18,500
Tennis Court floodlights		6,500
Idless solar panels		21,407
Other		11,500
		<b>£123,907</b>

The Boscawen Sports Hub requires £110,000 match funding, of which £55,000 is already in an EMR – the balance (£55k) has been allocated against CIL received this year.

Duck Pond paths works are currently on hold and will be addressed after it has been dredged.

The car park budget has been spent on the ticket machine at Boscawen Park and signage for all Council car parks to fit with the Off-Street Car Parking order 2025.

Chemical Store will be installed next year and will need to be put into an EMR at year end.

Tennis floodlights in progress waiting delivery of some lighting units

Idless benches were bought in Q1

CIL monies were allocated to Parks for Idless solar array £21,057 (completed) and tennis court floodlight refurbishment £6,500 (to be completed Q3)

Trees – A tree has been felled in Victoria Gardens and has taken all of current year budget. The transfer of the Trees EMR has been made to Boscawen Park tree maintenance £13.5k.

Repairs and Maintenance

### 7.3 Capital Plant Renewals 2025-26

These purchases follow the renewal plan as agreed in last years' budgeting process.

Trans. Date	Reference	Narrative	Debit
15/04/2025	358627	19324 Garden Sweeper	749.17
09/05/2025	100565	20096 Roller Mower	6500.00
16/06/2025	360265	19344 Ride on mower for Cemetery	2332.50
16/07/2025	269167	20604 New Case Farmall Tractor	49500.00
31/07/2025	17840469	20714 Digga PDD Auger Drive	2140.00
11/09/2025	270703	20565 pressure washer	320.00
30/09/2025	271647	20643 New Trailer	3950.00
			<u>65491.67</u>

However, capital expenditure on 2 x Parks flatbed trucks and 1 x Facilities van have not taken place. Instead, 3 electric vans have been leased – 2 parks vans on a 1-year trial basis, and the Facilities on a 4-year lease. The in-year cost of the leasing agreements have been vired from this budget to the 'hired plant and equipment' code.

### 7.4 Allotments

Repair and maintenance expenditure is not allocated until year end. It has been a desktop exercise when the parks budget was strained. Allotment development at Treffry will not be done this year.

### 7.5 Public Cemetery

Repair and maintenance expenditure here is specifically for the cemetery.

**8 Appendices**

8.1 None.

**9 Approval and clearance**

**All reports:**

<b>Final report sign offs</b>	<b>This report has been cleared</b>	<b>Date</b>
Town Clerk (Required for <b>all</b> reports)	David Rodda	27/01/26
Deputy Town Clerk (Finance and HR) (Required for <b>all</b> reports)	Esther Greig	27.1.26

Report to:	<b>Parks and Amenities Committee</b>	
Date:	<b>2 February 2026</b>	
Title:	<b>Winter Gritting Provision</b>	
Authors, Roles and Contact Details:	<b>Richard Budge, Parks and Amenities Officer</b>	
Approval and clearance obtained from chair of committee:	<b>Y / N</b>	
Urgency Procedure(s) used? If yes include rationale.	<b>N</b>	

**Recommendation(s) to Council:**

1. To undertake to grit the car parks at Boscawen Park and Hendra and on Lemon Quay on days when events are scheduled. Gritting would be triggered by a risk assessment following an ice or snow warning being issued by Cornwall Council.
2. That for all other areas of Truro, the current Gritting Policy will remain in place.

**1 Executive Summary**

- 1.1 In 2010 Truro City Council received a letter from Cornwall Council informing that they would no longer provide and maintain the salt bins in the Truro area and requested that Truro City Council provide this service.
- 1.2 At Truro City Councils Full Council meeting on 27th of September 2010 it was resolved the "Cornwall Council be advised that Truro City Council would not be willing to take on the responsibility for the provision and maintenance of salt bins and less funding was provided by Cornwall Council" and that "Cornwall Council be requested to include all bus routes and roads leading to schools and care homes in the areas to be routinely gritted according to the weather conditions".
- 1.3 At the Parks and Amenities Committee on the 11th of October 2010 it was resolved that "a central point should not be provided at Boscawen Park Nursery" and "Cornwall and Devon media be requested to place an explanatory article in the West Briton explaining where members of the public could obtain bags of grit and sand."
- 1.4 In October 2011 two gritters were purchased by Councillor Biscoe and Councillor Ansari, a tow along gritter and a pavement gritter. The gritters were subsequently named Bert and Doris.
- 1.5 The gritters have only been used on a few occasions as Truro City Council previously agreed that gritting will only happen on snow occurrences upon request. The reason the Council only act upon request is that it did not want to accept any responsibility for gritting specific routes, as staff members need to get into the workplace themselves, and then respond to the requests.

- 1.6 Truro City Council also did not take on any responsibility for grit bins, but if community groups wanted to raise funds to purchase grit bins and request that those bins were filled - Truro City Council would offer that service. Kenwyn Community and Beechwood Park currently have bins purchased by the communities and Council replenishes the grit.
- 1.7 Following recent snow and ice, gritting as an issue is being raised once again by members of the public with regards to access to grit bins and Truro City Council being able to grit areas across Truro. This year Lemon Quay and the road into Tregolls School have been gritted by Truro City Council. The route into Tregolls School was not gritted by Cornwall Council. Councillor Loic Rich requested gritting from Truro City Council but subsequently the school then decided to shut.
- 1.8 Since 2010 more events are being held on Lemon Quay, the Cafe in the Park is being used by more people all year round and Hendra Car Park is also had an increase in patronage. As Council is responsible for those areas from a risk-based point of view, proactive gritting to avoid slips and falls should be seen as an insurance against future claims and a health and safety necessity.

## **2 Purpose of Report and key information**

- 2.1 The purpose of this report is to restate the gritting Policy of Truro City Council. Currently gritting only happens upon request, once snow or ice has occurred, and Council only maintain the grit bins that are provided by the community.
- 2.2 Taking on additional gritting responsibilities would have a significant impact on workloads for staff depending on the number of occurrences each year. Furthermore, more gritting would also affect the budget as the cost of grit would increase. Additional costs would also be incurred if gritting was required out of hours or at the weekend.
- 2.3 This report does not propose Council taking on responsibility for the majority of highways and routes in Truro as that responsibility rests with Cornwall Council's Highways Team. However, consideration of how Council manages the areas that are its responsibility is required.
- 2.4 Therefore, it is proposed that from 2026 onwards Truro City Council staff will monitor the snow and ice warnings issued by Cornwall Council and when gritting in the Truro area is recommended, they will undertake a risk assessment and if warranted grit the following areas:-
- Boscawen Park Car Parks and around the café area. Treatment of the paths may also be required.
- 2.5 Hendra Car Park
- 2.6 Lemon Quay; only when an event is scheduled. At all other times gritting Lemon Quay remains the responsibility of Cornwall Council Highways. Victoria Gardens is closed in icy weather, so no gritting is required on the paths, but consideration needs to be given to gritting the pathways at Boscawen Park. Lemon Quay is being gritted when it has been hired out or when Truro City Council have an event on.
- 2.7 Consideration will need to be given whether it would be prudent to grit once a warning has been issued or following an inspection on the day as often the

warnings do not come to fruition. When pre-gritting in advance, salt and staff time could be wasted. The salt also causes a great deal of damage to grass and planted areas and can be a pollutant of waterways, rivers and streams.

- 2.8 In all other areas of Truro, the existing policy of only gritting upon request from local councillors or residents will remain in place.

### **3 Benefits for Customers/Residents**

The benefits of an increased service to the residents of the city to ensure that Truro City Council controlled areas are safe in icy conditions.

### **4 Relevant Previous Decisions**

- 4.1 6 September 2010 – Parks and Amenities – Letter from Cornwall Council informing us they would no longer be responsible for provision and maintenance of salt bins. Resolved to ask Cornwall Council for their plan for dealing with snow and ice.
- 4.2 27 September 2010 – Full Council – Members were informed that Cornwall Council were withdrawing provision of grit bins and not devolving it. The Acting Town Clerk advised that the insurance company had confirmed that the Council would be responsible for topping up the grit bins and if Truro City Council took on the bins, they would have to extend cover to cover the safety of staff and additional hours worked. It was resolved to take this discussion to the next Parks and Amenities meeting.
- 4.3 11 October 2010 – Parks and Amenities – Members discussed a central collection point for grit at Boscawen Park, and it was Resolved that this should not happen. Information to be published in the West Briton and on the website where residents can obtain grit.
- 4.4 13 December 2010 – Full Council – Members discussed roads unadopted Cornwall Council roads not being gritted, it was Resolved to discuss at the next Finance and General Purposes Committee
- 4.5 17 January 2011 – Finance and General Purposes Committee – Members were informed of 13 December discussion, Town Clerk advised members the decision was not money based but that of insurance together with advice from CALC. Members discussed providing bins and salt, with members of the public left to spread salt. It was recommended that an appeal for volunteers was sought and a report including interest, insurance implications and costings be created for a future meeting.
- 4.6 10 October 2011 – Parks and Amenities Committee – Members discussed and decided due to the safety of the citizens of Truro provision should be put in place.
- 4.7 24 October 2011 – Full Council – Following lengthy debate members agreed Truro City Council should endeavour to improve icy conditions for people who trade and live in the City. It was resolved that the Council should investigate the purchase of two gritters.

**5 Financial Implications of the proposed course of action/decision**

5.1 Gritting Truro City Council land as necessary, has the potential to increase costs especially if the gritting needs to take place out of hours or at the weekend. If the team grit the day before there is a chance that rain would wash the grit away, meaning it would need to be done twice.

5.2 Without knowing how many cold weather events will require gritting each year, the cost is difficult to calculate, so careful monitoring will be required in order to ascertain the actual cost. Grit currently costs of £140 per tonne and although there is a gritting budget in the 26/27 budget this may not be sufficient if we have a significant number of cold weather events.

**6 Legal/Governance Implications of the proposed course of action/decision**

6.1 Cornwall Council or the Highway Authority have a legal obligation and responsibility for the highways.

6.2 Truro City Council has the legal obligation and responsibility for its own land.

**7 Options available**

7.1 **Option 1 – (Preferred Option)** grit the car parks at Boscawen Park and Hendra and on Lemon Quay on days when events are scheduled. Gritting would be triggered by a risk assessment following an ice/snow warning being issued by Cornwall Council. For all other areas the current Gritting Policy will remain in place (i.e. maintain and replenish the two community funded grit bins and grit other areas upon request from residents or councillors).

7.2 **Option 2** – Start the provision of grit bins in other communities at the cost of the council, including an enhanced gritting highway provision.

**8 Supporting Information (Appendices)**

8.1 Press Release about Truro City Councils responsibility for salt bins and gritting.

**9 Approval and clearance**

**All reports:**

<b>Final report sign offs</b>	<b>This report has been cleared by (or mark not required if appropriate)</b>	<b>Date</b>
Town Clerk (Required for <b>all</b> reports)	David Rodda	28.01.26
Deputy Town Clerk (Finance and HR) (Required for <b>all</b> reports)	Esther Greig	28/1/26



# TRURO

CITY COUNCIL

**Press Statement  
For Immediate Release**

**Statement**

In 2015, Cornwall Council proposed that Truro City Council take on the responsibility of salt bins and gritting. This was due to financial cuts by Cornwall Council. However, the city councillors declined the proposal as we do not have the resources to undertake this responsibility. Councillors also believed that this type of responsibility should lie with highways.

However, the city council does maintain two bins situated on Lemon Quay, which serve the town centre. We also have a contractual agreement with the Residents Association of Beechwood Parc to maintain and replenish their salt bins.

The city council also owns two gritters that were purchased in 2010. These will be used following requests from the public only on the occasion of snow, rather than the risk of snow, and will be dependent on staffing levels. Requests will be monitored by need rather than demand.

**Ends**

Notes to editors:

- For further media enquiries, please contact [communications@truro.gov.uk](mailto:communications@truro.gov.uk)

**From:** Cornwall Highways Enquiries  
**Sent:** 06 January 2026 15:12  
**To:** Info  
**Subject:** RE: New Grit Bin Request - Beechwood Parc, Truro

Information Classification: PUBLIC

Good afternoon,

We have received a request for a grit/salt bin to be provided on Beechwood Parc, Truro. Specifically, near its junction with Tregolls Road. This request appears to comply with Cornwall Council criteria in that it would not be situated on an existing salting route and there appear to be locations where a bin could be safely sited. I write to ask if the City Council would be willing to fund the provision of a new grit bin at this location?

I note that there used to be a grit bin at the bottom of Chellew Road. If the City Council is prepared to fund a bin it might be worth considering a location which would benefit both Beechwood Parc and Chellew Road.

Please click on this [link](#) which will take you to the Cornwall Council - Salt Bins webpage which provides up to date information on this topic.

Please let me know if you require any further information.

I look forward to hearing from you.

Many thanks,

 | Assistant Highways Manager  
Cornwall Highways | Network Management  
[enquiries@cornwallhighways.co.uk](mailto:enquiries@cornwallhighways.co.uk) | 0300 1234 222  
Western Group Centre, Radnor Road, Scorrier, TR16 5EH

Email 09 01 26

Good afternoon XXX,

Thanks for coming back to me so quickly and for adding this to the agenda for the next meeting.

I've since had a couple of other grit bin enquiries from residents at Treffry Road, Truro. Could these also be considered please?

- Existing grit bins are running low following the recent cold weather, could they please be refilled?
- Would it be possible for grit bins to be installed on the section of Treffry Road between Treffry Court up to No. 48?

I have attached an order form in case it is decided to proceed with either of the above.

Kind regards,

**[REDACTED] | Assistant Highways Manager**  
**Cornwall Highways | Network Management**  
[enquiries@cornwallhighways.co.uk](mailto:enquiries@cornwallhighways.co.uk) | 0300 1234 222  
Western Group Centre, Radnor Road, Scorrier, TR16 5EH

Report to:	<b>Parks and Amenities Committee</b>	
Date:	<b>2 February 2026</b>	
Title:	<b>Patchwork Farm</b>	
Authors, Roles and Contact Details:	<b>Richard Budge</b> <b>Parks and Amenities Officer</b> <a href="mailto:richard@truro.gov.uk">richard@truro.gov.uk</a> <b>(01872) 245506</b>	
Approval and clearance obtained from chair of committee:	<b>Y</b>	
Urgency Procedure(s) used? If yes include rationale.	<b>N</b>	

**Recommendation(s):**

1. To **resolve to recommend to Council** that it enters into a rental agreement with the Patchwork Farm CIC for use of vacant space in Victoria Gardens.
2. To **resolve** to delegate the detail of this rental agreement to the Town Clerk in consultation with the Parks and Amenities Officer and the Chairman of the Parks and Amenities Committee.

**1 Executive Summary**

1.1 Truro Community Patchwork Farm was an initiative set up by former councillors Seeley and Unwin and was assisted by our community development team Damien Richards and the late Catherine Williams.

1.2 The purpose of the project is to help people without gardens to access growing space. This is achieved by people who have large gardens that they can no longer manage offering their garden to the group who manage it on their behalf. The project puts these people in contact with each and helps both parties to manage the arrangement.

1.3 The project has moved forward, and a community interest company has been set up, and grant funding has been achieved to appoint a part time member of staff to lead the project employed by the CIC. Rob Downes was appointed as the lead Grower for the Patchwork Farm.

1.4 They now are looking to find a space that they can set up a community hub and growing space, for the project, and to be able to invite community participants in to learn propagation and grow plants to be used in the project.

1.5 There is an area at Victoria Gardens that is currently underutilised that would be a good location. It was previously used as the location of the old tractor shed and propagation polytunnel and could easily be repurposed to enable this project to develop. Rob Downes had a site visit with Head Gardener, Barry Cooper, and feels the site is perfect for their use and would now like to enter into negotiation.

## **2 Purpose of Report and key information**

- 2.1 To give a clear understanding of the requirements of the Patchwork Farm for the delivery of its important community offering.

## **3 Benefits for Customers/Residents**

- 3.1 The benefits of an increased ability work with local communities and grow plants for use in the Patchwork Farm project.
- 3.2 Give a base and community gathering point for their projects and community participation.
- 3.3 Bring a disused area of Victoria Gardens into use thus reducing the management time required to maintain that area.
- 3.4 Expand the community benefit delivered by Victoria Gardens.

## **4 Relevant Previous Decisions**

- 4.1 Reported in a previous Parks and Amenities Officer report to the Parks and Amenities Committee.

## **5 Legal/Governance Implications of the proposed course of action/decision**

- 5.1 Legal advice or professional advice will need to be sought in the writing of legal agreements on rental agreements.

## **6 Options available**

- 6.1 **Option 1 – Do nothing.** This is not recommended as it would not help the Patchwork Farm CIC to move forward and would see no use for the space available at Victoria Gardens.
- 6.2 **Option 2 – Negotiate a lease agreement** this is not recommended as it could be too onerous for the CIC and costly to Council.
- 6.3 **Option 3- Negotiate a land rental agreement Recommended option** – would provide legal certainty to Council and the CIC. This could specify the duration of the agreement (i.e. an annual renewal similar to an allotment agreement or a longer duration), what activity and structures are permissible on the site, the hours of operation noting there is an adjacent residential property), the terms for accessing the park (e.g. vehicle access), the value of any annual rent (e.g. peppercorn or a small fee to cover administration), break clauses and termination clauses and how any water use of power use would be paid for.
- 6.4 **Option 4- Negotiate a license of use** – this is not recommended as it would not provide acceptable levels of control.

## **7 Supporting Information (Appendices)**

- 7.1 Location map.

## **8 Approval and clearance**

**All reports:**

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk (Required for <b>all</b> reports)	David Rodda	06/01/26
Deputy Town Clerk (Finance and HR) (Required for <b>all</b> reports)	Esther Greig	26.1.26

**Appendix – Location Plan**



## STANDING ITEMS

### a. Boscawen Park - Dredging of Swanpool – Update

Project plan being developed in order to deliver this work by December 2026. This will include obtaining a waste licence to dispose of dredgings on Council land, a safe systems of work to undertake the activity, the appointment of a contractor and the associated publicity to communicate to residents the purpose of the works.

**Riverside Walk** – improvement works will be completed by the end of March 2026.

### b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works Update

Fox Construction continue their work on site. The topping out ceremony took place in December once the building was “dry”.



The work continues on site with completion expected by the end of June 2026. Plans are also underway to develop an “identity” for the building, a fees structure for the various rooms and facilities and to identify potential users. The first tentative booking has already been made. All this work will populate the business plan for the operation of the building in its first year of operation.

**Pitch drainage** – Inscapes have completed their work. The very wet Winter continues to demonstrate that the drains are working well and the parks team report that in similar weather conditions in previous years they would not have been able to access the playing surfaces with equipment. The

Parks Dept have been contracted by Inscapes to mow the grass on a regular basis in the coming months.

- **Overall budget** – on target

c. **Swing Bridge Project Update**

Cornwall Council continue to develop their plans for the swing bridge and will be obtaining the various permissions required in 2026. A planning application by the end of 2026 is likely.

**RECOMMENDED:** That the report be noted.

Darid Rodda MBE, Town Clerk

26 January 2026

## **Parks and Amenities Officer's Report**

### **Trees in Truro**

This year Truro has an unprecedented year with regards to tree works on the last fiscal year.

Firstly, following our biannual tree inspection by Evolve tree services, the large Macrocarpa at Victoria Gardens that split in the centre of the stump. This resulted in the Parks Department closing of the bottom end of the park and the Leats, before its removal.

We then had mellifluous identified in a Beech tree at Boscawen Park, which was overhanging the play equipment, posing significant risk, and had to be removed, along with the large popular at the entrance to the Park that had also been identified with disease: these two trees also had to be removed in the late autumn.

The above works used all of the allocated budget for tree works for 25/26 financial year.

Since this time, we have further identification of mellifluous in the beech tree at the park depot at Boscawen Park over hanging the toilet block, this was reported to the Parks and Amenities Committee previously, costing around £5k to undertake. This work is still awaiting.

We then had the unfortunate event of the storm in the first week of January, on our return to work, following the Christmas break, which brought significant destruction to our park and open spaces. With 3 large trees down in Boscawen Park and lots of large branches falling also, Two trees in Victoria Gardens and lots of branches down, a large macrocarpa in the Cemetery and the Countryside Rangers reporting approximately 75 trees down in their areas of responsibility at Coosebean, Daubuz Moors and Beechwood Parc.

Our qualified staff have undertaken a large clear up with in their capabilities, but we do have a large number of trees to made safe by a qualified tree surgeon, the cost and the extent of the works is yet unknown.

### **Lemon Quay Update**

Cormac commenced work on 5 January 2026 at the top end of Lemon Quay (Lower Lemon Street end). Working with Cormac the existing planters and plants have been collected so they can be upcycled along with the bins.

### **Selling of Ice creams tender Boscawen Park**

A number of expressions of interest for further details have been received.

## **Comments Log**

Please take note of the attached log. (See following enclosure).

### **RECOMMENDED:**

That the report be noted.

**Richard Budge**  
**Parks and Amenities Officer**  
**28 January 2026**

**Comment Log – January 2026**

<b>03/01/2026</b>	<b>Email</b>	<b>Complaint about speed humps at Boscawen Park.</b>		<b>Parks</b>	<b>Richard</b>	<b>PAO replied explaining reason for and benefit of speed humps. Site meeting held with person by PAO.</b>
<b>08/01/2026</b>	<b>Phone Call</b>	<b>Request to have bench reinstated on Boscawen Street and remove heras fencing from Tremorvah.</b>		<b>Parks</b>	<b>Richard</b>	<b>Remained anonymous. PAO confirmed Tremorvah was on job list.</b>
<b>16/01/2026</b>	<b>Email</b>	<b>Concern of trees bounding Tremorvah Playing Field</b>		<b>Parks</b>	<b>Richard</b>	<b>Tree Consultant requested to investigate.</b>