

# TRURO CITY COUNCIL



**CITY OF TRURO**  
Town Clerk

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**MINUTES OF THE MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD ON MONDAY 5 JANUARY 2026 AT 7.00 PM IN THE COMMITTEE ROOM, FIRST FLOOR, MUNICIPAL BUILDINGS, BOSCAWEN STREET, TRURO**

- PRESENT:** Councillors La Borde (Chairman), Douglas-Martin, Mepham, Rabey, Rich (Deputy Mayor), Southcombe, Tann, Tucker, Webb (Chairman of the Finance and General Purposes Committee), and Honorary Freeman Wells (Mayor).
- APOLOGIES:** Councillors Honorary Freeman Eathorne-Gibbons, Green.
- ABSENT:** None.
- ALSO IN ATTENDANCE:** Councillors Biscoe and Mrs Carlyon Richard Budge (Parks and Amenities Officer), David Rodda MBE (Town Clerk) and Cheryl Simpson (Committee Clerk).

1. **COUNCILLORS IN ATTENDANCE AND APOLOGIES**  
The apologies were **noted**. PK/25/1122
2. **DECLARATIONS OF INTEREST**  
None. PK/25/1123
3. **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS**  
None. PK/25/1124
4. **MINUTES**  
It was proposed by Councillor Southcombe, seconded by Councillor Tucker, and **RESOLVED** that the Minutes of the Parks and Amenities Committee Meeting held on 3 November 2025 were a correct record and signed. PK/25/1125
5. **CHAIRMAN'S REPORT**  
None. PK/25/1126
6. **CORRESPONDENCE**
  - a. **Email dated 14.12.25 Request from a local resident to establish a memorial and reflection space for people affected by Covid 19.**  
Members considered the request and discussed ways in which this may work. It was raised that Cornwall Council may wish to be involved and host a Countywide memorial. There was a suggestion that the large stump remaining in Victoria Gardens could be crafted in situ into the heart symbol.  
  
It was proposed by Councillor Wells, seconded by Councillor Tann, and **recommended** to Council a reply be sent presenting options for the requestee and their supporters to choose, then pursue an appropriate action. Town Clerk to write on behalf of Parks and Amenities Committee for a Truro and Cornwall wide memorial at County Hall. PK/25/1127

CHAIRMAN'S INITIALS

7. **ESTIMATES 2026/ 2027**

The Parks and Amenities Officer gave background to the report stating that

- The roof on the proposed health hub would be planned for over 2 financial years where the medical practice was not in a position to conduct their refurbishments in the next year. The solar installation would be postponed until such time as the works are completed.
- £50k per annum for play provision improvements.
- Capital spending on vehicle and machinery replacement reduced to £10k a year.
- No new staff on top of current levels. A member of staff has not been replaced since leaving.

This was reported to account for a departmental decrease of 1% on the 2025-26 budget.

Councillors wished to thank the café management and team for achieving a five-star food hygiene rating and good service.

The report was **noted**.

PK/25/1128

It was proposed by Councillor Wells, seconded by Councillor Douglas-Martin, and **recommended** that Council approve the new layout of the budget to ensure efficient financial control, and further consideration of capital expenditure requirements.

PK/25/1129

8. **SCHEDULE OF FEES AND CHARGES 2025/2026**

Parks and Amenities Officer explained that a 4% inflationary adjustment was proposed to be added to the fees and charges.

It was proposed by Councillor Tann, seconded by Councillor Rich, and **recommended** to Council that the schedule of fees and charges are as reported.

PK/25/1130

9. **WORKING GROUP AND SUB-COMMITTEE**

None.

PK/25/1131

10. **STANDING ITEMS**

a. Boscawen Park - Dredging of Swanpool – Update  
The update was **noted**.

PK/25/1132

b. Towns Fund Deal Boscawen Park Sports Hub Project and Pitch Improvement Works Update  
The update report was **noted**.

PK/25/1133

c. Swing Bridge Project Update  
The Committee **noted** the update report.

PK/25/1134

11. **INFORMATION ITEMS**

The report was **noted**.

PK/25/1135

Concerns were raised as to the costs of water the vegetation on Lemon Quay.

The riverside walk works were now scheduled for March whilst the safe systems of work were being produced and the weather improves.

CHAIRMAN'S  
INITIALS



A question was asked about ice cream sales competition at the café, and the vans location. This was confirmed as a temporary location during works at the park, the benefits of the arrangement was explained to Councillors

**12. EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Rabey, seconded by Councillor Tann, and **RESOLVED** that in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item by reason of its confidential or special nature: business.

PK/25/1136

**13. KENWYN HILL PLAYING FIELD SUBLEASE REPORT**

Parks and Amenities Officer introduced the item referring to the report, stating Cornwall Council were happy with the principle and will be sent the draft sub-lease details on resolution by Council.

It was proposed by Councillor Rabey seconded by Councillor Tann, and, **recommended** council;

PK/25/1137

1. establish a formal subleasing agreement for Kenwyn Hill Playing Field with the organisation mentioned in the report
2. arranges with Cornwall Council to extend the period of the lease for Kenwyn Hill Playing Field so that it can grant a 25-year lease to the organisation named in the report.

**14. UPDATE ON UNAUTHORISED BUILDING LOCATED ON TRURO CITY COUNCIL LAND**

The Parks and Amenities Officer updated members on the status of the construction.

It was proposed by the Councillor Tann, seconded by Councillor Rabey, and **RESOLVED** that the committee support the Town Clerk and Parks and Amenities Officer in pursuing the removal of the building and taking legal action if needed.

PK/25/1138

**15. READMITTANCE OF THE PRESS AND PUBLIC**

It was proposed by the Councillor Rich, seconded by Councillor Douglas-Martin, and **RESOLVED** that the press and public be permitted to re-join the meeting.

PK/25/1139

**16. DATE OF NEXT MEETING**

5 January 2026

PK/25/1140

**17. ITEMS FOR FUTURE MEETINGS**

Kenwyn Hill Playing Field Report, final pond policy, and Truro Public Cemetery Management Plan


PK/25/1141

The meeting closed at 20:34



CHAIRMAN

CHAIRMAN'S INITIALS



CHAIRMAN'S INITIALS	

