



Town Clerk's Department
Municipal Buildings
Boscawen Street
Truro TR1 2NE
Tel. (01872) 274766
www.truro.gov.uk
email: info@truro.gov.uk

CITY OF TRURO

08th January 2025

To: The Mayor (Councillor C Swain)
Deputy Mayor (Councillor S Rabey)
Chairman and members of the **FINANCE & GENERAL PURPOSES COMMITTEE**:
Councillors Biscoe, Mrs Carlyon, Nolan, Rich, Southcombe, Stokes, Sunderhauf, Webb, Wells
and Chairman of Parks and Amenities Committee Councillor Eathorne-Gibbons
and all other Members of **TRURO CITY COUNCIL** *for information.*

Dear Councillor,

NOTICE IS HEREBY GIVEN that the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held at **THE LARGE COMMUNITY ROOM, TRURO COMMUNITY LIBRARY (SECOND FLOOR), UNION PLACE** on **MONDAY 13 JANUARY 2025** at **7.00 pm** for the transaction of the under mentioned business: -

AGENDA

- 1 **COUNCILLORS IN ATTENDANCE AND APOLOGIES**
To **note** apologies.
- 2 **DECLARATIONS OF INTEREST**
To **receive** and **resolve** on any dispensation requests.
- 3 **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA VERBAL QUESTIONS** (5 minutes only)
- 4 **MINUTES** (Appendix A)
To **resolve** to approve and sign the minutes of the Finance and General Purposes Committee meeting held on 11 November 2024.
- 5 **OFFICER REPORTS**
 - a. **Responsible Finance Officer (RFO)**
To **receive** a verbal report to include Councillor training and treasury management.
 - b. **Facilities Manager**
To **receive** a verbal report including Building and Asset Condition, Maintenance, KPIs, Policies and Procedures, Risk Assessments, and Statutory Records.
- 6 **CHAIRMAN'S REPORT**
To **receive** a verbal report.
- 7 **CORRESPONDENCE** (Appendix B)
 - a. To **note** email from Jayne Kirkham MP re; GWR Customer & community Improvement Fund.
 - b. To **note** the website messages.
 - i. "As a frequent visitor to Truro I would like to say how impressed I am with the public toilets at Lemon Quay. They are very good a credit to the town, congratulations to the staff who made it possible."

- ii. "Fabulous New Year's Eve firework displays. Thank you to everyone who organised them."

8 AGENDA ITEMS

- a. Malabar Community Centre (Appendix C)
 - i. To **recommend** to Full Council that in order to facilitate further progress on the creation of a new Community Centre in Malabar, subject to a satisfactory business case being developed, it agrees to accept the devolution of the land on which the Malabar Community Centre will be based from Cornwall Council. This land would then be leased to the New Beginnings Community Association (NBCA) so that they can build and operate a new community centre from the site.
 - ii. To **recommend** to Full Council that in order to deliver the new Community Centre at Malabar, it works in partnership with NBCA to submit the necessary funding applications to secure the necessary funding to cover 100% of the capital costs of the new facility.
 - iii. To **recommend** to Full Council that, subject to a satisfactory business case being developed and successful grant applications, it supports NBCA to identify cashflow facilities that will enable them to build the new Malabar Community Centre.
 - iv. To **recommend** to Full Council that in order to deliver the new Community Centre at Malabar the Town Clerk has delegated authority to progress this project with the NBCA.
- b. Moresk Devolution (Appendix D)
 - i. To **note** the contents of the report.
 - ii. To **resolve to recommend** to Council that it agrees to pursue the full devolution of the Moresk Centre from Cornwall Council.
 - iii. To **resolve to recommend** to Council that negotiations regarding the terms of the devolution are delegated to the Town Clerk.
- c. Procurement Strategy for Duck Pond (Appendix E)
 - i. To **note** the contents of the report.
 - ii. To **resolve to recommend** that for the purposes of facilitating the drainage of the Duck Pond at Boscawen Park a direct award to a contractor to undertake the works is utilised rather than standard procurement processes as codified in financial regulations.
- d. Estimates Report & Budget Discussion (Appendix F)
 - i. To **note** the contents of the report.
 - ii. To **review** the budget lines for Finance and General Purposes, and to **recommend** to Full Council thereafter.
- e. Scheme of delegation.
 - i. To **resolve** that the General Foreman and Buildings and Facilities Supervisor be issued with a City Council Credit Card with a limit of £1,000.00.
 - ii. To **resolve** that the Facilities Manager be included in the scheme of delegation (equivalent authority to Parks and Amenities Officer) and issued with a City Council Debit Card.
- f. To **consider** a grant application by Home Start for £287.00. [To date Grants totalling £6,820.00 have been agreed leaving a balance of £6,075.00 available.] (Appendix G)

- 9 To **note** the **SCHEDULE OF PAYMENTS** and **BANK BALANCES** as at 31st December 2024 (Appendix H)

Current Account	£1,023,639.12
Public Sector Deposit	£547,219.10

Money Market	£2,100,000.00
=====	
Total	£3,670,858.22

10 **EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with s1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following items by reason of their confidential or special nature: contracts.

- a. CCTV supplier decision (Appendix I)
 - i. To **note** the contents of the report.
 - ii. To **resolve to recommend** to Full Council which supplier should be selected to supply the CCTV coverage for Truro for the next 3 years.
 - iii. To **resolve to recommend** to Full Council to delegate the final negotiations regarding the terms of the contract with the chosen supplier to the Town Clerk noting the need for the contract to be affordable within the agreed budget envelope.
 - iv. To **resolve to recommend** to Full Council that from April 1st 2025 the provision of additional CCTV live monitoring, over and above that supplied by the Council, that may be deemed necessary for the safe delivery of events held in Truro is charged at cost to the event organiser and that this condition is included in the terms for booking Lemon Quay and other event spaces as necessary.
 - v. To **resolve** to instruct the Town Clerk to explore whether there are any additional funding opportunities that can be secured to fund CCTV provision as this will either reduce the cost to Council or expand the live monitoring provision.

11 **READMITTANCE OF THE PRESS AND PUBLIC**

Press and public will be permitted to rejoin the meeting following the conclusion of the confidential items.

12 **DATE OF NEXT MEETING**

10 February 2025; the deadline for items for the next agenda is noon Tuesday 4 February 2025.

13 **ITEMS FOR FUTURE MEETINGS**



David Rodda MBE
TOWN CLERK

TRURO CITY COUNCIL



CITY OF TRURO

Town Clerks Department
Municipal Buildings
Boscawen Street
Truro TR1 2NE
Tel. (01872) 274766
Fax. (01872) 225572
www.truro.gov.uk
email: info@truro.gov.uk

MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD 11 NOVEMBER 2024 AT 1900

PRESENT: Councillors Webb (Chairman), Wells (Vice-Chairman), Swain (Mayor), Rabey (Deputy Mayor), Biscoe, Mrs Carlyon, Eathorne-Gibbons, Nolan, Sunderhauf, Southcombe, and Stokes.

APOLOGIES: Councillor Rich. [Business]

ALSO IN ATTENDANCE: David Rodda MBE (Town Clerk) and Esther Greig (Deputy Town Clerk & RFO).

1 COUNCILLORS IN ATTENDANCE AND APOLOGIES

The apologies were **noted**.

F/24/838

The Chairman conveyed that Councillor Tamblyn had resigned, in light of his ongoing health condition, commending his two mayoral terms and years of dedication to the City of Truro. The RFO informed members that at the next full council meeting it would be decided whether to co-opt a member or wait until the May 2025 elections to fill the vacancy.

2 DECLARATIONS OF INTEREST

Councillor Webb declared an interest in item 8 d, non-pecuniary, to leave the room.

F/24/839

3 OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA VERBAL QUESTIONS

None.

F/24/840

4 MINUTES

The Minutes of the Finance and General Purposes Committee meeting held on 17th October 2024 were considered for accuracy.

[Councillor Sunderhauf arrived at 1906.]

It was proposed by Councillor Rabey, seconded by Councillor Stokes, and **RESOLVED** that the minutes were considered a correct record and signed.

F/24/841

5 RESPONSIBLE FINANCE OFFICER (RFO) REPORT

The RFO gave a verbal report to the Committee on the impacts of the autumn budget notably:

A rise to employer National Insurance contributions from 13.9% to 15% and tax banding decrease from 9100 to 5000 both leading to an approximate increase to the staffing budget of £51,000.00 to £54,000.00 dependent on agreed staff numbers for 2025-26 (about 1.8%). Additionally, the Real Living

Wage and Minimum Wage rises would be a 3% increase upon Truro City Council Staff wages. All equating to a total 5% rise to precept before other factors are considered.

The current tax base is set to rise from 7477 to 7599, the band D equivalent reducing by 1, and second homes to account for the 1% increase.

The Town Clerk added that when last discussed, it was surmised that the City Council as a public body was exempt from NI contribution rises, however it has been confirmed that in the view of HM Treasury Town and Parish Councils are not considered as being a public body.

Members asked if the tax base increase would offset the rise in NI contributions to which the RFO reassured that it would, but to bear in mind that contractors and consultants' costs would also be increased by the changes announced in the budget.

Cornwall Councils reply to why the band D rate was less despite the construction of new homes was read out; noting that the largest influence upon Band D properties was that there were now more taxpayers claiming a relief. As a result of this more detail on the demographics was requested by the committee.

The verbal reports were **noted**.

F/24/842

6 CHAIRMANS REPORT

None.

F/24/843

7 CORRESPONDENCE

Letter from Cornish Makers regarding closure.

Discussions were initiated by commenting on the sadness of the situation apropos the letter - symptomatic of the town situation. It was the opinion of some members that independent businesses operating in a similar way to Cornish Makers were under pressure being in competition with markets. It was deemed that Truro BID acted in direct competition with its own levy payers by way of organising, supporting and promoting markets with levy income. In the view of some members it was suggested that this reduced the viability for the smaller retailers where they are the foundation of the Truro brand.

The Town Clerk interjected that as the license granter for Lemon Quay Council collected the booking fees from the markets and confirmed that the Truro BID had not directly organised a market since the fee structure for Lemon Quay was revised. He also reiterated that there was clear evidence that the presence of markets acts as an attractor for visitors to Truro. He introduced the ideas that would be required of the new consultant, namely the introduction of non-competing activities for Lemon Quay in engagement with all bordering shops.

The letter was **noted**.

F/24/844

8 AGENDA ITEMS

F/24/845

a. Allocation, use, and charge for parking at the library

The RFO gave the committee context primarily that there are eight parking spaces currently used with no charge by the Library/TCC staff and building

tenants. It was recommended that four be rented to tenants and four be used by TCC.

Some Councillors were under the impression that they were all being used by staff currently, on learning that this was not the case it was suggested that staff be catered to prior to accommodating the other building tenants.

One councillor thought it important to bring to mind that when deciding who is granted permission to park at the library priority should be given where there will be the least resulting thoroughfare traffic on Pydar Street for public safety.

The next point of discussion was tenant spaces with members wanting to make a charge but accepting that they are public serving organisations. It was felt that good relationships with TCC were not worth jeopardising for the sake of minimal financial gain.

A question was asked to the RFO how many spaces TCC needs for staff. It was recommended that at least four, with Hendra comprising the additional requirement but although the more spaces used at Hendra by staff the less income can be generated.

It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Biscoe and **RESOLVED** that the parking at the library be allocated as such that there are four spaces for TCC staff and four for the other tenants of the building. **F/24/846**

[Councillor Mrs Carlyon abstained from this vote as a Trustee of the Technical School's Charity.]

b. Financial regulations discretion levels

It was **noted** that the '£1' gap in levels would be updated in May 2025. **F/24/847**

c. Grant application submitted by Cornwall Air Ambulance

It was proposed by Councillor Biscoe, seconded by Councillor Mrs Carlyon and **RESOLVED** that Cornwall Air Ambulance be awarded the grant of £750 for the 'Heli2 Appeal'. **F/24/848**

Following this it was commented that elsewhere in the country this service is funded by central government and a note be sent to the MP emphasising the fact in addition to the requirement for the service in Cornwall due to its isolation and seasonal population growth.

d. 2025/26 Revenue Budget

The RFO introduced the budget exercise to examine Community, Library, Events, Marketing & PR (Research), and Buildings at this meeting.

To begin with a member sought clarification on how the lines were informed, if any savings had been made and where this fits with the commitment last year to have a minimal precept hike. The committee made it clear they would not feel comfortable agreeing to any particular budget line without seeing them all at once for fear of committing to an item of lesser priority than a future item.

The RFO reiterated that this exercise was to first establish an understanding of what service TCC wishes to provide and at subsequent discussions do away with what is deemed lower priority to reach an acceptable precept. A prompt that 1% of the precept was equal to £30,000.00 was given; if a potential 11% rise could not be rationalised then the budget needed to be reduced.

A member of the committee felt that the length of discussion against the sums being discussed would not be practical and therefore suggested that a schedule of pressing items be put together for decision to shape the budget. Another councillor expanded upon this recommending any increases over the inflationary rate be considered in a schedule.

Members requested that the budget lines be given in advance of the meeting for holistic review, but supported the layout and detail given in the current format.

The committee wanted it recorded that they appreciate the RFOs hard work and how marvellous it was to have the level of detail given.

A workshop to decide budget was again recommended where as many members be invited as possible.

One member that asked the RFO about the staffing budget was advised this would be up to for discussion at Staffing Committee, but that staffing levels were not set to change drastically in the next year.

F/24/849

e. **Committee meeting attendance**

The Deputy Town Clerk introduced the item drawing attention to the addition of procedural advice in paragraph 3

Members were unsure of the validity of the case law referenced in the advice note in so much as government acts had been passed since, notwithstanding this the committee felt the starting position should be that of openness and transparency which was not felt as the emphasis of the advice note.

Agreement was found where staffing matters should be kept confidential for safeguarding and GDPR. The DTC confirmed that the NALC legal advisors were asked about the staffing committee specifically, but the reply had applied to all committees.

It was proposed by Councillor Nolan, seconded by Councillor Stokes and **RESOLVED** that the advice note be adopted as amended so that paragraph 1 reads 'In relation to the **Staffing** Committee a Councillor is entitled to confidential committee papers on a need-to-know basis. A councillor is not entitled to these papers as of right.' and paragraph 2 reads ' A Councillor is entitled to attend staffing Committee meetings, but they are not entitled to attend the confidential session of that meeting, of which they are not a member, as of right.'

F/24/850

f. **Q2 internal control checks**

Noted and reported as a good process where some issues would be better dealt with by the committee chairs.

F/24/851

9 **BANK BALANCES AND SCHEDULE OF PAYMENTS**

Current Account	£95,640.80
Public Sector Deposit	£567,587.97
Money Market	£3,450,000.00
=====	
Total	£4,113,228.77

A question arose from the schedule of payments regarding cafe staffing costs. The RFO confirmed that staff wages were paid 'en bloc' not noted as separate individual items in the schedule. The officers reported that the café was likely to break even, a good sign for a business in its second year.

Noted.

F/24/852

10 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Swain, seconded by Councillor Biscoe and **RESOLVED** to excluded the press and public from the meeting.

F/24/853

CCTV Provision Options were considered and it was noted that

All of the options could be cheaper if monitoring hours are reduced. The suggested coverage has been recommended by the police force, Anti-social behaviour officer, and Truro BID. At present no other bodies would contribute to the cost.

Members accepted the difficult position of the council, and the progresses made citing police views as the most important factor.

The Town Clerk agreed to investigate ways of potentially reducing costs by varying times of monitoring again stating that Truro has more coverage than many other towns.

It was proposed by Councillor Wells, seconded by councillor Rabey and **RESOLVED** to recommend to Full Council that the budget for CCTV provision be fixed in line with inflation and the Town Clerk write to the Police and Crime Commissioner and BID to invite them to make a meaningful contribution, failing this, approach the retailers directly.

F/24/854

11 READMITTANCE OF THE PRESS AND PUBLIC

It was proposed by Councillor Wells, seconded by Councillor Swain and **RESOLVED** to readmit the press and public to the meeting.

F/24/855

12 DATE OF NEXT MEETING

The date of the next meeting is 13th January 2025.

F/24/856

13 ITEMS FOR FUTURE MEETINGS

None.

F/24/857

The meeting closed at 2125.

Chairman

From: [KIRKHAM, Jayne \(MP\)](#)
To: [REID, Lamorna](#)
Subject: Fw: GWR Customer & Community Improvement Fund to open 6 Jan 2025
Date: 23 December 2024 13:29:19
Attachments: [Outlook-isur0mw4.png](#)

Good afternoon,

Please see details below of the GWR Customer and Community Improvement Fund which will open on Monday 6 January 2025. I would be grateful if you could disseminate this to your councillors so they can pass it on to projects or groups that they think should apply.

Wishing you a wonderful Christmas and New Year.

Yours,
Jayne Kirkham



Jayne Kirkham

Member of Parliament for Truro & Falmouth

House of Commons, London SW1A 0AA

Email: jayne.kirkham.mp@parliament.uk

From: Thomas Lydon <thomas.lydon@gwr.com>
Sent: 18 December 2024 16:00
To: KIRKHAM, Jayne (MP) <jayne.kirkham.mp@parliament.uk>
Subject: GWR Customer & Community Improvement Fund to open 6 Jan 2025

Dear Jayne

I am very pleased to let you know we will be opening our Customer and Community Improvement Fund on Monday 6 January 2025. This fund is for rail related projects that will be delivered next financial year and I thought I would let you know right away so you can start thinking about potential bidders in your community.

We will post the link to the online application form on our website as soon as the fund opens, along with some case studies of previous projects and guidance information to help you make the best application possible. Once open bidders will have until 2359 on Friday 31 January to submit your application.

2025 marks the 200th anniversary of the modern railway and as there will be a yearlong focus and national celebrations to mark this anniversary we are asking bidders to reflect on Railway 200 in their bids. <https://railway200.co.uk/>

This does not mean we are only looking for heritage projects. We want bidders to show us

how your project lives up to the achievements of the past. How it can help shape the future of the railway, connect communities, or open new opportunities for disadvantaged groups. How their project encourages more people to take the train or how it invites the next generation of pioneering talent to join the railway and become the history makers of tomorrow.

Our Customer and Community Improvement Fund is designed to support small and medium rail related projects that can be completed over the course of the 2025/26 financial year or if an in-school project the 2025/26 academic year. A good bid will show a strong level of community involvement and support and the proposal will have benefits that last beyond the duration of the project. Match funding would be advantageous but is not essential and each proposal will be treated on its own merits.

We want to encourage bids of all shapes and sizes. However, as the funding needs to cover the whole GWR network, we are particularly interested in small and medium projects. This could include phased projects, for instance a bid for a feasibility study or some research, to support a larger project. The maximum bid amount is £50,000 although most bids previously awarded were under £25,000, and the average bid awarded last financial year was £12,500.

There must be a link to the railway in every project and all bids must address an area of social need.

For more information, and to discuss any ideas you have ahead of the fund officially opening, please don't hesitate to get in touch.

I will email you again when the online link to the application form is in place and the fund is open for bids.

Best wishes

Tom

Thomas Lydon | Public Affairs Manager | Great Western Railway

Milford House | 1 Milford Street | Swindon | SN1 1HL

E: Thomas.Lydon@GWR.com | M: 07912 299269

UK Parliament Disclaimer: this e-mail is confidential to the intended recipient. If you have received it in error, please notify the sender and delete it from your system. Any unauthorised use, disclosure, or copying is not permitted. This e-mail has been checked for viruses, but no liability is accepted for any damage caused by any virus transmitted by this e-mail. This e-mail address is not secure, is not encrypted and should not be used for sensitive data.



Report to:	Finance and General Purposes Committee	
Date:	13th January 2025	
Title:	Malabar Community Centre	
Authors, Roles and Contact Details:	David Rodda, Town Clerk, Truro City Council clerk@truro.gov.uk	
Approval and clearance obtained from chair of committee:	Y / N	
Urgency Procedure(s) used? If yes include rationale.	N	
Recommendations to Full Council that:		
<ol style="list-style-type: none"> 1. In order to facilitate further progress on the creation of a new Community Centre in Malabar, Finance and General Purposes Committee resolve to recommend to Council that, subject to a satisfactory business case being developed, it agrees to accept the devolution of the land on which the Malabar Community Centre will be based from Cornwall Council. This land would then be leased to the New Beginnings Community Association (NBCA) so that they can build and operate a new community centre from the site. 2. In order to deliver the new Community Centre at Malabar, Finance and General Purposes Committee resolve to recommend to Council that it works in partnership with NBCA to submit the necessary funding applications to secure the necessary funding to cover 100% of the capital costs of the new facility. 3. Subject to a satisfactory business case being developed and successful grant applications, Finance and General Purposes Committee resolve to recommend to Council that it supports NBCA to identify cashflow facilities that will enable them to build the new Malabar Community Centre. 4. In order to deliver the new Community Centre at Malabar, Finance and General Purposes Committee resolve to recommend to Council that the Town Clerk has delegated authority to progress this project with the NBCA. 		

1 Executive Summary

- 1.1 As one of the largest single housing estates in Truro and an area that is in the bottom 10% of most deprived areas in England the Malabar Estate has had a long-term aspiration to create its own Community Centre that will be used to deliver community events but also as a base for a range of activities that will benefit the residents of the Malabar Estate.
- 1.2 A range of options have been explored previously and the current community support offer is run from "The Annex" which whilst serviceable is scheduled to be redeveloped by Cornwall Council into a facility for SEND educational provision. Once redeveloped it will not be possible to use it for wider community use.



- 1.3 Cornwall Council recognise the need for a Community facility in the Malabar area and have been in discussions with the NBCA for a number of years about the possibility of devolving land adjacent to the current buildings for this purpose.
- 1.4 These discussions have concluded with an offer to devolve the land required for the new building to Truro City Council with the expectation that the NBCA secure the necessary funding to build the building and develop an on-going business plan that will cover the running costs of the facility in the longer-term.
- 1.5 In order to progress Cornwall Council have asked whether Truro City Council is prepared to work in partnership with them and the NBCA to deliver this project.

2 Purpose of Report and key information

- 2.1 This report therefore seeks Council support to work in partnership with NBCA to provide a new building which will secure the future of the Sunshine café and community activities in Malabar, in the vicinity of the site of the old community and children's centre.
- 2.2 The community and children's centre is in very poor condition; the children's centre had relocated to Treyew Primary School and is now closed. Since this time the building has been largely mothballed with only a small section known as the 'annexe' occupied by NBCA who continue to operate a community centre from the building which includes the successful Sunshine Café on Wednesdays.
- 2.3 Over an extended period of several years, Cornwall Council has been working with a number of stakeholders including Truro City Council, NBCA, together with local residents and Treyew Primary School to find a sustainable long-term solution for the Malabar site. A business plan, funding applications and planning permission were all underway when, in June 2021, the Council was informed by Historic England that the Malabar property had been listed.
- 2.4 The impact of the Malabar building being listed prevented the scheme agreed in 2020 from being progressed because:
 - The listing prevented the demolition of the building
 - The intended access from Albany Road to the new community centre necessitated the demolition of the existing building
 - The listing of the building also included the grounds surrounding the building and pre-app feedback it was unlikely that consent for residential development would be granted.
- 2.5 Following site meetings in the summer of 2021, NBCA concluded that the cost of redeveloping the existing building as a community centre was prohibitive and that its preference was to construct a new community centre within the grounds of the existing building.



- 2.6 A Planning Pre-app concluded that a new build community centre was likely be supported if positioned away from the current building. The planning application has been revised to reflect this advice [PA20/10693 | Demolish redundant children's centre and construct a single storey community centre with car park for 35 vehicles, create outdoor communal space and allotment area | Land Adjacent To 31 Albany Road Truro TR1 3PQ](#).
- 2.7 Cornwall Council has undertaken discussions with a variety of stakeholders and services to identify a preferred option that all parties support for re-use of the building and the wider site. Following a feasibility study, it has concluded that the building can be re-purposed for Special Educational Needs, but this requires full and sole use of the existing building, plus car parking. Importantly, it does not require full use of whole site, leaving sufficient space for a new community centre to be built.
- 2.8 With a preferred option agreed, it is now possible to conclude the planning process and apply for funding for the new Community Centre.
- 2.9 Planning: In order to conclude the Planning process, the only remaining information required is an up to date Ecology Statement and Heritage Impact Assessment. The Ecology statement is in preparation following a site visit in December 2024. The Heritage Impact Assessment is also in preparation following confirmation of the site boundary in December 2024 which reflects the car parking requirements of the new centre and the Education facility.
- 2.10 Funding: Total costs are c. £560,000 for construction, plus the cost of preparing funding applications and programme management, estimated to be £20,000, and one year capacity building funding for NBCA of £20,000. An Expression of Interest for Strategic Community Infrastructure Levy has been successful with a business case invited by 28 February 2025. It is proposed that this will be match funding for an application to the Cornwall Good Growth Programme (UKSPF) for £200,000.
- 2.11 The business case that will accompany any funding applications will be used to obtain final approval from Truro City Council to support the project (i.e. accepting the devolved land) but is not yet available. NBCA will cover the costs of developing the funding applications from their own resources and will be the applicant for funding.
- 2.12 In order to be successful, funding applications require land tenure to be secure. Cornwall Council has already agreed in principle to the devolution of the land to Truro City Council. Previous Heads of Terms agreed were a 5-year building lease, leading to a freehold transfer if the community building is successfully built. However, whether this will be acceptable for the grant funders needs to be confirmed and a longer lease period or full devolution from the start may need to be negotiated.



- 2.13 Management and environmental impact: A combination of technologies is being utilised within the building to enable it to be a very sustainable building, not only to build, but to run for the next 50 years. The technologies themselves are proven technologies but have been linked together to create a very low carbon building.
- 2.14 The building has been designed to incorporate a range of features to reduce its carbon footprint including air source heat pumps linked to underfloor heating, a high level (above building regulations) of insulation, solar panels with battery backup and grey water harvesting. The building structure itself will be from sustainable forestry and it will only utilise concrete below the ground. The building will be clad in timber and thin cut slate profiles.
- 2.15 New Beginnings Community Association has a business plan for the day-to-day management of the new community centre which is being updated to reflect recent developments. This will also be required as part of the funding applications.

3 Benefits for Customers/Residents

- 3.1 If approved, the local management of this site would allow the community to deliver a new, purpose built community centre on the land which would be managed day to day by the New Beginnings Community Association.
- 3.2 Malabar is recognised as a deprived area in Truro. It is a housing estate of approximately 1500 homes, one of the largest estates in Truro. Although there has been investment in housing stock, there has been no effort into creating community facilities. The area is made up of low-income families, single parents and the elderly. The community will benefit from the project in various ways, for example. community groups, developing new skills, visiting businesses, more training opportunities, a space to enable local people to form small businesses.
- 3.3 The building will also make a difference in the community by enabling them to change their lives by taking part in activities, forming businesses, or utilising the businesses, charities and organisations that will use the building. The outputs monitored will be the sqm of the building, but the other benefits to the community will out way just the simple sqm rate.
- 3.4 The local community works hard to support each other. The current building is being used, even though it is in a very poor state of repair. The community will thrive once this new building is opened. The new layout and design will enable a change in the organisations and opportunities that can be offered. The flexible space will give the opportunities for local people to gain new skills and interests, meet new people, raise self-esteem, and mix with other generations; to generate new ideas and find ways to help themselves out of the deprivation that growing up in this community has handed them



4 Relevant Previous Decisions

- 4.1 Cornwall Council agreed to the land transfer in 2020, linked to the demolition of the exiting building and prior to the listing of the building.

5 Consultation and Engagement

- 5.1 The original concept of the building was designed with the full support of the community and various, well supported, public consultations were held. Due to the uncertainty about any future community provision, there has not been new engagement.
- 5.2 When there is certainty about the project, then there will be full engagement through New Beginnings Community Association and the Sunshine Café.

6 Financial Implications of the proposed course of action/decision

- 6.1 NBCA will procure professional support to write the business case, funding applications and programme management for this project, funded from external sources.
- 6.2 The City Council is not being asked for a direct financial contribution towards the cost of the project, but staff time will be required to assist its delivery.
- 6.3 If Council is required to assist with the cashflow facility required to deliver the project (which would be refunded in full from grant monies received) general reserves would need to be utilised which would potentially have an adverse effect on treasury management (i.e. less income from interest at the bank would be received) which would mean that the 2025-26 precept demand would need to be adjusted accordingly. Current levels of general reserves are below statutory requirements.

7 Legal/Governance Implications of the proposed course of action/decision

- 7.1 The current legal implications of the course of action recommended is the land transfer from Cornwall Council which would commit Truro City Council to building the new community centre within 5 years. However, to meet the conditions for funding these terms may need to be reviewed.
- 7.2 NBCA will be responsible for obtaining all necessary planning, building regulation and other consents and approvals required in order to construct the new Community Centre, and for complying with all conditions, obligations and requirements contained in those consents and approvals.
- 7.3 Independent legal advice should be sought to assure Truro City Council that tenure and/or partnership agreements with NBCA are set up correctly, before the land is transferred and the building work started.



8 Risk Implications of the proposed course of action/decision

8.1 The major risks are:

Risk/ Issue	Description	Pre-mitigation risk level	Mitigation	Post mitigation risk level
1. Grant funding	Failure to secure sufficient funding	Medium	Secure professional support for funding applications	Low
2. Planning permission	Failure to secure planning permission	Low	Provide Ecology statement and Heritage impact assessment	Low
3. Land transfer	Unable to deliver community centre in 5 Years	Low	If funding is not secured, land is returned to Cornwall Council	Low
4. Project build timescale	If successful, SPF funding requires build completion by March 2026	High	Business case to outline deliverable milestones	Medium
5. Cost increase of build	Potential for costs to increase during build	Medium	Tender process to secure costs in early 2025	Low
6. Insufficient staff capacity to ensure successful delivery	City Council does not have staff with capacity to project manage	High	Recruit external project manager, paid as part of the grant funding	Low
7. City Council exceeds threshold for current audit process	Current audit processes allow for a maximum annual turnover of £6.5 million	High	Project is completed by March 2026	Low
8. NBCA fails as a community organisation	NBCA needs a full complement of officers and meet charity commission reporting requirements	Medium	The Trustees include 2 City Councillors, and is supported by the Community Development officer	Low

9 Options available

9.1 **Do nothing** – without the support of Truro City Council, NBCA would not be able to deliver this project.



- 9.2 **Direct Delivery** – Council act as the applicant for the whole project and then lease the building to NBCA. This has been discounted due to lack of capacity to take on another project and the negative impact cash flowing the project will have on income earned from treasury management.
- 9.3 **Delay the project until the City Council has more staff capacity** – this option has been discounted as it would miss the opportunity to gain Good Growth funding.
- 9.4 **Proceed in partnership with NBCA - Recommended option** – this option would deliver the best operational effectiveness and reduces the risk of losing community space in Malabar.

10 Supporting Information (Appendices)

10.1 N/A

11 Approval and clearance

11.1 All necessary approvals for this report to be presented to F&GP have been obtained.

All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk (Required for all reports)	David Rodda	6 th January 2025
Deputy Town Clerk (Finance and HR) (Required for all reports)	Esther Greig	07/01/25



Report to:	Finance and General Purposes Committee	
Date:	13th January 2025	
Title:	St Clement Day Care/Moresk Centre Building - Devolution	
Authors, Roles and Contact Details:	David Rodda, Town Clerk, Truro City Council clerk@truro.gov.uk	
Approval and clearance obtained from chair of committee:	Y	
Urgency Procedure(s) used? If yes include rationale.	N	
Recommendations		
<ol style="list-style-type: none"> 1. That it notes the contents of this report. 2. That it resolves to recommend to Council that it agrees to pursue the full devolution of the Moresk Centre from Cornwall Council. 3. That it resolves to recommend to Council that negotiations regarding the terms of the devolution are delegated to the Town Clerk. 		

1 Executive Summary

- 1.1 The Moresk Centre is currently leased to Truro City Council by Cornwall Council. This lease expires in 2030 but it was always envisaged that the lease arrangement was a precursor to full devolution of the asset before the expiry date of the lease agreement.
- 1.2 The building underwent a refurbishment in 2021 which was led by Truro City Council and which was funded by a £100,000 grant from the Towns Fund Accelerator Fund, see [The Moresk Centre opens its doors | Truro Town Deal](#)
- 1.3 The Moresk Centre itself is now let to the Trustees of the Truro Churches Trust Charity which is a new charity that was established in 2021 and they manage the day to day organisation of the building. Their remit is to serve Truro by providing this high-quality space within the Moresk Centre so that groups and teams and new initiatives that promote the wellbeing of the peoples of Truro and surrounding area, can safely undertake their activities or discussions. [The Moresk Centre – A Community Space for Truro](#)
- 1.4 Council agreed in September 24 to sign a revised version of the lease for the Moresk Centre that would enable the sub leasing of the office space on the ground floor to be let out to a tenant as this would help to generate some income that would help to contribute to the maintenance costs of the building. Whilst this has yet to be finalised the revised lease and the sub lease to the tenant are in the process of being finalised and will be signed in accordance with the decision made at the September 24 Council meeting.



- 1.5 Alongside this process Cornwall Council have been progressing their plans for full devolution of the building as this involves the requirement to progress a "stopping up order" to address access issues at the front of the building and consideration of whether there is a need for a capital payment to accompany the transfer to help towards the costs of works that were not completed as part of the Towns Fund Accelerator refurbishment.
- 1.6 This work has now reached its final stages but Cornwall Council will not progress with the legal aspects of the stopping up order until Truro City Council confirms its willingness to progress with the full devolution of the Moresk Centre building.

2 Purpose of Report and key information

- 2.1 The purpose of this report is therefore to seek Council approval to conclude the devolution discussions with Cornwall Council so that the legal aspects of the work can be finalised.
- 2.2 Cornwall Council recognise that there are still some outstanding issues with the building that need to be addressed so they are proposing that a capital sum of £20,000 will be paid to Truro City Council to help address these issues (that relate to issues relating to damp ingress). Coupled with the income that will be generated by sub letting the office part of the building (estimated rent circa £6,000 per annum) this is deemed sufficient to enable the outstanding issues relating to the building to be rectified.

3 Benefits for Customers/Residents

- 3.1 The Moresk Centre is a well-used community facility and finalising the devolution of the building to Truro City Council will secure its use for community benefit for the longer term. As there is a lack of community space in Truro securing this building will help to deliver the Objectives of Truro City Council.
- 3.2 The arrangement with the Truro Churches Trust Charity Trust is working well and they are ensuring that the building is used by community groups and the income they derive from this is covering their operational costs, although it should be noted that they do not currently pay a rent for use of the building.

4 Relevant Previous Decisions

- 4.1 Truro City Council has already signed a lease for the Moresk Centre and has already discussed the aspiration to progress to full devolution.
- 4.2 Truro City Council also led the refurbishment works on the Moresk Centre
- 4.3 In September 24 Truro City Council also agreed to revise the lease to enable subletting of the office unit.

5 Consultation and Engagement

- 5.1 Beyond any consultation that was undertaken when Council first took on the Moresk Centre and that were undertaken to help inform the refurbishment works no specific consultation regarding the full devolution of this building has been undertaken.



6 Financial Implications of the proposed course of action/decision

- 6.1 The main financial implication of full devolution relates to costs relating to the structure of the building. Condition surveys were undertaken as part of the refurbishment works and whilst not all the issues identified were addressed by the refurbishment project, they did not identify any major structural issues with the building.
- 6.2 The capital payment from Cornwall Council (£20,000) coupled to the income generated from the rental of the office space (£6,000 per annum) are considered to be sufficient to address outstanding damp issues and on-going landlord requirements as the Truro Churches Trust Charity Trust are responsible for maintaining the internal structure of the building.

7 Legal/Governance Implications of the proposed course of action/decision

- 7.1 Truro City Council will become the legal owner of the building if it is devolved so will therefore be required to add it its insurance schedule.

8 Risk Implications of the proposed course of action/decision

- 8.1 If the building is not devolved, then the lease still has 6 years to run. However, there is no guarantee that Cornwall Council would not seek to find an alternative use for the site as it is in a prime development area.
- 8.2 There is a risk that the building will require unforeseen repairs in the future. Due to the work undertaken as part of the refurbishment works and a review by Councils Facilities Manager this is deemed a low risk. If any works are required, the Capital payment from Cornwall Council and the rental income from the office are deemed sufficient to cover most eventualities.
- 8.3 There is a reputational risk to Council if it does not progress with the devolution of the building as that has previously been the stated aim and many stakeholders are of the view that it is already devolved. If Council want to be seen to be active in "place leadership" then finalising the devolution of the building is one way of demonstrating how Council is delivering on the objectives of its business plan.
- 8.4 There is a risk that the Truro Churches Trust Charity Trust decide that they can no longer operate the building in the future. This is deemed a very low risk and in this scenario another operator could be sourced, or Council could take on the rental of the rooms to outside parties as an addition to the other rooms it currently operates.

9 Options available

- 9.1 **Do nothing** – decide not to progress with full devolution of the building and continue with the preexisting lease agreement. This option has been discounted as it does not deliver the stated aim of Council to secure the asset in the longer term and creates a risk of reputational damage.
- 9.2 **Progress with Full Devolution of the Asset – Recommended option** – is considered the best option as this will secure the asset for community use in the longer term.



10 Supporting Information (Appendices)

10.1 None

11 Approval and clearance

11.1 All necessary approvals for this report to be presented to F and GP have been obtained.

All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk	David Rodda	8 th January 2025
Deputy Town Clerk (Finance and HR)	Esther Grieg	8 th January 2025



Report to:	Finance and General Purposes Committee	
Date:	13th January 2025	
Title:	Duck Pond Drainage – Procurement Strategy	
Authors, Roles and Contact Details:	David Rodda, Town Clerk, Truro City Council clerk@truro.gov.uk	
Approval and clearance obtained from chair of committee:	Y	
Urgency Procedure(s) used? If yes include rationale.	N	
Recommendations		
<ol style="list-style-type: none"> 1. That it notes the contents of this report. 2. That it resolves to recommend that for the purposes of facilitating the drainage of the Duck Pond at Boscawen Park a direct award to a contractor to undertake the works is utilised rather than standard procurement processes as codified in financial regulations. 		

1 Executive Summary

- 1.1 Truro City Council is contracted to drain and dredge the duck pond at Boscawen Park as part of the wider Boscawen Park Sports Hub project. This work will remove a quantity of silt from the pond and from its silt trap that will enable the silt trap to function and for water to be present in the entirety of the Duck Pond.
- 1.2 In preparation for this work ecological surveys have been undertaken which have recommended an annual window of opportunity for the works and this work has also identified the biodiversity value of the pond and its surroundings.
- 1.3 In 2024 a tender pack that contained risk assessments and a preliminary scheme of works was developed and this was advertised via an open procurement process through the Contracts Finder portal. This process included a day of site visits for interested contractors and in total 6 contractors participated in early discussions about the work.
- 1.4 However, when the deadline for submissions passed no responses were received. When asked why they did not submit a response those that responded cited the timescales involved, the relatively small scale of the budget available and the complexity of the task as reasons for not responding.
- 1.5 This lack of interest prompted further discussions about how the work could be completed with a direct award being selected as the most appropriate as it would then be possible to have more detailed discussions with the selected contractor about what could be achieved within the budget and the regulatory constraints rather than asking them to respond to a tender with a set of fixed deliverables.



- 1.6 Financial regulations state that any procurement above £25,000 should be via an open procurement portal (e.g. Contracts Finder, Due North) but having tried that approach to no avail an alternative is felt to be justifiable.
- 1.7 The Town Deal Programme Management Office have been contacted to see if they would accept this approach as grants are covered by the same procurement processes and they have stated that if we can provide evidence as to why a Direct Award is selected and evidence that Council approves this approach they would consider it as a special case that would have no detrimental impact on our ability to claim the grant for the work.
- 1.8 Based on local knowledge there are a number of local contractors who would have experience of dredging ponds and/or digging irrigation lakes or slurry pits and therefore it is considered that they would have the necessary equipment and knowledge to undertake the works. If Council agree to a Direct Award they would be contacted for a discussion about what can be achieved within the budget available and the one that delivered the maximum benefit would be selected.

2 Purpose of Report and key information

- 2.1 The purpose of this report is to seek Council permission to set aside its normal procurement rules in favour of a Direct Award as it is felt that this is the onmly way that a contractor can be selected to undertake the work on the Duck Pond.
- 2.2 Dredging the Duck Pond is a key part of the Boscawen Park Sports Hub project and failure to deliver it would mean that Council would be in breach of its Town Deal contract.

3 Benefits for Customers/Residents

- 3.1 Dredging the duck pond will regenerate a community asset that is valued by residents and visitors to the park. If the work is not undertaken the pond will continue to silt up which will reduce the area covered by water which will have a negative impact on the resident wildlife population. It will also reduce the flood prevention benefit of the pond considerably.
- 3.2 Dredging the Duck Pond will also ensure that the contractual terms of the Boscawen Park Sports Hub project are met. It will also act as a wider stimulant for further enhancement work in and around the pond once the work is completed.

4 Relevant Previous Decisions

- 4.1 Truro City Council has signed the contract to deliver the Boscawen Park Sports Hub project so is contractually obliged to deliver the dredging of the duck pond as part of that contract.



5 Consultation and Engagement

- 5.1 Significant levels of consultation have been undertaken with regard to the Boscawen Sports Hub Project. The need to dredge the Duck Pond was included in that work and there is wide support for the work to be completed.

6 Financial Implications of the proposed course of action/decision

- 6.1 The Boscawen Park Sports Hub project is almost entirely funded by the Truro Town Deal. Of the £5.6 million total costs there is a contribution of £66,000 from Cornwall Council and £110,000 for Truro City Council. If the work is not undertaken, the entire cost of the dredging work would need to be covered from Council resources.

7 Legal/Governance Implications of the proposed course of action/decision

- 7.1 Truro City Council is contractually obliged to drain the Duck Pond as an output of the wider Boscawen Park Sports Hub project.

8 Risk Implications of the proposed course of action/decision

- 8.1 If the work is not undertaken under the Boscawen Park Sports Hub Project the full cost of the works will need to be covered by Truro City Council.
- 8.2 If the works are not undertaken Council will be in breach of its contractual obligations for the Town Deal funding.
- 8.3 If the Duck Pond continues to silt up its role as flood alleviation will be reduced which will increase the potential of flooding to adjacent properties.
- 8.4 There are reputational risks of not delivering the dredging work as it has been a topic of discussion and debate for a number of years.

9 Options available

- 9.1 **Undertake another open procurement process** - given the experiences and the feedback from that last one confidence levels are low that this will identify a contractor as it is challenging to set a clear set of deliverables for contractors to quote for and to contract delivery outcomes.
- 9.2 **Direct Award – Recommended option** – is considered the best way to identify a contractor with the necessary equipment and skills set that can then be worked with to identify what can be achieved within the budget and operational constraints of the site.
- 9.3 **Do Nothing** – discounted as Council is contractually obliged to dredge the duck pond and failure to do so will mean that it is in breach of the conditions of the Grant Funding Agreement for the Town Deal funding.

10 Supporting Information (Appendices)

- 10.1 None

11 Approval and clearance

- 11.1 All necessary approvals for this report to be presented to F and GP have been obtained.



All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk	David Rodda	7 th January 2025
Deputy Town Clerk (Finance and HR)	Esther Grieg	8 th January 2025



Report to:	Finance and General Purposes Committee	
Date:	13th January 2025	
Title:	2024-25 Expenditure to Budget Prediction 2025-26 Draft Budget	
Authors, Roles	Esther Greig Deputy Town Clerk/Responsible Financial Officer,	
Approval and clearance obtained from chair of committee:	N/A	
Urgency Procedure(s) used? If yes include rationale.	N	
Recommendations:		
<ol style="list-style-type: none"> 1. To note the contents of the report. 2. To review the budget for Finance and General Purposes, and to recommend to Full Council thereafter. 		

1 Executive Summary

- 1.1 Following the budget working group meeting in December, to review its recommendations for the draft budget in order to set a precept for 2025-26, at Full Council meeting 28th January 2025. Council will also need to outline a budget forecast for years 2026-27 and 2027-28 at that time.
- 1.2 2025-26 budget predictions have been prepared using an inflationary assumption of 3.5% for incremental costs due to the potential wage inflation, uncertainty of energy prices and these effects global economy noting that current headline rate of inflation is CPI 3.5% and RPI 3.6%. Staff costs have been calculated at the same rate considering the recently announced increase in minimum wage / real living wage. National Joint Council (the Employers) have yet to announce their offer to the Unions for consideration for the 2025-26 pay award. The impact on the staffing budget due to national insurance changes has been calculated to an additional £52k on current staffing levels; this equates to approximately 2.5% of the current staffing budget or 1.6% of the precept on its own; before any other items are considered.
- 1.3 Full Council, being mindful of the pressures on household expenditure, requested that the three options were prepared for the budget working group to consider - around 1.6% (0% +1.6% for NI), 5.6% (as forecast in January 2024), and 7.2% (5.6% forecast + 1.6% for NI).
- 1.4 The previously agreed forecast for 2025-26 predicted 5.6% but didn't include the significant increases to minimum wage and national insurance announced by the Government in the 2024 Autumn Budget Statement. From these three options, the working group has made its recommendation for Council committees to consider in January. It will be for Council to decide, at



its meeting on the 27th January 2025, a 'palatable' increase and/or to 'cut its cloth' accordingly.

2 Purpose of Report and key information

The Responsible Financial Officer was asked to undertake a zero-based budgeting exercise to check the underlying assumptions and that costs were accurate. Council committees have had the opportunity to review the budgets over the Autumn meetings.

Year-end total expenditure was predicted at the end of quarter two. The figures were reworked using data input to include up to end November financial information for use by the budget working group on the evening of the 9th December.

TCC service leads have provided service plans to the Town Clerk in which they have set out requested budgets for their departments for consideration in the budget setting process. These officer recommendations were reviewed by the budget working group.

Council Tax base figures for 2025-26 were provided by Cornwall Council in November. This has been predicted as 7,600 Band D equivalents. Truro has 10,188 dwellings, of which some are exempt, leaving 9,945 chargeable dwellings. After deductions, for discounts and those on Council Tax Support, the taxbase is 7,544.22. Which is less than the number of dwellings for band D in this current year 2024-25. Fortunately, the new second home premium has provided an additional 124.44 dwellings to the parish band D quota.

2.1 Reserves

The Council's general reserve comprises its cash flow and contingency funds to cover unexpected inflation, unforeseen events and unusual circumstances. Joint Panel on Accountability and Governance (JPAG)'s (see section 6) recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months of net revenue expenditure. The reason for the wide range is to cater for the large variation in activity level between individual authorities. The smaller the authority, the closer the figure may be to 12 months expenditure, the larger the authority, the nearer to 3 months. In practice, any authority with income and expenditure in excess of £200,000 should plan towards 3 months equivalent general reserve. 3 months Net Expenditure for Truro City Council is approximately £800,000. However, this includes spending on small projects; **£750,000 is recommended by the budget working group.**

The end of year position is better than predicted in January 2024. Officers have been mindful of their budgets and several staff vacancies have been run through the year to reduce expenditure on administrative staff. Most posts have now been recruited to. The municipal building had not been handed back by Cornwall Council as expected - reducing expenditure on that asset; however, it was transferred on 11th November 2024 and the majority of recommissioning expense will take place in 2025-26 instead. Treasury



management has also been effective, enabling Council to gain interest on reserves held at the bank.

The reserve position at year end on 31.3.24 was as shown in the table below. The majority of the earmarked reserves (EMRs) were transferred to revenue for spend on projects and buildings as identified in the quarter 1 report:

Reserves	31.3.24	1.4.24
Earmarked Reserves (capital funds)	277,285	10,000
Transfer to in-year spend		267,285
S106 Dowries	554,810	554,810
General Reserve	226,464	226,464
	1,058,559	1,058,559

The predicted end of year figure 24-25 for funds is shown below. Expenditure items that will not get completed in this financial year are transferred into next as EMRs – i.e duck pond path, new allotments at Treffry and technical equipment. The Town Deal board will be transferring £50,000 for the Lemon Quay project imminently. These funds will be spent over 2 financial years; 24-25 and 25-26. Having received these monies, part will need to be kept as an EMR for spend in 25-26. There was not an election called in 24-25; so, this unspent budget is transferred to an EMR in the Council's accounts. The tennis court resurfacing fund (contractual requirement within the LTA loan contract) has been reinstated.

Items for consideration for Council, recommended by the budget working group, will be:

- The release of S106 monies from Cornwall Council capital grants agreements for asset maintenance and improvement at Beechwood Park and Newbridge Lane. No significant release from these grants has been charged since receipt. A release of £50,000 towards replacement parks vehicles and equipment is proposed in order to facilitate the maintenance required in these agreements.
- £110,000 Match funding requirement for the Boscawen Sports Hub project is required in early 2026-27 as per the agreed terms of the Grant Funding Agreement. It is proposed that £55,000 is allocated from underspend in the current financial year, and that £27,500 is budgeted for in 25-26 and 26-27 respectively
- Addition to general reserve to reach the 3 months minimum requirement of general reserve as set out on proper practices – to be allocated to budget over 25-26 and 26-27. £110,000 recommended in 25-26.
- To hold the election EMR £12,000 for the possibility of a by-election in 25-26.



Predicted Total funds at year end				1,323,483
EMRs at 31.3.24 £10k + £5k café business rates not invoiced				15,000
Allotments - EMR				23,000
Duck Pond - EMR				15,000
Tech - EMR				12,500
Election expenses - EMR				12,000
S106				554,810
General Reserves				421,464
Tennis court resurfacing fund - EMR				64,800
Boscawen park match funding EMR requirement April 2027 £110,000				55,000
				1,173,574
Balance change to GR or EMRs				149,909
Predicted General Reserves at year end				571,373
Addition to precept for general reserves in 25-26				110,000
Predicted General Reserves at start of year				681,373

All projects with EMRs to be completed in 25-26 will be transferred to the budget as noted:

Transfers in/out from EMRs			
TD Events (part of £50k) - EMR			24,000
EMR transfer to in-year sper Allotments - EMR			23,000
as above	Duck Pond - EMR		15,000
	Tech - EMR		12,500
S106 release	maintenance - s106		50,000
			124,500

2.2 Parks and Amenities

The Parks Capital and Maintenance programme has been prioritised by the Parks Committee – appendix 1.

These works are set out in red, amber and green to indicate what the Parks and Amenities Manager believes to be the more urgent projects. This includes areas such as Boscawen Park, Victoria Gardens, Truro public cemetery and Idless Nursery. The most important jobs are to install the car park ticket machine, and, once the car parking order has been made, the installation of height barriers to reduce the opportunity of camper vans parking and ensure effective enforcement.

At Idless Nursery, there two projects to complete; the installation of the benches in the larger green house and the construction of a chemical store. This will include a second toilet and shower facility, due to male and female use of these facilities.

The Boscawen Park Sports Hub (Town deal project) requires £110,000 in match funding – half allocated in reserves and the balance of £55,000 that needs to be budgeted for over 25-26 & 26-27.

The three-year maintenance programme uses the same method to highlight the importance of maintenance projects throughout the Parks Department,



many of which will be completed by the Council's in-house maintenance team.

This **Capital Budget summary table** shows figures, recommended by the budget working group, used in the main park's capital budget overleaf. The tree maintenance budget could be released from S106, depending on where the trees are located. (appendix 1)

27,500	Boscawen Sports Hub
15,000	Duck pond - £15k carried over
	parks projects
15,000	boscawen car park and paths
13,500	Idless chemical store
10,000	Idless nursery benches
5,000	Trees
11,500	other maintenance projects
97,500	

The Vehicle and Machinery replacement programme has been prioritised by the Parks Committee – (appendix 2)

This winter the Council will need to replace the Kubota L4240 tractor (TCC8). As the tractor is 10 years old, it has been causing large repair bills. The cost of this large ticket item (approx. £50k) will be paid for by a release from S106 monies – depending on the best available deal following a procurement process.

The purchase of the major 8400 roller mower (TCC59) is long overdue - this used to cut all the sports fields. This item, bought in 2009, is now 15 years old. It is in poor condition; this is due to the grass rotting out the body work.

The programme notes the replacement of a Peugeot flatbed truck at Boscawen Park. This has had issues with the EGR valves clogging, due to the short journeys – it has spent 9 of the previous 12 months in and out of the dealership being repaired.

A number of smaller handheld kit have reached their 10-year anniversary and need to be replaced. It is essential these are replaced to comply with hand/arm vibration regulations. Vibration has an adverse effect on the health and wellbeing of operators.

Items for consideration for Council, recommended by the budget working group, will be:

- General repair and maintenance figures have been predicted from previous years figures and have been recommended at £75,000.
- Capital Projects at £97,500. Noting that the balance Boscawen Sports Hub (£55k) and Idless nursery tables (£20k) to be split over two years.
- Vehicle and Machinery replacement at £115,000 as per appendix 7.2 of which £50,000 will be spent from the s106 fund release. £65,000 will be precepted.
- £12,000 is requested in the training budget to include management training for 3 parks supervisors.



Parks & Open Spaces	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Employees					
Wages Costs	690,561	763,603	813,312	798,326	856,969
Training	8,717	9,234	18,874	18,874	12,500
Travel Expenses	61	0	179	180	200
Protective Clothing	4,953	6,503	7,761	7,760	8,000
Premises					
Repair & Maintenance	40,679	42,169	80,644	80,644	75,000
Rent - parking space	1,534	1,446	1,479	1,305	750
Rates - Kenwyn/cricket	1,185	1,085	1,140	1,085	1,110
Play Equipment Repairs	295	0	3,424	6,700	7,000
Seats, Gates ,Fencing	158	283	1,405	3,700	1,500
Gritting	0	0	0	0	1,500
Capital Projects	0	0	97,800	82,800	97,500
Idless Nursery PWLB	15,165	15,165	15,166	15,166	15,166
Transport					
Petrol & Oil	20,703	21,436	22,771	25,000	26,000
Repair & Maintenance	16,556	26,453	18,161	24,000	25,000
Hired Plant & Equipment	1,657	3,645	1,568	1,568	1,750
Capital plant & machinery	0	0	36,250	36,250	115,000
Licences	2,508	3,070	2,604	3,772	4,000
Supplies & Services					
Gas & Electricity	16,419	20,645	16,790	21,000	21,750
Water	3,593	2,662	5,792	6,000	6,250
Plants & Seeds	5,644	19,154	17,165	17,165	20,000
Equipment & Materials	19,678	29,081	31,302	31,300	0
Health & Safety	7,933	5,759	9,094	9,000	9,000
Establishment Expenses					
Telephones	441	604	738	740	800
Computer Costs	1,248	1,751	1,987	1,800	2,000
Commision Charges - Tenni	491	518	580	580	600
Miscellaneous					
Loan Repayment /Resurfac	25,441	25,441	25,441	25,441	36,211
Gardens Competition	711	729	753	670	750
Britain in Bloom	136	4,094	6,469	429	6,000
Miscellaneous	15	35	114	100	150
Gross Expenditure	886,482	1,004,565	1,238,763	1,221,355	1,352,456



Income table for Parks – noting a reduction in contract income.

Income	2022-23	2023-24	2024-25	2024-25	2025-26
Floral Displays	21,339	20,202	20,977	20,000	20,000
Contract Work	22,146	26,344	32,202	32,202	10,000
Grass Cutting Agreement	7,577	7,577	7,577	7,859	8,000
Sponsorship roundabout	2,000	2,100	2,000	2,200	2,200
Use of Pitches	4,378	5,650	4,829	5,000	4,500
Tennis	20,082	19,901	22,059	22,000	20,000
Trading Rights	11,664	7,270	3,000	9,600	9,600
Site Rentals	3,556	6,774	4,308	4,000	3,600
Parks grants (s106)	0	0	32,201	35,143	0
CCLA interest	25,842	0	25,000	24,000	15,000
Miscellaneous	75	0	163	2,160	2,160
Gross Income	118,659	95,818	154,316	164,164	95,060
Net Expenditure	767,823	908,747	1,084,447	1,057,191	1,257,396

Income from fees will be reviewed in a separate report and factored to the budget for review at Finance and General Purposes Committee.

2.3 Administration and Democratic Services

Democratic Services are responsible for the administration of all Truro City Council meetings; full council, committees, sub-committees, working groups, charity trustee boards and management meetings. Democratic Services is the principal point of contact for legal advice and information. It administers the Council's FOI's, Subject Access Requests, document retention, and records/investigates complaints and incidents. It supports the Mayor, organises civic functions throughout the year and covers election costs.

Administrative services are responsible for financial and human resource management, IT software and hardware, legal contracts, professional services, parks and facilities administration, corporate communication, health and safety, and insurance premiums,

This cost centre also includes the Municipal Building expenditure – loan repayment, repairs, maintenance and utilities. For planning purposes, as the final decision has yet to be made by Cornwall Council on what the repayment terms will be on TCC's share of the clock tower refurbishment costs, a 25-year repayment term at 5% interest rate has been assumed (as per Public Works Loan Board rates in October 2024).

There is a full-time vacancy for a communications officer, within this cost centre, that is not budgeted in 25-26 but will be considered again in 26-27.

Truro City Council is the civic leader for Truro and as such it has an important role in bringing together the various stakeholders that exist or have an interest in the City to facilitate its social, cultural, environmental and economic wellbeing. In order to inform this process, it is important to have evidence and data as that will drive the discussion. Some of this data is publicly available but much is not and without analysis often looking at the data in isolation is not enough.



Items for consideration for Council will be:

- The training budget could include further professional development for an Officer £3,200
- Planning Advice fees and application costs £5,000
- TCC Website £6,000 (inc. in the computer software budget line)

2.4 £40,000 for Legal and Professional fees. Officers will work within this budget which had included:.

£25,000 requested. Economic analysis of the Parish of Truro to provide a detailed understanding of the economy of Truro, its importance to Cornwall and emerging trends - There is an in-principle agreement with stakeholders (e.g. Newham BID and Truro BID) that they will contribute to the cost of this work but it is felt that TCC need to drive the agenda to ensure that the work delivers to our objectives.

£10,000 requested. Resident Survey that will help to inform the next Council strategic plan.

£20,000 requested Legal and Professional fees

£10,000 Building condition surveys

Community Infrastructure Levy income has been received from Cornwall Council for developments in the Parish at around £20,000 or more in previous years – the working group has assumed this will continue.

Administration & Democratic	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Employees					
Salary & Wage Costs	310783	515367	686,593	645,569	653404
Travelling Expenses	0	0	150	150	175
Training/Conferences	14779	5938	8,803	8,800	12,000
Payroll & Personnel costs	45184	49864	25,327	26,000	28,000
Municipal Building					
Repairs & Maintenance	35	0	46,250	43,250	42,000
Local Authority Rates	0	0	20,600	8,500	21,000
Cleaning	117	0	1,000	1,000	1,000
Furniture & Equipment	697	0	3,979	5,500	5,000
Supplies & Services					
Gas & Electricity	411	2651	13,818	8,000	14,000
Water	368	574	2,125	500	2,200
Health & Safety	2667	4085	4,162	7,162	5,000
Insurance	20934	23883	26,136	25,448	50,000
Audit Fees	4900	6400	4,900	8,900	8,000
Legal & Profesional Fees	850	17703	30,000	26,000	40,000
Planning Advice	922	713	686	686	5,000
Loan costs (Municipal Bldg)	0	0	80,000	0	91,188
Office Costs					
Stationery	1867	1662	1,888	2,000	2,100
Printing	2405	3016	2,778	2,000	2,100
Postages	1108	1713	2,105	1,500	1,600
Telephones	1799	1595	1,733	2,950	3,100
Publications	301	0	100	416	250
Computer software	21200	28212	28,229	38,500	40,000
Tech - hardware	0	0	25,000	12,500	12,500
Bank Charges	3255	3681	3,412	3,412	3,500
Democratic					
Mayoral Allowance	7915	1497	9,142	7,000	9,500
Town Crier & Macebearers	1150	910	1,292	1,292	1,328
Members Expenses	91	123	1,363	500	500
Civic Functions	3165	4211	3,843	2,000	4,000
Subscriptions	4892	4404	5,530	5,200	5,200
Elections	0	0	12,000	0	19,738
Miscellaneous	266	478	295	500	500
Gross Expenditure	452,061	678,680	1,053,239	895,235	1,083,883
Income	2022-23	2023-24	2024-25	2024-25	2025-26
Use of Rooms	23457	23457	12,000	7,500	12,000
Interest	6254	16732	11,000	63,000	25,000
S106	0	0	29,573	29,573	0
CIL	18814.5	67705.58	27,558	74746.71	20,000
Miscellaneous	7021	0	0	15,000	12,000
Gross Income	55,547	107,895	80,131	189,820	69,000
Net Expenditure	396,515	570,785	973,108	705,415	1,014,883



2.5 Library

The library is much more than a collection of books; it is a cornerstone of the community, offering numerous benefits that foster social, educational and cultural growth. From providing access to information to serving as a communal gathering place. The library plays a vital role in enhancing the quality of life of Truro's residents as well as visitors from outside the City. One of the primary functions of the library is to provide access to a wide variety and range of information and resources. Library Staff are keen to get back out into the community to schools and community centres. The equivalent of 15 days cover time has been factored into the staff budget to enable staff to attend external training/site visits, off-site events (summer activities on the bandstand), visiting community centres and schools.

This cost centre also includes the Library Building expenditure and income repairs, maintenance, utilities and room hire.

The only additional item considered by the working group, but not included, was:

- uneven floor levels behind the reception desk £3,000

Truro Library	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Employees					
Wages Costs	199,013	184,414	189,188	183,007	198,848
Premises					
Rent Library Trustees	0	0	0	1,000	1,000
Repair & Maintenance	4,575	4,107	35,601	35,601	15,000
Rates	22,918	22,877	25,181	22,877	18,500
Cleaning Materials	20,499	24,848	28,671	2,800	3,000
Contract cleaning	0	0	0	16,900	17,300
Gas and Electric	36,190	33,318	38,200	35,000	40,000
Water	0	0	0	2,400	2,400
Equipment and Mater	652	518	5,787	5,000	750
Waste Collection	1,012	2,326	3,046	3,000	3,000
Telephones	156	178	167	195	200
Computer costs	10	39	562	100	250
Community Events	346	0	500	500	1,000
Gross Expenditure	285,371	272,625	326,903	308,380	301,248
Income					
Rental	34,818	35,023	37,068	37,068	37,068
Room Lettings	11,955	10,573	10,430	12,500	12,500
Fees and Charges	5,831	7,075	6,500	7,000	7,000
Gross Income	52,604	52,671	53,998	56,568	56,568
Net Expenditure	232,767	219,954	272,905	251,812	244,680



2.6 Café in the Park

The aim in 25-26 is to improve existing facilities and offerings by bringing in currently overlooked revenue from the car park turnover, tennis courts and staff discount scheme.

The expenditure includes £3,500 for the replacement of domestic with commercial grade equipment in the kitchen area. Dishwasher, large grill/hot plate, oven. The café will be able to offer a larger food offering with a grill plate. This also includes an overhead tap for rinsing dishes before putting in the dishwasher and an electric bread cutter.

Monthly professional cleaners for 'deep clean' from the months of April-September is included - Café staff haven't been hired on cleaning abilities, and they are too busy in the summer to be able to keep on top of deep cleans, and current staff do not want to come in out of hours (before 7am or after 7pm).

A second till service station will be set up by the takeaway hatch.

The only additional items considered by the working group, but not included, were:

- Summer cleaning contractors: £800
- Tennis equipment £400+ for hiring to visitors

Café in the Park	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Wages	85,164	129,219	138,902	161,030	174,973
Purchase of Sale Items	41,479	72,581	70,693	80,000	96,000
Repair & maintenance	245	4,050	5,000	5,000	5,500
Local Authority Rates	2,595	2,085	7,115	7,115	7,115
Cleaning materials	290	2,541	2,607	2,800	3,610
Electricity	1,144	2,830	3,113	5,000	4,500
Water	724	1,267	1,343	1,600	1,700
Equipment and materials	505	2,460	1,281	10,000	3,500
Computer costs	781	1,498	1,256	1,200	1,256
Card Machine Charges	1,185	1,464	1,650	1,650	2,000
Gross Expenditure	134,112	219,995	232,960	275,395	300,154
Income					
Sales	109,100	187,831	234,688	270,000	309,170
Gross Income	109,100	187,831	234,688	270,000	309,170
Net Expenditure	25,012	32,164	-1,728	5,395	-9,016

For future consideration 26-27. Improved interiors of café - varied seating options rather than all large tables, a 'breakfast bar' style window seat, attractive trellis wall display disguising top section of the kitchen.



2.7 **Visitor Information Centre**

The Visitor Information Centre acts as a customer service point for the city which benefits local people, visitors and most importantly all the retail & hospitality businesses. Furthermore, promoting cultural heritage and local traditions as part of destination marketing helps preserve our unique cultural identity, fostering a sense of pride among residents and creating a more cohesive community. The Visitor Information Centre also acts as a gateway to Truro City council services as well as being a communication hub to inform and promote Truro City council messaging.

Destination management is delivered by Visit Truro and the Visitor Information Centre and is therefore part of the essential glue that brings the work of several functions of different council departments into a coherent approach to maximise the impact and value for money for ratepayers. Through this coordinated effort, we ensure that our town continues to thrive and evolve, benefiting residents and visitors alike.

Under the current budget allocation, the work of the Visitor Information Centre will continue without much change.

The only additional items considered by the working group, but not included, were:

- Shop upgrades, point of sale improvements £2,500

Visitor Information Centre Description	2022-23 Actuals £	2023-24 Actuals £	2024-25 Budget £	2024-25 Predicted £	2025-26 Budget
Employees					
Salary Costs	144,946	126,604	103,390	103,287	112,906
Training	50	0	344	344	100
Premises Costs					
Repairs & Maintenance	1,767	1,961	21,832	21,832	8,000
Rent	36,350	36,568	36,600	36,000	36,500
Rates	16,772	16,335	18,367	16,335	17,000
Cleaning supplies	4,958	4,963	5,302	500	500
Furniture & Equipment	722	4	255	255	250
Contract Cleaners	0	0	0	4,800	5,000
Power & Water	2,381	2,134	2,998	2,400	2,400
Office Costs					
Printing	1,409	1,053	1,073	1,073	1,100
Telephone	2,567	2,832	3,202	2,900	3,000
Computer Costs	2,386	2,566	2,279	2,450	2,600
Stationery	2,111	1,000	1,763	1,000	1,100
Postage	16	13	306	50	50
Card Charges	3,549	2,409	3,353	2,800	2,800
Purchase of Sale Items					
Tickets*	5,947	16,915	7,353	7,353	7,500
General Sale Goods	49,045	48,934	58,758	50,000	50,000
Miscellaneous					
Publicity Costs	0	0	0	0	0
Miscellaneous	169	21	320	50	50
Gross Expenditure	275,145	264,312	267,495	253,429	250,856
Income					
Sales	81,976	84,763	102,866	85,000	85,000
Tickets*	3,425	17,171	8,553	8,553	8,553
Rents	9,600	9,600	9,600	9,600	9,600
Registration/ Misc Fees	4,034	20	241	20	0
Contract Work - VC	11,500	11,500	7,500	7,500	7,500
Truro Guide Income	4,000	0	0	0	0
Gross Income	114,535	123,054	128,760	110,673	110,653
Net Expenditure	160,610	141,258	138,735	142,756	140,203

2.8 **Marketing and Events; including Visit Truro & Lemon Quay**

It is important to harness our assets to ensure sustainable growth and development of the economic health of Truro, to its High Street and hospitality sector. One of the most potent tools in this is the strategic use of **Destination Marketing Management & Visitor Services (DMMV)**.

This concept goes beyond mere promotion; it is a comprehensive strategy that brings substantial economic, social, environmental and community



benefits to our city. First and foremost, DMMV drives significant economic benefits. By effectively marketing our destination, we attract visitors whose spending supports local businesses and helps to sustain our cultural and heritage assets. These visitors spend on accommodation, dining, shopping, and entertainment, injecting income into our local economy that supports everything from small family-owned businesses to larger enterprises.

Moreover, a well-managed destination also attracts business investments and events, which further amplify economic benefits. Research consistently shows that for every pound invested in tourism marketing, communities can see that spend multiplied many times underscoring the efficacy of these programmes. All of this activity also benefits residents through a range of events held in the City throughout the year.

Sustainable tourism initiatives, supported by DMMV, help in conserving our natural landscapes, community, reducing pollution, and promoting conservation efforts. This approach not only makes the destination more appealing to a growing segment of environmentally conscious travellers but also aligns with broader environmental goals crucial for our future sustainability.

Implementing DMMV requires and fosters collaboration across various stakeholders, including local government, the private sector, and civil society. This integrated approach ensures that through the Truro Partnership initiative all parties are aligned, amplifying the impact of our initiatives and ensuring they are reflective of and responsive to community needs and aspirations. By supporting DMMV initiatives, we promote Truro as a place to visit; we enhance it as a place to live, work, and do business. It is an investment in creating a vibrant, sustainable, and resilient community that stands ready to face the challenges of tomorrow.

For Visit Truro the reinstatement of an operational budget would enable it to enhance its activities and help to reframe its role as the destination management lead for Truro. The Town Deal Lemon Quay budget (£24k) is included in communications and publicity budget line, but also for consideration was:

- £15,000 requested in 25/26 is requested which would be used to support travel trade activities, marketing, PR, research and analysis, Visit Cornwall membership, website maintenance, content creation and training for another year, and the publication of Truro maps.
- £5,000 requested for Truro Guide and other publications designed to enhance the visitor experience.

The budget working group recommended that DMMV officers worked to a budget of £16,000.

Events

Truro and its wellbeing is clearly linked to the range of events that take place throughout the year, and what they provide for our visitors and residents. These factors influence community development, social opportunities and the economic health of the city, in turn assisting with the health and



happiness of those participating. Truro City Council manages Lemon Quay, where external event bookings are held, but also manage civic and community events within the City centre.

These events help promote Truro City Council as the civic leaders of Truro, taking great pride in delivering high quality civic events such as celebrations for His Majesty the Kings Coronation, Her Majesty the Queen's Jubilee and Funeral, and Remembrance Day. The events department currently also works closely with Visit Truro, Truro Community Library, and the Parks Department to deliver our own events calendar which includes the free childrens events and activities such as the Easter Trail and the Great Little Kids Club as well as other activity such as the Bandstand Concert Programme, Bonfire Night and the New Years Eve Firework display.

It also supports externally led events such as the St Pirans Day Parade and Festive Friday. All of this activity helps to bring a sense of belonging to our residents, provides opportunities for social cohesion and increased inclusivity and will be delivered within the existing budget allocation.

From an economic perspective, Truro's events are economically stimulating in the sense of attracting visitors and residents to attend the events and spend across the city. We also benefit well from the use of Lemon Quay with the likes of the Christmas Market which is the highest earner out of the annual event bookings. The addition of an increased annual events budget that could be used to support third-party organisers with their events will also help to deliver a wider range of activity.

If additional funding can be allocated to Visit Truro and the events budget in 2025/26 there is the potential to undertake additional activity that would be designed to both increase the engagement of residents as well as act as an attractor to encourage more people to visit Truro.

It is proposed that the existing events budget is uplifted slightly and broken down as follows:

- Event Costs & fireworks only £6,351
- Community Events £11,786
- Summer Activities £6,966

The £4,500 budget requested for attending the Royal Cornwall Show was not recommended by the budget working group.



Marketing and Events (inc Visit Truro)	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Employees					
Wages Costs	44,120	32,931	110,607	86,157	96,946
Premises					
Repair & Maintenance LQY	576	235	1,169	1,169	2,000
Cleaning and Waste management	15,304	22,700	33,568	33,568	50,000
Gas and Electric	730	897	730	1,000	1,000
Water	139	146	382	150	300
Computer Costs	3,000	1,000	0	0	
Event Costs (inc. fireworks & RCS)	1,614	0	5,936	5,936	6,351
Summer activities	8,085	5,110	6,511	4,924	6,996
Community Events	9,803	13,640	11,015	11,015	11,786
Public art	0	0	19,611	19,611	
Miscellaneous	1,016	1,572	300	325	350
Advertising	95	150	285	1,000	3,000
Communications and publicity	13,440	9,811	15,000	13,300	40,000
Gross Expenditure	97,922	88,192	205,114	178,155	218,729
Income					
Rental from Leases	20,764	-16,958	0	0	10,000
Event rentals	50,390	60,776	57,904	65,000	60,000
Visit truro - website	0	0	4,000	4,000	4,000
Public art grants	2,750	0	0	733	0
Gross Income	73,904	43,818	61,904	69,733	74,000
Net Expenditure	24,018	44,374	143,210	108,422	144,729

2.9 **Public Conveniences**

Truro City Council runs 8 sets of public toilets at; Boscawen Park, Green Street, Lemon Street, Hendra, Moorfield car park, The Leats, Old Bridge Street car park, and Victoria Gardens.

A Strategic review of Council toilet provision is required for the 26-27 budgeting process. The budget working group considered and recommended that:

- The Staffing Committee recommendation that a caretaker/maintenance person is recruited. This person will cover holiday and sickness within the public convenience team, and to facilitate the rectification of ongoing repairs caused by vandalism, plumbing and minor maintenance issues. This cost can be partly set against the reduction in contractor cleaning and legionella testing requirements if brought inhouse. This extra person would enable the maintenance team to complete its own tasks in a timely manner.
- Repairs and maintenance - several of the buildings require redecoration and replacement flooring – some of which will be



considered in 26-27 following the strategic review. Please see Buildings maintenance programme in appendix 7.3.

Public Conveniences	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Employees					
Salary & Wage Costs	104,985	94,683	101,151	101,204	146,460
Training/Conferences	0	0	262	260	280
Clothing	223	56	620	620	650
Premises					
Repair & Maintenance	7,121	10,578	22,445	26,000	12,000
Cleaning Materials	28,887	27,863	29,919	9,500	10,000
Contractors	0	0	0	17,000	3,000
Capital project	0	0	48,000	48,000	0
Supplies & Services					
Gas & Electricity	4,758	6,511	4,479	6,500	7,000
Water	22,368	20,064	21,359	27,000	30,000
Health & Safety	5,533	7,709	9,446	9,500	6,000
Office Costs					
Telephones/tracker	156	75	212	250	500
Vehicle Costs					
Fuel	664	704	1,100	1,050	1,200
Repair & Maintenance	620	657	697	500	550
Licences	290	323	346	338	340
Miscellaneous					
Loan Charges PWLB	6,059	6,059	6,060	6,060	6,060
Miscellaneous	0	0	116	120	120
Gross Expenditure	181,664	175,282	246,212	253,902	224,160
Income					
Contract Work	1,650	2,425	1,800	2,600	2,600
Gross Income	1,650	2,425	1,800	2,600	2,600
Net Expenditure	180,014	172,857	244,412	251,302	221,560

2.10 Community

Our **Community Development Service** is in place to work with residents across Truro to build on what is already great in their communities and work with them to create and deliver new projects and groups that will have a positive impact on where they live and their lives.

In 2025/26 within the existing budget allocation we will look to continue delivering our Community Hubs and the Sunshine Café alongside our work to continue to create and support community groups, resident associations and "friends of" groups as well as project specific groups as we recognise that these have a proven track record of delivering a positive impact on the social wellbeing of the residents of Truro.

Our Community Football sessions also have a proven track record of delivering successful outcomes and we plan for these to continue in 2025/26.



However, as these are externally funded delivery is dependent on funding being secured.

If further funding can be allocated to the budget for Community Development, it would be possible to deliver an increased range of activity. For example, one member of staff in the department currently works 10 hours per week and if this could be increased to 16 she would be able to build on the delivery at the Moresk Centre Community Hub and increase her support of the Truro Urban Garden Share CIC.

Depending on the scale of any budget increase it would also be possible to bring in a part time (1 or 2 days a week) Sports Development Worker/Community Wellbeing Worker to set up sports or exercise activities for the 20s – 40s (a gap identified by the Social Prescribers in June 2024) and some wellbeing activity for older people.

In previous years, all community activity (aside salaries) has been provided by grants - £11,000. Consideration was required for the eventuality of not receiving grants to provide continuity of service.

The budget working group has recommended that the items for consideration for Council will be:

- Increase the Assistant Community Development Worker's hours to 16hrs per week

Of the remaining requests, £15,000 for costs with the expectation of grants income received of £6,000 was recommended; a guaranteed net expenditure budget of £9,000. If further grants are received, then additional services can be provided.

2.11 Community Hubs/Sunshine Café, including room hire and refreshments:

- Truro Community Football Sessions
- Contribution to the creation of 2 youth clubs in Trelander and Penn an Dre

The additional support worker was not recommended at this time.

- Sports Development Worker/Community Wellbeing Worker: (estimates provided by our current provider, Supasport Southwest based on 6 hrs per week for 52 weeks): Total Cost = £11,700

General Grants and Donations have not been increased with inflation for several years – amounts were increased where appropriate for inflation. The Grants Committee requested £15,000 for ad hoc discretionary awards; £10,000 was allocated as some budget will remain from 24-25.

Community Description	2022-23 Actuals	2023-24 Actuals	2024-25 Budget	2024-25 Predicted	2025-26 Budget
	£	£	£	£	£
Employees					
Salary & Wage Costs	45,141	48,134	50,631	50,678	58,062
Travelling	0	0	119	0	70
Training/Conferences	415	0	70	120	120
Office Costs					
Grant Advice	0	0	1,420	0	0
Computer Costs	637	561	622	0	1,000
Community Buildings	0	5,811	79,134	79,134	12,000
Car park rates - Hendra	0	0	6,052	6,052	6,250
Grants & Donation					
Xmas Tree	50	55	127	150	500
Public Space CCTV	35,847	37,019	40,174	40,174	45,000
Twinning Associations	1,218	1,157	1,028	382	0
CAB	5,477	5,477	5,477	5,477	5,477
Street Pastors	5,000	4,800	4,800	4,800	5,000
Music Festival	0	2,000	2,120	2,000	0
Social Prescribing	6,695	2,713	0	0	
Young People Cornwall	25,000	25,000	25,000	25,000	26,000
Community Events	0	0	11,000	11,000	15,000
Community Grants	9,053	10,956	12,895	12,895	10,000
ASB Officer contribution	12,657	25,120	25,000	25,000	27,280
Royal Cornwall Museum					0
Miscellaneous	5,555	0	254	50	50
Gross Expenditure	152,745	168,803	265,923	262,912	211,809
Income					
Rents from Buildings	4,034	4,034	10,784	10,784	10,784
Car park income	0	0	2,367	2,367	5,000
Community Grants/booking	0	0	11,000	12,000	6,000
Gross Income	4,034	4,034	24,151	25,151	21,784
Net Expenditure	148,711	164,769	241,772	237,761	190,025

The £20,000 request from Royall Cornwall Museum has not been included as it was deemed unaffordable with the constraints of the budget scenarios outlined in this paper. However, it could be considered by Council if thought appropriate but that would necessitate other activity to be deprioritised, or the precept increased.

2.12 Cemetery and Allotments

These are statutory services provided by the Council for residents. Staffing and administration sit within different cost centres - administration and parks. These cost centres have been shown in the same format but there is no discretionary spend.



Public Cemetery	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Premises					
Repair & maintenance	2,384	1,953	2,070	2,070	2,250
Rates	6,113	5,115	5,907	5,115	5,300
Transport					
Hired Plant	2,400	1,593	1,568	1,570	1,700
Supplies & Services					
Gas & Electricity	80	80	80	80	80
Water	289	312	320	320	330
Equipment & Materials	1,217	1,525	1,544	1,500	1,500
Establishment Expenses					
Telephones	292	329	300	350	0
Gross Expenditure	12,775	10,907	11,789	11,005	11,160
Income					
Burial fees	28,655	23,817	25,626	28,000	25,000
Gross Income	28,655	23,817	25,626	28,000	25,000
Net Expenditure	-15,880	-12,910	-13,837	-16,995	-13,840

Having undertaken a review of time spent by administration and maintenance on burials – it is felt that the net expenditure does cover the time spent by staff. Fees could be reviewed for non-parishioner burials.

Allotments	2022-23	2023-24	2024-25	2024-25	2025-26
Description	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Premises					
Repair & Maintenance	921	976	1,035	1,035	1,500
Water	1,855	1,809	725	725	1,800
Allotment development	2,787	0	23,000	0	23,000
Gross Expenditure	5,563	2,785	24,760	1,760	26,300
Income					
Allotments	3,160	3,248	3,700	4,125	4,125
Gross Income	3,160	3,248	3,700	4,125	4,125
Net Expenditure	2,403	-463	21,060	-2,365	22,175



2.13 Summary

The table below shows the preferences that the budget working group have recommended, following input from committees during the Autumn sessions.

Cost Centre Expenditure	2022-23	2023-24	2024-25	2024-25	2025-26
	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Parks & Open Spaces	886,482	1,004,565	1,238,763	1,221,355	1,352,456
Administration & Democrat	452,061	678,680	1,053,239	895,235	1,083,883
Truro Library	285,371	272,625	326,903	308,380	301,248
Café in the Park	134,112	219,995	232,960	275,395	300,154
Visitor Information Centre	275,145	264,312	267,495	253,429	250,856
Marketing and Events	97,922	88,192	205,114	178,155	218,729
Public Conveniences	181,664	175,282	246,212	253,902	224,160
Community	152,745	168,803	265,923	262,912	211,809
Allotments	5,563	2,785	24,760	1,760	26,000
Public Cemetery	12,775	10,907	11,789	11,005	11,160
Total Expenditure	2,483,840	2,886,146	3,873,158	3,661,528	3,980,455

Cost Centre Income	2022-23	2023-24	2024-25	2024-25	2025-26
	Actuals	Actuals	Budget	Predicted	Budget
	£	£	£	£	£
Café in the Park	109,100	187,831	234,688	270,000	309,170
Visitor Information Centre	114,535	123,054	128,760	110,673	110,653
Parks & Open Spaces	118,659	95,818	154,316	164,164	95,060
Marketing and Events	73,904	43,818	61,904	69,733	74,000
Administration & Democrat	55,547	107,895	80,131	189,820	69,000
Truro Library	52,604	52,671	53,998	56,568	56,568
Public Cemetery	28,655	23,817	25,626	28,000	25,000
Community	4,034	4,034	24,151	25,151	21,784
Allotments	3,160	3,248	3,700	4,125	4,125
Public Conveniences	1,650	2,425	1,800	2,600	2,600
Total Income	561,848	644,611	769,073	920,834	767,960
Net Expenditure	1,921,993	2,241,535	3,104,084	2,740,694	3,212,495

	2022-23	2023-24	2024-25	2024-25	2025-26
					Budget
Precept	2,019,651	2,382,665	3,005,618	3,005,618	3,197,995
Band D Tax Base	7,334	7,437	7,477	7,477	7,600
Annual Band D Council Tax	275	320	402	402	421
Increase	2.9%	16.3%	25.5%		4.69%

Consideration has been given to inflation (3.5%), National Insurance increases (1.6%), and stabilising reserves for the future. The Responsible Financial Officer regards this proposed 4.69% increase as a prudent budget.



3 Benefits for Staff/Councillors

- 3.1 This report gives an overview of TCC's financial position and the parameters within which budget choices will be considered.

4 Relevant Previous Decisions

- 4.1 In January 2024, TCC set its budget and precept for the 2024-25 financial year to reflect the expected financial position and operating requirements.
- 4.2 In June 2024, TCC revised its reserves position to reflect actual funds available and set budgets for capital expenditure in year.
- 4.3 In October 2024, TCC vired budgets to account for unexpected Community Infrastructure Levy receipts and Town Deal expenditure within year for the Lemon Quay event project
- 4.4 In November 2024, Council committees made initial recommendations to inform the first draft budget. Council asked for an options paper to be brought to a budget working group in early December.

5 Consultation and Engagement

- 5.1 Parks and Amenities, Finance and General Purposes and Staffing Committees have all been consulted to help inform this budget options paper. In addition, for the first time all department managers have been asked by the Town Clerk to input their thoughts about what activity they would like to continue and what activity they would like to deliver if additional funds are available.

6 Legal/Governance Implications of the proposed course of action/decision

- 6.1 The Joint Panel on Accountability and Governance (JPAG) is responsible for issuing proper practices about the governance and accounts of smaller authorities. Members include the National Association of Local Councils, the Association of Drainage Authorities and the Society of Local Council Clerks, together with stakeholder partners representing the Chartered Institute of Public Finance and Accountancy, the Department for Levelling Up, Housing and Communities, the Department of Environment, Food and Rural Affairs, the National Audit Office, and a representative of the external audit firms appointed to smaller authorities.
- 6.2 Council is required to produce a budget and 3-year forward plan. The precept notification and supporting documentation is required by Cornwall Council by end of January 2025.
- 6.3 Council is recommended to have a minimum of 3 months net expenditure in general reserves. For TCC this would be around £750,000.

7 Supporting Information (Appendices)

- 7.1 Parks Capital Maintenance Programme
- 7.2 Parks Equipment and Vehicles



7.3 Buildings Maintenance Programme

8 Approval and clearance

8.1 All necessary approvals for this report to be presented to Parks and Amenities Committee have been obtained.

All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk (Required for all reports)	Yes	20/12/24
Deputy Town Clerk (Finance and HR) (Required for all reports)	Yes	07/01/25



**TRURO CITY COUNCIL
GRANT APPLICATION FOR COMMUNITY GROUPS AND ORGANISATIONS**

Applicant details			
All information requested below MUST be carefully and clearly set out in block letters. Responsibility for any error or omission rests with the person signing this form.			
Name of the organisation	Home-Start Kernow		
Name of organisation's representative (applicant)	Claire Smitheringale		
Role within the organisation	Family Support Co-ordinator		
The organisation's address Home-Start Kernow, Bodmin Family Hub 83 Fore St Bodmin Cornwall PL31 2JB (please include postcode)			
Email address: info@homestartkernow.org.uk			
Contact telephone number 01209 214490			
Is the organisation a registered charity? Yes		Charity No. 1159948	
Total cost of the project?	£287	How much are you applying to Truro City Council for?	£287
Have you previously received a grant from Truro City Council?		No	
If you answered yes to the above question, please provide details (amount received, purpose of the grant and date the grant was awarded)			
Please give the details of other sources of funding None			

Page 50 of 88
Home-Start Kernow are a charity that provide support for young families. Home-Start Kernow groups are there to provide a place in which to connect, build confidence and find support. That support will come from other parents, our volunteers and from a trained group support worker. The activities at our groups promote strong attachment and good early years development.

One of our Truro groups is a term-time weekly group (supporting the NHS Specialist Parenting Service) is for Parents with Learning Difficulties. The group is designed to provide a weekly opportunity for parents to reduce loneliness and isolation, provide peer support and where needed, individual support for these vulnerable families.

The group is proving to be a great success with participants making positive relationships and mental health improvements, we are currently supporting eleven families through this group. We also engage with other agencies where needed such as Truro Library , Healthy Cornwall, Whiter Smiles, support with housing, Early Help Hub and various others.

Many of our families face barriers to accessing activities, whether this is due to lack of confidence, cost or previous negative experiences. We are hoping to open doors to activities for our families, e.g. music, literacy and physical activities.

One member of the group is part of a local pantomime which takes place in Threemilestone in February. The group have expressed the desire to attend the event to support their fellow parent, but we do not have the funds to facilitate this. This is an excellent opportunity to allow our families to access a live theatre performance in a low pressure environment, which is an opportunity that is unlikely to arise for them as a family. A shared experience of this type will also help to cement the supportive peer group relationships that are forming.

Some members aren't able to use public transport due to their learning difficulties and/or mental health, so we fund these people to come to group using taxis and where possible Volunteer Cornwall.

We would need to provide similar transport to the pantomime performance. Transport and ticket costs, with the addition of a refreshment at the interval would cost £287.

BACS details

Bank name and address:	[REDACTED]
Account number:	[REDACTED]
Sort code:	[REDACTED]
Name on the bank account:	Homestart Kernow
Email address for remittance:	info@homestartkernow.org.uk

I agree that the information provided will be retained by Truro City Council as outlined in their Information and Data Protection Policy.

I agree to Truro City Council contacting me regarding this and other applications relating to the grant scheme.

Please tick this box to agree

Signed [REDACTED]	Date 06/01/2025
-------------------	-----------------

Guidance notes for applicants

- Applications will only be considered should they demonstrate that the grant will be of benefit to the community of Truro; you may be requested to provide further evidence.
- In line with The Local Government Act 1976, grants will only be given to non-profit making

organisations.

Page 51 of 88

- All applications **MUST** be submitted with up to date annual accounts. Failing this, a current statement of the organisation's funds and balances will be accepted.
- Grants will not be awarded for maintenance or repair work and not normally for general running expenses. Applications from individuals will not be considered and the grant must be used within two years of being awarded (evidence of this may be requested).
- As a guideline, Truro City Council normally awards grants from a minimum of £50 to a maximum of £750. Where the total project cost exceeds £1,000, evidence of three competitive quotations may be required.
- All grant awards will be paid via BACs so please provide these details on the application form – for enquiries please email finance@truro.gov.uk
- All applications will be submitted to the Finance and General Purposes Committee for consideration twice a year; November and June. You will be informed of the outcome, and/or any other information required, within 5 working days of the full Council meeting that follows.
- Truro City Council reserves the right to request the organisation to provide evidence of any of the above.
- Please return this form to The Town Clerk's department, Truro City Council, Boscawen Street, Truro TR1 2NE or email: info@truro.gov.uk
- Further information and guidance about the grant scheme and a downloadable application form can be found at http://www.truro.gov.uk/Grant_Scheme_6573.aspx

Charity registration number 1159948

Company registration number 09335452 (England and Wales)

HOME-START KERNOW
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

HOME-START KERNOW

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Gould P J Thornton W D Trotter J Law A Cairns P Hastings R Wigglesworth K Irvine	(Appointed 27 May 2022) (Appointed 22 July 2022) (Appointed 16 June 2023) (Appointed 16 June 2023)
-----------------	---	---

Charity number 1159948

Company number 09335452

Registered office Bodmin Family Hub
83 Fore Street
Bodmin
Cornwall
United Kingdom
PL31 2JB

Independent examiner Matthew Webb
Azets Audit Services
Unit A, Woodlands Court
Truro Business Park
Truro
Cornwall
United Kingdom
TR4 9NH

Bankers HSBC
17 Boscawen Street
Truro
Cornwall
United Kingdom
TR1 2QZ

Barclays Bank
14 King St
Truro
United Kingdom
TR1 2RB

HOME-START KERNOW

CONTENTS

	Page
Trustees' report	1 - 5
Statement of trustees' responsibilities	6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 18

HOME-START KERNOW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Home-Start believes that children need a happy and secure childhood and that parents play the key role in giving their children a good start in life and helping them achieve full potential.

We also believe that the best people to help parents are other parents, who have themselves experience of bringing up children and are able to provide the kind of support that only another parent who has 'been there' can.

Our service is provided by trained and supported volunteers who give flexible, confidential support to families in their own homes specific to their individual needs. Volunteers help by:

- Visiting families at home once a week for as long as the family needs them
- Working with groups to provide safe, non-judgemental support
- Offering emotional support to help parents find ways of coping
- Playing with children, listening, reading, having fun together
- Providing practical help, with budgeting, shopping, cooking, getting to appointments
- Encouraging parents to get out and about
- Helping parents access advice and local resources

Public Benefit

The Trustees confirm that they have complied with their duties to have due regard to the Charity Commission's general guidance on public benefit. References have been made in this report as to how public benefit has been promoted through the support provided to families.

HOME-START KERNOW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

Homestart Kernow have supported families in Cornwall for 21 years now.

This year saw life returning to a new normal and we developed our services to respond to the changing and increasing need of families in Cornwall. In May our chief Executive Debbie retired after 18 months of incredible progress and hard work, raising funds, developing partnerships and redeveloping the service. We were sad to say goodbye to Debbie who was a force to be reckoned with. However, Debbie was succeeded by Jo Scrimgeour from WILD young parents' project. Jo had previously volunteered with families and as a trustee and was very familiar with Homestart Kernow. Jo has continued the fantastic work that Debbie had started and supported the new team to adjust in their new roles.

The summer saw a range of family picnics being held to make the most of being outdoors, improving mental health and developing play opportunities in community spaces. These picnics were attended by other organisations including, The Library services, Healthy Cornwall and the Literacy trust. They were well attended and enjoyed by all.

The service redevelopment included a single point of contact role (SPOC) which established the best support for families being referred or referring themselves. We were able to support via groups, home visiting and via our group's engagement family support workers. We also supported families through the Cornwall council Family hubs, breast feeding support groups and baby clinics with Health Visitors. The feedback from Health Visitors was very positive and helped the smooth running of the clinics at busy times.

We continued to develop our groups offer with targeted stay and play groups for babies, toddlers, and multiple births across the county, with a focus on play, healthy eating and development of peer support.

As Christmas approached, we ran Christmas parties at our groups and Santa Claus made appearances to give gifts that were donated by BT Openreach and Homestart UK. These occasions were fun, for all and gave parents and their children wonderful experiences. The staff and volunteers worked very hard to make these occasions fun and happy and did an incredible job.

We held a Christmas lunch for all our volunteers at The Penhale Round at Fraddon which was well attended and gave us the opportunity to thank our volunteers for the wonderful work they do and the commitment they show. We also celebrated long service awards of 10 years each for two volunteers who were presented with an engraved vase in recognition of their service.

We held fundraising and volunteer recruitment events at Waitrose in Truro which both helped to raise our awareness and some funds. Waitrose also, very kindly donated some lovely gifts which we presented to volunteers at the Christmas lunch.

Katie our Communications and engagement lead secured funding from Pirate FM cash for kids and this was increased by our lovely bookkeeper Claire and her team at Perfect sums. This enabled us to send £50 each to our families to support them during the cost-of-living crisis. The families were delighted with the extra money to help with the rising costs of raising children.

We were also given 5 Chromebooks by Homestart UK to loan to families and BT openreach provided free internet access to overcome digital disadvantage.

We worked with Homestart Barnet to finetune our use of Charity log and Katie is working with HS Blackmorevale to support them with their social media.

February was an exciting month with Sam our worker meeting our Prime Minister Rishi Sunak at the family hub in St Austell. We also took part in a film by the CVSF to highlight the work we have done in supporting families through Cornwall Council.

We have also worked with EPIC/Exeter University to develop an online forum which will support families via our website and enable them to access immediate support from volunteers or staff as appropriate. We saw an increase in complexity of referrals and the team responded by developing new ways to provide support. We continued to balance demand and supply, but it has been more and more difficult. The cost-of-living crisis has hit hard to all and most of all low-income households with salaries in Cornwall being up to 25% lower than the rest of the country.

We supported 171 families with over 493 family members supported. We had 91 volunteers registered with us.

We recruited two new trustees with fantastic skills to complement our current board. Anna and Peter, who have already contributed so much to the governance and fundraising aspects of our work. We also had a steady stream of enquiries about the trustee role.

HOME-START KERNOW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Jayne, Helen and Julie moved on during the re-design process and we wish them well in their new endeavours and thank them sincerely for their hard work during the years they were with us.

The new team of ten have worked well together to plan, develop and deliver the services to meet the new range of funding expectations and continue to be excited about future opportunities to develop the support we offer further.

As well as the Team, the Trustees worked hard during the year to build the trustee board with specific skills needed within the governance of the charity. Developing effective governance within our work and focusing on what we needed to achieve from our previous strategic plan. Through meetings and workshops we were able to work with staff to develop a new look service that has the core principles of Home-Start at its heart and will be able to take us into the future to support as many families as we can across Cornwall.

Funding

We were supported by Aviva community Fund, Cornwall Council, Garfield Weston, HSUK Award from White Stuff £1K, Sedel Collings Foundation/CCF, and an additional 3 months funding from Cornwall council, from Feb 2023 to end of June 2023.

Thanks

There are truly so many people that help us to support families and allow us to do the work that we do. Families just want the best for their children and our amazing volunteers give their time and skills selflessly, both with families in their own homes, at groups, governing the charity and by attending training and other events to support us. Our staff team and trustees work so very hard and have gelled together well, helping each other through difficult times. Our funders and supporters provide the funds and other items that make a difference to our families, and without which we could not operate. Our partner organisations support with gifts, money, services and many other items that the families and volunteers benefit from. We are very grateful to all involved and extend our heartfelt thanks for your support.

HOME-START KERNOW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

Financial position

The following funds were brought forward from the previous year:

Unrestricted Funds	£70,784
Restricted Funds	£190,240
Total	£261,024

The main sources of income (restricted funds) for 2022/23 were:

Garfield Weston	£30,000
Henry Smith	£45,850
Henry Smith	£15,850
BBC Children in Need	£10,500
Together for Families	£10,028
Cornwall Community	£9,902
RN&RM Charity Fund	£7,500
Cash for Kids	£1,500
BT Chromebook donations	£1,500
Total	£132,630

Additional unrestricted income for the year received was:

Donations - HSK Vols/Trustees	£20,426
Trust and foundations	£0
Bank Interest	£1
Total	£20,427

Total Income and Expenditure within the financial year was:

Total Income	£153,507
Expenditure	£274,790
Depreciation of Assets	£2,657
Total Expenditure	£277,447

Funds carried forward at the end of the year were:

Unrestricted Funds	£57,454
Restricted Funds	£79,180
Balance of funds at 31 March 2023	£136,634

Reserves Policy

The trustees have set a reserves policy which requires:

- reserves are maintained at a level which ensures that Home-Start's core activity could continue during a period of unforeseen difficulty
- a proportion of reserves are maintained in a readily realisable form.

The calculation of the required level of reserves is an integral part of the scheme's planning, budget and forecast cycle and takes into account:

- risks associated with each stream of income and expenditure being different from that budgeted
- planned activity level
- organisation's commitments.

HOME-START KERNOW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Having considered the risk, activity and commitments of the organisation, the trustees have agreed that the scheme needs to retain a level of reserves of between 3 and 6 months running costs, this does not include restricted fund expenditure which is supported by the allocated funds received.

At 31 March 2023 the charity had unrestricted reserves of £57,454, which falls within the target level. Continuing efforts are being made to maintain this level through new sources of funding, as well as seeking efficiencies to reduce the ongoing running costs in the charity.

Structure, governance and management

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Gould

J M Scrimgeour

(Resigned 27 April 2022)

P J Thornton

W D Trotter

J Law

A Cairns

(Appointed 27 May 2022)

P Hastings

(Appointed 22 July 2022)

R Wigglesworth

(Appointed 16 June 2023)

K Irvine

(Appointed 16 June 2023)

Recruitment and appointment of new trustees

In addition to all the volunteer family visitors Home-Start Kernow also needs to recruit volunteer trustees. A passion for supporting families and an ability to think strategically are important. The trustees' role is to steer the organisation and maintain good governance. Our appointment process follows the advice from the Charity Commission and Home-Start UK (to whom we are affiliated). Home-Start Kernow has its own independent management board as a registered charity and company limited by guarantee but we are supported by the national organisation who provide policies and guidance. New trustees receive induction from the chair and have access to a wide range of information from the Home-Start UK intranet. We advertise vacancies in the local media and more information can be found on our website.

The trustees' report was approved by the Board of Trustees.

M Gould

Trustee

18 December 2023

HOME-START KERNOW

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors of Home-Start Kernow for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HOME-START KERNOW

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HOME-START KERNOW

I report to the trustees on my examination of the financial statements of Home-Start Kernow (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Matthew Webb BA (Hons) BFP FCA

Azets Audit Services
Unit A, Woodlands Court
Truro Business Park
Truro
Cornwall
TR4 9NH
United Kingdom

Dated: 18 December 2023

HOME-START KERNOW**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2023**

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	2	20,426	3,000	23,426	7,192	-	7,192
Charitable activities	3	-	129,630	129,630	15,357	367,474	382,831
Investments	4	1	-	1	7	-	7
Total income		<u>20,427</u>	<u>132,630</u>	<u>153,057</u>	<u>22,556</u>	<u>367,474</u>	<u>390,030</u>
Expenditure on:							
Charitable activities	5	33,757	243,690	277,447	18,421	224,715	243,136
Net (expenditure)/income for the year/							
Net movement in funds		(13,330)	(111,060)	(124,390)	4,135	142,759	146,894
Fund balances at 1 April 2022		70,784	190,240	261,024	66,649	47,481	114,130
Fund balances at 31 March 2023		<u><u>57,454</u></u>	<u><u>79,180</u></u>	<u><u>136,634</u></u>	<u><u>70,784</u></u>	<u><u>190,240</u></u>	<u><u>261,024</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HOME-START KERNOW**BALANCE SHEET****AS AT 31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	10		2,241		4,154
Current assets					
Debtors	11	12,752		2,313	
Cash at bank and in hand		135,274		267,379	
		<u>148,026</u>		<u>269,692</u>	
Creditors: amounts falling due within one year	12	<u>(13,633)</u>		<u>(12,822)</u>	
Net current assets			134,393		256,870
Total assets less current liabilities			<u>136,634</u>		<u>261,024</u>
Income funds					
Restricted funds	13		79,180		190,240
Unrestricted funds			57,454		70,784
			<u>136,634</u>		<u>261,024</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 18 December 2023

M Gould
Trustee

Company registration number 09335452

HOME-START KERNOW

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Home-Start Kernow is a private company limited by guarantee incorporated in England and Wales. The registered office is Bodmin Family Hub, 83 Fore Street, Bodmin, Cornwall, PL31 2JB, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. There are no material uncertainties which may create significant doubt over the charity's ability to continue as a going concern.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

HOME-START KERNOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost less accumulated depreciation and accumulated impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset to its working condition for its intended use, dismantling and restoration costs and borrowing costs capitalised.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	25% straight line
---------------------	-------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

The recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit or loss.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HOME-START KERNOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

HOME-START KERNOW**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****2 Donations and legacies**

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2023	2023	2023	2022
	£	£	£	£
Donations and gifts	20,426	3,000	23,426	7,192
	<u>20,426</u>	<u>3,000</u>	<u>23,426</u>	<u>7,192</u>

3 Charitable activities

	Charitable activities	Charitable activities
	2023	2022
	£	£
Performance related grants	129,630	382,831
	<u>129,630</u>	<u>382,831</u>
Analysis by fund		
Unrestricted funds	-	15,357
Restricted funds	129,630	367,474
	<u>129,630</u>	<u>367,474</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	1	7
	<u>1</u>	<u>7</u>

HOME-START KERNOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

5 Charitable activities

	Charitable activities	Charitable activities
	2023	2022
	£	£
Staff costs	213,429	189,207
Depreciation and impairment	2,657	2,409
Insurance	1,019	948
Telephone	7,531	5,181
Postage and stationery	1,720	2,850
Advertising	1,313	444
Outsourced resources	3,730	7,878
Co-ordinator expenses	16,025	10,048
Volunteer expenses	4,831	4,778
Training	3,120	4,341
Affiliation fee	7,316	3,236
Office costs	1,229	3,600
Group activities	-	320
Building capabilities	-	1,092
Other charitable expenditure	4,846	958
	<u>268,766</u>	<u>237,290</u>
Share of governance costs (see note 6)	8,681	5,846
	<u>277,447</u>	<u>243,136</u>
Analysis by fund		
Unrestricted funds	33,757	18,421
Restricted funds	243,690	224,715
	<u>277,447</u>	<u>243,136</u>

6 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Independent Examination	-	2,880	2,880	-	1,500	1,500
Preparation of accounts	-	2,321	2,321	-	1,500	1,500
Legal and professional	-	606	606	-	36	36
Bookkeeping fees	-	2,874	2,874	-	2,810	2,810
	<u>-</u>	<u>8,681</u>	<u>8,681</u>	<u>-</u>	<u>5,846</u>	<u>5,846</u>
Analysed between Charitable activities	<u>-</u>	<u>8,681</u>	<u>8,681</u>	<u>-</u>	<u>5,846</u>	<u>5,846</u>

HOME-START KERNOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Trustees

During the year, expenses totalling £673 (£345) were reimbursed to two (2022: one) Trustees.

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

8 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Employees	11	8
	<u> </u>	<u> </u>
Employment costs	2023	2022
	£	£
Wages and salaries	197,174	175,861
Social security costs	10,588	8,658
Other pension costs	5,667	4,688
	<u> </u>	<u> </u>
	<u>213,429</u>	<u>189,207</u>
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

9 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

HOME-START KERNOW**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****10 Tangible fixed assets**

	Plant and equipment
	£
Cost	
At 1 April 2022	12,992
Additions	744
	<u> </u>
At 31 March 2023	13,736
	<u> </u>
Depreciation and impairment	
At 1 April 2022	8,838
Depreciation charged in the year	2,657
	<u> </u>
At 31 March 2023	11,495
	<u> </u>
Carrying amount	
At 31 March 2023	2,241
	<u> </u>
At 31 March 2022	4,154
	<u> </u>

11 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	10,390	-
Prepayments and accrued income	2,362	2,313
	<u> </u>	<u> </u>
	12,752	2,313
	<u> </u>	<u> </u>

12 Creditors: amounts falling due within one year

	2023	2022
	£	£
Notes		
Bank overdrafts	16	-
Other taxation and social security	3,551	3,824
Trade creditors	3,508	4,478
Other creditors	1,865	1,190
Accruals and deferred income	4,693	3,330
	<u> </u>	<u> </u>
	13,633	12,822
	<u> </u>	<u> </u>

HOME-START KERNOW

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Balance at 31 March 2023
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 1 April 2022	Incoming resources	Resources expended	
	£	£	£	£	£	£	£
Big Lottery Fund	37,166	49,352	(62,018)	24,500	-	(24,500)	-
Together For Families	-	-	-	-	10,028	-	10,028
Trusts & Foundations	315	-	(315)	-	-	-	-
Garfield Weston	10,000	10,000	(18,278)	1,722	30,000	(1,722)	30,000
Cornwall Community Foundation	-	-	-	-	9,902	(1,600)	8,302
BHFB	-	1,750	(1,750)	-	-	-	-
Henry Smith 2021/22	-	30,000	(19,832)	10,168	-	(10,168)	-
Groundworks/Comic Relief	-	3,888	(3,888)	-	-	-	-
Postcode Lottery	-	20,000	(16,634)	3,366	-	(3,366)	-
COMF	-	102,000	(102,000)	-	-	-	-
Supporting Families	-	146,938	-	146,938	-	(146,938)	-
Mellow Mums - Royal Navy Families	-	1,046	-	1,046	-	(1,046)	-
RN & RM Charity	-	2,500	-	2,500	7,500	(10,000)	-
Henry Smith 2022/23 - 1	-	-	-	-	45,850	(30,850)	15,000
Henry Smith 2022/23 - 2	-	-	-	-	15,850	-	15,850
BBC Children In Need	-	-	-	-	10,500	(10,500)	-
Cash For Kids	-	-	-	-	1,500	(1,500)	-
BT Chromebook donations	-	-	-	-	1,500	(1,500)	-
	<u>47,481</u>	<u>367,474</u>	<u>(224,715)</u>	<u>190,240</u>	<u>132,630</u>	<u>(243,690)</u>	<u>79,180</u>

HOME-START KERNOW**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****14 Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Fund balances at 31 March 2023 are represented by:						
Tangible assets	2,241	-	2,241	4,154	-	4,154
Current assets/(liabilities)	55,213	79,180	134,393	66,630	190,240	256,870
	<u>57,454</u>	<u>79,180</u>	<u>136,634</u>	<u>70,784</u>	<u>190,240</u>	<u>261,024</u>

15 Related party transactions**Remuneration of key management personnel**

The remuneration of key management personnel is as follows.

	2023	2022
	£	£
Aggregate compensation	33,947	33,165
	<u>33,947</u>	<u>33,165</u>

There were no other disclosable related party transactions during the year (2022 - none).

Nominal Transactions all values

Date 06/01/2025

Time 15:02:33

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	01/12/2024	Payroll/Personnel Costs	Administration & Democratic	Tamar HR Ltd	Dec HR Services	Dec HR Services	1540.00
Purchase Ledger	01/12/2024	New Life City Buildings	New Life City Buildings	Len Smith Consulting	19407 Support for NLCB	19407 Support for NLCB	2025.00
Purchase Ledger	01/12/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery Items	Bakery Items	153.30
Purchase Ledger	01/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20002 Food Supplies	20002 Food Supplies	20.90
Purchase Ledger	01/12/2024	Telephones	Administration & Democratic	Croft Communications Limited	Telephone Admin	Telephone Admin	193.00
Purchase Ledger	01/12/2024	Telephones	Visit Cornwall	Croft Communications Limited	Telephone TIC	Telephone TIC	15.00
Purchase Ledger	01/12/2024	Telephones	Parks & Open Spaces	Croft Communications Limited	Telephone Parks BOS VIC	Telephone Parks BOS VIC	34.00
Purchase Ledger	01/12/2024	Computer Software	Administration & Democratic	Croft Communications Limited	Computer Admin	Computer Admin	2297.15
Purchase Ledger	01/12/2024	Computer Costs	Parks & Open Spaces	Croft Communications Limited	Network Parks BOS VIC	Network Parks BOS VIC	56.12
Purchase Ledger	01/12/2024	Computer Software	Administration & Democratic	Croft Communications Limited	Network Admin	Network Admin	74.79
Purchase Ledger	01/12/2024	Computer Costs	Visit Cornwall	Croft Communications Limited	Network TIC	Network TIC	31.00
Purchase Ledger	01/12/2024	Paytek/Elavon Charges	Boscawen Park cafe	Paytek			37.99
Purchase Ledger	01/12/2024	Community Buildings	Community Work	Dubcheck Cleaning Services	Malpas CC Cleaning 04/11/24-01/12/24	Malpas CC Cleaning 04/11/2	72.60
Purchase Ledger	01/12/2024	Contract Cleaners	Library	Dubcheck Cleaning Services	Library Waste 28/10/24-01/12/24	Library Cleaning 28/10/24-0	1815.00
Purchase Ledger	01/12/2024	Contract Cleaners	Public Conveniences	Dubcheck Cleaning Services	WCs W/E 01/12/2024	WCs Cleaning W/E 01/12/2	145.20
Purchase Ledger	01/12/2024	Contract Cleaners	Public Conveniences	Dubcheck Cleaning Services	WCs W/E 24/11/2024	WCs Cleaning W/E 24/11/2	145.20
Purchase Ledger	01/12/2024	Contract Cleaners	Public Conveniences	Dubcheck Cleaning Services	WCs W/E 17/11/2024	WCs Cleaning W/E 17/11/2	145.20
Purchase Ledger	01/12/2024	Contract Cleaners	Public Conveniences	Dubcheck Cleaning Services	WCs W/E 10/11/2024	WCs Cleaning W/E 10/11/2	199.65
Purchase Ledger	01/12/2024	Contract Cleaners	Public Conveniences	Dubcheck Cleaning Services	WC's Cleaning W/E 03/11/2024	WC's Cleaning W/E 03/11/2	272.25
Purchase Ledger	01/12/2024	Computer Costs	Visit Cornwall	Cornwall Scale & Equipment	19740 mnthly subs	19740 mthly subs	75.00
Purchase Ledger	02/12/2024	Community Events	Community Work	Damien Richards	Nov Sunshine Cafe DR Warm Welcom	Nov Sunshine Cafe DR War	53.02
Purchase Ledger	02/12/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Storage Dec 24	Storage Dec 24	154.73
Purchase Ledger	02/12/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Storage Dec 24 - Insurance	Storage Dec 24 Insurance	138.39
Purchase Ledger	02/12/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Storage Dec 24 IPT	Storage Dec 24 IPT	16.61
Purchase Ledger	02/12/2024	Gas & Electricity	Parks & Open Spaces	EDF Energy	Greenhouse BP	Greenhouse BP	72.84
Purchase Ledger	02/12/2024	Electricity	Boscawen Park cafe	EDF Energy	Cafe	Cafe	693.22
Purchase Ledger	02/12/2024	Gas & Electricity	Public Conveniences	EDF Energy	Boscawen Pk WC	Boscawen pk WC	61.82
Purchase Ledger	02/12/2024	Gas & Electricity	Parks & Open Spaces	EDF Energy	Hockey Club	Hockey Club	32.39
Purchase Ledger	02/12/2024	Gas & Electricity	Parks & Open Spaces	EDF Energy	Staff Accom VG	Staff Accom VG	51.70
Purchase Ledger	02/12/2024	Gas & Electricity	Public Conveniences	EDF Energy	Lemon Street WC	Lemon Street WC	151.04
Purchase Ledger	02/12/2024	Gas & Electricity	Parks & Open Spaces	EDF Energy	Tea Hut VG	Tea Hut VG	41.11
Purchase Ledger	02/12/2024	Gas & Electricity	Public Conveniences	EDF Energy	The Leats WC	The Leats WC	73.97
Purchase Ledger	02/12/2024	Gas & Electricity	Public Conveniences	EDF Energy	Hendra Rd WC	Hendra Rd WC	31.76
Purchase Ledger	02/12/2024	Gas & Electricity	Public Conveniences	EDF Energy	Bridge St WC	Bridge St WC	200.96
Purchase Ledger	02/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20003 Food Supplies	20003 Food Supplies	93.49
Purchase Ledger	02/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20003 Food Supplies	20003 Food Supplies	21.00
Purchase Ledger	02/12/2024	Cleaning Materials	Boscawen Park cafe	Bunzl Cleaning & Hygiene	19600 Cleaning Products CA	19600 Cleaning Products C	50.88
Purchase Ledger	02/12/2024	Cleaning Materials	Boscawen Park cafe	Bunzl Cleaning & Hygiene	19600 Cleaning Products CA	19600 Cleaning Products C	17.49

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	02/12/2024	Equipment & Materials	Boscawen Park cafe	Bunzl Cleaning & Hygiene	19600 Film & Baking Parchment	19600 Film & Baking Parch	39.52
Invoicing	02/12/2024	Room Lettings	Library	Jane Kirkham MP	SI / KIR002 / 0000004140	0000004140	-40.00
Invoicing	02/12/2024	Room Lettings	Library	BF Adventure	SI / BFA001 / 0000004141	0000004141	-90.00
Invoicing	02/12/2024	Room Lettings	Library	Carers Colour Group	SI / CAR010 / 0000004142	0000004142	-112.00
Invoicing	02/12/2024	Room Lettings	Library	We are with you	SI / WEA003 / 0000004143	0000004143	-122.00
Invoicing	02/12/2024	Room Lettings	Library	Promas Caring for People CIC	SI / PRO001 / 0000004144	0000004144	-90.00
Invoicing	02/12/2024	Room Lettings	Library	Ehlers-Danlos Support UK	SI / EDS001 / 0000004145	0000004145	-56.00
Invoicing	02/12/2024	Room Lettings	Library	Truro Carer's Group	SI / TRU040 / 0000004146	0000004146	-56.00
Invoicing	02/12/2024	Room Lettings	Library	The Cornish Bakery	SI / COR022 / 0000004147	0000004147	-110.00
Invoicing	02/12/2024	Room Lettings	Library	Cornwall Voluntary Sector Form	SI / VSF001 / 0000004148	0000004148	-74.00
Invoicing	02/12/2024	Room Lettings	Library	Dr Shakeel Abbasi	SI / KAZ001 / 0000004149	0000004149	-100.00
Invoicing	02/12/2024	Room Lettings	Library	We are with you	SI / WEA003 / 0000004150	0000004150	-90.00
Invoicing	02/12/2024	Room Lettings	Library	RNID (The Royal National	SI / RNI001 / 0000004151	0000004151	-56.00
Invoicing	02/12/2024	Room Lettings	Library	Civil Freedom OCD Support	SI / CWL036 / 0000004152	0000004152	-40.00
Invoicing	02/12/2024	Room Lettings	Library	Cornwall Council	SI / CWL001 / 0000004153	0000004153	-80.00
Invoicing	02/12/2024	Room Lettings	Library	Saltash Guides	SI / SAL002 / 0000004154	0000004154	-56.00
Invoicing	02/12/2024	Room Lettings	Library	Healthwatch Cornwall	SI / HEA001 / 0000004155	0000004155	-74.00
Purchase Ledger	02/12/2024	Repair & Maintenance	Parks & Open Spaces	Screwfix	16324 Nuts/ door locks	16324 Nuts/ door locks	68.41
Nominal Ledger	02/12/2024	Rent ZEBS-YPC	Community Work	Receipt	Zebs/YPC rent		-294.50
Nominal Ledger	02/12/2024	Sales of Tickets	Visit Cornwall	Receipt	Tickets w.e 6.12.24		-2266.12
Purchase Ledger	02/12/2024	Gas & Electricity	Public Conveniences	EDF Energy	Elec Green Street PCS Nov	Elec Green Street PCS Nov	272.75
Nominal Ledger	02/12/2024	Computer Costs	Lemon Quay	Payment	Gr8 Festive City		183.53
Cash Book	02/12/2024	Local Authority Rates	Boscawen Park cafe	Payment	NNDR-22032539050900		300.00
Cash Book	02/12/2024	Local Authority Rates	Parks & Open Spaces	Payment	NNDR-22032539050800		54.00
Cash Book	02/12/2024	Local Authority Rates	Visit Cornwall	Payment	NNDR-22031995003000		1320.00
Cash Book	02/12/2024	Local Authority Rates	Library	Payment	NNDR-22033131050510		1850.00
Cash Book	02/12/2024	Local Authority Rates	Public Cemetery	Payment	NNDR-22032831050500		511.00
Cash Book	02/12/2024	Local Authority Rates	Parks & Open Spaces	Payment	NNDR-22032435050600		55.00
Cash Book	02/12/2024	Hendra NNDR	Community Work	Payment	NNDR-22032847050300		605.00
Cash Book	02/12/2024	Miscellaneous	Lemon Quay	Payment	EE Events-07523911009		11.00
Cash Book	02/12/2024	Miscellaneous	Lemon Quay	Payment	Visit Truro 07946854859		30.00
Purchase Ledger	02/12/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	20057 Paint brushes Braces Plates and	20057 Various	14.34
Purchase Ledger	03/12/2024	Water charges	Boscawen Park cafe	Everflow Ltd	cafe	cafe	81.22
Purchase Ledger	03/12/2024	Water charges	Visit Cornwall	Everflow Ltd	30 Boscawen Street	30 Boscawen St	37.87
Purchase Ledger	03/12/2024	Water	Public Conveniences	Everflow Ltd	Green St WC	Green st WC	377.76
Purchase Ledger	03/12/2024	Water	Public Conveniences	Everflow Ltd	The Leats WC	The Leats WC	1618.41
Purchase Ledger	03/12/2024	Water charges	Lemon Quay	Everflow Ltd	Lemon Quay	Lemon Quay	13.58
Purchase Ledger	03/12/2024	Water	Public Conveniences	Everflow Ltd	Lemon Street WC	Lemon Street WC	692.01
Purchase Ledger	03/12/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Cricket Pavillion	Cricket Pavillion	22.99
Purchase Ledger	03/12/2024	Water	Public Conveniences	Everflow Ltd	Bridge Street WC	Bridge Street WC	1612.68
Purchase Ledger	03/12/2024	Water	Community Work	Everflow Ltd	Malpas Stores	Malpas Stores	64.96

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	03/12/2024	Water charges	Library	Everflow Ltd	Library	Library	171.58
Purchase Ledger	03/12/2024	Water charges	Public Cemetery	Everflow Ltd	Cemetery	Cemetery	30.14
Purchase Ledger	03/12/2024	Water	Allotments	Everflow Ltd	Barrack Lane Allot	Barrack Lane Allot	393.77
Purchase Ledger	03/12/2024	Water	Allotments	Everflow Ltd	Redannick Allot	Redannick Allot	29.20
Purchase Ledger	03/12/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Standpipe VG	Standpipe VG	51.99
Purchase Ledger	03/12/2024	Water	Allotments	Everflow Ltd	Tregurra Allot	Tregurra Allot	18.85
Purchase Ledger	03/12/2024	Water	Allotments	Everflow Ltd	Nancemere Allot	Nancemere Allot	29.20
Purchase Ledger	03/12/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Boscawen Pk	Boscawen Pk	-1363.24
Purchase Ledger	03/12/2024	Water	Public Conveniences	Everflow Ltd	Hendra Pk WC	Hendra Pk WC	-27.14
Purchase Ledger	03/12/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Hendra Skate Pk	Hendra Skate Pk	-82.65
Purchase Ledger	03/12/2024	Water	Public Conveniences	Everflow Ltd	Malpas Rd WC	Malpas Rd WC	-426.33
Purchase Ledger	03/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20003 Food Supplies	20003 Food Supplies	34.86
Purchase Ledger	03/12/2024	Repair & maintenance	Parks & Open Spaces	Truro Tractors	PC / TRU009 / Reversal of URN 53728	18837 Mower Blades	-51.96
Purchase Ledger	03/12/2024	Repair & maintenance	Parks & Open Spaces	Truro Tractors	18837 Mower Blades	18837 Mower Blades	51.97
Purchase Ledger	03/12/2024	Purchases of Sale Items	Visit Cornwall	Tregothnan	19746 Teas	19746 Teas	175.96
Purchase Ledger	03/12/2024	Purchases of Sale Items	Visit Cornwall	Kevredna Ltd	19745 Xmas Cards	19745 Xmas Cards	112.50
Purchase Ledger	03/12/2024	Purchases of Sale Items	Visit Cornwall	South Crofty Collection	19748 Xmas Decs	19748 Xmas Decs	186.36
Purchase Ledger	03/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19742 food items	19742 food items	85.77
Purchase Ledger	03/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19742 food items	19742 food items	189.57
Purchase Ledger	03/12/2024	Gas & Electricity	Administration & Democratic	YU Energy	Gas Municipal	Gas Municipal	260.32
Purchase Ledger	03/12/2024	Event Costs	Lemon Quay	Thompson Graphic Design Ltd	19418 Bonfire Night Artwork	19418 Bonfire Night Artwork	75.00
Cash Book	03/12/2024	Telephones	Visit Cornwall	Payment	EE Mobile TIC 07947511945		10.78
Cash Book	03/12/2024	Telephones	Library	Payment	EE Mobile LIB 07973497121		16.17
Cash Book	03/12/2024	Telephones	Parks & Open Spaces	Payment	EE PKS 07840507401 Rangers		16.17
Cash Book	03/12/2024	Computer Costs	Parks & Open Spaces	Payment	EE Parks SIM		18.51
Cash Book	03/12/2024	Telephones	Administration & Democratic	Payment	EE 07572314977 Clerk		18.00
Cash Book	03/12/2024	Telephones	Administration & Democratic	Payment	EE 07946477049 Deputy Clerk		26.00
Cash Book	03/12/2024	Telephones	Administration & Democratic	Payment	EE HR 07932 627851		18.01
Nominal Ledger	03/12/2024	Fees and Charges	Library	Reciept	Lib income Nov 24		-213.56
Purchase Ledger	03/12/2024	Cleaning Materials	Boscawen Park cafe	Cornico Coffee Co Ltd	20006 Cleaning Powder	20006 Coffee/Cleaning Pow	12.00
Purchase Ledger	03/12/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	20006 Coffee	20006 Coffee/Cleaning Pow	180.00
Nominal Ledger	03/12/2024	Printing	Administration & Democratic	Reciept	Printing B Biscoe		-37.50
Purchase Ledger	03/12/2024	Repair and Maintenance	Public Conveniences	Amazon	19284 Washing Machine	A34DVS3BZODWHU 19284	224.17
Purchase Ledger	04/12/2024	Gas & Electricity	Administration & Democratic	EDF Energy	Electric Municipal	Electric Municipal	352.17
Purchase Ledger	04/12/2024	Training /Conference Costs	Administration & Democratic	Cornwall Council	19641 Hub Licence Esther Greig and D	19641 Hub Licence	54.00
Purchase Ledger	04/12/2024	Stationery	Administration & Democratic	Banner Business Solutions Ltd	PC / BAN001 / Reversal of URN 53782	19611 Stationery	-55.16
Purchase Ledger	04/12/2024	Purchases of Sale Items	Visit Cornwall	JBA Souvenirs Ltd	19747 Souvenirs	19747 souvenirs	244.80
Invoicing	04/12/2024	Gas & Electricity	Parks & Open Spaces	Truro Canoe Club	SI / TRU037 / 0000004156	0000004156	-143.83
Invoicing	04/12/2024	Site Rentals	Parks & Open Spaces	Truro Canoe Club	SI / TRU037 / 0000004156	0000004156	-80.00
Invoicing	04/12/2024	Contract Work	Parks & Open Spaces	Cornwall Council	SI / CWL001 / 0000004157	0000004157	-1630.04
Invoicing	04/12/2024	Pitches	Parks & Open Spaces	Threemilestone AFC	SI / THR003 / 0000004159	0000004159	-44.50

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Invoicing	04/12/2024	Electricity	Library	Flying Aubergine	SI / FLY001 / 0000004162	0000004162	-89.61
Invoicing	04/12/2024	Waste Collection	Library	Flying Aubergine	SI / FLY001 / 0000004162	0000004162	-20.00
Invoicing	04/12/2024	Rent	Library	Flying Aubergine	SI / FLY001 / 0000004162	0000004162	-833.33
Invoicing	04/12/2024	Contract Work	Parks & Open Spaces	FirstPort Retirement Property	SI / FIR001 / 0000004163	0000004163	-177.67
Invoicing	04/12/2024	Contract Work	Parks & Open Spaces	Churchill Estates Management	SI / CHU001 / 0000004164	0000004164	-244.42
Invoicing	04/12/2024	Contract Work	Parks & Open Spaces	Swan Developments (Truro) Ltd	SI / SWA002 / 0000004165	0000004165	-197.91
Purchase Ledger	04/12/2024	Parks Materials	Parks & Open Spaces	Fleet Line Markers Ltd	19318 Line Paint	19318 Line Paint	373.84
Purchase Ledger	04/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	25.89
Purchase Ledger	04/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	30.28
Purchase Ledger	04/12/2024	Parks Materials	Parks & Open Spaces	Amazon	A34DVS3BZODWHU 18838 Tyre Pres	A34DVS3BZODWHU 18838	43.27
Purchase Ledger	04/12/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	20057 Handsaw Saw Blades	20057 Various	8.99
Purchase Ledger	05/12/2024	Training /Conference Costs	Administration & Democratic	South West Councils	19601 Job Evaluation Training EG	19601 Job Evaluation Traini	225.00
Purchase Ledger	05/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19742 food items	19742 food items	20.70
Purchase Ledger	05/12/2024	Cleaning Materials	Public Conveniences	Bunzl Cleaning & Hygiene	19282 Cleaning PCS Clotsh Mop Bleac	19282 Cleaning PCS	208.32
Invoicing	05/12/2024	Community Events	Community Work	Gamblers Anonymous	SI / GAM001 / 0000004166	0000004166	-75.00
Invoicing	05/12/2024	Municipal Buildings Room	Administration & Democratic	Hall for Cornwall Trust Ltd	SI / HAL001 / 0000004167	0000004167	-1250.00
Invoicing	05/12/2024	Municipal Buildings Room	Administration & Democratic	Kier Construction	SI / KIE001 / 0000004168	0000004168	-500.00
Invoicing	05/12/2024	Contract Work	Visit Cornwall	Visit Cornwall	SI / VIS001 / 0000004169	0000004169	-625.00
Invoicing	05/12/2024	Rent	Visit Cornwall	Visit Cornwall	SI / VIS001 / 0000004169	0000004169	-800.00
Purchase Ledger	05/12/2024	Parks Materials	Parks & Open Spaces	Bishop Sports and Leisure	19319 Tennis Nets	19319 Tennis Nets	224.95
Purchase Ledger	05/12/2024	Electricity	Library	Opus Energy	Elec Library	Elec Library 05/11-04/12	2012.86
Purchase Ledger	05/12/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Elec Idless 05/11-04/12	Elec Idless 05/11-04/12	1148.00
Purchase Ledger	05/12/2024	Gas & Electricity	Visit Cornwall	Opus Energy	Elec TIC 05/11-04/12	Elec TIC 05/11-04/12	344.43
Nominal Ledger	05/12/2024	Hendra Rent	Community Work	Reciept	Belmont Management - HDA car park		-840.00
Purchase Ledger	05/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	9.70
Purchase Ledger	05/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	70.42
Purchase Ledger	05/12/2024	Cost of Sales	Boscawen Park cafe	Saunders Leisure Services Ltd	20007 Cups/Lids	20007 Cups/Lids	91.49
Purchase Ledger	05/12/2024	Equipment & Materials	Boscawen Park cafe	Saunders Leisure Services Ltd	20007 Till Rolls	20007 Till Roll	9.70
Purchase Ledger	05/12/2024	Summer Activities	Parks & Open Spaces	Amazon	PC / AMA001 / Reversal of URN 54010	A34DVS3BZODWHU 18838	-22.89
Purchase Ledger	05/12/2024	Parks Materials	Parks & Open Spaces	Amazon	A34DVS3BZODWHU 18838 Batteries	A34DVS3BZODWHU 18838	22.89
Nominal Ledger	05/12/2024	Miscellaneous	Parks & Open Spaces	Reciept	Strimmers TCC 26&31 cash RB		-130.00
Purchase Ledger	05/12/2024	Repair & maintenance	Parks & Open Spaces	Amazon	19760 Reversing Camera/Monitor	A34DVS3BZODWHU 19760	18.19
Purchase Ledger	05/12/2024	Bank charges	Administration & Democratic	HSBC Bank	Bank Charges	Bank charges	211.16
Purchase Ledger	06/12/2024	Public Space CCTV	Community Work	Cornwall Council	CCTV Dec 24	CCTV Dec 24	1088.49
Purchase Ledger	06/12/2024	Protective Clothing	Parks & Open Spaces	FWB South West	19757 Gloves	19757 Gloves	180.81
Purchase Ledger	06/12/2024	Protective Clothing	Parks & Open Spaces	FWB South West	19756 Gloves	19756 Gloves	58.00
Nominal Ledger	06/12/2024	Licences	Parks & Open Spaces	Payment	Tax WK71YTN		335.00
Nominal Ledger	06/12/2024	Bank charges	Administration & Democratic	Payment			0.30
Purchase Ledger	06/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	54.49
Purchase Ledger	06/12/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	20005 Food Supplies	20005 Food Supplies	49.92
Purchase Ledger	06/12/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	20005 Food Supplies	20005 Food Supplies	70.44

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	06/12/2024	Community Events	Community Work	Emma Skilton	18929 Fitness 6.12.24	18929 Fitness 6.12.24	55.00
Purchase Ledger	06/12/2024	Computer Costs	Visit Cornwall	Cornwall Scale & Equipment	PC / CWL020 / Reversal of URN 53833	19740 mthly subs	-75.00
Purchase Ledger	06/12/2024	Miscellaneous	Administration & Democratic	Charis Grants Ltd	Furniss Coal	Furniss Coal	1000.00
Nominal Ledger	06/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 6.12.24		-1561.06
Nominal Ledger	06/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 6.12.24		-114.28
Nominal Ledger	06/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 6.12.24		-1706.42
Nominal Ledger	06/12/2024	Telephones	Administration & Democratic	Reciept	EE Correction		-0.01
Purchase Ledger	06/12/2024	Repair & Maintenance	Parks & Open Spaces	Evolve Tree Consultancy	20058 Tree Applications	20058 Tree Applications	500.00
Purchase Ledger	07/12/2024	Purchases of Sale Items	Visit Cornwall	Kevredna Ltd	19750 Xmas Cards	19750 Xmas Cards	100.00
Purchase Ledger	07/12/2024	Purchases of Tickets	Visit Cornwall	Truro 3 Arts	14/06-06/12 Queen Gwendolin's Spell	14/06-06/12 Queen Gwendol	210.68
Purchase Ledger	07/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	135.17
Purchase Ledger	07/12/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	20008 Food Supplies	20008 Food Supplies	142.38
Purchase Ledger	08/12/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery Items	Bakery Items	46.53
Invoicing	09/12/2024	Miscellaneous	Parks & Open Spaces	Liskeard Town Council	SC / LIS001 / 0000000172	0000000172	125.00
Purchase Ledger	09/12/2024	Purchases of Sale Items	Visit Cornwall	Maxim Rooth	19749 Xmas Decs	19749 Xmas Decs	47.00
Purchase Ledger	09/12/2024	Community Buildings	Community Work	EDF Energy	Boiler House Moresk 01/11-30/11	Boiler House Moresk 01/11-	32.52
Purchase Ledger	09/12/2024	Gas & Electricity	Administration & Democratic	EDF Energy	Electricity Victoria Squ Nov	Electricity Victoria Squ Nov	64.14
Purchase Ledger	09/12/2024	Gas & Electricity	Community Work	EDF Energy	Elec Malpas Road Com Centre Nov	Elec Malpas Road Com Cen	80.98
Purchase Ledger	09/12/2024	Gas & Electricity	Parks & Open Spaces	EDF Energy	Elec Hendra Skate Park Nov	Elec Hendra Skate Park Nov	31.51
Purchase Ledger	09/12/2024	Electricity	Lemon Quay	EDF Energy	Elec MTR Box HFC Nov	Elec MTR Box HFC Nov	98.65
Purchase Ledger	09/12/2024	Electricity	Lemon Quay	EDF Energy	Elec MTR Box W/Spoons Nov	Elec MTR Box W/Spoons N	228.84
Purchase Ledger	09/12/2024	Gas & Electricity	Parks & Open Spaces	EDF Energy	Elec Boscawen Park Nov	Elec Boscawen Park Nov	269.08
Purchase Ledger	09/12/2024	Gas & Electricity	Administration & Democratic	EDF Energy	Elec Feeding Pillar Rows Nov	Elec Feeding Pillar Rows N	31.51
Purchase Ledger	09/12/2024	Community Buildings	Community Work	Chillflow Solutions Ltd	19617 Malpas Pump/Sensor	19617 Malpas Pump/Sensor	1297.72
Purchase Ledger	09/12/2024	Community Events	Community Work	Totally Truro Ltd	Xmas Marketing 2024	Xmas Marketing 2024	3744.00
Purchase Ledger	09/12/2024	Parks Capital Projects	Parks & Open Spaces	Luke Woods	18541 Bandstand VG	18541 Bandstand VG	3440.60
Purchase Ledger	09/12/2024	Purchases of Sale Items	Visit Cornwall	The Heart of a Garden	20101 Cards,Calendars/Notelets	20101 Cards,Calendars/Not	199.50
Purchase Ledger	09/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	20103 Food Items	20103 Food Items	44.07
Purchase Ledger	09/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	20103 Food Items	20103 Food Items	167.88
Cash Book	09/12/2024	Petty Cash			Petty Cash Nov 24		130.00
Nominal Ledger	09/12/2024	Sales of Tickets	Visit Cornwall	Reciept	Tickets w.e 13.12.24		-2257.09
Purchase Ledger	09/12/2024	Community Buildings	Community Work	Chillflow Solutions Ltd	20151 Heat Pump Malpas CC	20151 Heat Pump Malpas C	150.00
Cash Book	10/12/2024	Telephones	Administration & Democratic	Payment	EE 07399366489 Tom		13.13
Purchase Ledger	10/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20009 Food Supplies	20009 Food Supplies	10.60
Purchase Ledger	10/12/2024	Stationery	Administration & Democratic	Banner Business Solutions Ltd	19608 Diaries	19608 Diaries	18.72
Purchase Ledger	10/12/2024	Stationery	Administration & Democratic	Amazon	AA Batteries	A36DVS3BZ0DWHU	8.29
Purchase Ledger	10/12/2024	Computer hardware	Administration & Democratic	Amazon	Stand/HDMI Cables	A36DVS3BZ0DWHU	55.28
Purchase Ledger	10/12/2024	Purchases of Sale Items	Visit Cornwall	The Cornwall Heritage Trust Ltd	20102 Cards/Calendars	20102 Cards/Calendars	94.50
Purchase Ledger	10/12/2024	Purchases of Sale Items	Visit Cornwall	The Candy Company	20104 Fudge/Biscuits	20104 Fudge/Biscuits	117.56
Purchase Ledger	10/12/2024	Purchases of Sale Items	Visit Cornwall	The Candy Company	20104 Fudge/Biscuits	20104 Fudge/Biscuits	62.26
Purchase Ledger	10/12/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	20012 Coffee/Hot Choc	20012 Coffee/Hot Choc	235.00

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	10/12/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	20012 Routin 1883 Pump	20012 Routin 183 Pump	7.50
Purchase Ledger	11/12/2024	Computer hardware	Administration & Democratic	Amazon	19645 Monitor	A34DVS3BZODWHU 19645	91.64
Purchase Ledger	11/12/2024	Event Costs	Lemon Quay	RedHawk Events Management	19643 Events LQY	19643 Events LQY	1500.00
Purchase Ledger	11/12/2024	Parks Materials	Parks & Open Spaces	Ĉornwäll Farm Machinery Ltd	18832 Belt/Buckets for Blower	18832 Belt/Buckets for Blow	44.90
Purchase Ledger	11/12/2024	Bank charges	Administration & Democratic	HSBC Bank	Charges		62.30
Purchase Ledger	11/12/2024	Repair & Maintenance	Parks & Open Spaces	ADT Fire & Security plc	20056 Alarm Boscawen Park	20056 Alarm Boscawen Par	107.57
Purchase Ledger	11/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	15.43
Purchase Ledger	11/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	15.40
Invoicing	11/12/2024	Furniture & Equipment	Administration & Democratic	Cornwall Council	SI / CWL001 / 0000004171	0000004171	-3046.03
Invoicing	11/12/2024	Winter Planting	Parks & Open Spaces	Trevails	SI / TRE005 / 0000004172	0000004172	-368.00
Invoicing	11/12/2024	Winter Planting	Parks & Open Spaces	Bishop Fleming LLP	SI / BIS001 / 0000004174	0000004174	-153.00
Purchase Ledger	12/12/2024	Purchases of Tickets	Visit Cornwall	Pilleigh Folk	Steve Turner 11.12.24	Steve Turner 11.12.24	69.62
Purchase Ledger	12/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	20106 Food Items	20106 Food Items	112.94
Purchase Ledger	12/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	20106 Food Items	20106 Food Items	363.89
Purchase Ledger	12/12/2024	Cleaning Materials	Public Conveniences	Rentokil Initial UK Ltd	PCS Cleaning Fem Waste Etc	PCS Cleaning Fem Waste E	681.16
Purchase Ledger	12/12/2024	Repair & Maintenance	Parks & Open Spaces	Rentokil Initial UK Ltd	PKS Cleaning Fem Waste Etc	PKS Cleaning Fem Waste E	80.30
Purchase Ledger	12/12/2024	Cleaning Materials	Boscawen Park cafe	Rentokil Initial UK Ltd	CAF Cleaning Fem Waste Etc	CAF Cleaning Fem Waste E	56.08
Purchase Ledger	12/12/2024	Cleaning	Visit Cornwall	Rentokil Initial UK Ltd	TIC Cleaning Fem Waste Etc	TIC Cleaning Fem Waste Et	3.38
Purchase Ledger	12/12/2024	Repair & Maintenance	Parks & Open Spaces	Rentokil Initial UK Ltd	Idless Cleaning Fem Waste Etc	Idless Cleaning Fem Waste	7.21
Purchase Ledger	12/12/2024	Community Buildings	Community Work	Rentokil Initial UK Ltd	Malpas CC Cleaning Fem Waste Etc	Malpas CC Cleaning Fem W	3.55
Purchase Ledger	12/12/2024	Cleaning	Administration & Democratic	Rentokil Initial UK Ltd	Municipal Building Fem Waste Etc	Municipal Building Cleaning	17.83
Purchase Ledger	12/12/2024	Electricity	Library	SEFE Energy Ltd	Gas Library	Gas Library	1834.93
Purchase Ledger	12/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	62.04
Purchase Ledger	12/12/2024	Cleaning Materials	Public Conveniences	Bunzl Cleaning & Hygiene	19285 Toilet Rolls	19285 Toilet Rolls	523.60
Purchase Ledger	12/12/2024	Purchases of Sale Items	Visit Cornwall	Outstanding UK Ltd	20107 Maps & Guides	20107 Maps & Guides	194.24
Invoicing	12/12/2024	Gas & Electricity	Parks & Open Spaces	Pollen in the Park	SI / POL001 / 0000004176	0000004176	-676.00
Invoicing	12/12/2024	Water charges	Parks & Open Spaces	Pollen in the Park	SI / POL001 / 0000004176	0000004176	-30.94
Purchase Ledger	13/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	Seaweed Thins 120G returned	20106 Food Items	-20.70
Purchase Ledger	13/12/2024	Repairs & Maintenance	Public Conveniences	Wildanet Ltd	Internet PCS GRN Oct 23-Nov 24	Internet PCS GRN Oct 23-N	618.87
Purchase Ledger	13/12/2024	New Life City Buildings	New Life City Buildings	Red Air Drones Aerial Media Ltd	Drone Survey	Drone Survey	650.00
Purchase Ledger	13/12/2024	Training /Conference Costs	Administration & Democratic	Cornwall Council	19641 Hub Licence Mark Wright	19641 Hub Licence Mark Wr	27.00
Purchase Ledger	13/12/2024	Waste Collection	Library	Biffa Waste Services Ltd	19951 Removal of Fridges	19951 Removal of Fridges	267.00
Purchase Ledger	13/12/2024	New Life City Buildings	New Life City Buildings	Vickery Holman	Prof Servs 1st payment	Prof Servs 1st payment	3000.00
Nominal Ledger	13/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 13.12.24		-1808.20
Nominal Ledger	13/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 13.12.24		-1491.38
Nominal Ledger	13/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 13.12.24		-1491.38
Nominal Ledger	13/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 13.12.24		-1808.20
Nominal Ledger	13/12/2024	Bank charges	Administration & Democratic	Payment			0.60
Nominal Ledger	13/12/2024	Coffee Bar Takings	Boscawen Park cafe	Payment	correction		1808.20
Nominal Ledger	13/12/2024	Coffee Bar Takings	Boscawen Park cafe	Payment	correction		1491.38
Purchase Ledger	13/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	103.46

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	13/12/2024	Telephones	Public Cemetery	Datasharp UK Ltd	Cemetery credit on invoice 10653445	129 CEM Refund	-3.87
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	RRL LLP	SI / ROB001 / 0000004177	0000004177	-153.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Vickery Holman	SI / VIC001 / 0000004178	0000004178	-102.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Bay Tree Guest House	SI / BAY001 / 0000004179	0000004179	-84.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Uneeka	SI / UNE001 / 0000004180	0000004180	-84.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Reeds Pharmacy	SI / REE002 / 0000004181	0000004181	-126.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Piero's Restaurant	SI / PIE001 / 0000004182	0000004182	-183.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Malletts Home Hardware	SI / MAL001 / 0000004183	0000004183	-153.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	The Townhouse Rooms	SI / TOW002 / 0000004184	0000004184	-140.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Mrs L Eathorne-Gibbons	SI / EAT001 / 0000004185	0000004185	-84.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Mr J Tamblyn & Dr S Eustice	SI / JOH002 / 0000004186	0000004186	-26.00
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	St Clement Parish Council	SI / STC001 / 0000004187	0000004187	-119.70
Invoicing	13/12/2024	Winter Planting	Parks & Open Spaces	Mannings Hotel	SI / MAN001 / 0000004188	0000004188	-210.00
Purchase Ledger	13/12/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	20057 Socket set	20057 Various	29.99
Purchase Ledger	14/12/2024	Cleaning	Library	South West Hygiene	Waste LIB 14/01/25-13/04/25	Waste LIB 14/01/25-13/04/2	425.84
Purchase Ledger	14/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20010 Food Items	20010 Food Items	10.38
Purchase Ledger	14/12/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	20011 Food Supplies	20011 Food Supplies	161.97
Purchase Ledger	14/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	125.57
Purchase Ledger	14/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	17.99
Purchase Ledger	15/12/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery Items	Baker Items	150.34
Purchase Ledger	15/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20010 Food Items	20010 Food Items	50.00
Purchase Ledger	16/12/2024	Contract Cleaners	Visit Cornwall	Lee Hay Window Cleaning	19450 Windows TIC	19450 Windows TIC	160.00
Purchase Ledger	16/12/2024	Contract Cleaners	Library	Lee Hay Window Cleaning	19450 Windows Library	19450 Windows Library	295.00
Purchase Ledger	16/12/2024	Young People Cornwall	Community Work	Young People Cornwall	Grant Oct, Nov, Dec Contribution to Yo	Grant Oct, Nov, Dec	6250.00
Purchase Ledger	16/12/2024	Community Events	Library	Emily Bolton	Story Time Christmas Party	Story Time Christmas Party	46.44
Purchase Ledger	16/12/2024	Cleaning Materials	Boscawen Park cafe	Lee Hay Window Cleaning	Windows Cafe	Windows Cafe	80.00
Purchase Ledger	16/12/2024	Towns Fund Boscawen Park	Towns Fund Boscawen Park	MWJV Ltd	Boscawen Park PC11 September 24	Boscawen Park PC11 Septe	104632.18
Purchase Ledger	16/12/2024	Towns Fund Boscawen Park	Towns Fund Boscawen Park	MWJV Ltd	Boscawen Park PC13 December 24	Boscawen Park PC13 Dece	10860.88
Purchase Ledger	16/12/2024	Towns Fund Boscawen Park	Towns Fund Boscawen Park	MWJV Ltd	Boscawen Park PC12 November 24	Boscawen Park PC12 Nove	32312.00
Purchase Ledger	16/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	11.99
Purchase Ledger	16/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	39.50
Purchase Ledger	16/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	20108 Food Items	20108 Food Items	33.20
Purchase Ledger	16/12/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	20108 Food Items	20108 Food Items	46.45
Purchase Ledger	16/12/2024	Repair & maintenance	Parks & Open Spaces	Amazon	19761 Brake Light Bulbs	A34DVS3BZODWHU 19761	17.47
Purchase Ledger	16/12/2024	Repair & maintenance	Parks & Open Spaces	Amazon	19760 Reversing Camera/Monitor	A34DVS3BZODWHU 19760	28.05
Invoicing	16/12/2024	Gas & Electricity	Administration & Democratic	Cornwall Council	SI / CWL001 / 0000004189	0000004189	-2600.16
Nominal Ledger	16/12/2024	Sales of Tickets	Visit Cornwall	Reciept	Tickets w.e 20.12.24		-1542.19
Purchase Ledger	17/12/2024	Training/conference costs	Parks & Open Spaces	Craig Bradwell	Drivers Awareness Course 50%	Drivers Awareness Course 5	50.00
Purchase Ledger	17/12/2024	Repair & Maintenance	Parks & Open Spaces	Clear-Flow Ltd	20055 Duck Pond BP	20055 duck pond BP	679.55
Purchase Ledger	17/12/2024	Mayoral Allowance	Administration & Democratic	Spar Pydar Stores	Pasies for Mayors Parlour Xmas	Pasies for Mayors Parlour X	135.00
Purchase Ledger	17/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20013 Food Supplies	20013 Food Supplies	85.33

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	17/12/2024	Community Events	Community Work	Cornwall Council	PC / CWL006 / Reversal of URN 54159	20153 DBS for Sunshire Caf	-18.00
Purchase Ledger	17/12/2024	Community Events	Community Work	Cornwall Council	PC / CWL006 / Reversal of URN 54159	20153 DBS for Sunshire Caf	-15.00
Purchase Ledger	17/12/2024	Community Events	Community Work	Cornwall Council	20153 DBS for Sunshire Cafe	20153 DBS for Sunshire Caf	18.00
Purchase Ledger	17/12/2024	Community Events	Community Work	Cornwall Council	20153 DBS for Sunshire Cafe Admin fe	20153 DBS for Sunshire Caf	15.00
Purchase Ledger	17/12/2024	Toilet refurbishment	Public Conveniences	Lavigne Lonsdale	18208 RIBA Stage 5/6	18208 RIBA Stage 5/6	254.00
Purchase Ledger	17/12/2024	Purchases of Sale Items	Visit Cornwall	Outstanding UK Ltd	20110 Calendars	20110 Calendars	61.83
Purchase Ledger	17/12/2024	Purchases of Sale Items	Visit Cornwall	The Sea Shed Ltd	20111 Soap	20111 Soap	129.06
Purchase Ledger	17/12/2024	Purchases of Sale Items	Visit Cornwall	Trenance Chocolate	20109 Chocolate Items	20109 Chocolate Items	81.00
Purchase Ledger	17/12/2024	Seats, gates and fencing	Parks & Open Spaces	Penstraze Sawmills Ltd	20059 Permapost	20059 Permapost	62.04
Nominal Ledger	17/12/2024	Repairs & Maintenance	Administration & Democratic	Payment	TC phone repair		80.00
Purchase Ledger	17/12/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	20016 Coffee/Drinking Choc	20016 Coffee/Drinking Choc	505.00
Purchase Ledger	18/12/2024	Repair & maintenance	Parks & Open Spaces	Swift Motors	19530 WL21LRA Repairs	19530 WL21LRA Repairs	3111.28
Purchase Ledger	18/12/2024	Repairs & Maintenance	Library	T Clarke South West	19956 Fire Alarm Fault LIB	19956 Fire Alarm Fault LIB	199.10
Purchase Ledger	18/12/2024	Lodge Rent	Community Work	MJ Kemp Electrical Ltd	19186 Elec Con Report CEM Lodge	19186 Elec Con Report CE	450.00
Purchase Ledger	18/12/2024	Lodge Rent	Community Work	MJ Kemp Electrical Ltd	19177 Elec Con Report VIC Gardens	19177 Elec Con Report VIC	1850.00
Purchase Ledger	18/12/2024	Community Buildings	Community Work	MJ Kemp Electrical Ltd	19187 Elec Con Report CEM Chapel	19187 Elec Con Report CE	450.00
Purchase Ledger	18/12/2024	Repairs & Maintenance	Boscawen Park cafe	B&Q Camborne	19763 Door/paint CAF	19763 Door/paint CAF	48.28
Nominal Ledger	18/12/2024	Postages	Administration & Democratic	Payment	Franking Machine Top up		100.00
Purchase Ledger	18/12/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Storage 6 days	Storage 6 days	59.95
Purchase Ledger	18/12/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Removal Bill	Removal Bill	1335.62
Nominal Ledger	18/12/2024	Seats, gates and fencing	Parks & Open Spaces	Payment	Timpson engraving		57.00
Purchase Ledger	18/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20014 Food Supplies	20014 Food Supplies	61.68
Purchase Ledger	18/12/2024	Repairs & Maintenance	Boscawen Park cafe	B&Q Camborne	19763 Paint for Cafe Doors	19763 Paint for Cafe Doors	25.00
Purchase Ledger	19/12/2024	Suspense Account		Gould Electronics Two Way	19633 Radios Flood Grant	19633 Radios Flood Grant	850.00
Purchase Ledger	19/12/2024	Telephones	Parks & Open Spaces	Datasharp UK Ltd	128 PKS Telephone	128 PKS Telephone	69.86
Purchase Ledger	19/12/2024	Telephones	Visit Cornwall	Datasharp UK Ltd	135 TIC Telephone	135 TIC Telephone	420.18
Purchase Ledger	19/12/2024	Lodge Rent	Community Work	MJ Kemp Electrical Ltd	19188 Extr Fan CEM Lodge	19188 Extr Fan CEM Lodge	904.00
Purchase Ledger	19/12/2024	Cleaning Materials	Public Conveniences	Bunzl Cleaning & Hygiene	19286 Cleaning PCS	19286 Cleaning PCS	199.31
Purchase Ledger	19/12/2024	Training /Conference Costs	Administration & Democratic	Cornwall Association of Local	20155 Effective Appraisals	20155 Effective Appraisals	30.00
Purchase Ledger	19/12/2024	Parks Materials	Parks & Open Spaces	FWB South West	19764 Bolts	19764 Bolts	8.09
Cash Book	19/12/2024	Public Sector Deposit			Ac Maturity 7807342		-25000.00
Nominal Ledger	19/12/2024	Global charges	Visit Cornwall	Payment	payment dispute charge		75.96
Purchase Ledger	19/12/2024	Computer Costs	Parks & Open Spaces	Wildanet Ltd	PC / WIL007 / Reversal of URN 54261 /	Internet Idless	-39.99
Purchase Ledger	19/12/2024	Repairs & Maintenance	Public Conveniences	Wildanet Ltd	Internet Grn St	Internet Grn St	39.99
Purchase Ledger	19/12/2024	Repairs & Maintenance	Boscawen Park cafe	Amazon	19512 Hinges for Cafe	A34DVS3BZODWHU	38.32
Purchase Ledger	19/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20015 Food Supplies	20015 Food Supplies	136.90
Purchase Ledger	19/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20015 Food Supplies	20015 Food Supplies	42.42
Invoicing	20/12/2024	Rental	Lemon Quay	Cornwall Shop Small	SI / COR021 / 0000004191	0000004191	-286.00
Invoicing	20/12/2024	Rental	Lemon Quay	First Bus (Kernow)	SI / FIR004 / 0000004192	0000004192	-253.00
Invoicing	20/12/2024	Rental	Lemon Quay	National Highways	SI / NAT009 / 0000004193	0000004193	-144.00
Invoicing	20/12/2024	Electricity	Lemon Quay	National Highways	SI / NAT009 / 0000004193	0000004193	-24.20

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Invoicing	20/12/2024	Rental	Lemon Quay	Cornwall Event Cabins	SI / CWL041 / 0000004194	0000004194	-16060.00
Invoicing	20/12/2024	Rental	Lemon Quay	P J & A Raymond Amusements	SI / PJ&001 / 0000004195	0000004195	-484.00
Invoicing	20/12/2024	Rental	Lemon Quay	Ms Maxine Rowland	SI / ROW002 / 0000004196	0000004196	-10484.00
Nominal Ledger	20/12/2024	Net Wages		Payment	Payroll Dec 24		112954.92
Purchase Ledger	20/12/2024	PAYE		H M Revenue & Customs			14938.54
Purchase Ledger	20/12/2024	National Insurance		H M Revenue & Customs			18171.41
Purchase Ledger	20/12/2024	Payroll other deductions		Standard Life Pension Fund			152.00
Purchase Ledger	20/12/2024	Pension Fund		Cornwall County Council			36265.30
Nominal Ledger	20/12/2024	Paytek/Elavon Charges	Boscawen Park cafe	Payment	card fees cafe DNA		191.21
Nominal Ledger	20/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 20.12.24		-225.55
Nominal Ledger	20/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 20.12.24		-1547.00
Nominal Ledger	20/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 20.12.24		-1895.25
Purchase Ledger	20/12/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	20057 Screw kit	20057 Various	20.99
Purchase Ledger	20/12/2024	Plants & Seeds	Parks & Open Spaces	Malletts Home Hardware	20057 Lavender	20057 Various	5.02
Purchase Ledger	20/12/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	20057 Latex Gloves	20057 Various	4.99
Purchase Ledger	21/12/2024	Planning Advice	Administration & Democratic	Hibberd I	Hostagator December	Hostagator December	27.13
Purchase Ledger	21/12/2024	Repair & maintenance	Parks & Open Spaces	NAPA Auto Parts	refund for Silicone Lubricant	18826	-6.78
Purchase Ledger	21/12/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	20018 Food Supplies	20018 Food Supplies	206.67
Purchase Ledger	21/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20015 Food Supplies	20015 Food Supplies	75.40
Purchase Ledger	21/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20015 Food Supplies	20015 Food Supplies	58.77
Purchase Ledger	22/12/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery Items	Bakery Items	144.42
Purchase Ledger	22/12/2024	Cost of Sales	Boscawen Park cafe	Amazon	20017 Dog Biscuits	A34DVS3BZODWHU 20017	19.43
Purchase Ledger	22/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20014 Food Supplies	20014 Food Supplies	23.34
Purchase Ledger	22/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20014 Food Supplies	20014 Food Supplies	14.25
Invoicing	23/12/2024	Rental	Lemon Quay	P J & A Raymond Amusements	SI / PJ&001 / 0000004197	0000004197	-595.00
Invoicing	23/12/2024	Rental	Lemon Quay	Seetec Business Technology	SI / SEE001 / 0000004198	0000004198	-94.00
Invoicing	23/12/2024	Electricity	Lemon Quay	Seefec Business Technology	SI / SEE001 / 0000004198	0000004198	-12.10
Invoicing	23/12/2024	Hendra Rent	Community Work	Reeds Pharmacy	SI / REE002 / 0000004199	0000004199	-166.67
Invoicing	23/12/2024	Hendra Rent	Community Work	Dowling Dodd	SI / DOW001 / 0000004200	0000004200	-133.33
Invoicing	23/12/2024	Hendra Rent	Community Work	Treyone Kitchens	SI / TRE006 / 0000004201	0000004201	-66.67
Cash Book	23/12/2024	Money Market Account			****9323 maturity		-600000.00
Nominal Ledger	23/12/2024	Interest	Administration & Democratic	Reciept	Interest MM *9323		-8743.89
Nominal Ledger	23/12/2024	Sales of Tickets	Visit Cornwall	Reciept	Tickets w.e 27.12.24		-1277.17
Purchase Ledger	23/12/2024	Computer Costs	Parks & Open Spaces	Wildanet Ltd	Internet Idless	Internet Idless	39.95
Nominal Ledger	23/12/2024	Bank charges	Administration & Democratic	Payment	Charges		0.45
Purchase Ledger	23/12/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	20057 Nuts Bolts Timber PSE	20057 Various	4.33
Cash Book	23/12/2024	Payroll/Personnel Costs	Administration & Democratic	Payment	Tamar		1540.00
Purchase Ledger	23/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20015 Food Supplies	20015 Food Supplies	10.02
Purchase Ledger	24/12/2024	Repair & maintenance	Parks & Open Spaces	Truro Tractors	19535 Seat Covers	19535 Seat Covers	29.99
Purchase Ledger	24/12/2024	Repair & maintenance	Parks & Open Spaces	Truro Tractors	19534 Blade	19534 Blade	59.61
Purchase Ledger	24/12/2024	Repair & maintenance	Parks & Open Spaces	Truro Tractors	18839 Mower Blades	18839 Mower Blades	23.97

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	27/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20019 Food Supplies	20019 Food Supplies	14.65
Nominal Ledger	27/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 27.12.24		-25.70
Nominal Ledger	27/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 27.12.24		-1114.50
Nominal Ledger	27/12/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 27.12.24		-1540.25
Nominal Ledger	28/12/2024	Burial Fees	Public Cemetery	Reciept	Rowse interment RD3		-655.00
Purchase Ledger	28/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20020 Food Supplies	20020 Food Supplies	256.92
Purchase Ledger	28/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20020 Food Supplies	20020 Food Supplies	52.30
Purchase Ledger	28/12/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	20022 Food Supplies	20022 Food Supplies	104.72
Purchase Ledger	29/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20019 Food Supplies	20019 Food Supplies	41.95
Purchase Ledger	29/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20019 Food Supplies	20019 Food Supplies	20.90
Purchase Ledger	29/12/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	20019 Food Supplies	20019 Food Supplies	10.38
Purchase Ledger	29/12/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery items	Bakery Items	109.80
Purchase Ledger	30/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20020 Food Supplies	20020 Food Supplies	71.08
Purchase Ledger	30/12/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	20020 Food Supplies	20020 Food Supplies	80.77
Purchase Ledger	30/12/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	20021 Food Supplies	20021 Food Supplies	150.67
Purchase Ledger	30/12/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	20021 Food Supplies	20021 Food Supplies	75.01
Purchase Ledger	31/12/2024	Paytek/Elavon Charges	Boscawen Park cafe	Elavon Merchant Services			4.00
Purchase Ledger	31/12/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	20023 Coffee Beans	20023 Coffee Beans	270.00

Period start date	All
Account	All
Account name	All
Cost centre	All
Department	All
Report type	All
Category	All
Transaction date	From '01/12/2024' to '31/12/2024'