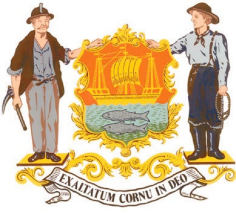


TRURO CITY COUNCIL



CITY OF TRURO

Town Clerk's Department
Municipal Buildings
Boscawen Street
Truro TR1 2NE
Tel. (01872) 274766
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February 2023

To: The Mayor (Councillor S Webb)
Deputy Mayor (Councillor Mrs C Swain)
Chairman and members of the
FINANCE & GENERAL PURPOSES COMMITTEE
and all other Members of **TRURO CITY COUNCIL** *for information*

Dear Councillor

A G E N D A

NOTICE IS HEREBY GIVEN that the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held at **TRURO COMMUNITY LIBRARY (FIRST FLOOR), UNION PLACE** on **MONDAY 13 FEBRUARY 2023 at 7.00 pm** for the transaction of the under mentioned business: -

- 1 **APOLOGIES**
- 2 **DISCLOSURES OR DECLARATIONS OF INTEREST**
- 3 **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA**
VERBAL QUESTIONS (5 minutes only)
- 4 **FINANCE AND GENERAL PURPOSES MINUTES** (Appendix A)
To consider the minutes of the Finance & General Purposes Committee held 16th January 2023.
- 5 **TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER'S REPORT**
Town Clerk/Responsible Financial Officer to report.
 - A Management Accounts April 2022-January 2023 (Appendix B)
 - B Banking Arrangements (verbal report from Town Clerk)
- 6 **GRANTS** (Appendix C)
Members to consider attached grants application. See separate confidential papers.
- 7 **COMMITTEE SELECTION** (Appendix D)
Members to consider attached proposal from Councillor Mrs Stokes
- 8 **MORESK CENTRE/WARM WELCOME** (Appendix E)
Update report on Council usage
- 9 **SHARED PROSPERITY GRANT APPLICATIONS**
Verbal update from Town Clerk

10 **2 CORNWALL COUNCIL'S PROPOSED NEW CAR PARKING CHARGES**
Members to consider a response to the above consultation. Consultation period 2nd to 23rd March. Link circulated via email.

11 **CCTV MANAGEMENT**
Further to Council 30/01/2022 (minute 293, page, 134) Members to consider extending the scope of the role of Truro City Council's representative on the CCTV Management meeting also to Truro Safe meetings.

12 **CORRESPONDENCE**

13 **EXCLUSION OF THE PRESS AND PUBLIC**
In accordance with s1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item by reason of its confidential or special nature

14 **ORGANISATIONAL REVIEW** (Appendix F)
Update report. Confidential papers to follow.

15 **READMITTANCE OF THE PRESS AND PUBLIC**
Press and public will be permitted to rejoin the meeting following the conclusion of the confidential item.

16 **DATE OF NEXT MEETING**
13 March 2023

The agenda for the next Finance and General Purposes Committee to be held 13 March 2023 will be prepared on Tuesday 7 March 2023. In accordance with Minute 302 (03.12.12) should a member wish an item to be included on this agenda please inform the Town Clerk's office by Monday 6 March 2023 as no items other than those on the agenda can be considered at the meeting.



ROGER GAZZARD
TOWN CLERK

**MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON
MONDAY 16 JANUARY 2023 at 7:00 pm**

PRESENT: Councillors Biscoe, Mrs Carlyon, Mrs Eathorne-Gibbons, Nolan, Roden (Chairman), Rich, Mrs Swain (Deputy Mayor), Unwin, Webb (Mayor) and Wells.

Also, in attendance: Roger Gazzard, Town Clerk/Responsible Financial Officer
Mrs Jo Trevelyan, Financial Officer
Tamsin Thomas, Community Safety Manager, Cornwall Council

APOLOGIES: Apologies of absence were received from Councillors Smith and Mrs Stokes.

266 DISCLOSURES OR DECLARATIONS OF INTEREST

Estimates 2023/2024 (minute 263, page ,115)

Councillor Wells declared an interest in the above item as Trustee and Director of Young People Cornwall who received a grant, mentioned in the estimates.

267 OPEN SESSION FOR THE ELECTORS OF TRURO

There were no electors of Truro present.

268 FINANCE AND GENERAL PURPOSES MINUTES

Accuracy Minutes

It was proposed by Councillor Swain, seconded by Councillor Roden, and

RESOLVED that the minutes of the Finance and General Purposes Committee Meeting held on 21st November 2022, together with confidential minute are signed as a correct record.

269 DRAFT ESTIMATES 2023/2024

(i) It was proposed by Councillor Mrs Swain, seconded by Councillor Roden, and

RESOLVED that the recommendations arising from the meeting of the Parks and Amenities Committee, held on 9th January 2023, be approved.

(ii) The Town Clerk introduced Tamsin Thomas, Community Safety Officer from Cornwall Council to the Committee and explained she was attending the meeting to provide an update on the position regarding the Anti-Social Behaviour Officer (ASBO). The Town Clerk explained that the City Council agreed, last January, to partly fund the post which would end on 31st July. He explained that Truro BID (Business Improvement District), did not contribute last year as they had not secured funding and that BID had indicated they would contribute this year if they did receive funding. However, on speaking to Alun Jones of BID, although supportive of the ASBO, BID was considering contributing towards the cost of a Police Officer or security staff instead. Members expressed concerns that a Police Officer may be placed outside of Truro if the need arose, and that security staff would have fewer powers than an ASBO. Members agreed the work the ASBO was carrying out was excellent and members of the public and business owners had spoken positively about his presence in the City. Members strongly agreed that BID should be contributing towards the cost of this post after securing funding and felt it was important for the City Council and Truro BID to maintain a good working relationship. The Town Clerk advised that the BID operating committee, which would make the

decision, was meeting on the 25th January. He would attend. It was agreed the Town Clerk would write a letter seeking financial support from BID towards the costs of this post and report the decision of the BID committee to the full Council meeting on the 30th January.

Ms Thomas left the meeting at 7.40pm.

The Town Clerk presented the Estimates to the Committee and explained that it was going to be a difficult year financially for the City Council as inflation costs were higher than predicted, resulting in much higher supplier costs and the higher than predicted pay award.

The Town Clerk explained there were two options for reducing the precept, however, option 2 proposed a higher risk to the City Council.

Following discussions and after considering options 1 and 2, Members did not approve the following reductions, due to the increased risk:

Budget	£'000	Report reference/Note
Reduce Contingency for April 2023 NJC pay Award	13	Page 16 Option 2
Shared Prosperity Grant	25	Page 16 Option 2 Members agreed this would be deferred until the Full Council meeting on 30 th January 2023 to allow time for the outcome of the City Council's grant application to be received.
Anti-Social Behaviour officer	15	Page 16 Option 2 Members agreed this would be deferred for discussion at the Full Council meeting on 30 th January 2023 and the Town Clerk would write a letter and meet with Alun Jones, BID Manager, in the meantime to discuss their contribution to this post and explain the importance of maintaining a good working relationship with the City Council and themselves.
Total Reductions	53	

It was proposed by Councillor Mrs Eathorne-Gibbons, seconded by Councillor Roden, and

RECOMMENDED to Council that:

1. The following Precept Reductions be approved:

Budget	£'000	Report Reference/Note
Remove additional training budget	10	Page 15 Option 1
Not Appoint Customer Services Apprentice	11	Page 16 Option 1

Not appoint Part-time Assistant	5	Page 16 Option 1 Members felt it was important the Town Clerk received administration support and agreed an apprentice or part time administration assistant should be hired with a budget of £11k instead of £16k.
Contribution to Community Projects Fund	6	Page 16 Option 1
Contribution to Building Fund	3	Page 16 Option 1 A Member commented that whilst the contribution was being removed this financial year, it should continue in the next financial year.
Reduce price inflation from 10% to 8%	23	Page 16 Option 1
Social Prescribing	6	Page 16 Option 2
Overtime reduction	8	Page 16 Option 2
Total Reductions	72	

2. that the estimates for 2023-24 be approved as amended
3. that the financial forecasts for 2024-25 and 2025-26 be agreed in principle.
4. that the contributions to the Committee Funds be approved as amended
5. the charges be approved

(iii) **Operations Plan – Idless Nursery**

A Member queried the latest position regarding the greenhouse and the Town Clerk confirmed that a tender for a new greenhouse was going out on 25th January and a decision would then be made.

It was proposed by Mrs Eathorne-Gibbons, seconded by Councillor Roden, and

RECOMMENDED that the report be noted.

(iv) **Operations Plan – Boscawen Park**

It was commented by a Member that the amount of profit predicted for the new café seemed optimistic. The Town Clerk explained he felt the figure was realistic, given the proposed new facilities e.g., more seating, takeaway options etc, compared to what was currently on offer. It was suggested by a Member that the Town Clerk considered who would lead on the marketing for Boscawen Park.

It was proposed by Councillor Webb, seconded by Councillor Roden, and

RECOMMENDED that the report be noted.

270 INTERIM AUDIT REPORT

The Town Clerk explained that audit reports were carried out twice a year by Hudson Accounting Ltd and that he had reviewed the report and felt it was excellent. The Mayor expressed that thanks should be given to the finance team for their work on this. With regards to the recommendation on the last page of the report, Members agreed the 'Timescale/Responsibility' column should read 'Parks and Amenities Manager to review' rather than left blank.

It was proposed by Councillor Roden, seconded by Councillor Mrs Eathorne-Gibbons, and

RECOMMENDED that the Interim Audit Report be noted, and thanks given to Jo Trevelyan, Liz Ayres and Jo Wheildon in the finance team for their work on this.

271 ACCOMMODATION WORKING GROUP

(Appendix A)

The Town Clerk explained he was asked to review the terms of reference of the Working Group following a meeting of the group last summer. On reviewing the revised terms of reference, Members felt decisions on where people work and where they are deployed were management matters, so should be delegated to the Town Clerk and the 'Aims' of the terms of reference should be amended to reflect this. It was suggested the Working Group should be wound up, no later than January 2025, once its aims and responsibilities were fulfilled. It was also agreed the words 'and members of the public/local businesses' needed to be removed from first sentence under 'Membership'.

The Town Clerk informed Members he had commissioned a Building Condition Survey on the Municipal Offices which needed to be shared with Members of the Working Group.

It was proposed by Councillor Wells, seconded by Councillor Mrs Eathorne-Gibbons, and

RECOMMENDED that the Town Clerk carries out the suggested amendments to the Terms of Reference and reports back to Full Council on 30th January 2023 with a revised draft and a meeting of the Working Group be arranged as soon as possible.

272 TOWNS FUND – BOSCAWEN PARK DEVELOPMENT

The Town Clerk reminded Members that in March 2022 the Council approved the Business Case for the above project to be submitted to Cornwall Council for consideration by both Cornwall Council and the Government. In September 2022 the City Council was informed that the project had been approved by both organisations and moved to the next stage which involved Cornwall Council being satisfied about the continued viability of the project. He explained one of their major requirements was confirmation that the non-Towns Fund grant sources of funding were confirmed which left the Public Work Loans Board (PWLB) loan. He explained the PWLB required a resolution to be a full Council decision and therefore would be a separate agenda item on the Council agenda.

It was proposed by Councillor Biscoe, seconded by Councillor Mrs Eathorne-Gibbons, and

RECOMMENDED Council seeks the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £1.947m over the borrowing term of 50 years for the development of Boscawen Park. The annual loan repayments will come to around £105k (as at 10th January 2023 Annuity with Fixed Interest Rate of 4.93%). The Business Case for the project concludes that this cost will be met from income generated by the project.

Councillor Mrs Carlyon wished for her name to be recorded as having voted against the above recommendation.

273 CORRESPONDENCE

There was no correspondence to report.

The meeting closed at 9.27pm.

CHAIRMAN

DRAFT

Truro City Council Accommodation Working Group Terms of Reference (approved 30th January 2023)



Truro City Council

Purpose

The Working Group has the core purpose to consider options for the use of the Municipal Offices buildings once they are available for re-use and to oversee the return to the building.

Aims and Responsibilities:

The aims of the Working Group are:

- Consider and make recommendations to the Finance & General Purposes committee regarding future use, management arrangements and adaptations to the Municipal Offices, and other associated building works.
- To consider accommodation and facilities for the Mayor and Councillors at the Municipal Offices and/or Library and make recommendations to the Finance & General Purposes Committee.
- To oversee the re-commissioning of the Municipal offices.
- To explore potential external funding options to carry out refurbishments.
- To work with the Library Trustees in any necessary updating or changes to the Trust Deed in relation to the use of the Library building.

Authority:

Set up in accordance with Standing Order 5 and although it is a working party of the Finance & General Purposes Committee, the group will comprise of members across the entire council. The group will report back to the Finance & General Purposes Committee with recommendations, as necessary.

Membership:

The membership of the group will draw on capable and enthusiastic Councillors. At a minimum, membership of the group will include the Chairman and Vice-Chairman of the Finance & General Purposes Committee and the Mayor (ex-officio) and Deputy Mayor (ex-officio), in accordance with Procedural Guidance 5(i). The group's number will not exceed seven councillors.

A Chairman and Vice-Chairman will be appointed at the initial meeting of the Group.

Meeting schedule and ways of working:

The group is a task and finish group. It will hold at least one meeting a month (unless the chairman decides that the agenda does not warrant a meeting), and report at least quarterly to the Finance & General Purposes Committee.

The Group will decide how best to meet; digital platforms are permitted.

The working group will be wound up once its aims and responsibilities are fulfilled and no later than January 2025.

Finance & General Purposes Committee

13th February 2023

Management Accounts

April 2022 to January 2023

Background

As reported to the November committee this year we are facing increased costs primarily due to the increase inflationary costs over that which was predicted. This was reported as £90k in the Autumn.

Current Position

In order to mitigate these increases a number of measures continue to be in place; -

- non pay costs are maintained to their pre-inflation level, apart from those, such as business rates and power costs, where there is no alternative but to pay the increased figures.
- where possible filling of staff vacancies is being delayed.
- there are staff workshops being held to identify further cash savings and efficiencies.

At the year end we have sufficient reserves to meet the current deficit level although this may involve earmarked reserves as well as the Revenue Reserve.

The position to the end of October was a deficit of £45k. This is now reduced to £36k.

Recommendation

That the report is noted.

Roger Gazzard
Town Clerk

TRURO CITY COUNCIL

06-Feb-23

**Management Accounts 2022-23
Period 1st April 2022-31 January 2023****Overall Summary of Net Revenue Expenditure**

Ref	2022-23	2022-23	Variance	2022-23
	Actual to date	Budget to date		Total Estimate
	£	£	£	£
1 Administration & Democratic	360,696	366,087	-5,391	375,597
2 Tourist Information Centre	139,077	134,818	4,259	165,362
3 Community Work	115,513	116,233	-720	169,633
4 Lemon Quay	28,175	27,709	466	14,697
5 Library Service	159,609	174,590	-14,981	231,898
Total Finance & General Purposes	803,070	819,437	-16,367	957,187
6 Allotments	2,118	1,070	1,048	4,445
7 Churchyard	11,318	10,836	482	18,750
8 Public Cemetery	32,492	18,726	13,766	31,626
9 Parks & Open Spaces	665,016	653,580	11,436	761,550
10 Public Conveniences	142,673	137,814	4,860	174,955
11 Coffee Bar: Boscawen park	30,867	10,399	20,469	17,134
12 Total Parks & Amenities	884,484	832,424	52,060	1,008,460
13 Net Base Expenditure	1,687,554	1,651,860	35,694	1,965,646
Fund Contributions				
14 Finance Committee Revenue Fund	0	0	0	-3,400
15 Finance Committee Buildings Fund	0	0	0	11,400
16 Parks Committee Capital Fund	0	0	0	131,500
18 Net expenditure on Services	1,687,554	1,651,860	35,694	2,105,146
add				
19 Inflation Contingency	0	0	0	0
less				
21 Council Tax Support Grant	26,089	26,089	0	26,089
	1,661,465	1,625,771	35,694	2,079,057
22 Revenue Balance Movement				
Contribution from Balance	0	0	0	-59,406
Contribution to Balance	0	0	0	0
23 Precept Amount	1,661,465	1,625,771	35,694	2,019,651

Cash Balances

At the end of January 2023 the Council held the following cash balances

	£
Money Market Account	221,370
Current Account	614,013
Investments	308,622
Total	1,144,006

11 Corporate/Democratic & Planning

B

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date £	2022-23 Budget to date £	variance £	2022-23 Estimate Total £
Employees					
5000/5001	Salary & Wage Costs	258,947	268,534	-9,587	322,241
6000	Training/Conferences	5,481	11,931	-6,450	14,317
6001	Travelling	0	208	-208	250
6003	Payroll/Personnel Advice	41,069	36,352	4,717	43,622
Property					
6100	Repair & Maintenance	15	0	15	0
6102	Municipal Buildings Rates	0	0	0	0
6103	Cleaning	70	0	70	0
6104	Furniture & Equipment	666	300	366	360
Supplies & Services					
6300	Gas & Electricity	285	341	-56	409
6301	Water	334	430	-96	516
6306	Health & Safety	2,486	3,087	-601	3,704
6307	Insurance Premiums	3,457	3,457	0	3,457
6701	Audit Fees	3,650	3,650	0	4,917
6703	Legal Fees	5,128	2,703	2,426	3,243
6709	Advertising	35	117	-82	140
6710	Planning Advice	580	572	8	686
	Loan costs (Municipal Buildings)	0	0	0	0
Office Costs					
6400	Stationery	1,690	1,400	290	1,680
6401	Printing	1,978	1,834	144	2,201
6403	Postages	1,281	1,264	17	1,517
6404	Telephones	1,497	1,350	147	1,620
6406	Publications	166	108	59	129
6407	Computer Costs	16,745	14,448	2,298	17,337
6408	Planning Committee Recharge	0	0	0	41,845
6409	Bank Charges	2,578	2,427	151	2,912
Democratic					
6600	Mayoral Allowance	6,596	6,596	0	7,915
6601	Town Crier & Macebearers Allowances	1,150	1,150	0	1,150
6602	Members Expenses	92	373	-281	447
6603	Civic Functions Allowance	3,017	2,433	584	2,920
6702	Subscriptions	5,211	5,025	186	6,030
6799	Miscellaneous	260	167	93	200
Gross Expenditure		364,464	370,254	-5,790	485,765
Income					
4203	Use of Rooms	0	0	0	23,457
	Contributions to Salary	0	0	0	8,400
4401	Interest	3,318	4,167	-849	5,000
4900	Miscellaneous	450	0	450	0
4910	Recharges to operations	0	0	0	73,311
Gross Income		3,768	4,167	-399	110,168
Net Expenditure		360,696	366,087	-5,391	375,597

Tourist Information Centre

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to Date	2022-23 Budget to Date	Variance	2022-23 Estimate Approved
		£	£	£	£
Information Centre					
Employees					
5000/5001	Salary Costs	73,122	73,556	-434	88,267
6000	Training	50	256	-206	307
6002	Clothing	0	10	-10	12
Premises Costs					
6100	Repairs & Maintenance	1,337	1,700	-363	2,040
6101	Rent	35,740	30,283	5,457	36,340
6102	Rates	14,048	13,977	71	16,772
6103	Cleaning	3,781	4,350	-569	5,220
6104	Furniture & Equipment	116	425	-309	510
6300/6301	Power & Water	1,736	1,764	-28	2,117
Office Costs					
6307	Insurance	1,666	1,666	0	1,666
6400	Stationery	1,951	1,789	162	2,147
6401	Printing	1,221	1,064	157	1,277
6403	Postages	14	37	-23	44
6404	Telephones	2,234	2,389	-155	2,867
6407	Computer Costs	1,371	1,667	-296	2,000
6409	Card charges	2,892	3,053	-161	3,664
Purchase of Sale Items					
6802/6501	Tickets / Accom Register	1,114	2,927	-1,813	3,512
6502	All other sale items	42,076	46,501	-4,425	55,801
Miscellaneous					
6799	Miscellaneous	153	563	-410	675
6408	Admin recharge	0	0	0	5,151
Gross Expenditure		184,622	187,976	-3,354	230,390
Income					
4003	Sales	81,585	85,138	-3,553	102,165
4001	Tickets	2,493	4,461	-1,968	5,353
4201	Rents	8,000	8,000	0	9,600
	Premises recharge	0	0	0	0
4007	Contract Work	10,250	9,583	667	11,500
4100/4107	Registration/Inspections	289	2,034	-1,745	2,441
4910	Parks recharge Tennis	0	0	0	0
Gross Income		102,617	109,216	-6,599	131,059
Info. Centre Net Expenditure		82,005	78,760	3,245	99,331
Digital Communications					
5000/5001	Salary Costs	47,707	46,693	1,015	56,031
6000	Training		0	0	0
	Premises Recharge	0	0	0	0
6801	Truro Guide/Publicity	13,365	13,365	0	14,000
6722	Events	0	0	0	0
6408	Admin recharge	0	0	0	0
6407	Computer Costs		0	0	0
		61,072	60,058	1,015	70,031
Income					
4202	Events	0	0	0	0
4105	Truro Guide	4,000	4,000	0	4,000
Gross Income		4,000	4,000	0	4,000
Digital Comms. Net Expenditure		57,072	56,058	1,015	66,031

Community Work

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
Employees					
5000	Salary & Wage Costs	36980	36918	62	44302
6000	Training/Conferences	435	88	347	106
6001	Travelling	0	52	-52	62
Supplies & Services					
6304	Grant Advice	0	0	0	2207
6305	Xmas Tree	50	50	0	50
6307	Insurance	555	555	0	555
6308	Public Space CCTV	32,323	32323	0	35755
6407	Computer Costs	417	284	133	341
6408	Recharge for Administration Support	0	0	0	5466
6410	Culture Strategy	1,346	1346	0	5202
Grants & Donation					
6712	Citizens Advice Bureau	5,477	5477	0	5477
6714	Twinning Associations	1,198	2429	-1231	2915
6716	Street Pastors	5,000	5000	0	5000
6717/6718	Cornwall Music Festival	0	0	0	250
6719	Young People Cornwall	18,750	18750	0	25000
6721	Community Grants	6,167	6167	0	9053
6722	Social Prescribing	6,607	6667	-60	8000
6799	Miscellaneous	353	188	165	226
6724	Contribution to ASB Officer	3,300	3300	0	23700
		118,958	119,595	-637	173,667
Gross Expenditure					
Income					
4200/4201	Rents from buildings	3,445	3,362	83	4,034
	Gross Income	3,445	3,362	83	4,034
	Net Expenditure	115,513	116,233	-720	169,633

Library

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
Employees					
5000	Salary & Wage Costs	154,657	162,698	-8,041	195,237
6002	Protective Clothing	0	83	-83	100
Premises					
6100	Repair & Maintenance	2,041	2,500	-459	3,000
6102	Rates	17,335	17,335	0	22,918
6103	Cleaning	13,457	19,167	-5,710	23,000
6104	Waste Collection	1,677	1,458	219	1,750
Supplies & Services					
6300	Gas & Electricity	11,667	11,700	-33	27,000
6301	Water	1,310	2,500	-1,190	3,000
6303	Equipment & Materials	520	583	-63	700
6307	Insurance	2,503	2,503	0	2,503
6404	Telephones	117	131	-14	157
6407	Computer Costs	10	417	-407	500
6408	Admin. Recharge	0	0	0	5,101
6704	Community Events	319	833	-514	1,000
Gross Expenditure		205,613	221,908	-16,295	285,966
Income					
4201	Rent	33,151	33,151	0	37,068
4200	Room Lettings	8,383	8,333	50	10,000
4202	Fees & Charges	4,470	5,833	-1,363	7,000
Gross Income		46,004	47,318	-1,314	54,068
Net Expenditure		159,609	174,590	-14,981	231,898

Lemon Quay

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Salary & Wage Costs	32,981	40,241	-7,260	48,289
	Premises				
6100	Repair & Maintenance	576	867	-291	1,040
6103	Cleaning & Waste Management	15,304	15,304	0	15,304
	Supplies & Services				
6300	Gas & Electricity	604	200	404	240
6301	Water	106	283	-177	340
6307	Insurance	822	822	0	822
6407	Computer Costs	2,500	2,500	0	3,000
6408	Administration Recharge	0	0	0	4,121
6704	Event Costs	1,614	4,403	-2,789	5,283
6720	Community Events	6,352	8,169	-1,817	9,803
6799	Miscellaneous	679	170	509	204
	Gross Expenditure	61,538	72,959	-11,421	88,447
	Income				
4201	Rental from Leases	0	0	0	20,000
4200	Event Rentals	30,613	42,500	-11,887	51,000
	Contribution to Salary	2,750	2,750	0	2,750
	Gross Income	33,363	45,250	-11,887	73,750
	Net Expenditure	28,175	27,709	466	14,697

Allotments

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Wages Costs	3120	2965	155	3558
	Premises				
6100	Repair & Maintenance	508	768	-260	921
6110	Allotment Development	0	0	0	2787
6301	Water	1634	482	1152	578
	Gross Expenditure	5262	4214	1048	7845
	Income				
4201	Allotments	3144	3144	0	3400
	Gross Income	3144	3144	0	3400
	Net Expenditure	2118	1070	1048	4445

Kenwyn Churchyard

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Wages Costs	12479	11862	617	14234
	Premises				
6100	Repair & Maintenance	0	0	0	2533
	Transport				
6200	Fuel & Oil	0	0	0	1973
	Supplies & Services				
6303	Equipment & Materials	0	0	0	1035
	Gross Expenditure	12479	11862	617	19776
	Income				
4007	Contract Work	1161	1026	135	1026
	Gross Income	1161	1026	135	1026
	Net Expenditure	11318	10836	482	18750

18 Public Cemetery

B

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
	Employees				
5000/5001	Wages Costs	46383	29654	16729	35585
	Premises				
6100	Repair & Maintenance	1631	1535	96	1842
6102	Rates	6113	6113	0	6113
	Transport				
6200	Petrol & Oil	0	0	0	3947
6201	Repair & Maintenance	0	0	0	1381
	Supplies & Services				
6300	Gas & Electric	60	67	-7	80
6301	Water	220	167	53	200
6303	Equipment & materials	566	1014	-448	1217
	Establishment Expenses				
6404	Telephones	244	333	-89	400
6408	Admin recharge	0	0	0	5050
	Gross Expenditure	55217	38883	16334	55814
	Income				
4104	Burial Fees & Charges	22725	20157	2568	24188
	Gross Income	22725	20157	2568	24188
	Net Expenditure	32492	18726	13766	31626

Parks & Open Spaces

B

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
Employees					
5000/5001	Wages Costs	549125	548594	531	658313
6000	Training	8613	7264	1349	8717
6001	Travelling	0	86	-86	103
6002	Protective Clothing	4624	4273	352	5127
Premises					
6007	Contract Work	0	0	0	0
6100	Repair & Maintenance	36906	33967	2939	40760
6101	Rent	1534	1097	437	1316
6102	Local Authority Rates	1185	498	687	598
6105	Play Equipment Repairs	1164	2539	-1375	3047
6106	Seats, Gates ,Fencing	785	1828	-1043	2193
6107	Gritting	0	0	0	1062
6109	Idless Nursery	7583	7583	0	15166
Transport					
6200	Petrol & Oil	18779	13338	5441	16006
6201	Repair & Maintenance	17245	13238	4007	15886
6202	Hired Plant & Equipment	2156	932	1224	1118
6203	Licences	1463	1561	-98	1873
Supplies & Services					
6300	Gas & Electricity	12062	11141	921	13369
6301	Water	4765	4423	343	5307
6302	Plants & Seeds	6122	12730	-6608	15276
6303	Equipment & Materials	22481	19694	2787	23633
6306	Health & Safety	7010	6744	266	8093
6307	Insurance	9765	9765	0	9765
6404	Telephones	369	1178	-809	1414
6407	Computer Costs	1515	1417	98	1700
6408	Recharge for Administration	0	0	0	0
6409	Commission -Tennis	0	0	0	600
6708	Loan repayments Tennis	22441	22441	0	26000
6705	Summer Activities	7828	6738	1090	6738
6706	Gardens Competition	711	711	0	786
6707	Britain in Bloom	136	1018	-882	1221
6709	Advertising	0	203	-203	243
6799	Miscellaneous	1000	85	915	102
Gross Expenditure		747367	735084	12283	885532
Income					
4005 / 4006	Floral Displays	21558	22208	-650	26649
4007	Contract Work	26025	19425	6600	23310
4008	County Council Agency	0	0	0	7577
4101	Use of Pitches	4063	4396	-333	5275
4102	Tennis	17269	20458	-3189	24549
4103	Trading Rights	9719	9719	0	11663
4200	Site Rentals	1642	2997	-1355	3596
4008	Sponsorship	2000	2000	0	3000
4900	Miscellaneous	75	303	-228	363
4009	S106 Contribution	0	0	0	18000
Gross Income		82351	81504	847	123982
Net Expenditure		665016	653580	11436	761550

Coffee Bar : Boscawen park

Period 1st April 2022-31 January 2023

Vote No	Description	Jan Actual	Jan Budget	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£	£	£
Expenditure							
5000	Gross Pay Costs	8857	8304	79480	83037	-3557	99644
6004	Purchases of Sale Items	1659	3278	34093	32777	1316	39332
6100	Repairs & Maintenance	87	225	245	250	-5	2697
6102	Local Authority Rates	259	259	2595	2595	0	2595
6103	Cleaning Materials	0	15	208	146	62	175
6300	Electricity	0	0	0	0	0	1144
6301	Water Charges	0	0	0	0	0	724
6303	Equipment & Materials	0	21	330	208	122	250
6307	Insurance	0	0	1011	1011	0	1011
6404	Telephones	66	67	650	667	-17	800
6407	Computer costs	0	4	0	42	-42	50
6409	Card charges	38	83	963	833	130	1000
	Admin recharge	0	0	0	0	0	1111
	Gross Expenditure	10966	12255	119575	121565	-1990	150534
Income							
4004	Sales	6487	11117	88708	111167	-22459	133400
	Gross Income	6487	11117	88708	111167	-22459	133400
	Net Expenditure	4479	1138	30867	10399	20469	17134

Note:

In order to provide a pure trading account this section is not credited with the saving that its work provides to the Parks Department for the management of the tennis courts.

Public Conveniences

Period 1st April 2022-31 January 2023

Vote No	Description	2022-23 Actual to date	2022-23 Budget to date	Variance	2022-23 Estimate Total
		£	£	£	£
Employees					
5000/5001	Salary & Wage Costs	88,420	85,358	3,062	102,430
6000	Training	0	194	-194	233
6002	Protective Clothing	222	460	-238	552
Premises					
6100	Repair & Maintenance	5,076	5,934	-858	7,121
6103	Cleaning Materials	21,960	15,515	6,445	18,618
Transport					
6200	Fuel	0	0	0	664
6201	Repair & Maintenance	118	0	118	620
6203	Licences	0	0	0	308
Supplies & Services					
6300	Gas & Electricity	3,523	3,788	-265	4,545
6301	Water	17,505	15,841	1,664	19,009
6306	Health & Safety	3,023	7,748	-4,725	9,297
6307	Insurance Premiums	1,316	1,316	0	1,316
Office Costs					
6405	Telephones	130	194	-64	233
6408	Administration Recharge	0	0	0	5,466
Miscellaneous					
6708	Loan Charges	3,030	3,030	0	6,060
6799	Miscellaneous	0	86	-86	103
Gross Expenditure		144,323	139,464	4,859	176,575
Income					
4007	Contract Work	1,650	1,650	0	1,620
Gross Income		1,650	1,650	0	1,620
Net Expenditure		142,673	137,814	4,860	174,955

Statement of Funds

as at 31 December 2022

REVENUE BALANCE

Code 3200

Balance as at 1st April 2022

add

Contribution from Precept 2022-23

less

£

226,463.85

0.00

Balance**226,463.85****PARKS CAPITAL FUND****Parks Plant Renewals Fund**

Code 3000

Balance as at 1st April 2022

add

Contribution from Precept 2022-23

Interest**Sales**

13,766.93

35,000.00

0.00

48,766.93**Expenditure**

Brushcutter	1000.00
Blower/cutter	458.33
Blowers	446.40
Trolley jack	179.50
Electric bike	1708.33
Ladder Navara	565.00
Fuel tank	1560.00
Rubbish cart	1019.76
Transit Tipper	3562.47
Transit Tipper	1491.79
Post Driver	728.30

Balance12,719.88**36,047.05****Parks Capital Maintenance Funds**

Code 3001

Balance as at 1st April 2022

add

Contribution from Precept 2022-23

Income

less

Expenditure

Penarth Lane	890.00
Coffee machine	4998.00
Bins	1614.33
Wall VG	3079.50
Daubez Moor	440.00
Tree - Waterfall Gdns	2535.00
Doggie Walk	1135.00
Shed roof - CEM	600.00
Storage Lockers	1073.44
Bins for Jubilee	1792.83
Jet Leats	3125.00
Bridge Leats	3079.50
Containers BP	7700.00
Tree Surveys	5020.00
Contribution to Idless Nursery Project	46420.74
Contribution to Tennis pavilion project	60000.00
T Cogan 6 mths	14521.00
Railings	220.00
VG Bridge works	484.90
VG Catalpa	755.00

Balance159,484.24**58,417.83****Parks Play Equipment Fund**

Code 3002

Balance as at 1st April 2022

add

10,126.29

Contribution from Precept 2022-23		20,400.00
Income		0.00
		30,526.29
Expenditure		
Tremorvah Equipment	25524.00	
		25,524.00
Balance		5,002.29
Victoria Gardens & Cemetery Lodges	Code 3003	
Balance as at 1st April 2021		20,029.31
add		
Rent Receipts Victoria Gardens		2,631.90
Rent Receipts Cemetery		2,993.00
Interest		0.00
less		25,654.21
Expenditure		
Gas service	97.87	
Painting CEM deposit	100.00	
Sweep/service VG	54.17	
Cooker repairs CEM	82.00	
VG Asbestos check	240.00	
VG Roof	4355.00	
VG Lodge	171.55	
VG Shower	376.00	
VG Boiler	102.50	
CEM Painting	380.00	
		5,959.09
		19,695.12
Allotment Development Fund	Code 3004	
Balance as at 1st April 2022		73,256.00
add		
Contribution from Precept 2022-23		0.00
less		
Expenditure		73,256.00
Resurfacing	Code 3005	
Balance as at 1st April 2022		89,818.19
add		
Contribution from Precept 2022-23		0.00
Income		0.00
Less		
Expenditure		
Road planings Cemetery	1045.60	
Beechwood Park	21959.00	
Boscawen Park	1620.00	
VG	8815.00	
	3499.00	
		36,938.60
		52,879.59
Nursery Development Fund	Code 3006	
Balance as at 1st April 2022		0.00
add		
Contribution from Precept 2022-23		0.00
Transfer from Capital maintenance Fund 3001		46,420.80
less		
Expenditure		
Idless Nursery		
April	0.00	
May	9567.17	
June	100.00	
July	1017.25	
Aug	22102.59	
Sept	12292.39	
Oct	6490.05	
Nov		
Dec	5250.00	
Jan		
Feb		
March		
		56,819.45

Public Conveniences Redevelopment

code 3017

Balance as at 1st April 2022		18,980.06
add		
Contribution from Precept 2022-23		10,000.00
less		
Expenditure		
Green St Stage 3	500.00	
St 5 Onsite opp tennis	750.00	
Grn St Artist	750.00	
Mock up LMN	325.00	
Green St repairs	3000.00	
	5,325.00	
		23,655.06

Tennis Development Costs

3008

Balance as at 1st April 2022		9,399.31
Contribution from Precept 2022-23		0.00
Transfer from Towns Fund		65000.00
Transfer from 3001		60000.00
Sport England Grant		47500.00
Costs		
April	35523.06	
May	21013.95	
June	50597.21	
July	40556.24	
Aug	94417.52	
Sept	56395.28	
Oct	9514.00	
Nov	50929.09	
Dec	26833.13	
Jan		
	385779.48	
		-203880.17

Tennis Court Refurbishment

3015

Balance as at 1st April 2022		33,600.00
Contribution from Precept 2022-23		9,600.00
		0.00
		43,200.00

Parks Capital Fund Total**97,874.12****FINANCE COMMITTEE BUILDINGS FUND**

Balance as at 1st April 2022		350,140.67
add		
Contribution from Precept 2022-23		11,400.00
Less		
Expenditure		70,206.88
		291,333.79

Finance Capital Fund Total**Project details**

		Available	Net	
		Budget	Expenditure	Balance
		£	£	£
Municipal Buildings External Repairs (code 3022)	Brought forward £138922.29	138,922.29	0.00	138,922.29
Zeb's Building - Provision for repairs (code 3012)	Brought forward £9450	9,450.00	0.00	9,450.00
Truro Library (code 3016)	Brought forward £271972.66 + £3000 in 2022-23	274,972.66	69157.68	205,814.98
TIC 30 Boscawen St (code 3011)	Brought forward -£78404.28 + £8400 in 2022-23	-70,004.28	1049.20	-71,053.48
Carrick Sports Hall (code 3013)	Brought forward £8200	8,200.00	0.00	8,200.00
		361,540.67	70206.88	291,333.79

FINANCE COMMITTEE REVENUE FUNDS

Balance as at 1st April 2022	216,375.34
add	
Contribution from Precept 2022-23	-3,400.00
Balance from revenue	0.00
Transfer from revenue	0.00
Interest	0.00
Less	
Expenditure	-6,456.95

Finance Revenue Fund Total**219,432.29****Project Details**

		Available	Net	Balance
		Budget	Expenditure	
		£	£	£
Community Work (code 3040)	Brought Forward £0.00	0.00	0.00	0.00
Municipal Buildings Internal Works (code 3060)	Brought forward £4910.29	4,910.29	0.00	4,910.29
Community Events (code 3062)	Brought Forward £3589.53	3,589.53	0.00	3,589.53
Community Grants (code 3063)	Brought Forward £10618.88	10,618.88	0.00	10,618.88
Election Expenses (code 3064)	Brought forward £20767.75	20,767.75	0.00	20,767.75
Culture Strategy (code 3065)	Brought forward £12302.00	12,302.00	0.00	12,302.00
Computers (code 3066)	Brought Forward £11285.58 + £11,600 in 2022-23	22,885.58	3644.02	19,241.56
Community Projects (code 3021)	Brought forward £38879.81	38,879.81	0.00	38,879.81
Bus shelters (code 3024)	Brought Forward £15839.85	15,839.85	1413.54	14,426.31
CCTV (code 3014)	Brought forward £37800 less £15,000 in 2022-23	22,800.00	0.00	22,800.00
Website rewrite TIC (3025)	Brought forward £12900	12,900.00	7300.00	5,600.00
CIL Receipts (3026)	Brought forward £47481.65	47,481.65	-18814.51	66,296.16
		212,975.34	-6,456.95	219,432.29

Hendra Development

Code 3100

code 3080

Balance as at 1st April 2022	7,906.70
add	
Contribution from Precept 2022-23	0.00

Income

Rent	3316.67
Rent	

3,316.67

less Expenditure

Rates Apr	523.50
Rates May	524.00
Rates June	524.00
Rates July	524.00
Rates Aug	524.00
Rates Sept	524.00
Rates Oct	524.00
Rates Nov	524.00
Rates Dec	524.00
Rates Jan	524.00
Street light	

5,239.50

Balance**5,983.87**

I have been thinking about the committee selection process, as there is currently absolutely no criteria to appoint councillors or chairs to each committee, I have come up with the following clear and transparent process it (it is more complicated to describe than it is to actually do it!).

I believe that this process removes any political or personal influences that may be perceived as playing out in the current process and is the starting point of a more transparent and open council.

At full Council we have three 'pots', one for each committee. Names will go into each pot. Three rounds of selection will be held.

- 1) One standard Name Sheet is given to each Councillor, their name is already printed on it with a tick box that says they do not wish to be chair or vice chair. They leave the box blank or tick it if they do not wish to be nominated. Councillors are only allowed to put their name in one pot in any round that is applicable to them.
- 2) Round 1 - all councillors put their name in the committee pot that is their first choice to sit on. Councillors are only allowed to put their name in one pot. All names are pulled out of the pots for each committee and recorded in the order they are pulled out. Where a committee is 'filled' in round 1, the pot is removed before proceeding to round 2 (See paragraph 7 for appointment of chair and Vice chairs)
- 3) At the end of round 1, the Name Sheets of councillors not selected to a committee, where there were more names than places required by the committee membership, are returned to the councillors to use in the next round. Councillors that have been selected to a committee will receive their Name Sheet back for Round 3.
- 4) Round 2 – Councillors not appointed in Round one put their name into the remaining committee pot/s. Names are pulled out and appointed in the same way as Round 1. If two committees are fully appointed, the remaining councillors are appointed to the final committee. Where a committee is filled in round 2, the pot is removed before proceeding to round 3. Round 2 will have allocated all councillors to one committee.
- 5) Round 3 - This round fills the gaps and enables people to sit on two committees, but only the ones that have not been filled in the first two rounds. So for example if F&GP and Parks are full, then councillors can put their name into the planning pot, and sit on planning as a second committee. If following round 3 there remain gaps on any committee, all

councillors not already on that committee will be put in the pot and the number of spaces left will be filled.

- 6) Chair and Vice Chair appointments - again there is no criteria to become Chair or vice chair, so the first and second names pulled from each pot in round 1 are allocated as Chair and vice chair. Where a Councillor does not wish to be nominated as chair or vice chair they will have indicated this on the name paper before putting it in the pot in round 1. The chair or vice chair is then the next name pulled.
- 7) Where a Councillor/s cannot attend the council meeting when committees are selected – the Councillor will confidentially submit their 1st and 2nd choices to a nominated officer 5 working days before the Adjourned Council Meeting. They will also state if they do not want to be chair or vice chair. This officer will put the Councillors name in the appropriate pot on behalf of the absent councillor/s.
- 8) The recording of this process should be recorded on the Committee Selection Spreadsheet. All names in each pot at the end of each round, in the order they were pulled from the pot for each committee and the appointed Chair and Vice Chair will be recorded and saved.
- 9) This process shall run in line with the mayoral term, every two years as standard or where a mayor stands for only one year, the process will be run at the next Adjourned Council meeting.
- 10) The process will be run at the Adjourned Council meeting in May.

To note - This process is likely to leave planning as the committee that has the least applicants, but this is no different to the current process. However, this new process fairly allocates the second committee membership to either those that want to sit on two committees, or those required to sit on two committees (one of which they may not have chosen at all) to ensure the proper functioning of our Council. For the councillor, this demonstrates their commitment to represent areas fully even though it may be outside of their comfort zone.

Nominating chairs and vice chairs at the round 1 stage will encourage people to think about what interest they have in the committee they select as their first choice.

Finance & General Purposes Committee

13th February 2023

Usage of the Moresk Centre/Warm Welcome

Background

During the current financial year the centre has been used for two purposes by the City Council. The first is the “Truro Bridges” initiative on Thursdays and I have attached in Appendix 1 some information for this.

For the Winter months it has been used as part of the “Warm Welcome” initiative that Damien Richards has organised in Truro. This followed the resolution of the Council in July:

Resolved that the City Council: -

1. Investigates potential funding sources to enable centres to open to the public.
2. Works with its community development team, who are already planning for cold weather provision with the community associations and with Volunteer Cornwall, who are braced for a very challenging winter.
3. Requests that the Moresk Centre be made available on another day apart from the routine Truro Bridge Day.
4. Facilitates a conference about the cost of living crises, in association with appropriate external stakeholders and members of the public, to bring greater awareness to the issues raised.

Following this resolution the Council was offered a grant from the NHS, administered by Volunteer Cornwall, to cover the costs of providing “Warm Welcome” centres in Truro throughout the Winter. Damien has organised these for Truro and I have attached a note from him in Appendix 2. The initiative is considered a great success and currently we are preparing a bid to submit to Volunteer Cornwall for a further twelve months of activities. In terms of attendees

Warm Welcome Truro - Monthly attendees	Oct	Nov	Dec	Jan	Feb	Mar
Moresk Monday's	10	21	25	34		
Trelander Monday's	3	28	55	55		
Malpas Road Tuesday's	18	109	135	135		
Malabar Wednesday's	17	61	25	53		
Moresk Thursday's	5	9	8	8		
Total	53	228	248	285		

One point to make is that when we considered a conference it became clear that there were many conferences and seminars being organised by various organisations and therefore this element of the resolution has not been pursued to date.

Recommendation

That the work is noted and a further grant application is supported.

Roger Gazzard

Town Clerk

Truro Bridges Café



A Report for Truro City Council's Finance Committee

Truro Bridges Café is now into its second season of events, the program for either being similar.

We have enjoyed attendance numbers of between four and ten people at any one time, averaging six per whole session. There is a larger core of three to five regular visitors this autumn than there was last season.

There have been at least as many different activities as there are sessions within one program which covers six weeks. Sessions are made to be flexible to the needs and wishes of the Café's attendees. Please see poster below for a list of planned activities. Importantly, there is scope for socialising at every session; this over a cuppa which is well received.

Truro Bridges Café




Autumn Program, 2022

Thursday 15th September	Coffee Morning and Quiz
Thursday 22nd September	Simple Crafts
Thursday 29th September	Relaxation Session
Thursday 6th October	Chatty Lunch
Thursday 13th October	Wood Carvings
Thursday 20th October	Mindfulness
Thursday 27th October	Song and Dance Session

Free Tea and Coffee available throughout the sessions.
Open from 10.30 am to 2.30 pm on the days listed at:
The Moresk Centre, St Austell Street, TRURO (opposite Bridge Street carpark).
Share and learn about ideas and skills; lend support or be supported;
most of all, have some fun.
Everyone is welcome.

Find us on Facebook: Truro Bridges Café



Plans for the future will be dependent on what our clients want; with this in mind, we encourage the users of the service to guide us regarding ideas of their own for improving the sessions and adding new activities.

One of the lessons learned from this initiative is that of forging improved communication with those through whom we book the centre in order to avoid clashing with other groups. As with any project, it is in a constant state of change and a degree of flexibility is vital to carry it forward successfully; this is helped by the positive attitude and the number of those who lead in its delivery.

Comments from users include: the appreciation of having weekly activities provided and the opportunity to socialise in order to keep her 90-year-old mind active; a good community feel where new friends can be made; avoidance of social isolation. That there are already regular attendees would indicate the service is necessary and important to them.

Should you require further information, please contact:

Cllr Lindsay Southcombe, Lindsay@headweb.co.uk

or

Catherine Williams, Assistant Community Development Worker, Catherine@truro.gov.uk

12th October 2022

Warm Welcome Initiative

Note from Damien Richards

After cost-of-living concerns were raised by a councillor at a council meeting last summer and how Truro City Council could be involved in delivering an initiative to support our residents we successfully applied for funding from NHS Cornwall and Isles of Scilly via Volunteer Cornwall.

We project manage 'Warm Welcome' for Truro which delivers warmth banks for people to save money by not using energy at home and receiving information, advice and guidance on money saving, debt advice, energy saving and signposting to other support.

We deliver the project at Moresk Centre, Malabar Community Centre, Trelander and St. Clements Community Hall and Malpas Road Community Centre. At the Trelander, Malabar and Malpas Warm Welcome sessions we work with CHAOS to deliver food larders and clubs where people can collect free quality surplus goods from supermarkets and fresh produce from the CHAOS Farm. Our warmth banks aren't all doom and gloom, they are full of laughter, banter and mutual care of one another through peer support and/or professional advice.

We have been busy! And getting some great feedback. We have been collecting our attendance numbers weekly which are submitted to Volunteer Cornwall monthly. To go the extra step we have put together a feedback survey to gain qualitative responses from attendees so we can present case studies to show the impact the project is having.

Some of the responses we have been getting through the feedback survey are:

"It has significantly improved my mental health"

"It has been really helpful in that I'm living alone after my husband died. I feel very alone and was anxious about going the first time. But I felt very welcome and looked after. It's made a big difference to how I feel."

"It has been a life saver"

"I live on my own and this gives me a chance to meet people and get out without costing me as I am on a small pension"

"To not feel alone and to not feel you have failed because you are struggling to heat your home as you find others in the same situation."