

TRURO CITY COUNCIL



CITY OF TRURO
Town Clerk

Town Clerk's Department
Municipal Buildings
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**ADJOURNED MEETING OF TRURO CITY COUNCIL HELD ON
MONDAY 19 MAY 2025 at 7.00 pm
in the Council Chamber, First Floor, Municipal Buildings, Boscawen Street, Truro**

PRESENT: The Mayor (Honorary Freeman Wells),
Councillors: Biscoe, Mrs Carlyon, Claxton, Douglas-Martin, Eathorne-Gibbons, Green, Griffiths, Knuckey, La Borde, Mephram, Nolan, Pascoe, Rabey, Rich (Deputy Mayor), Southcombe, Stokes, Sunderhauf, Swain, Tann, Tucker, Webb and Wetherill.

APOLOGIES: None.

ABSENT: None

Also in Attendance: David Rodda MBE, Town Clerk, Esther Greig, Deputy Town Clerk and RFO and Cheryl Simpson, Committee Clerk.

PRAYERS

Prior to the formal business of the Council, the Town Clerk said prayers.

1. COUNCILLORS IN ATTENDANCE AND APOLOGIES

There were no apologies. 25/54

2. DISCLOSURES OR DECLARATIONS OF INTERESTS AND ANY DISPENSATIONS

None. 25/55

3. OPEN SESSION FOR CORNWALL COUNCILLORS

Councillor Rich, Cornwall Councillor for Tregolls

Councillor Rich highlighted again the local river ecology which was being adversely affected by plastic coming from litter and boats. He noted that Cornwall Council's Annual Meeting was scheduled for 20 May, and he went on to highlight the carers crisis affecting Cornwall Council's adult social care and pressures on children's services.

Councillor La Borde Cornwall Councillor for Malabar

Councillor La Borde reported that she had been training alongside other Cornwall Councillors for the past fortnight.

Councillor Nolan, Cornwall Councillor for Boscawen and Redannick

Councillor Nolan also reported training was on-going at Cornwall Council.

Councillor Webb Cornwall Councillor Moresk and Trehaverne

Councillor Webb thanked Honorary Freeman Wells for the smooth handover as in-coming Cornwall Councillor and referred to the wide-ranging issues currently

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facing Cornwall Councillors. The Mayor updated Council noting that once the Wales and West works were complete, Cormac works would commence at the junction with Edward Street before returning to Boscawen Street and works on the granite setts. 25/56

4. OPEN SESSION FOR ELECTORS OF TRURO

None.

25/57

5. TOWN CLERK'S REPORT

The Town Clerk highlighted that in relation to the Municipal Buildings Report, a condition survey and options analysis was required. He drew attention to the Heritage Lottery Project Development Grant scheme to which the Council (via Finance and General Purposes Committee) might apply. In relation to the New Life for City Buildings Project the Regenco Board requested the Council submit a project change request to extend the end date of the project by twelve months to reduce delivery risks.

It was proposed by the Mayor, seconded by Councillor Pascoe, and **RESOLVED** that the end date of the new Life for City Buildings Project be extended by twelve months to April 2027, with regular updates to Council provided by the Town Clerk. 25/58

Before work commenced on the new Sports Hub building, the electric cable which ran across the site would be re-routed underground. Regarding the pitch drainage project, the Town Clerk reported that he'd withdrawn from the procurement process to avoid any conflict of interest as he knew one of the potential contractors; the project was now being led by the Parks and Amenities Officer and managed by Ward Williams. He also reported works had been due to commence week commencing 12 May on Lemon Quay but to date no works had started; further clarity was awaited, and Members would continue to be updated.

He went on to report the Community Development Team had secured £14K in grant funding which would widen their service offer. Finally, he noted a brass band had recently performed at the Boscawen Park Performance Area and it was hoped the area would be utilised more moving forward. Finally, the Town Clerk confirmed Truro BID would not be holding a special event such as Festive Friday due to costs; the Christmas lights would be switched on automatically. The BID was concentrating on providing the Ranger and Shopwatch service instead.

Noted.

25/59

6. COMMUNICATIONS FROM THE MAYOR

The Mayor reported that one week into his mayoralty he had attended the service of thanksgiving for the late Linda Clarke who had worked in the Public Convenience Team. He had also attended an event organised by the Truro-Morlaix Twinning Association in the Council Offices and the installation of the new Bishop of Truro, Rev, David Williams at the Cathedral. 25/60

7. VERBAL OR WRITTEN PORTFOLIO REPORTS OF MEETINGS OR CONFERENCES ATTENDED BY MEMBERS

None. 25/61

8. QUESTION TIME PURSUANT TO STANDING ORDER NO. 6K – WRITTEN QUESTIONS ONLY

None. 25/62

9. AGENDA ITEMS

a) STANDING ORDERS 6.J.VII. APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES

The Committee Selection Committee's recommended membership for the Finance and General Purposes, Parks and Amenities and Planning and Licensing Committees had been circulated to Councillors via email before the meeting Councillor Griffiths replaced Councillor Pascoe as a member of the Planning and Licensing Committee. It was proposed by the Mayor, seconded by Councillor Swain, and

RESOLVED that the following members be appointed to the following Committees:

Finance & General Purposed (F&GPC)	Parks & Amenities (P&AC)	Planning & Licensing
Mrs Carlyon	Douglas-Martin	Biscoe
Eathorne-Gibbons	Eathorne-Gibbons	Mrs Carlyon
Griffiths	Green	Claxton
Knuckey	La Borde	Douglas-Martin
Pascoe	Mepham	Nolan
Stokes	Rabey	Griffiths
Sunderhauf	Southcombe	Swain
Swain	Tann	Tann
Webb	Tucker	Wetherill
		Vacancy
Nine members plus Mayor, Deputy Mayor & Chairperson of P&AC	Nine members plus Mayor, Deputy Mayor & Chairperson of F&GPC	Ten members plus Mayor and Deputy Mayor

25/63

b) SPECIAL MEETINGS OF THE COMMITTEES – SUSPENSION OF STANDING ORDERS

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It was proposed by the Mayor, seconded by Councillor Stokes, and **RESOLVED** that the Standing Orders of the Council be suspended to enable the meeting to be adjourned for the Special Meetings of the Finance and General Purposes, Parks and Amenities and Planning and Licensing Committees.

It was proposed by the Mayor, seconded by the Deputy Mayor, and **RESOLVED** that Standing Orders recommence. 25/64

Following the Committee meetings, the Town Clerk reported Councillors Webb and Stokes had been elected Chairperson and Vice-Chairperson of the Finance and General Purposes Committee, Councillors La Borde and Southcombe had been elected Chairperson and Vice-Chairperson of Parks and Amenities Committee and Councillors Swain and Wetherill had been elected Chairperson and Vice-Chairperson of the Planning and Licensing Committee.

It was proposed by Councillor Eathorne-Gibbons, seconded by the Deputy Mayor, and **RESOLVED** that a secret ballot take place to determine the membership of the Staffing Committee. 25/65

Upon a secret ballot it was **RESOLVED** that Councillors Biscoe, Douglas-Martin, Eathorne-Gibbons, Green and Mephram be elected to the Staffing Committee. 25/66

c) SPECIAL MEETING OF THE STAFFING COMMITTEE – SUSPENSION OF STANDING ORDERS

It was proposed by the Mayor, seconded by Councillor Pascoe, and **RESOLVED** that the Standing Orders of the Council be suspended to enable the meeting to be adjourned for the Special Meeting of the Staffing Committee. 25/67

It was proposed by the Mayor, seconded by Councillor Pascoe, and **RESOLVED** that Standing Orders recommence. 25/68

Following the Committee meeting, the Town Clerk reported that Councillors Biscoe and Eathorne-Gibbons had been appointed Chairperson and Vice-Chairperson respectively of the Staffing Committee. 25/69

d) STANDING ORDER 6.J.X. REVIEW OF ARRANGEMENTS, INCLUDING ANY CHARTERS AND AGENCY AGREEMENTS, WITH OTHER LOCAL AUTHORITIES, NOT-FOR-PROFIT BODIES AND BUSINESSES AND REVIEW OF CONTRIBUTIONS MADE TO EXPENDITURE INCURRED BY OTHER LOCAL AUTHORITIES

It was proposed by the Deputy Mayor, seconded by the Mayor, and **RESOLVED** that the arrangements, agency agreements and charters listed in this report for the 2025/26 Municipal year be accepted. 25/70

e) STANDING ORDER 6.J.XI. REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK †

It was proposed by the Mayor, seconded by the Deputy Mayor, and **RESOLVED** that the recommendations of the Committee Selection Committee for the appointments to outside bodies and other organisations and bodies be accepted 'en bloc' as follows:

Organisation	Description	Term	Representation	Appointed
Cockin Charity	For the provision and maintenance of four cottages to lease to those the charity considers deserving, along with any surplus funds.	1 year expiring May 2026	The Mayor (ex officio)	Mayor
Cornwall Association of Local Councils	Membership association for parish and town councils across Cornwall, providing support and advice to councils as their first port of call.	1 year expiring May 2026	Two Members	Cllr Carlyon Cllr Griffiths
Devon & Cornwall Rail Partnership	Non-profit partnership between local authorities, the railway and the University of Plymouth, promoting branch lines, helping deliver rail improvements and engaging the community.	1 year expiring May 2026	One Member plus Deputy	Cllr Wetherill Cllr Biscoe (Deputy)
Furniss Coal Charity (Internal)	Provides fuel sources for heating in the winter months for those in need within the Truro parish. Has recently amended its remit to allow for non-coal sources due to the Climate Emergency and changing fuel resources.	1 year expiring May 2026	The Mayor (ex officio) plus six Members (no limit)	Cllr Southcombe Cllr Rich Cllr Rabey Cllr Swain Cllr Stokes Cllr Eathorne-Gibbons
Truro Civic Society	Concerning the preservation of Truro's heritage, working with the Truro Conservation Advisory Committee and Cornwall Design Panel, and engaging local voices.	1 year expiring May 2026	Mayor as President (ex officio) plus one Member	Cllr Douglas-Martin
Truro-Boppard Twinning	Promoting friendship and cultural and historical links	1 year expiring May 2026	Mayor and Deputy Mayor (ex officio) plus	Cllr Sünderhauf Cllr Claxton

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Association	between the twinned areas of Truro and Boppard in Germany. Social events, and visits.		two Members	
Truro-Morlaix Twinning Association	Promoting friendship and cultural and historical links between the twinned areas of Truro and Morlaix in Brittany, France. Social events, and visits.	1 year expiring May 2026	Mayor and Deputy Mayor (ex officio) plus four Members	Cllr Biscoe Cllr Claxton Cllr Rabey Cllr Tucker
Roseland and Truro Community Area Partnership	Discusses issues that arise across the network area, building working relationships with local partners. Includes Cornwall Councillors, representatives from parish councils. Local organisations and services invited to present.	1 year expiring May 2026	One Member	Cllr Mrs Carlyon
Elliott Exhibition Foundation (formerly known as Truro Grammar School Elliott Exhibition Foundation)	Makes grants to students aged under 19 years old	4 years expiring May 2029	The Mayor and Deputy Mayor (ex officio) plus two Members	Cllr Biscoe Cllr Mephram
Truro Municipal Charities	Manages the flats in Williams Court to ensure they are kept in good order and allocate them to qualifying tenants.	4 years expiring May 2026	Four Members including Councillors Rich and Wells Currently two vacancies	Cllr Biscoe Cllr Wetherill*
Hendra Hall Executive Committee	Manages the upkeep of Hendra Hall	1 year expiring May 2026	Two Members	Cllr Wells Cllr Tann

Other Organisations/ Bodies

Organisation	Description	Term	Representation	Interested
Towns Fund Board	To oversee the progress of the projects selected to proceed under the Towns Fund Deal	1 year expiring May 2026	Two Councillors	Cllr Wells Cllr Biscoe

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	issued by central government.			
Langarth Stewardship Steering Group	To work with Cornwall Council, Kenwyn Parish Council and the appointed consultants, in order to explore the options for the stewardship of the public realm assets within Langarth Garden Village	1 year expiring May 2026	Mayor and Deputy Mayor along with the Chairman of the Finance & General Purposes Committee and the Chairman of the Planning & Licensing Committee and one Councillor	Cllr Claxton

25/71

The Committee Selection Committee had referred that appointment of a councillor to Truro Regeneration Company (CIC) pending new information to be provided by the Town Clerk. That information was sent to all Councillors via email before the meeting.

It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Stokes , and

RESOLVED that a secret ballot take place to determine the appointment of a councillor to the Truro Regeneration Company (CIC). 25/72

Nominees said a few words as to why they should be appointed to the CIC. Upon a secret ballot the following appointment was made:

Organisation	Description	Term	Representation	Appointed
Truro Regeneration Company (CIC)	To undertake the role as shareholder representative on the Regenco Board. To represent Truro City Council on the board of Regenco to ensure that it delivers the objectives of the New Life for City Buildings project as outlined in the Truro Town Deal Grant Funding Agreement in order to bring unused floors above shops in the City Centre back into use.	1 year expiring May 2026	1 Councillor	Cllr Knuckey

25/73

- f) **Annual Financial Review**
i. STANDING ORDER 6.J.XV REVIEW COUNCIL'S AND STAFF'S SUBSCRIPTIONS TO OTHER BODIES.

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It was proposed by the Mayor, seconds by the Deputy Mayor, and **RESOLVED** that the list of subscriptions including (a) list of payments made by Direct Debit, (b) List of Standing Orders be **noted** with the exception of the South West Councils, National Association of Councils and Cornwall Association of Local Councils which will be considered by the Finance and General Purposes Committee at a future meeting. 25/74

ii. It was proposed by Councillor Eathorne-Gibbons, seconded by the Mayor, and

RESOLVED that the Bank Mandate/ Signatories on accounts be as follows:
Truro City Council HSBC & CCLA: Councillors Wells, Rich, Webb, and Stokes.
John Cooper Furniss Coal charity – Cllrs Swain, Eathorne-Gibbons and Southcombe

Confirmation of Bank Mandate / signatories for the William Yeoman Bennett Charity be deferred to the next meeting of the Charity. 25/75

iii. It was **noted** that staff incremental pay entitlements have been applied in 2025-2026. 25/76

g) BANK BALANCE

The bank balances as at 30 April 2025 were **noted** as follows:

Current Account	£688,953.12
Public Sector Deposit	£1,403,617.57
Money Market	£1,250,000
=====	
Total	£3,342,570.69

25/77

h) PROCESS FOR SELECTING A COUNCILLOR FOR THE VACANCY IN THE MORESK AND TREHAVERNE WARD

It was proposed by Councillor Pascoe, seconded by Councillor Eathorne-Gibbons, and

RESOLVED that the co-option takes place as soon as possible. 25/78

i) SEATING PLAN FOR COUNCIL MEETINGS

It was proposed by Councillor Biscoe, seconded by the Deputy Mayor, and **RESOLVED** that the seating plan set out in Appendix 6 to the Agenda be adopted. 25/79

j) AMENDMENT TO STANDING ORDERS

[Councillor Mrs Carlyon left the meeting at 21:01.]

It was proposed by the Mayor, seconded by Councillor Tucker, and, **RESOLVED** that Standing Order 3e which states "that Councillors should stand when speaking unless permitted by the Mayor to sit" should remain unchanged. 25/80

k) BOSCAWEN PARK PITCH IMPROVEMENT WORKS PROCUREMENT

It was noted that a procurement panel meeting will be convened including the Mayor or Deputy Mayor, the Chairperson or Vice-Chairperson of the

Finance and General Purposes Committee and Chairperson or Vice-Chairperson of the Parks and Amenities Committee to decide which contractor should be awarded this contract.

25/81

11. CORRESPONDENCE

The following correspondence was received and **noted**.

a. To note letter of complaint and response to complaint by Deputy Clerk

Noted. It was also noted that Charlotte Williams had resigned as a director of Truro Nourish Hub CIC.

25/82

b. To note copy of Order in Council dated 6 May 2025 approved by the King in relation to Kenwyn Parish Church Churchyard.

Noted. Cornwall Council will be providing £1,500 towards maintenance expenses on closure. The City Council currently manages the churchyard as a living churchyard with the entirety of the cost being met by the Council's budget. This will be reviewed when the Council next considered its budget.

25/83

12. ITEMS AND DATE FOR NEXT MEETING

The meeting was adjourned until the Mayor Making Ceremony on 9 June 2025 Council Meeting 30 June 2025

Item for future meeting: Investigation into additional land use for future recreational and sports use in Truro. Co-option to vacancy

25/84

13. COMMON SEAL

It was proposed by the Mayor, seconded by Deputy Mayor, and **RESOLVED** that the Common Seal be affixed to any document or documents necessary to give effect to the resolutions passed by the Council at this Meeting.

25/85

The meeting closed at 21:13

..... *C. H. Wells* MAYOR

30th June 2025

CHAIRMAN'S INITIALS

Empty box for Chairman's Initials

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