

CITY OF TRURO

Roger Gazzard
Town Clerk

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RG/RD

March 2023

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE TRURO CITY COUNCIL
TO BE HELD AT 7.00 pm ON MONDAY 27 MARCH 2023 IN THE COUNCIL CHAMBER, NEW
COUNTY HALL, TREAOWLS ROAD**

For the transaction of the under-mentioned business:-

- 1 **Prayers**
Prior to the formal business of the Council, Reverend Patrick Gilbert, the Mayor's Chaplain, to say prayers.
- 2 **To receive apologies for absence**
- 3 **Disclosure or Declarations of Interest**
Councillors will be asked to make disclosures or declarations of interest in respect of items on this agenda
- 4 **To confirm the Minutes of the Council Meeting held 27 February 2023 pages 151-161 (Minute Nos: 335 - 355) and it's associated Confidential Minute (sent separately) and the Minutes of the Special Council Meeting held 9 March 2023 pages 172 – 178 (Minute Nos: 375 – 378) (Appendix 1&2)**
- 5 **Open Session for Cornwall Councillors verbal, written or tabled reports (15 minutes)**
This is an opportunity to discuss Cornwall Council issues relevant to the Council. If there are any matters that require a Council decision, please notify the Town Clerk four working days before the meeting.
- 6 **Open Session for Electors of Truro – Verbal Questions (15 minutes)**
This is an opportunity for electors to raise issues with the Council. The Council is unable to make any resolutions at this meeting on any issues raised
- 7 **To receive verbal communications from the Mayor**
- 8 **To receive Correspondence**
- 9 **Question Time pursuant to Standing Order No. 6k – Written Questions only**
Councillors may ask the Mayor or the Town Clerk questions in writing. A minimum Of four clear working days is required, unless the matter is urgent, when the question must be received by the Town 'Clerk before twelve noon of the day of the meeting
- 10 **To receive information and/or determine action as appropriate in the following report:**

MEETING OF THE EMERGENCY COMMITTEE HELD 1 MARCH 2023

Page Nos: 1 - 3, (Minute nos: 1 – 8)

(Appendix 3)

MEETING OF THE PLANNING COMMITTEE HELD 2 MARCH 2023

Page Nos: 162 - 167, (Minute nos: 356 – 364)

(Appendix 4)

MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD 6 MARCH 2023

MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD 13 MARCH 2023

- 11 **Town Clerk’s Report** (Appendix 7)
Town Clerk to update

- 12 **Truro/Roseland Community Network Panel**
Councillor Mrs Carlyon to report.

- 13 **To receive verbal or written reports of meetings or conferences attended by members**
If members wish the Council to pass resolutions based on their reports, the reports must be in writing and submitted to the Town Clerk at least four clear working days prior to the meeting.


- 14 **Exclusion of the Press and Public**
In accordance with s1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following item by reason of its confidential or special nature.

- 15 **Organisational Review** (Confidential Report Sent Separately)
Town Clerk to report.

- 16 **Readmittance of the Press and Public**
Press and public will be permitted to rejoin the meeting following the conclusion of the confidential item.

- 17 **To authorise the sealing of documents to give effect to any Resolutions passed by the Council at this meeting**

DATED this Twenty Second of March, Two Thousand and Twenty Three



**MEETING OF TRURO CITY COUNCIL HELD ON
MONDAY 27 FEBRUARY 2023 at 7.00 pm
in the Council Chamber, New County Hall, Treyew Road, Truro**

PRESENT: The Mayor (Councillor Webb), Honorary Freeman Councillor Wells
Councillors Ambler, Biscoe, Mrs Carlyon, Mrs Eathorne-Gibbons, Green, La
Borde, Nolan, Mrs Nolan, Pascoe, Rabey, Rich, Roby, Roden, Ms Southcombe,
Mrs Stokes, Mrs Swain, Unwin and Walker-Sunderhauf

Also in attendance: Roger Gazzard, Town Clerk;
David Harris CC

APOLOGIES: Apologies of absence were received from Councillors Green, Hall, Sealy, Smith
and Tamblyn

An additional apology of absence was received from Reverend Patrick Gilbert,
Mayor's Chaplain.

PRAYERS

Prior to the formal business of the Council, as Reverend Gilbert, the Mayor's
Chaplain, had tendered his apologies, the Town Clerk said prayers.

335 DISCLOSURES OR DECLARATIONS OF INTERESTS

There were no disclosures or declarations of interest to report.

336 MINUTES OF COUNCIL

The minutes of the Council (Precept) held 30 January 2023 were received by
Council. It was proposed by Councillor Pascoe, seconded by Councillor Rabey and

RESOLVED that the minutes of Council (Precept) held 30 January
2023 were considered a correct record with the following comments or
corrections:

SEE AGENDA SHEET FOR MORE

337 CORNWALL COUNCIL

(i) Langarth

Councillor Nolan CC spoke briefly about the meeting about Langarth held prior to this
meeting, and Cornwall Council's recent comments about further devolution to parish
councils and other interested bodies, and queried whether parish councils were able to take
on more as most did not have the resources.

Councillor Harris CC commented that as portfolio holder, he made a commitment in the
meeting about Langarth, to ensure fair and open consultation with Truro City Council and
Kenwyn Parish Council and this is how the plans for the stewardship developed. He wished
to repeat this commitment here. He added the money that went into reserves was more
than expected and therefore not detailed, and would be used to help with various hardship
funds, and that Cornwall Council was not building up reserves but rather would be at the
recommended amount set by the s151 officer. Councillor Harris CC added that it was not
true that Cornwall Council was not asking the government for monies available.

(ii) Council Tax

Councillor Nolan CC spoke about the 4.9% increase in Council tax, commenting he had
some sympathy as there were issues with the budget but objected to the large amounts
going into reserves. He also commented he felt that Cornwall Council was not asking for
funding that could be made available from central government.

(iii) Treveth

Councillor Nolan CC commented that he had received correspondence from Treveth, the

housing company formed by Cornwall Council, who were looking to build on land at Old County Hall and the Railway Club.

(iv) Truro Leisure Centre

Councillor Rich commented he had met with the manager at Truro Leisure Centre to discover more about how it operates, and the challenges faced by the leisure centre such as the cost of heating the pool. He urged other Councillors to attend the leisure centre and meet the manager.

(v) Homeless Families in Truro

Councillor Rich CC confirmed he was still getting calls from families being made homeless, and who were having to go through the emergency housing procedure that resulted in some being placed as far away as Wales. Councillor Rich CC felt if other places could provide emergency housing, then Truro could too. He would be meeting with Councillors Wells CC and Nolan CC, along with the Community Link Officer and Councillor Harris CC. to gather information to see if anything could be done.

(vi) Beryl Bikes

Councillor Wells CC informed Members the bikes would be coming to Truro in the spring and had been successful in Falmouth and Penzance. Alternate sites to those proposed had been discussed, and a site at Kenwyn Hill had been secured for those coming in from Shortlanesend.

(vii) Pydar Development

Councillor Wells CC commented that City Councillors (Planning Committee members, but perhaps others) had been invited to one-to-ones with Inner Circle, if they wished, to ask any questions about Pydar, prior to Council debating the Reserved Matters applications on 9 March.

Councillor La Borde reminded the Town Clerk she had asked that the City Council be given a full brief on projects to date. The Town Clerk confirmed this was being undertaken. Councillor Biscoe added the treasury had accepted Cornwall Council’s business plan for their two Towns Fund Deal projects, and he asked if Councillor Wells CC could convey thanks to the appropriate persons at Cornwall Council for doing an excellent job of cleaning up the town centre, which he hoped would be maintained.

(viii) Graffiti

Councillor Wells CC commented a lot of the graffiti around Truro had been removed due to grant assistance from the Police and Crime Commissioner, working with BID and various local businesses.

(ix) Car Park Consultation

Further to a question as to whether this consultation was still ongoing, Councillor Harris CC informed Members the consultation was live and therefore comments could still be submitted. Councillors briefly voiced their concerns over potential detrimental impact on Truro, including any changes to free parking after 4pm, and how much parking charges may be increased by. Though it was not yet known what the comments to the consultation were, or any conclusion resulting from the consultation, Councillor Harris CC would expect the Portfolio Holder for Transport would make an appropriate response.

338 OPEN SESSION FOR ELECTORS OF TRURO

There were no questions or comments.

339 LANGARTH GARDEN VILLAGE STEWARDSHIP

Further to a meeting held prior to this meeting of Council, at which Cornwall Council presented to both Truro City and Kenwyn Parish Councils, Members discussed Langarth, with comments that included the agreement that boundaries were blurring between Truro and Kenwyn parishes due to development, and that the impact of

Langarth on Truro would be significant. It was therefore important that both parishes had a voice in further considerations of the scheme as it was developed. Members also discussed how important it was that the two parish councils collaborated on responses to Langarth and worked together to provide the best outcome for all.

Further to Councillor Mrs Carlyon seeking clarification on how Treveth would charge residents for maintenance of the development, Councillor Harris CC, speaking with permission from the Chairman, confirmed it would not be Treveth charging, but rather an appointed stewardship organisation, in whatever form that would take following full consultation. As per discussions, this would not make a profit and any surplus would be for the benefit of the people the organisation was serving i.e., the residents.

It was therefore proposed by Councillor Roden, seconded by Councillor Pascoe and unanimously

RECOMMENDED that

- 1) the Truro City Council position is that the starting point should be that local community services as far as practicable and expedient to do so should be provided by local councils and only where there are significant and substantial reasons to do otherwise should there be alternative provision.
- 2) Truro City Council makes a formal request to the Leader of Cornwall Council and Cabinet portfolio holders that Truro City Council has a place on any board or body which will determine the structure and composition of LGVs stewardship organisation, and subsequently, in the event that the parish councils of Truro and Kenwyn are not responsible for stewardship matters, that the parishes have reserved representation on any body or organisation that is proposed, in whatever legal form that organisation eventually takes.
- 3) Truro City Council requests a meeting with the cabinet portfolio holders for budget and policy formulation/Deputy Leader, Portfolio Holder for Economy, Neighbourhoods and Planning and Housing prior to any cabinet meeting to agree further work or consideration of stewardship arrangements for LGV with a view to reaching an agreement with Truro City and Kenwyn parish councils. In addition that Cornwall Council is requested to allocate funding to enable a full consultation process on the provision of stewardship arrangements for LGV and any initial costs in establishing a stewardship organisation.
- 4) the City Council writes formally to Kenwyn Parish Council asking: -
 - a) to meet with them to formulate a joint response to Cornwall Council on the LGV stewardship at the earliest opportunity.
 - b) that the parish councils examine the scope for potential collaboration between Truro City Council and Kenwyn Parish Council on both the governance of the stewardship organisation and future provision of services to LGV. In formulating this view, advice should be taken regarding cultural consequences, risks, consequences and alternatives.
- 5) Truro City Council requests Cornwall Council facilitates a meeting and dialogue, which is to be undertaken on a "member to member" basis with local councils and stewardship organisations in established and emerging Garden villages in other areas of the country.

Councillor Harris CC and Councillor Roden left the meeting at 7.43pm.

340 MAYOR'S COMMUNICATIONS**Ukraine**

The Mayor informed Members that a resident who had gone over to fight in Ukraine had unfortunately been killed. A brief silence was held in the Chamber for all of the victims of the war.

Truro City Council Website

The Mayor formally thanked Councillor Pascoe for his work on the website, realising how much work had gone into it. Councillor Pascoe had not been paid for doing this, and it had saved the Council, and subsequently the tax payer, a significant amount of money.

Special Council: Pydar

A Special Council would be held in the Council Chamber about Pydar on Thursday 9 March. An agenda would be circulated along with a PowerPoint.

Councillor Roden re-joined the meeting at 7.49pm.

341 CORRESPONDENCE**Clock Tower****(Appendix 1)**

The Town Clerk read out a letter regarding the Clock Tower, and also informed Members if they wished to have a tour of the Municipal Buildings to see its current state, there would be a tour on Wednesday this week at 11.30am. Future details would also be arranged.

Members discussed the issue of the water ingress as outlined in the letter, with several wondering whether the issue was a result of works being carried out or lack of attention during the past four years, since the City Council handed the building over to the contractor four years ago and this was not identified in any surveys carried out at the time. It was understood the Town Clerk had visited the building a year ago and this issue was not apparent then.

Members agreed the Town Clerk would circulate the email to them, but also go back to the contractor and point out the issue had arisen since they had control of the building and therefore, they should take responsibility to fix it.

342 QUESTION TIME PURSUANT TO STANDING ORDER NO. 6K – WRITTEN QUESTIONS ONLY

There were no questions.

343 COMMITTEE REPORTS

The Minutes of the meetings of the under-mentioned Committees were received by the Council, with recommendations adopted except where otherwise stated.

MEETING OF THE PLANNING COMMITTEE

2 February 2023

The recommendations of the Planning Committee were proposed by Councillor Pascoe, seconded by Councillor Smith and **RESOLVED**.

The items now resolved were as follows:

Item	Min No.	Page No.	Recommendation from Committee	Resolution at Council
TRURO TRANSPORT STRATEGY WORKING GROUP (i) Terms of Reference	299	139	to Council that the Terms of Reference for the Truro Transport Strategy Working Group be approved as amended.	RESOLVED the recommendation. Proposer: Councillor Pascoe;

				Second: Councillor Rich
TRURO TRANSPORT STRATEGY WORKING GROUP (ii) Standing item for updates/discussion.	299	139	that the Truro Transport Strategy Working Group reconsiders the process of the meeting and the creation of the minutes as the Planning Committee strongly felt these should not be confidential. The minutes should also be submitted to the Planning Committee each month for consideration as part of the Standing Item for discussion.	RESOLVED that the minutes of the Truro Transport Strategy Working Group be public and submitted to the Planning Committee for information only. Proposer: Councillor Unwin; Second: Councillor Biscoe.
TRAFFIC REGULATION ORDERS	300	139	(i) the Town Clerk inform the Planning Committee as to whether there were any available funds to cover the predicted costs; (ii) the Chairman, working with Councillors Wells, Nolan and Rich as the local members who were also Truro City Councillors, contact Viv Bidgood, Cornwall Council, regarding the quote given, to seek justification of the cost and to explain the City Council wished to submit one Traffic Regulation Order (TRO) application that covered the multiple sites listed.	RESOLVED the recommendation. Proposer: Councillor Pascoe; Second: Councillor Rich

MEETING OF THE PARKS & AMENITIES COMMITTEE

16 FEBRUARY 2023

The recommendations were taken one-by-one at Council in order to give due consideration.

Item	Min No.	Page No.	Recommendation from Committee	Resolution at Council
STANDING ITEMS (ii) Committee Work Plan 2022 - 2025	312	142	that, in order to safeguard the future of the Leats water system, Truro City Council apply to list the Leats.	RESOLVED the recommendation. Proposer: Councillor Rabey; Second: Councillor Robey
TREMORVAH PLAYING FIELD (i) Consultation 2021 Fifth Report – Outstanding Matters from the Preliminary Report i.e., new	314	143	that the three picnic benches be installed in Tremorvah Playing Field alongside the field boundary with Bodmin Road, as recommended by the Truro Antisocial Behaviour Officer. that the report be noted.	RESOLVED the recommendation. Proposer: Councillor Mrs Eathorne-Gibbons; Second: Councillor Smith

litter bins and benches.				
BOSCAWEN PARK TENNIS COURTS: ANNUAL HOUSEHOLD MEMBERSHIP CHARGE	315	143 - 144	that no further action be taken regarding charging differential rates for annual household tennis memberships at Boscawen Park Tennis Courts.	RESOLVED the recommendation. Proposer: Councillor Mrs Eathorne-Gibbons; Seconder: Councillor Roden
Councillor Mrs Stokes spoke on the above item (Household Membership Charge) and asked whether, in light of the prices being cheap compared to similar provision elsewhere, and also increases to council tax, whether this should be looked at in more detail so TR1 residents were not subsidising play for those outside of the area. Councillor Mrs Eathorne-Gibbons, as Chairman of the Parks & Amenities Committee, confirmed this was discussed at the meeting and it was agreed if a differentiation between local and non-local players then it was likely the latter would play elsewhere.				
PARKS DEPARTMENT SCHEDULE OF MACHINERY AND EQUIPMENT – JANUARY 2023	316	144	that the Committee next consider the Parks Department Schedule of Machinery and Equipment at the November 2023 meeting, in advance of the Estimates meeting in January 2024.	RESOLVED the recommendation with the renewal value of the items, and a depreciation figure, be added to the schedule. Proposer: Councillor La Borde; Seconder: Councillor Mrs Carlyon
Councillor La Borde spoke on the above item (Schedule of Machinery and Equipment) to point out that there was nothing in the schedule to suggest the renewal value of the items so a reader could not cross reference with the budget to verify accuracy. Councillor Mrs Carlyon added that a depreciation figure would also be useful. The Town Clerk commented this was not standard in the public sector but it could be added to give an indication of cost of use.				
COOSEBEAN – NORTHERN MEADOWS OFF COMPRIGNEY HILL	317	144 - 145	that: a. A meeting of the Land off Comprigney Hill Steering Group, be convened as soon as possible. b. The Steering Group consider draft terms of reference at the above meeting. c. The Steering Group report back to the next Committee meeting.	RESOLVED the recommendation. Proposer: Councillor La Borde; Seconder: Councillor Pascoe

MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE

13 FEBRUARY 2023

The recommendations were proposed by Councillor Roden, seconded by Councillor Unwin, and approved en bloc, excepting those resolved individually below.

Item	Min No.	Page No.	Recommendation from Committee	Resolution at Council
TOWN CLERK/RESPONSIBLE	323A	147	that the report be noted.	RESOLVED the recommendation.

FINANCIAL OFFICER'S REPORT Management Accounts April 2022- January 2023				Proposer: Councillor Roden; Seconder: Councillor Mrs Eathorne-Gibbons
TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER'S REPORT Banking Arrangements	323B	147	that the verbal report be noted.	RESOLVED the recommendation. Proposer: Councillor Roden; Seconder: Councillor Rich Councillor La Borde requested the Town Clerk consider Unity Trust Bank and Nationwide as part of his research into more economical banking.
GRANTS	324	147	that the sum of £650 be granted to Truro Civic Society.	
MORESK CENTRE/WARM WELCOME	326	148	that the report be noted, thanks be given to Damien Richards for his work on this and that he is asked to attend a future meeting.	
SHARED PROSPERITY GRANT APPLICATIONS	327	149	that the verbal report be noted and the Town Clerk thanked for his efforts in completing and submitting the grant applications within a limited time frame.	
CORNWALL COUNCIL'S PROPOSED NEW CAR PARKING CHARGES	328	149	that the Town Clerk contact Truro BID to work with them on a joint response to the Consultation, with a view to approaching outside towns through appropriate mechanisms.	
CCTV MANAGEMENT	329	149	Truro City Council's CCTV Management representative, also attends Truro Safe meetings.	
ORGANISATIONAL REVIEW	330	150	that the report be noted.	

344 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Pascoe, seconded by Councillor Mrs Eathorne-Gibbons, and

RESOLVED that in accordance with s1(2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the following items by reason of its confidential or special nature.

345 COMMITTEE REPORTS

Finance & General Purposes Committee (13.02.2023) – Organisational Review. Members considered the above item below the line, in a confidential session.

346 READMITTANCE OF THE PRESS AND PUBLIC

It was proposed by Councillor Mrs Swain, Seconded by Councillor Smith, and

RESOLVED that the press and public be invited back to the meeting.

Councillor Biscoe left the meeting at 8.37pm.

347 MAYOR/DEPUTY MAYOR SELECTION 2023/2024

**(ii) Selection of Mayor and Deputy Mayor 2023/20234 in accordance with Procedural Guidance
Mayor Elect 2023-2024**

The Town Clerk explained the Mayoral Selection process in accordance with Procedural Guidance, as per above, and called for a proposer and seconder in respect of the nomination of Mayor Elect for the forthcoming Municipal Year. It was proposed by Councillor Rich and seconded by Councillor Nolan that Councillor Mrs Swain be nominated as Mayor of Truro for 2023/2024.

The Council then proceeded to vote, by secret ballot, which was proposed by Councillor Webb (Mayor), seconded by Councillor Mrs Swain (Deputy Mayor) and resolved by Council, the result of which was Councillor Mrs Swain was duly elected with a vote of fourteen for and three against, with two abstentions.

Councillor Mrs Swain thanked members of the Council for their support and in electing her to serve as Mayor.

(ii) Deputy Mayor Elect 2023-2024

Members were informed the most senior Councillor who had agreed for his name to go forward for nomination of Deputy Mayor was Councillor Rabey.

The Town Clerk then called for a proposer and seconder in respect of the nomination for Deputy Mayor Elect for the forthcoming Municipal Year. It was proposed by Councillor Roden and seconded by Councillor Mrs Carlyon that Councillor Rabey be nominated as Deputy Mayor of Truro for 2023/2024.

The Council then proceeded to vote, by secret ballot, which was proposed by Councillor Ambler, seconded by Councillor Roden, and resolved by Council, the result of which was Councillor Rabey was duly elected by a vote of twelve for, five against, with two abstentions.

Councillor Rabey thanked members for their confidence and electing him to serve as Deputy Mayor.

It was therefore proposed by Councillor Webb (the Mayor), seconded by Councillor Roden and

RESOLVED that

- (a) Councillor Mrs Swain be invited to accept the office of Mayor of the City of Truro for the Municipal year 2023-2024;
- (b) Councillor Rabey be invited to accept the office of Deputy Mayor of the City of Truro for the Municipal Year 2023-2024.

348 COMMITTEE SELECTION

Members considered a report proposing an alternate way of selecting membership of the Standing Committees of the Council that involved randomly selecting names out of a hat from those who wished to sit on a committee. The Finance & General Purposes Committee considered this at their meeting on 13 February 2023, to which a paper was presented, but the motion, which was amended to allow the selected Committees to choose their own Chair and Vice-Chair from those on the Committee once selected.

However, there was no recommendation given, and following discussion between the Chairman of the Finance & General Purposes Committee, the Town Clerk and the Committee Clerks, it was suggested that as Standing Committees could not amend Standing Orders, Council should consider the decision.

Councillors discussed the proposal of random selection for committee membership, and though several Councillors felt this was more transparent, several others felt the current process, which had been in place for several years, was also transparent. A comment was made that any Councillor could attend the Committee Selection Committee to watch the process of Committee membership allocation.

It was therefore proposed by Councillor Biscoe, seconded by Councillor Mrs Eathorne-Gibbons and

RESOLVED that the process of Committee Selection remain as it is, which involves Councillors submitting the order of their preferences to the office once requested, followed by Council selecting who sits on the Committee Selection Committee at the end of April, who would then proceed to allocate the membership of the Standing Committees using Member preferences to guide them. This final membership would then be resolved at Adjourned Council.

Councillor Mrs Eathorne-Gibbons left the meeting at 9.10pm.

349 TRURO LOOPS: CONSULTATION

Following circulation of a proposal for consultation, the Town Clerk noted that due to the deadline for comment, Councillors needed to consider whether the City Council wanted to submit a response.

Councillor Mrs Eathorne-Gibbons re-joined the meeting at 9.13pm.

Councillors discussed their concerns regarding the proposals.

350 EXTENSION OF TIME

It was proposed by Councillor Pascoe, seconded by Councillor Rabey and

RESOLVED that the meeting be extended up to, but not past, 10:00pm, to enable the conclusion of Council business.

351 TRURO LOOPS: CONSULTATION - CONTINUED

Following discussion, it was proposed by Councillor Webb (Mayor), seconded by Councillor Mrs Swain (Deputy Mayor) and

RESOLVED that the City Council is generally supportive of the Loops project, but has concerns with the specific proposals, which are as follows:

- Removal of the right turn into Aldi, which was a planning requirement and will have serious implications for the traffic flow in the area.
- Conflict between vehicles and cyclists/pedestrians at the entrance to Tesco. There were concerns this was also not fully discussed with Tesco as the entrance would be across their land.
- A narrowing of Newham Road to traffic which will increase the risk of accidents at points where there are significant numbers of movements of HGV's.
- It was suggested a cut-out/sanctuary would be more useful for pedestrians along the river side, with perhaps a gate to increase safety.
- Conflict between cyclists and pedestrians on the proposed shared pathway. A segregated approach was preferred -- recent guidance around transport was cited as this suggests cyclists and pedestrians should be segregated also for safety reasons.
- It was suggested consideration should be given to the bridge being across from Boscawen Park as opposed to further up the road, though it was recognised that people may not wish to walk down then across and back up again so this may also not be the ideal solution.

352 TOWN CLERK'S REPORT

The Town Clerk had nothing to add to his written report.

Estimates

Councillor Biscoe wished for it to be placed on record thanks to the Town Clerk and the staff who helped reduce the accounts to a £36k overspend.

Towns Fund Deal

Councillor Mrs Carlyon asked the Town Clerk to explain where the costings were for the accommodation of the parks department and its vehicles, as the current accommodation was to be demolished and rebuilt elsewhere. Councillor Mrs Carlyon also expressed concern over how the riverbank was going to be constructed and the duck pond dredged.

The Town Clerk replied that it was complex and many in Cornwall were facing the same issue. At the end of last year, the government approved £5.2million from the Towns Fund. The Section 151 Officer suggested there was a need to produce proof of co-funding etc. for projects, and the Football Foundation was looking to offer funding for an all-weather pitch, but this was subject to certain criteria first. A survey was due to be carried out first, and the deadline for submitting the proof for co-funding was December 2025. Cornwall Council was open to the proposal and to possibly split the scheme and offer money to build the main building first and then proceed with the rest later. Other elements such as the all-weather pitch and riverbank work would be quick to implement once approved. The Town Clerk also confirmed the dredging of the duck pond and the staff accommodation would be carried out in phase 1.

Councillor Pascoe commented at the meeting on 16 January the loan had been reduced from fifty years to thirty, and asked whether the agreement in principle was sufficient for the Towns Deal Board. The Town Clerk replied he was waiting to hear.

353 TRURO/ROSELAND COMMUNITY NETWORK PANEL

Councillor Mrs Carlyon informed there was nothing to report as there had not been a meeting since the last meeting of Council.

354 MEETINGS OR CONFERENCES ATTENDED BY MEMBERS

There was nothing to report.

355 COMMON SEAL

RESOLVED that the Common Seal be affixed to any document or documents necessary to give effect to the resolutions passed by the Council at this Meeting.

The meeting closed at 21.37pm

MAYOR

DRAFT

**SPECIAL MEETING OF TRURO CITY COUNCIL HELD ON
MONDAY 9 MARCH 2023 at 7.00 pm
in the Council Chamber, New County Hall, Treyew Road, Truro**

PRESENT: The Mayor (Councillor Webb), Honorary Freeman Councillor Wells
Councillors Ambler, Mrs Carlyon, Pascoe, Rabey, Rich, Roden, Mrs Swain, and
Walker-Sunderhauf

Also in attendance: Roger Gazzard, Town Clerk;
Phil Mason and Rob Orchard – Cornwall Council;
Greg Slater – Treveth;
James Windsor and Sazeda Ibrahim – Inner Circle
Consulting;
Manisha Patel, Lucy Tindall and Mario Gerace – PRP
Architects;
Peter Howells – Falmouth University

APOLOGIES: Apologies of absence were received from Councillors Biscoe, La Borde, Mrs
Eathorne-Gibbons, Roby, Sealy, Smith, Tamblyn and Unwin

An additional apology of absence was received from Reverend Patrick Gilbert,
Mayor's Chaplain.

PRAYERS

Prior to the formal business of the Council, as Reverend Gilbert, the Mayor's
Chaplain, had tendered his apologies, the Town Clerk said prayers.

375 DISCLOSURES OR DECLARATIONS OF INTERESTS

Honorary Freeman Councillor Wells declared a registerable interest in the Reserved
Matters applications PA22/10928 & PA22/10930 as he had attended a planning
awards ceremony in London at which the Pydar development was nominated for
several awards. Following advice, Honorary Freeman Councillor Wells could speak,
but would leave the room during the deliberation, and therefore not vote on the above
applications.

376 PYDAR DEVELOPMENT/TRURO CITY COUNCIL SUB-GROUP

Councillor Webb (the Mayor) gave a brief talk, utilising a PowerPoint presentation,
explaining the input of the sub-group during the process of the developer's work from
the position of Outline Permission being granted, through to the submission of the
Reserved Matters applications.

The Mayor explained how the usual process was that after commenting on outline
permission for developments as an official consultee to the local planning authority,
the City Council would not usually hear anything until reserved matters applications
were officially submitted, after which it would be asked to make a decision with little
context of the process on how the final proposals were reached. This often left
Members feeling like they were not listened to and that their input, which was based
on the electorate of Truro, whom they represented, was not truly welcomed.

In the case of the Pydar development, at Outline Permission stage it was agreed that
a sub-group of the City Council would be created to work with the developers to
provide feedback on various elements of the scheme as it was progressed. This was
through a series of workshops which included a summary of feedback, design

responses to that feedback from the developers, and then subsequent changes/proposals for the next series of feedback from the sub-group.

This involved a walking tour of Truro to establish a baseline for architecture, design, landscape, materials etc. Subsequent workshops examined elements such as massing, layout, development of Pydar Square and its elevations, setbacks, pedestrian walkaways, how the development would interact with the community, character areas and the public, the interplay of the streets, and accessibility. The latter was a particular focus of the sub-group, and although the topography of the site made it a complex case, the developers explored different options and came back with design responses to allow the entire development to be fully accessible. Other issues the sub-group focused on included feedback against having very tall buildings (with preference for set-back buildings which made a larger statement with their unique architecture), and sustainability of the development, both in terms of materials used but also futureproofing the site by creating it with flexibility in mind to allow for how it could be utilised. Choice was pivotal.

The sub-group never saw the final design, which ensured there was no pre-determination of the applications, thus allowing Councillors to vote once the official applications were submitted, but instead worked with the developers on idea generation and providing feedback. This was formed from the City Council's interaction with the public, in order to create a feedback loop, better informing the developers on what would be the right fit for Truro.

The possible stewardship of the site, once developed, was also considered, with debate around the proposed models, potential costings, and the sub-group's desire for Falmouth University to have a role in the stewardship, which the sub-group felt should be on-site and not based elsewhere in the country to allow for optimal trouble-shooting.

The Mayor concluded that he felt the developers were brave in allowing the City Council to be part of the process, welcoming their influence and being willing to engage in open dialogue. Though the sub-group failed to provide regular updates back to the entirety of the City Council, the overall experience was felt to be incredibly beneficial to both the City Council and the developers. The Mayor thanked the developers, architects, representatives from Falmouth University, and officers from Treveth for their willingness and communication.

Honorary Freeman Councillor Wells commented he attended meetings as Cornwall Councillor for the ward. He confirmed his experience was that the team had been highly receptive to opinion and criticism from the sub-group and illustrated this with an example where rejection of a suggestion led to a completely new proposal. In return, the development team appreciated the local steer on what Truro, as a community, wanted. Honorary Freeman, Councillor Wells, thanked the Mayor, sub-group and the developers for their parts in the process.

Councillor Pascoe, speaking as Chairman of Truro City Council's Planning Committee, and also as a member of the sub-group, wished to reinforce this had been a unique opportunity for the City Council, which led to significantly better relationships which was positive for future development and collaborative working.

377 PYDAR DEVELOPMENT: RMA PRESENTATION

Several members of the development team representing Cornwall Council, Inner Circle Consulting, Treveth, Falmouth University and PRP Architects, spoke on the

two Reserved Matters applications, PA22/10928 & PA22/1093. The combined presentation is summarised below:

Introduction

- The application Phase as submitted consisted of 1A and 1B. 1A being the residential accommodation, leisure facilities and public realm, and 1B the Falmouth University areas. The previously considered Outline application was approved by Cornwall Council's Strategic Planning Committee in 2021.
- Despite current issues such as shortages within the supply chain and problems with the economy, Cornwall Council was determined to see the proposal through to fruition, recognising the importance of the scheme for Truro and its residents. Demolition had taken place, and now there was the need to regenerate, with a need to densify City Centres, and looking at low carbon futures.
- A new academic hub in Truro was included as part of Falmouth University's 2030 strategy, and they would be a key partner in the project as part of the creative and digital sector. The hub would provide education, research, business and entertainment, and student accommodation, which was hoped to help trigger regenerative change and increase the economy of Truro. It was hoped this would follow a European model where students help support older residents and thus create multi-generational living.
- Treveth, the housing company set up by Cornwall Council, was committed to delivering the Council's vision of putting community back into Truro and provide resilience against economic decline. The Pydar development was a major scheme, that it was hoped would be a catalyst for regeneration across the City.

Application

- An overview of the Outline Planning application was provided to give Members a reminder.
- A timeline from permission of the Outline Consent (2018 to 2021) to the process of creating the Reserved Matters applications (2018 to end of 2022) was given, including an illustration of multiple consultations with the public along the way, and a couple of design review panels.
- The idea behind the development was to provide new homes of different sizes to give residents choice. There was public realm and play, provision of space for a bowling alley or similar, health and wellbeing, food and beverage, retail, parking, cycle storage and e-bike provision.
- Encouraging cycling, linking with Truro Loops – looking at strategies of movement and transportation that already existed and including them within the development.
- The Falmouth University element ('The Hive') would provide higher education, business and local community mixing. Education that is open and seen, with a porous design, welcoming the community and residents. The brief from Falmouth University was they wanted it to be aspirational with flexible, multi-use spaces, where those who learn could later work, fuelling the local economy.
- A detailed Design Code aligning with the palette of Truro and created during the Outline Permissions stage, was utilised for the development.

- In the first phase the entire public realm would be created, and the application contained multiple surveys and assessments backing up the plans which included floor plans and elevations.
- The Pydar development is on a sloping site, and from Pydar to the river there is approx. a two-storey difference.
- Consultation included pre-app public stakeholder engagement, in-person and digital engagement, and focused press and media, with an overall 90% positive response. Most people 'wanted to know when it was happening'.
- Pedestrian-friendly scheme which was now fully accessible and included public lifts.
- There would be eight main character areas to the site, promoting biodiversity, with over 160 trees and 6000 sqm of green spaces, retaining existing trees where possible.
- The junction would be accessible so the development would be linked to the City Centre. There would be native planting, play and seating areas in the residential area, and raised planting beds. There would be a garden at the Boscawen Steps area.
- Pydar Square would be integrated with the landscape, with several materials, and would have a different character and feel to other areas in Truro – complementing not competing. The team considered how this space could be used for entertainment and events etc, with moveable planters to change the space. Materials would be robust. More natural and sustainable play. Lighting was a big factor: for security and to create drama. Impact on residents was considered. Low impact on wildlife.
- 'The Hive' would be a high-tech building with integration of the community. Accent colours at the entrances, and complexity of levels within the building.
- Some residential would be affordable/social housing, with 36% affordable in the first phase. 93% of the housing was adaptable for differing needs. Low carbon living, with inspiration drawn from Truro and wider Cornwall. The proposal would complement the viaduct, not compete with it. Materials of the housing would be predominantly brick and therefore low maintenance.

Questions and Answers

The meeting moved into a question and answer session for Councillors, which is summarised below:

1. Councillor Pascoe, referencing the coloured accents for entrances to the buildings, commented these could look dirty very quickly, and wondered whether there were treatments available to prevent this. The team explained this would only be in minimal areas (recessed, 6m wide etc, mostly internally) and would be concrete. At the building stage, treatments would be discussed. Brick was primarily used for the residential areas due to being more robust.
2. Councillor Pascoe sought clarification over the different categories of accessibility for the dwellings. It was considered all dwellings were classified as 100% visitable, and 93% were adaptable to meet numerous needs for living.
3. It was confirmed there would be no changes made to the river itself.
4. Councillor Ambler questioned a particular space on one of the elevations and asked what the unit was. The team explained that due to changes in building regulations no longer allowing the use of green walls, there would be potential areas of blank walls, which the Design Review Panel asked them to look at.

The result was unique dwelling units to occupy the space that would otherwise be empty.

5. It was confirmed there was space provision for a bowling alley facing onto Pydar Square but this could be used for other things to allow futureproofing and flexibility.
6. It was confirmed by the team that the waterfall featured in one of the slides was a real proposal and not for illustrative purposes; it was part of the SUDs strategy for the scheme.
7. Councillor Mrs Swain asked what measures would be implemented to make sure that students at the Truro campus felt part of Falmouth University despite being at a different location. The team explained that successful measures were utilised at the Penryn campus, but also that Exeter University had a medical school in Truro with a student population already. Events for all students, including 'welcome week', as well as connectivity via the public transport system, would help address any concerns, and proved successful with the existing cohort.
8. Councillor Mrs Swain commented about the space in the cluster kitchens of the student accommodation. The team pointed out that the student accommodation was larger than standard, with the buildings integrating student services, terraces and other facilities to allow for socialising, as well as the importance of encouraging the students to integrate with the local community and use pre-existing businesses in Truro to help fuel the night-time economy.
9. Councillor Mrs Swain questioned the number of student accommodation spaces as Outline Permissions indicated there would be 400. The team explained that there would be approximately 200 clusters within this first phase, with the remaining student accommodation coming forward in phase 2, for which the application would be ready in approximately six months.
10. It was confirmed there would be sufficient room on the balconies for chairs and a table etc (they were not Juliet balconies).
11. Councillor Mrs Swain asked about provision for refuse, recycling and deliveries to the development. The team explained each residential building had a communal bin store at ground level and those would include space for recycling. Laybys outside the buildings and a designated access route around the development would allow for collection. This same route would be used for deliveries. In addition, there was controlled access to Viaduct Street and Pydar Lane with drop-down bollards operated by the on-site management, and further parcel storage space.
12. Councillor Mrs Carlyon asked about the funding for the development and the team responded that it was funded via private investment with Treveth.
13. Councillor Mrs Carlyon asked about the views of the Cathedral and whether these were still accessible. The team explained that these were preserved at the Outline Permissions stage, of which the Reserved Matters applications adhered, and there were several documents that showed the key views from different parts of the development, including Pydar Square, residential and university areas. Views from the residential areas were further improved with the use of balconies and roof terraces.
14. Councillor Mrs Carlyon queried the use of external ground source heat pumps as she had read that they were not very successful in lower temperatures. The team explained that those were air source heat pumps, which the

development was not utilising. Ground source heat pumps did not suffer from the same issues as they had internal elements.

15. It was confirmed approx. 2% of the development was retail, which was the equivalent of 2 – 3 convenience stores. The team reiterated the preference was for residents to utilise pre-existing retail in Truro.
16. Councillor Mrs Carlyon asked about the disposal of foul sewage from the site as this was a public health issue. The team informed Members that South West Water, as a statutory consultee, had provided correspondence outlining there was no issue with capacity and requested the development utilise two existing sewers – one either side of the site – to minimise impact.
17. Councillor Rabey asked if the student accommodation was similar in size to those at Falmouth Docks. The team was uncertain of those measurements but confirmed the sizing was larger than the typical, and of most of those they had seen in Falmouth.
18. It was confirmed that as the estate management/stewardship would be on-site, any anti-social behaviour could be addressed quickly.
19. Councillor Rich asked whether there would be a service-charge for leaseholders, and whether this would apply to those on shared ownership or other 'help to buy' schemes. The team confirmed all residents, regardless of status of ownership, paid into the management fees, which would be utilised for the maintenance of the site. This would include Falmouth University. It was also confirmed Treveth was setting up its own management company as it was not satisfied by the level of service currently on offer elsewhere.
20. Following a question about ground rent and length of leases, Councillor Rich was informed ground rent was no longer permitted, and the lease would be at least 199 years.
21. The Mayor asked how the green areas would be protected during phase 2 development. The developers confirmed landscaping in areas that would be built during phase 2 would be temporary.
22. Councillor Roden asked if the community would have any input into the stewardship. It was confirmed they would, particularly for the public spaces, and they had been involved from an early stage such as tree planting at the start of the process, young people painting approved graffiti-art on the hoarding etc. Newquay Community Orchards had also been contacted to advise on potential growing projects.
23. Councillor Roden addressed Phil Mason, Cornwall Council, summarising the different transport schemes such as a new metro link, bus improvement plans, Langarth accessibility proposals, the Saints trail, and Truro Loops as part of the Towns Deal. He commented the City Council had started a Truro Transport Strategy Working Group, and that there needed to be a co-ordinated strategy to bring everything together in delivery. Mr Mason replied that he would talk to his team about this.
24. Councillor Walker-Sunderhauf asked what provision there would be for litter and recycling for non-residents. Multiple bins across the site would be provided, including those for recycling.

Honorary Freeman Councillor Wells left the room at 9.05pm.

378 PA22/10928 & PA22/10930 – CARRICK HOUSE, PYDAR STREET

Members considered the two Reserved Matters applications (PA22/10928 & PA22/10930) for Carrick House, Pydar Street. It was proposed by Councillor Pascoe, Seconded by Councillor Roden and

RESOLVED that PA22/10928 and PA22/10930 be approved, noting that the public consultation response clearly showed that the people of Truro wanted this development, with the following additional reasons noted:

- 1) the percentage of affordable housing (36%) plus the student accommodation was considered to be excellent and went towards helping address the current housing crisis;
- 2) Falmouth University's inclusion, which was thought to be a huge boost for the economy of Truro, and may contribute to new businesses and retention of skilled employees from students who have trained at the university;
- 3) the inclusion of multi-generational living, a pilot when it was conceived for this development;
- 4) the overall economic benefit to Truro.

In addition, generally, Members felt the consultation process the sub-group of the City Council entered with the developers, which formed a condition as part of the Outline Permissions, was extremely positive and beneficial, and it was felt it would be a good model for other developments, or other local authorities in the country to follow.

Councillor Mrs Carlyon wished her name to be recorded as having voted against the above resolution.

Honorary Freeman Councillor Wells, having declared an interest in the above two applications, left the room during the discussion of the above item, and therefore did not vote on the above resolution. He returned to the meeting after this resolution, upon which the meeting was closed.

The meeting closed at 9.13pm.

**MINUTES OF THE MEETING OF THE EMERGENCY COMMITTEE HELD ON
WEDNESDAY 1ST MARCH 2023 AT 7:00PM IN THE MAYOR'S PARLOUR, FIRST
FLOOR, TRURO COMMUNITY LIBRARY, UNION PLACE, TRURO**

PRESENT:

Councillors, Ms Southcombe (Chairman), Webb (Mayor), and Wells,

ALSO IN ATTENDANCE:

Roger Gazzard, the Town Clerk

Mrs Gitty Ankers - Cornwall Community Flood Forum

Sarah-Jayne Jeffs - Truro City Council, Administrative Assistant, Parks Department

1 APOLOGIES

Apologies were received from Councillors Pascoe, Sealy, Roby and Mrs Swain.

2 DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest.

3 MINUTES FROM PREVIOUS MEETING

The Minutes of the Meeting held on 25th January 2023 were signed as a correct record.

4 PUBLIC EVENTS

Councillor Ms Southcombe advised the group that the Moresk Centre is not available on 22nd March 16, 2023; she had tried Pydar Pop-up and Truro Methodist Church, with no advantage. The booking for Truro Library remains.

Councillor Ms Southcombe had tried to book All Saints, Highertown for the second event on 26th April 2023 with no success. The County Arms was available at a cost of £70 for the bottom floor from 5:00pm until 10:00pm.

A poster for the first event had been prepared by the Events team. Councillor Webb stated that the poster had been shared with local resident Paul Caruana and it could be shared with Cathy Shipwright of Truro Rotary Club.

At 7:10pm - Mrs Gitty Ankers - Cornwall Community Flood Forum (CCFF) joined the meeting.

Mrs Gitty Ankers advised CCFF could also share with Cornwall Councils Environment Agency and display a poster and leaflets at Truro Green Festival, held in Truro Cathedral on Saturday 4th March 2023.

Members discussed other ways to promote the event such as:

- Email to all Councillors.
- Parks notice boards.
- Community notice boards
- Councillor Biscoe's notice board

Roger Gazzard agreed to print posters and fliers as Miss Jeffs was taking annual leave until 8th March 2023.

Members agreed that Councillor Ms Southcombe could book County Arms for the second event.

5 RECENT CONTACTS

Councillor Ms Southcombe confirmed she had booked Alan from Perranporth Emergency response group to speak at first event on 22nd March 2023, for half an hour from 7:00pm.

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For the second event, she suggested having a speaker to discuss water testers and asking Louisa Inch from 'Premier Water Solutions, a Cornish company specialising in flood resilience and solutions, including supply of one-way pipe valves, property flood gates and air brick covers.

The group suggested contacting, Truro Rotary Club and Truro Lions Club, to ask if any members were interested in volunteering.

6 PROGRESS OF PLAN

Miss Jeffs updated the group with her actions since the previous meeting:

- Created email distribution group for potential volunteers.
- Amended Role profiles as requested.
- Added training requirements to Volunteer spreadsheet such as First Aid. This list can be amended or updated while plan is in draft.
- Secured Moresk Centre as a potential reception centre.
- Sent reception centre requests to Kenwyn Church, Truro Rugby Club and Penair School.
- Recontacted both primary schools.
- Prepared advert for staff volunteers for the next staff newsletter.
- Sourced contact information for Radio Cornwall and Devon and Cornwall Police administration office.
- During a call regarding another matter from RAF Culdrose, the officer offered to participate in a live training exercise with (if available) one of their helicopters.

In the interest of inclusion, Miss Jeffs stated she had concerns that some residents in the city have come from difficult circumstances e.g., Ukrainians fleeing war. These people may need extra support if they are evacuated from their homes and memories of trauma are triggered.

Members suggested contacting Serena Collins who coordinates refugees for Cornwall Council.

First Aid Training

Councillor Ms Southcombe raised concern that members of the committee who are hosting the events should have First Aid Training. Councillor Webb advised the group that St Johns Ambulance might have a discount scheme for Council staff.

The Town Clerk agreed that Miss Jeffs could make the arrangements.

7 USE OF LIBRARY AS A RECEPTION CENTRE

Members discussed advantages and disadvantages of having both the control room and reception centre in the same building. It was agreed that the top floor could be used for an incident in which only a few people are evacuated for example in a domestic gas explosion in which a few neighbouring houses are evacuated. The decision to identify which building to use sits with the control room during a live incident. Miss Jeffs agreed to re-contact the library building manager.

Members suggested sharing the sanctuary points/reception centre agreements with Cornwall Council's emergency team.

Councillor Wells informed members of potential grant funding for households through 'Property Flood Resilience Scheme', to source flood defence products such as flood gates and airbrick covers. This would be the second round of funding, the first ran from 2020-2022. To secure funding Cornwall Council are seeking people to complete a survey to show demand for the scheme.

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Properties will need to be in an area at risk to qualify. The form and more details can be found via [Property Flood Resilience Scheme | Let's Talk Cornwall](#)

The group noted that having flood defences attached to your property will help to secure insurance. To gain sufficient interest it was suggested to distribute leaflets to properties in 'at risk' areas e.g., St Georges Road and New Bridge Street.

In answer to questions raised in past meetings, Miss Jeffs confirmed that last week Truro Tide gates had passed an inspection by Cornwall Council and Kier alongside the Environment Agency.

Members noted that having a dry winter so far, the water level of the local Dams remains low; a hosepipe ban is still in place from summer 2022.

8 DATE OF NEXT MEETING

The date of the next meeting was agreed for Tuesday 4th April 2023 at 7pm.

The meeting closed at 7:50 pm.

----- CHAIRMAN

**MEETING OF THE PLANNING COMMITTEE HELD 2 MARCH 2023
at 7.00 pm**

PRESENT: Councillors Ambler, Mrs Carlyon, La Borde, Mrs Nolan, Nolan, Pascoe (Chairman), Sealy, Mrs Swain, Walker-Sunderhauf, Webb and Wells

APOLOGIES: Apologies of absence were received from Councillors Hall and Smith

Also in attendance:

Russell Dodge, developer for Old County Hall (PA21/11890 & PA21/12000);
Abe Simpson, developer for Land west of 4 Hamilton Close (PA23/00973);
Sarah Howie, applicant for 23 Treworder Road, (PA22/11465);
David Rabey, applicant and member of the Truro Community Hub Project Steering Group and a trustee of Truro Methodist Church (PA22/10849), and Matthew Small, neighbour of Truro Methodist Church (several members of the public were also in attendance for this application but did not speak);
Ben Wood, agent for Comprigney, Comprigney Hill (PA23/00436 & PA23/00437), as well as for The Office Nightclub, River Walk (PA23/00550 & PA23/00551)

At the start of the meeting, the Chairman informed Members of the evacuation procedures.

356 DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest

357 PLANNING MINUTES

The Minutes of the Planning Committee meeting held 2 February 2023 were considered for accuracy.

Councillor Mrs Carlyon asked if she could speak on any of the items and the Chairman confirmed that the Planning Committee consider the minutes for accuracy and at Council, Councillors could speak further on any items that had recommendations from the Committee.

It was proposed by Councillor Sealy, seconded by Councillor Mrs Swain, and unanimously

RESOLVED the minutes of the Planning Committee meeting held 2 February 2023 were considered a correct record.

358 PLANNING CONSULTATION

(a) Schedule 1A

Further to all Councillors of Truro City Council being given the opportunity to submit comments to applications in their Ward (by an agreed deadline), and for Members of the Planning Committee to comment on this Schedule prior to publication of the agenda for this meeting, it was proposed by Councillor Ambler, seconded by Councillor Mrs Swain, and that it be

RESOLVED that the recommendations contained within Schedule 1A, as proposed by the Chairman, be adopted by the Planning Committee.

(b) Schedule 1B

The TCAAC recommendations for the March meeting cycle were as follows:

(i) PA21/11890 & PA21/12000 – Old County Hall, Station Road

Deferral, with request to see again.

*(ii) PA23/00070 24 – 25 Boscawen Street
Approval in principle, subject to comments*

*(iii) PA23/00309 & PA23/00310 38 – 39 Lemon Street
Approval, no objections – see comments*

*(iv) PA23/00336 & PA23/00740 – Cornwall Rural Community Council, 2 Princes Street
Deferral, with request to see again – see comments*

*(v) PA23/00436 & PA23/00437 – Comprigney, Comprigney Hill
Approval in principle – see comments (subject to conditions)*

*(vi) PA23/00550 & PA23/00551 – The Office Nightclub, River Walk
Refusal – objections*

*(vii) PA23/00621 & PA23/00622 – 11 St George's Road
Approval in principle – see comments*

*(viii) PA23/00865 – 14 Carvoza Road
Deferral, with request to see again. See comments.*

*(ix) PA23/00897 – Barclays, 20 – 21 Lemon Street
Approval – see comments*

*(x) PA23/00940 – Truro Courts of Justice
Approval – no objections*

*(xi) PA23/00985 – City Hall, Boscawen Street
Approval – see comments*

*(xii) PA23/01032 – Rosewin Cottage, 9 Rosewin Row
Approval – no objections*

*(xiii) PA22/10849 – Truro Methodist Church, Union Place
Approval – no objections*

Further to comment on this Schedule prior to publication of the agenda and at the meeting having heard the comments of the TCAAC, it was proposed by Councillor Ambler, seconded by Councillor Mrs Swain, that it be

RESOLVED that the recommendations contained within Schedule 1B, as proposed by the Chairman, be adopted by the Planning Committee, as per below.

(c) Schedule 2

The Committee considered plans submitted in accordance with the planning consultation procedure, details of which are attached (Schedule 2), and, that it be

RESOLVED that Cornwall Council be informed of the following recommendations as voted upon by Truro City Council's Planning Committee: -

(i) Old County Hall, Station Road (1 & 2)
(PA21/11890 & PA21/12000)

Approval recommended for the conversion of Old County Hall and the erection of the new building.

Proposer: Councillor Webb (Mayor)
 Seconder: Councillor Ambler

(ii) **Land West of 4 Hamilton Close** (10)
 (PA23/00973)

Approval recommended for the Technical Details Consent.

Proposer: Councillor Mrs Swain
 Seconder: Councillor Ambler

(iii) **23 Treworder Road** (4)
 (PA22/11465)

Refusal recommended due to lack of certainty.

Proposer: Councillor Mrs Swain
 Seconder: Councillor Sealy

(iv) **Truro Methodist Church** (3)
 (PA22/10849)

Unanimous approval recommended for the creation of Truro Community Hub and associated works.

Proposer: Councillor Ambler
 Seconder: Councillor Mrs Swain

Members also wished to submit a note with their response that states that although the location of, and access arrangements to the Changes Places (CP) toilet is a relatively minor element of the overall Community Hub scheme, the Committee was concerned to hear from the applicant's representative that the decision to relocate the CP toilet, and in so doing to change it from externally accessible 24/7 to internally accessed and only available during Hub opening hours, was taken based upon discussion with a single family and on the architect's previous involvement with a similar issue at one building in another town.

Currently, Truro is lagging many other towns and cities, in that there is not a single CP toilet located anywhere in the city centre.

Committee members noted that the Community Hub is located at the Methodist Church, but this is a major new publicly funded community building for Truro. As such, the applicant ought to have considered how the scheme can contribute towards meeting the CP toilet needs of the wider disabled community, not just focused on those people who already use or might start to use the other services which are to be provided at the site.

Members were made aware of the dissenting view of another potential user of the CP toilet. They were concerned by the applicant's failure to commission a more extensive consultation with a broad range of potential users of the CP toilet, before taking a decision that is so important to their welfare.

The Committee therefore asks that the applicant conducts such a consultation as soon as possible, and that the matter is looked at again in the light of the consultees' responses before the scheme is finalised.

Members thanked the applicant for the manner in which they carried out the design process, their willingness to consult with residents and adapt the design in response to the comments of the Planning Committee.

(v) **Comprigney, Comprigney Hill (5 & 6)**

(PA23/00436 & PA22/00437)

Unanimous approval recommended in line with the comments from the Truro Conservation Area Advisory Committee that request that the flat roof dormer is replaced with a version more in keeping with the building overall, and that the works be carried out in accordance with the Conservation Officer's comments.

Proposer: Councillor Sealy

Seconder: Councillor Mrs Swain

(vi) **The Office Nightclub, River Walk (7 & 8)**

(PA23/00550 & PA23/00551)

Approval recommended of the conversion of the nightclub into four flats, and the associated development.

Proposer: Councillor Ambler

Seconder: Councillor Mrs Swain

(vii) **Barclays, 20 – 21 Lemon Street (9)**

(PA23/00897)

Unanimous approval on the condition the works are in accordance with the Conservation Officer's requirements and include an acoustics report re, potential noise nuisance, as per the comments of the Truro Conservation Area Advisory Committee.

Proposer: Councillor Webb (Mayor)

Seconder: Councillor Mrs Swain

(viii) **City Hall, Boscawen Street (11)**

(PA23/00985)

Unanimous approval for the Listed Building Consent.

Proposer: Councillor Mrs Swain

Seconder: Councillor Ambler

(ix) **Rosewin Cottage, 9 Rosewin Row (12)**

(PA23/01032)

Approval recommended for the alterations to existing car port and single storey rear extension to the rear of the dwelling.

Proposer: Councillor Mrs Swain

Seconder: Councillor Webb (Mayor)

359 CORNWALL COUNCIL NOTICES

(Appendix 4)

(i) Five Day Notices

Members noted the report of five-day notices.

(ii) Premises Licence Applications

Members noted the report of premises licence applications.

**360 TRURO TRANSPORT STRATEGY WORKING GROUP
Standing Item for Updates/Discussion**

There was nothing to discuss from the Truro Transport Strategy Working Group as there had not been another meeting since Council, where recommendations were last discussed.

Councillor Mrs Carlyon asked when the planters would be removed from Boscawen Street. The Mayor replied they would be removed by Easter.

361 PRE-APPLICATION SUBMISSION

Members discussed a pre-application submission for a proposed base-station installation upgrade at Cornerstone 12484702, Truro Livestock Market, Newquay Road, that had a 14 day deadline for comment. The Chairman commented that the upgrade would improve mobile phone signal.

It was therefore proposed by Councillor Mrs Swain, seconded by Councillor Ambler and

RESOLVED that the City Council approves the proposed base-station installation upgrade at Truro Livestock Market, Newquay Road.

362 LICENSING APPLICATION

Members considered the licensing application from Flour Power Pizza, along with comments from Mel Flemming, who managed Lemon Quay on behalf of the City Council. Members agreed with the current position of the City Council on food traders, however, felt that there should be further discussion as to whether it was the correct position moving forward.

It was therefore proposed by Councillor Webb (Mayor), seconded by Councillor Mrs Carlyon and

RESOLVED that refusal be given for the licensing application from Flour Power Pizza due to current Truro City Council policy not to allow single food traders on Lemon Quay, but that Full Council consider whether the policies for managing the Quay be changed.

363 CHAIRMAN'S REPORT NPPF Consultation

Further to a question from Councillor Mrs Carlyon as to whether the City Council had submitted a response to the above consultation, the Chairman responded that Councillors were asked to email the Planning Clerks with any comments, which he would then collate. As no comments had been received from Members, no response had been submitted.

Schedule B/Planning Committee Procedures

The Chairman commented that the Planning Clerks had been trying to arrange a date with him to hold an informal workshop to allow Councillors to consider the procedures of the Planning Committee, particularly how Schedule 1B works, which had previously been agreed by the Planning Committee several years ago, but which had only recently been utilized to allow applications to be moved at the meeting and had proven to not work properly or to allow sufficient time for applicants or objectors to attend a meeting to comment. However, due to personal issues, the Chairman had not been able to pin down a date.

It was agreed a date would be set within the next several weeks and the Chairman asked Members and the Planning Clerks to consider alternative procedures for discussion. Any ideas would then go before the Planning Committee as part of a formal agenda for a recommendation to Council.

364 CORRESPONDENCE

A pre-application request for comment had been received since the issue of the agenda, with a 14-day deadline for response. It was for a proposed upgrade at Cornerstone 131309, the existing telecommunications base station at Truro east, Rugby Club Entrance, St Clements Hill. This application was similar to the one above at Truro Livestock Market. Members had no objections. The Chairman and Vice-Chairman would therefore submit this response under delegated powers.

The meeting closed at 9:05pm

Chairman

DRAFT

PLANNING APPLICATIONS – FOR THE MEETING OF 2 MARCH 2023**SCHEDULE 1A – To Receive a Single Recommendation for the Entire Schedule at the Meeting.**

If Members of the Planning Committee wish for an application to be transferred to Schedule 2, please inform the Chairman and Clerk by Thursday 23rd February at 5pm for it to be included on the agenda. Please use material planning considerations only.

If the recommendation already states “transfer to schedule 2” there is no need to comment further on this application until the meeting.

Application Details	Proposal	Ward	Recommendation from Chairman/ Vice-Chairman & Councillors
(1) PA22/11465 23 Treworder Road	Application for Outline Planning Permission with all matters reserved for a residential dwelling to the rear of main property, including demolition of garage to provide access.	Boscawen and Redannick	Schedule 2
(2) PA23/00668 Morse’s Yard, Heron Way, Newham	Siting of laundry and welfare units.	Boscawen and Redannick	Approval recommended
(3) PA23/00705 47 Tinney Drive	Proposed removal of garage doors to replace with windows. Conversion of part garage to bedroom with en-suite and formation of bike store	Tregolls	Approval recommended
(4) PA23/01035 15 Lamellyn Drive	Proposed extension to rear of dwelling	Gloweth, Malabar and Shortlanesend	Approval recommended
(5) PA23/00973 Land west of 4 Hamilton Close	Application for Technical Details Consent based on a granted Permission in Principle reference PA22/08434 for the construction of three new dwellings and associated works	Moresk and Trehaverne	Schedule 2

PLANNING APPLICATIONS – FOR THE MEETING 2 MARCH 2023**SCHEDULE 1B – APPLICATIONS WITHIN THE CONSERVATION AREA/LISTED BUILDING APPLICATIONS**

These applications have been seen by ward members/Planning Committee within the month and therefore have recommendations (far right column). However, following recommendations from the Truro Conservation Area Advisory Committee, these applications may be revisited, upon request, at the Planning Committee meeting.

This schedule (minus any applications revisited at the meeting) will then receive a single ‘en-bloc’ recommendation as per Schedule 1A

If Members of the Planning Committee wish for an application to be transferred to Schedule 2, please inform the Chairman and Clerk by Thursday 23rd February at 5pm for it to be included on the agenda. Please use material planning considerations only.

If the recommendation already states “transfer to schedule 2” there is no need to comment further on this application until the meeting.

Application Details	Proposal	Ward	Recommendation from Chairman/ Vice-Chairman & Councillors
(1)(a) PA23/00436 Comprigney, Comprigney Hill	Conversion and extension of former stable block to create a single residential dwelling. Demolition of wall between stable and glass house (part retrospective)	Moresk and Trehaverne	Schedule 2
(b) PA23/00437 Comprigney, Comprigney Hill	Listed Building Consent for the above	Moresk and Trehaverne	Schedule 2
(2)(a) PA23/00309 38-39 Lemon Street	Conversion of the existing building into 4 no. flats and internal and external alterations	Moresk and Trehaverne	Approval recommended
(b) PA23/00310 38-39 Lemon Street	Listed Building Consent for the above	Moresk and Trehaverne	Approval recommended

<p>(3)(a) PA23/00336 Cornwall Rural Community Council, 2 Princes Street</p> <p>(b) PA23/00740 Cornwall Rural Community Council, 2 Princes Street</p>	<p>Advertisement consent for circular hanging sign with LED light</p> <p>Listed Building Consent for the above.</p>	<p>Moresk and Trehaverne</p> <p>Moresk and Trehaverne</p>	<p>Refusal recommended. The proposed hanging sign would be metal clad rather than the painted wood of the current sign, which is also the standard in the Conservation Area</p> <p>Refusal recommended. The proposed hanging sign would be metal clad rather than the painted wood of the current sign, which is also the standard in the Conservation Area</p>
<p>(4)(a) PA21/11890 Old County Hall, Station Road</p> <p>(b) PA21/12000 Old County Hall, Station Road</p>	<p>Conversion of Old County Hall to provide 34 residential apartments and erection of new building to provide 45 residential apartments together with car parking, foul and surface water drainage and landscaping</p> <p>Listed Building Consent for the above</p>	<p>Boscawen and Redannick</p> <p>Boscawen and Redannick</p>	<p>Schedule 2</p> <p>Schedule 2</p>
<p>(5) PA23/00070 24-25 Boscawen Street</p>	<p>Advertisement Consent for 4 paint stencilled signs and a projecting sign</p>	<p>Moresk and Trehaverne</p>	<p>Approval recommended</p>

(6)(a) PA23/00550 The Office Nightclub, River Walk	Conversion of the nightclub into 4 no. flats and associated development	Moresk and Trehaverne	Schedule 2
(b) PA23/00551 The Office Nightclub, River Walk	Listed Building Consent for the above	Moresk and Trehaverne	Schedule 2
(7)(a) PA21/00622 11 St Georges Road	Proposed refurbishment and alterations to Grade II listed dwelling	Moresk and Trehaverne	Approval recommended
(b) PA22/00621 11 St Georges Road	Listed Building Consent for the above	Moresk and Trehaverne	Approval recommended
(8) PA23/00985 City Hall, Boscawen Street	Listed building consent to Install personnel safety guard railing and anti-bird netting to flat roofed areas to the rear (southern side) of the City Hall building	Moresk and Trehaverne	Schedule 2
(9) PA23/00897 Barclays, 20-21 Lemon Street	Listed Building Consent Internal and external alterations with non compliance with condition 2 in relation to decision notice PA22/008767 dated 10.01.2023	Moresk and Trehaverne	Schedule 2
(10) PA23/00940 Truro Courts of Justice	Listed building consent to replace the existing vehicle doors, rails and roller wheels	Moresk and Trehaverne	Approval recommended
(11) PA23/01032 Rosewin Cottage, 9 Rosewin Row	Alterations to existing car port and single storey rear extension to dwelling	Moresk and Trehaverne	Schedule 2
(12) PA23/00865 14 Carvoza Road	Retention of attic conversion and extension and replacement of extension	Moresk and Trehaverne	Approval recommended

(13) PA22/10849 Truro Methodist Church Union Place	Creation of Truro Community Hub, comprising of the demolition of 20th Century single storey extension to, and minor demolition and refurbishment of, former Wesleyan School. New extension to former Wesleyan School, and associated minor alterations to Truro Methodist Church, all with associated external works including new terraces, entrance ramp, alterations to car park and soft landscaping.	Moresk and Trehaverne	Schedule 2
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PLANNING APPLICATIONS – FOR THE MEETING OF 3 MARCH 2023
SCHEDULE 2 – Applications to be considered at the Meeting.

Application Details	Proposal	Ward	Recommendation from Chairman/ Vice-Chairman & Councillors
(1)(a) PA21/11890 Old County Hall, Station Road	Conversion of Old County Hall to provide 34 residential apartments and erection of new building to provide 45 residential apartments together with car parking, foul and surface water drainage and landscaping	Boscawen and Redannick	
(b) PA21/12000 Old County Hall, Station Road	Listed Building Consent for the above	Boscawen and Redannick	
(2) PA22/10849 Truro Methodist Church Union Place	Creation of Truro Community Hub, comprising of the demolition of 20th Century single storey extension to, and minor demolition and refurbishment of, former Wesleyan School. New extension to former Wesleyan School, and associated minor alterations to Truro Methodist Church, all with associated external works including new terraces, entrance ramp, alterations to car park and soft landscaping.	Moresk and Trehaverne	
(3) PA22/11465 23 Treworder Road	Application for Outline Planning Permission with all matters reserved for a residential dwelling to the rear of main property, including demolition of garage to provide access.	Boscawen and Redannick	
(4)(a) PA23/00436 Comprigney, Comprigney Hill	Conversion and extension of former stable block to create a single residential dwelling. Demolition of wall between stable and glass house (part retrospective)	Moresk and Trehaverne	
(b) PA23/00437 Comprigney, Comprigney Hill	Listed Building Consent for the above	Moresk and Trehaverne	

<p>(5)(a) PA23/00550 The Office Nightclub, River Walk</p> <p>(b) PA23/00551 The Office Nightclub, River Walk</p>	<p>Conversion of the nightclub into 4 no. flats and associated development</p> <p>Listed Building Consent for the above</p>	<p>Moresk and Trehaverne</p> <p>Moresk and Trehaverne</p>	
<p>(6) PA23/00897 Barclays, 20-21 Lemon Street</p>	<p>Listed Building Consent Internal and external alterations with non compliance with condition 2 in relation to decision notice PA22/008767 dated 10.01.2023</p>	<p>Moresk and Trehaverne</p>	
<p>(7) PA23/00973 Land west of 4 Hamilton Close</p>	<p>Application for Technical Details Consent based on a granted Permission in Principle reference PA22/08434 for the construction of three new dwellings and associated works</p>	<p>Moresk and Trehaverne</p>	
<p>(8) PA23/00985 City Hall, Boscawen Street</p>	<p>Listed building consent to Install personnel safety guard railing and anti-bird netting to flat roofed areas to the rear (southern side) of the City Hall building</p>	<p>Moresk and Trehaverne</p>	
<p>(9) PA23/01032 Rosewin Cottage, 9 Rosewin Row</p>	<p>Alterations to existing car port and single storey rear extension to dwelling</p>	<p>Moresk and Trehaverne</p>	

Five Day Notices

Planning Application	Truro City Council Comments	Case Officer Comments	Outcome
PA22/09945 and PA22/09946 8 River Street	Refusal recommended due to loss of the decorative stained glass.	I have met the agent and applicant on site and the revised plans have been achieved. Officer support is therefore forthcoming, as the shopfront is not being altered.	Agree

Premises Licence Applications

Licensing Application	Type of application	Truro City Council comments
Sainsbury's, Treyew Road	Minor variation – amend plans.	No objection.

MINUTES OF THE MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD ON MONDAY 6 MARCH 2023 AT 7.00 PM IN THE TRAINING ROOM, FIRST FLOOR, TRURO COMMUNITY LIBRARY, PYDAR STREET, TRURO

PRESENT: Councillors Mrs Eathorne-Gibbons (Chairman), Biscoe, La Borde, Rabey, Roby, Roden, Southcombe, Swain (Deputy Mayor), Tamblyn and Webb (Mayor).

APOLOGIES: Councillors Sealy and Green.

ALSO PRESENT: Councillor Mrs Carlyon.

ALSO IN ATTENDANCE: Roger Gazzard – Town Clerk (TC)
Richard Budge – Parks and Amenities Manager (PAM)

The committee held a minutes silence as a mark of respect to Mr Russell Holden who had held the position of both Town Clerk and Parks & Amenities Officer who had recently died.

365 DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest.

366 OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS

There were no public questions.

367 PUBLIC MINUTES OF THE PARKS AND AMENITIES COMMITTEE MEETING HELD ON 6 FEBRUARY 2023

It was proposed by the Mayor, seconded by Councillor Roden, and

RESOLVED that the Minutes of the Parks and Amenities Committee Meeting held on 6th February 2023 were signed as a correct record.

368 STANDING ITEMS

i) BOSCAWEN PARK – DREDGING OF SWANPOOL – UPDATE

The PAM reported that this work is part of phase one of the Towns Fund project. The Town Clerk reported in advance of the work taking place a Grant Funding Agreement between the City Council and Cornwall Council would be in place which would commit Cornwall Council to meet the cost from the Towns Fund Grant. The PAM confirmed that environmental consultancy work would be carried out prior to the work being carried out.

ii) COMMITTEE WORK PLAN 2022-2025

The PAM reported the Boscawen Park pavilion was well on the way to opening with the fitting out of the kitchen nearly complete. Currently we are progressing with tendering for the surfacing of the car park. Will arrange opening ceremony once we have clearance from building control to open.

Item 3) The PAM had met with planners and met with Meiloci to design plots, car parking, and design the access from Buckshead, and location of borehole also being agreed.

Item 8) The maintenance team had completed the additional parking area.

PARKS AND AMENITIES COMMITTEE – 6 MARCH 2023

Item 13) The Treffry Road planting for orchard and native woodland was complete. Access gates would be installed along with new fencing.

Item 14) Community Development officer had completed the public consultation.

There was no progress to report on the devolution of the land at Rosedale.

369 INFORMATION ITEMS**i) BOSCAWEN PARK NEW TENNIS PAVILION PROJECT & TIMELINE**

Discussed under the work plan item.

ii) IDLESS NURSERY - PROJECT & TIMELINE UPDATE

The PAM reported our third attempt at obtaining tenders for greenhouses had failed. No tenders have been received in response to our advert on contracts finder. Awaiting a tender report from Ward Williams in order to considering how to proceed.

iii) PARKS & AMENITIES MANAGER REPORT

A councillor had raised the issue of the plant and machinery schedule at full Council because the information in the schedule did not allow any cross referencing between the capital budget and the values of the items in the schedule. The PAM suggested use purchase price rather than replacement price in the Plant and machinery schedule due to difficulties in obtaining replacement prices. Also, depreciation values would be added. It was agreed that replacement costs would be added for items that were due for replacement.

In response to a question the PAM confirmed the ash trees that had to be felled were spread around the City and that they would be replaced.

370 ITEMS FOR DISCUSSION REQUESTED BY COUNCILLORS**i) TOWNS DEAL FUND PROJECT
TRURO CITY COUNCIL VEHICLE STORAGE PROVISION AT BOSCAWEN PARK**

PAM reported that it was proposed that the vehicles be stored in a new building near the boat house and would be of a similar size. This will be ready prior to the demolition of the existing buildings. Also, there was a potential purchase of Fozzard Land; we had expressed an interest with solicitors.

ii) WATER USAGE

A councillor reported on the very low levels of the reservoirs particularly Colliford Lake which was at 49% at the beginning of February. There could be a drought situation during the Summer.

PAM reported on the measures we were taking to reduce water usage.

The toilets urinal times reduced as well as taps running times. We had tested water bags in cisterns but these had not worked, creating blockages and plumbing failures.

Our planting had been changed in beds to make them less reliant on watering. Now have borehole system at Idless which was successfully tested last year. Additional rainwater harvesting tank installed that would fill the bowser. Baskets now have

PARKS AND AMENITIES COMMITTEE – 6 MARCH 2023

reservoirs with no loss of water as with previous baskets and have wicks to wet the plants. Baskets are now as efficient as possible with water use.

Suggest press release along the lines of last year to inform the public what we were doing and to encourage others to follow.

Whilst saving water was very important it had to be balanced with a key role we play in promoting the city centre. The City Centre provided a healthy economy which it was also important to support.

It was proposed by Councillor Biscoe, seconded by Councillor La Borde, and

RECOMMENDED that the committee welcomes the report from the Parks and Amenities Manager on the significant steps that the City Council is taking to reduce water usage. The Parks and Amenities Manager to arrange for a press release to advise the public of this work and encourage others to follow.

iii)CAFÉ & SINGLE USE ITEMS

It was reported that the café in Victoria Gardens, Pollen, did not use any disposable cups. Take aways were provided in metal mugs that were returned. The recommendation was that our new café also did not use disposable containers or cutlery.

The PAM reported that the clientele using the café in the Park is slightly different from Victoria Gardens. The difference is that Pollen deals with people sitting in the gardens. At Boscawen Park some people take away to vehicles and/or walk around the park. The question is whether we sell to such people. For the customers sitting in the café or the outside area, china cups and metal cutlery would be provided.

Suggested ways forward are to:

- offer discount for people who bring their own container.
- do not put lid of any disposable cups.
- produce china Truro City Council branded cups for sale and then offer discount for re-using.

It was proposed by Councillor La Borde, seconded by Councillor Southcombe, and

RECOMMENDED that the new café avoids wherever possible the use of single use items.

Cllr. Tamblyn left the meeting at 7.50pm

371 LAND OFF COMPRIGNEY HILL STEERING GROUP

It was reported that the draft terms of reference had been circulated to the working group and no comments had been made.

It was clarified that in addition to the three councillors the Mayor and deputy were included as with all working groups of the council.

The question was raised whether the costs of the group of meetings up to two years is good value compared to outputs. Question of resources

It was proposed by Councillor Biscoe, seconded by Councillor Rabey, and

PARKS AND AMENITIES COMMITTEE – 6 MARCH 2023

RECOMMENDED that the working group report at the end of year one then the committee review whether to continue. This will be added to the aims and responsibilities in the terms of reference.

372 BOSCAWEN PARK – APPLICATIONS FOR USE

It was proposed by Councillor Biscoe, seconded by the Mayor, and

RECOMMENDED that the following proposed uses are approved:

Truro Evangelical Church – Sundays 25 June, 30 July, and 27 August
Open Air Act Christian Service.

373 CORRESPONDENCE

There was no correspondence to report.

**374 DATE OF NEXT MEETING – PARKS AND AMENITIES COMMITTEE
Monday 3rd APRIL 2023**

The Chairman confirmed the next scheduled Committee meeting was Monday 3rd April 2023 starting at 7.00pm.

The meeting closed at 8.05pm.

-----CHAIRMAN

**MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON
MONDAY 13 MARCH 2023 at 7:00 pm**

PRESENT: Councillors Biscoe, Mrs Carlyon, Rich, Roden (Chairman), Mrs Stokes, Mrs Swain (Mayor Elect), Unwin, and Wells.

Also, in attendance: Roger Gazzard, Town Clerk/Responsible Financial Officer
Mrs Joanne Trevelyan, Financial Officer.

APOLOGIES: Apologies of absence were received from Councillors Mrs Eathorne-Gibbons, Nolan, Smith and Webb (Mayor).

379 DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosure or declarations of interest.

380 OPEN SESSION FOR THE ELECTORS OF TRURO

There were no electors of Truro present.

381 FINANCE AND GENERAL PURPOSES MINUTES

Accuracy Minutes

It was proposed by Councillor Roden, seconded by Councillor Mrs Swain, and

RESOLVED that the minutes of the Finance and General Purposes Committee Meeting held on 13th February 2023 are signed as a correct record.

382 ACCOMMODATION WORKING GROUP MINUTES

(Appendix A)

Capacity of Office Accommodation at Municipal Buildings

A Member pointed out it was a bold suggestion that no staff would return to the Municipal Offices. If the building was going to be used in the future for meetings, civic functions etc it was felt members of staff were needed there. The Town Clerk explained that the offices could only facilitate up to 7 members of staff, of which, when all current vacancies were filled there would be around 17 who use the Library at some point during the working week. A Member commented that where members of staff were to be located was an operational matter for the Town Clerk and should not be a decision for Councillors. It was agreed the Town Clerk would meet with the Trustees of the Library to clarify the terms of the Lease at the Library and the exact percentage of the building the City Council could use as offices and bring a report to the next meeting.

Building Condition Survey

The Town Clerk explained that he had commissioned a survey on the Municipal Buildings and the position was the condition of the building was getting worse and a lot of plaster had recently been removed in the Chamber for safety reasons. Members expressed concern over how much damage had been caused whilst Truro City Council had not been using the building and whose responsibility this was. A Member suggested the Town Clerk seek help and support, as he deemed fit, to assist with investigating this.

Consideration of Options for Future Use of the Building

The Town Clerk explained that in order to move back to the Municipal Buildings, the first stage of works which would need to be carried out before returning would be in the

region of £310,000. The Town Clerk informed Members he was looking at ways the City Council could obtain funding towards the costs of the works. It was agreed there were complex negotiations to be made regarding the neglect of the building since the City Council vacated and to figure out who was responsible for this.

It was proposed by Councillor Biscoe, seconded by Councillor Roden, and

RECOMMENDED that:

- 1) the Minutes of the Accommodation Working Group held 22nd February 2023 be signed as a correct record.
- 2) the Town Clerk looks at obtaining quality advice and support throughout negotiations on the costs of the building works and how much liability falls on the City Council.
- 3) the Town Clerk meets with the Trustees of the Library building to clarify the terms of the Lease and reports back to the Committee.

383 TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER'S REPORT

Management Accounts April 2022 – February 2023

The Town Clerk reported to Members that the City Council was fundamentally in the same position as in February. The position at the end of January was a deficit of £36,000 and this remained the same position at the end of February.

Staff Vacancies

It was explained by the Town Clerk that the filling of staff vacancies had been delayed where possible and that two posts in the parks department would be advertised this week in readiness for the summer months. The Zero Carbon Officer position would also be advertised shortly.

Social Prescribing

The Town Clerk informed Members that Damien Richards, Community Development Officer, had attended a meeting with the NHS with regards to obtaining funding for another year of the "Warm Welcome" initiative. A Member queried what activities would now take place as there would not be a need for the Warm Centre when the weather improves. The Town Clerk explained the Centres also provided a place where members of the public could go for company and different activities take place. It was agreed that Damien Richards attend a future meeting to explain to Members what the Centres are used for and the activities that take place.

BID Funding

A Member queried what the relationship was between BID and TIC with regards to marketing. The Town Clerk explained that marketing was carried out by TIC through a service level agreement with the BID. However, BID does the marketing for Christmas and the Bus Shelters.

It was proposed by Councillor Roden, seconded by Councillor Mrs Swain, and

RECOMMENDED that the report be noted and Damien Richards, Community Development Officer, is asked to attend a future meeting to update Members on the activities carried out at the Centres.

384 CCTV

The Town Clerk had received a letter from the Chief Fire Officer, at Cornwall Fire & Rescue Service, following an earlier letter from them explaining an efficiency review of fire control was going to be carried out. The letter explained the earlier letter was

superseded by the Neighbourhoods Overview and Scrutiny Committee recommendations of 6th October which are outlined below:

- That the proposal to establish the most safe, effective and efficient Critical Control Centre for Cornwall Fire and Rescue Service be noted.
- That the Chief Fire Officer develops a full business case in relation to the partnership model options with the inclusion of a fully funded and sustainable Cornwall based Critical Control Centre, to enable a recommendation to be made to the Portfolio Holder for Environment and Climate Change.
- That the Committee undertakes a review in relation to the review of Fire Control including site visits and witness evidence, to gather specific knowledge in the function of Critical Control in order to assist in making informed recommendations to the Portfolio Holder for Environment and Climate Change on the detailed business case.
- That the arrangements for the review be delegated to the Committee Chairman in consultation with the Strategic Director Neighbourhoods.

In order to complete the recommendations above, a full business case had been commissioned and whilst the original review did not include the CCTV function, the full business case would. One of the options that had been put forward in the business case was that going forward the critical control room focuses on the delivery of its statutory duty to call handle, mobilise and support fire and rescue functions. The letter gave assurance that the Service Headquarters at Tolvaddon would continue to be monitored throughout 2023-24, whilst a longer-term solution was identified.

The Town Clerk informed Members there was a possibility that the Fire Service would not provide CCTV coverage in the future.

It was agreed by Members that the City Council needed to work out its CCTV requirements and explore options available. It was agreed the City Council should work with other Parish Councils, although there was a difference between the Parish Councils on times of the day that were priority for CCTV.

A Member pointed out that all parties at Truro Safe were 100% behind maintaining the CCTV system. The Town Clerk had also met with other Clerks following the announcement and it was agreed they would act together to find a solution.

It was proposed by Councillor Biscoe, seconded by Councillor Roden (Chairman), and

RECOMMENDED that the letter is noted and the Town Clerk continues discussions regarding the CCTV coverage with other towns through the CCTV management committee.

385 CORRESPONDENCE

There was no correspondence to report.

The meeting closed at 8.10pm

CHAIRMAN

**NOTES OF THE MEETING OF THE ACCOMMODATION WORKING GROUP ON
WEDNESDAY 22ND FEBRUARY 2023 AT 10.30AM IN THE MAYOR'S PARLOUR, FIRST
FLOOR, TRURO COMMUNITY LIBRARY, PYDAR STREET, TRURO**

PRESENT: Councillors Rabey, Roden, Mrs Swain and Webb (Mayor)

Also, in attendance: Roger Gazzard (Town Clerk)

1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor Unwin.

2. DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosures of declarations of interest to report.

3. MINUTES OF THE MEETING HELD ON 16TH JUNE 2022

The Minutes of the Meeting of the Committee held on 16th June 2022 were noted as a correct record.

4. CAPACITY OF OFFICE ACCOMMODATION AT MUNICIPAL OFFICES

The Town Clerk provided a brief overview of the plan of the offices at the Municipal Offices. He explained that, in terms of capacity, the offices could facilitate up to 7 members of staff of which, when all positions were filled, there would be around 17 so less than half would be able to return to the building. Members felt that it would not be a good idea to separate staff when different structures had recently been put in place to create teams. It was agreed that the overall decision regarding the location of staff, should be that of the Town Clerk. A Member queried whether the postal address for the City Council should now be Truro Public Library rather than the Municipal Offices from which the City Council currently had their post re-directed.

It was proposed by Councillor Roden, seconded by Councillor Webb (Mayor), and

RECOMMENDED that no staff return to the Municipal Offices.

6. BUILDING CONDITION SURVEY RESULTS

The Town Clerk explained that he had commissioned a survey on the Municipal Buildings and the position was that the condition was getting worse, and a lot of plaster had recently had to be taken off the wall in the Chamber for safety reasons. He had contacted Fox Construction to arrange a site visit which all Councillors were welcome to attend and was waiting to hear back from them with a date and time.

It was explained by the Town Clerk that there were two reasons for the report being carried out, the first was to understand the costs involved and the second to find out which of the works needed to be carried out by Kiers. The report indicated that the first phase of the works, which would need to be carried out before the building could be used again, would be in the region of £310,000.

It was proposed by Councillor Webb (Mayor), seconded by Councillor Mrs Swain, and

RECOMMENDED that the report be noted as an indication of costs for the works that are required to be carried out before anyone could return to the Municipal Buildings.

7. **CONSIDERATION OF OPTIONS FOR FUTURE USE OF BUILDING**

Members agreed the works needed to be carried out as they were now essential and also a condition of the City Council's Lease with Cornwall Council. Discussion took place over whether Hall for Cornwall would like to take on Truro City Council's part of the building or whether the City Council, along with the Hall for Cornwall could form a Trust which would then enable grant funding to assist with the costs of the works, to be applied for. It was suggested the Town Clerk would need to sit on the Trust as well as the Mayor and Chairman of the Finance & General Purposes Committee.

It was proposed by Councillor Roden, seconded by Councillor Webb (Mayor), and

RECOMMENDED that the Town Clerk investigate potential uses including talking to Cornwall Council and Hall for Cornwall in regards to potentially setting up a Trust.

8. **DATE OF NEXT MEETING**

22nd March 2022

The meeting closed at 11.11am

DRAFT

Council
27th March 2023

Town Clerks Report

Financial Position

I reported to the Finance & General Purposes committee that our current position to the end of February showed a £36k overspend against the budget. This should be compared with the £90k additional commitment I reported in July which had reduced to £45k at the end of October. Whilst we continue to generate cost reductions I am not expecting that we will reach a breakeven position by the financial year end. However, we have sufficient reserves to cater for the shortfall.

Neighbourhood Plan

The referendum date has been set by Cornwall Council as the 27th April. There will shortly be an information leaflet available. In addition, we have a website www.trurokenwynplan.org where more detailed information can be found.

Shared Prosperity

The three proposals we submitted in December were not approved but we have been encouraged to review and resubmit for the next submission date of the 3rd April. We have taken advice on the resubmission from members of the Good Growth Team who have advised that our applications are merged into one. In general terms, elements of each of our applications fit the criteria of the grant and therefore these can be added together to produce one compliant application. This is currently being worked on.

Recommendation

That the report is noted.

Roger Gazzard
Town Clerk