

# TRURO CITY COUNCIL



Town Clerk's  
Department  
Municipal Buildings  
Boscawen Street  
Truro TR1 2NE  
Tel: (01872) 274766  
www.truro.gov.uk

22 May 2025

To: Truro City Councillors Honorary Freeman Wells (Mayor), Rich (Deputy Mayor), La Borde, Southcombe and Tucker.

Also to: External Representatives Ms Sue Allen, Ms Sarah Douglas-Martin, Mr John Faragher (Friend of Daubuz Moor) and Ms Jade Neville (Friends of Coosebean and Cornwall Wildlife Trust)

Dear Members of the **TRURO NATURE RECOVERY FORUM (TNRF)**

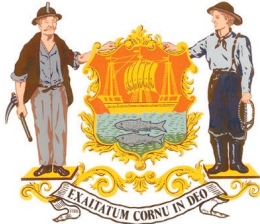
The next meeting of the Nature Recovery Forum will take place on **THURSDAY 29 MAY 2025 starting at 6.00 pm in the Medium Community Room, Second Floor, Library Building, Truro Community Library, Union Place, Truro**

## AGENDA

- 1. ELECTION OF CHAIRPERSON FOR THE MUNICIPAL YEAR 2025/26**
- 2. ELECTION OF VICE-CHAIRPERSON FOR THE MUNICIPAL YEAR 2025/26**
- 3. COUNCILLORS IN ATTENDANCE AND APOLOGIES**  
To **note apologies**.
- 4. MINUTES (Appendix 1)**  
To **resolve** to approve and sign the Minutes of the Truro Nature Recovery Forum meeting held on 9 April 2025.
- 5. TERMS OF REFERENCE (Appendix 2)**  
To **discuss, amend** and **recommend** to the Parks and Amenities Committee the terms of reference for the Truro Nature Recovery Forum.
- 6. VOLUNTEER/ NATURE DAY SUNDAY 1 JUNE 2025**  
To finalise arrangements for the 'nature element' of Truro Volunteer Day and plan accordingly.
- 7. DATE OF NEXT MEETING**

**DAVID RODDA MBE TOWN CLERK**

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## MEETING OF TRURO NATURE RECOVERY FORUM (TNRF) HELD ON WEDNESDAY 9 APRIL 2025 at 7.05 pm

in the Large Community Room, First Floor, Truro Public Library, Union Place, Truro

**PRESENT:** Councillors: Southcombe (Chairman) and the Mayor (Councillor Mrs Swain).

**External Members:** Ms Sarah Douglas-Martin (Truro in Bloom and Treffry Road Resident' Association), Mr John Faragher (Friends of Daubuz Moor) and Ms Jade Neville (Friends of Coosebean and Cornwall Wildlife Trust).

**ALSO PRESENT:** Forum Advisor Mr Richard Argall (volunteer tree warden).

**APOLOGIES:** Councillors Biscoe, La Borde and Rabey.

**ABSENT:** None.

Also in Attendance: Ben Slattery, Head Countryside Ranger and Cheryl Simpson, Committee Clerk.

### 1. APOLOGIES

Noted.

NRF/24/1504

### 2. DISCLOSURES OR DECLARATIONS OF INTERESTS AND ANY DISPENSATIONS

There were no disclosures or declarations of interest.

NRF/24/1505

### 3. MINUTES OF MEETING HELD ON 11 MARCH 2025

It was proposed by the Chairman, seconded by the Mayor, and

**RESOLVED that** the Minutes of the Truro Nature Recovery Forum Meeting held on 11 March 2025 were signed as a correct record subject to the amendment of Minute NRF/24/1381 b. sixth line replacement of "11" with "100".

**NRF/24/1506**

### 4. REPORT BACK

#### a. Feedback from Nature in Towns and Cities webinar.

The Chairman reported she had attended a webinar on accreditation. A variety of free support services and resources were available to enable 100 towns/ cities to put access to nature at the heart of placemaking, to help identify and deliver change and unlock finance.

#### Actions:

1. To consider joining the Accreditation Scheme at the next meeting.
2. To formulate a draft vision statement at the next meeting.

NRF/24/1507

### 6. VOLUNTEER/ NATURE DAY SUNDAY 1 JUNE 2025

The Forum was reminded that the volunteer day, organised by Mr Paul Caruana, provided an opportunity for community groups and charities etc to publicise their work and seek prospective volunteers. The Forum had a table

for the day. It was noted that Cornwall Wildlife Trust had affiliated groups which could be invited to the Volunteer Day. The Chairman had agreed to do an activity such as making seed bombs. Members noted that South-west in Bloom shared nature as a theme.

Mr John Faragher circulated a logo he had designed for the leaflet which was generally agreed by the Members; he was awaiting a vision statement from Councillor La Borde. It was generally agreed that the question "What is your vision for nature in Truro?" appear on the leaflet which could also be asked via a QR code. An explanation of what the Forum does should also be included on the leaflet. Ideas for how people can garden for nature would be included on the reverse of the leaflet. An email address for the Forum was requested for potential feedback and use in a future communications plan.

**Actions:**

1. Members to send any suggestions of groups which could be invited to the Volunteer Day to the Chairman. Chairman to notify Mr Paul Caruana.
2. Chairman to complete site-specific risk assessment for activity(ies).
3. Committee Clerk to check with Deputy Town Clerk if volunteer organisations potentially sharing the TNRF table could be covered by TCC insurance, or not.
4. Ms Jade Neville to contact Falmouth and St Agnes Marine Conservation Groups about potentially attending the Volunteer Day.
5. Pencils to be provided at Volunteer Day (Committee Clerk).
6. Committee Clerk to enquire if any TCC budget available for 'freebies' which could be provided to children on the day.
7. Children's colouring sheets to be provided subject to budget, on day (Committee Clerk).
8. Ideas for potential activities to be circulated via email to the Forum. (All).
9. Chairman to finalise leaflet design with Mr John Faragher. Committee Clerk to confirm if any other TCC approval required.
10. Committee Clerk to enquire about the possibility of a Forum email address, subject to TCC budget. NRF/24/1508

**7. NEXT STEPS**

Agenda items for next meeting including:

1. To consider drafting a vision statement.
2. To consider joining the Nature Towns and Cities Accreditation Scheme.
3. To consider developing a nature recovery strategy based on experience of other town & parish councils.
4. To consider using an outside consultant to lead the Forum's work on developing a strategy and implementation plan. NRF/24/1509

**8. NEXT MEETING**

As early as possible in May following elections for the new Council.

NRF/24/1510

The meeting closed at 20:00.

----- CHAIRMAN

### Truro Nature Recovery Forum

#### Terms of Reference

##### 1. Purpose

The purpose of the Forum is to support the Council in developing a Local Nature Recovery Strategy for Truro and a subsequent implementation plan.

##### 2. Aims and Responsibilities:

The aims of the sub-committee are:

- 2.1. Consider and make recommendations to the Parks and Amenities Committee regarding the state of the natural environment in Truro.
- 2.2. To carry out such surveys and technical studies as appropriate, subject to agreement of the Parks and Amenities Committee in respect of any funding requirements.
- 2.3. To liaise with local community groups, specialist nature and conservation charities, local businesses, and other stakeholders that share Truro City Council's commitment to conserve and enhance biodiversity.
- 2.4. To support the council in developing a Local Nature Recovery Strategy for Truro and a subsequent implementation plan. In undertaking this work it must also differentiate between the ability of Truro City Council to implement change on land within its ownership/control and land outside its ownership/control.

##### 3. Authority:

- 3.1. This is a sub-committee of the Parks and Amenities Committee set up in accordance with Standing Order 5.
- 3.2. The sub-committee will report back to the Parks and Amenities Committee with recommendations, and update reports at regular intervals.
- 3.3. The sub-committee will include and work with the Parks, Amenities, and Facilities Officer, who will be the lead officer.

##### 4. Membership:

- 4.1. The membership of the group will draw on Councillors and the local community of Truro. It will include representatives from stakeholders that share Truro City Council's commitment to conserve and enhance biodiversity.
- 4.2. At a minimum, membership of the group will include a minimum of 3 members of the Parks and Amenities Committee and an equal number of external representatives.
- 4.3. Membership of the group will also include the Mayor and Deputy Mayor as ex officio members
- 4.4. The group will be supported as appropriate by council staff and will include but not limited to:
  - (i). Parks, Amenities, and Facilities Officer, as Lead Officer,

- (ii). Community Development Officer,
- (iii). Parks and Amenities Administrator,
- (iv). Countryside Ranger Team,
- (v). Zero Carbon Officer.

4.5. A Chairman and Vice-Chairman will be appointed at the initial meeting of the Group.

#### 5. Meeting schedule and ways of working:

- 5.1. The group is an ongoing forum. It will hold at least one meeting every six months (unless the Chairman decides that the agenda does not warrant a meeting), and report at the following Parks and Amenities Committee meeting.
- 5.2. The Group will decide how best to meet. Digital platforms are permitted.
- 5.3. The mandate of the forum must be reviewed once per year.