

# TRURO CITY COUNCIL



CITY OF TRURO

Town Clerk's Department  
Municipal Buildings  
Boscawen Street  
Truro TR1 2NE  
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09 October 2024

To: The Mayor & Mayor (Councillor C Swain)  
Deputy Mayor (Councillor S Rabey)  
Chairman and members of the **FINANCE & GENERAL PURPOSES COMMITTEE**:  
Councillors Biscoe, Mrs Carlyon, Nolan, Rich, Southcombe, Stokes, Sunderhauf, Webb, Wells  
and Chairman of Parks and Amenities Committee Councillor Eathorne-Gibbons  
and all other Members of **TRURO CITY COUNCIL** *for information*

Dear Councillor,

NOTICE IS HEREBY GIVEN that the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held at **THE LARGE COMMUNITY ROOM, TRURO COMMUNITY LIBRARY (SECOND FLOOR), UNION PLACE** on **MONDAY 14 OCTOBER 2024** at **7.00 pm** for the transaction of the under mentioned business: -

## A G E N D A

- 1 **COUNCILLORS IN ATTENDANCE AND APOLOGIES**  
To **note** apologies.
- 2 **DECLARATIONS OF INTEREST**
- 3 **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA VERBAL QUESTIONS** (5 minutes only)
- 4 **MINUTES** (Appendix A)
  - a. To **resolve** to approve and sign the minutes of the Finance and General Purposes Committee meeting held on 16 September 2024.
  - b. To **resolve** to approve and sign the minutes of the Grants Sub-Committee meeting held on 16 September 2024.
- 5 **RESPONSIBLE FINANCE OFFICER (RFO) REPORT**  
Verbal report including update on recruitment, Green Street Toilets, flooding at Cafe and municipal building re-commissioning.
- 6 **CHAIRMAN'S REPORT**  
Verbal report.
- 7 **CORRESPONDENCE**  
None.
- 8 **AGENDA ITEMS**
  - a. To **note** the **Q2 expenditure budget** report. (Appendix B)
  - b. **Boscawen Park Sports Hub – VAT Options** (Appendix C)
    - i. To **note** the contents of the report.
    - ii. To **resolve** to approve "option to tax" for VAT purposes for all expenditure relating to the construction and operation of the Boscawen Park Sports Hub as identified in Map A.
    - iii. To **resolve** that the starting date for the "option to tax" is set at 1st November 2024

- c. To **note** the report and **resolve** to add **TCC website** to budget discussion. (Appendix D)
- d. To discuss the **2025/26 revenue budget** lines;
  - i. Administration
  - ii. Visit Truro, Events, & Marketing
  - iii. Visitor Information Centre
  - iv. Community

9 To **note** the **BANK BALANCES** at 31<sup>st</sup> September 2024 and **SCHEDULE OF PAYMENTS** (Appendix E)

Current Account	£402,482.45
Public Sector Deposit	£565,267.87
Money Market	£3,100,000.00
Petty Cash	£300.00
=====	
Total	£4,068,050.32

10 **DATE OF NEXT MEETING**

11 November 2024; the deadline for items for the next agenda is noon Tuesday 5 November 2024.

11 **ITEMS FOR FUTURE MEETINGS**



David Rodda MBE  
TOWN CLERK



CITY OF TRURO

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**MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD 16  
SEPTEMBER 2024 AT 1900**

**PRESENT:** Councillors Wells (Vice-Chairman) in the chair, Swain (Mayor), Rabey (Deputy Mayor), Biscoe, Mrs Carlyon, Eathorne-Gibbons, Sunderhauf and Southcombe.

**APOLOGIES:** Councillors Nolan, Rich, Stokes and Webb - personal.

**ALSO IN ATTENDANCE:** David Rodda MBE (Town Clerk) and Esther Greig (Deputy Town Clerk & RFO).

**1 COUNCILLORS IN ATTENDANCE AND APOLOGIES**

It was proposed by Councillor Wells, seconded by Councillor Eathorne-Gibbons and **RESOLVED** to accept the apologies.

F/24/482

**2 DECLARATIONS OF INTEREST**

None.

F/24/483

**3 OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS  
AGENDA VERBAL QUESTIONS**

None.

F/24/484

**4 MINUTES**

a. The Minutes of the Finance and General Purposes Committee meeting held on 15 July 2024 were considered for accuracy. It was proposed by Councillor Swain, seconded by Councillor Mrs Carlyon, and **RESOLVED** that the Minutes of the Finance and General Purposes Committee meeting held on 15 July 2024 were considered a correct record and signed.

F/24/485

b. The Minutes of the Grants Sub-Committee meeting held on 15 July 2024 were received and it was proposed by Councillor Wells and seconded by Councillor Swain that they be **noted**.

F/24/486

**5 RESPONSIBLE FINANCE OFFICER (RFO) REPORT**

The RFO gave a verbal report to the Committee including:

- a. The library's cards for good causes contract amendment so that the scheme is managed by the library staff achieving additional commission for their time. A review will take place at the end of the season.
- b. Zeb's roof had been repaired, however further problems had been identified with asbestos sheets and plywood boards to the rear of the building. A councillor notified the RFO that Cornwall Council had devolved the property with the promise it was in good repair.
- c. Lemon Street public convenience shutters had been replaced and the leak resolved.
- d. Market investments of £1.25m were placed following receipt of the precept. In November when two accounts mature an assessment will be made on whether to reinvest against the town deal project spending needs. So far £40,000 of interest had been accrued.

- e. Problems recruiting staff to position of Public convenience cleaners were felt locally, the usual contractor TCC uses is unable to assist this time. Footfall counters had also been installed as part of an effort to assess service level and inform changes to shift patterns with a view to reduce the burden on recruitment. The possibility of neighbouring businesses locking and opening is also being explored.
- f. Currently available documentation doesn't provide enough information on the spending requirements of S106 monies; the RFO will seek out original agreements during Q3. The tennis agreement has been found and it is recommended by the RFO that the earmarked reserves are replaced.
- g. The Furniss Coal charity has met and has an in-house method of administering the payments for 2024/25.
- h. Money from the New Zealand trust has arrived for the William Yeoman Bennett Charity; bank account mandates need completion.
- i. Papers from Kresen Kernow helped to establish the original set up of the Elliot Exhibition Foundation, the Lord Lieutenant is being contacted in relation to re-establishing the foundation.
- j. The RFO ended their report on the Mayoral Chain. The committee was informed that it will be going in for repair during October. Zurich has advised that the Civic Regalia should be stored in the safe when not in use. Members asked if detailed photos could be taken once repaired.

The Town Clerk gave a verbal report to the Committee including:

- a. Ongoing discussions with Cornwall Council on a solution to the provision of CCTV. The Town Clerk also commented that an alternative option was being explored by certain councils that if progressed could impact on the viability of the Cornwall Council solution. Members were wary of joining a newly established group but wanted a solution and ask that during the budget process a maximum estimate be used.
- b. The owners of the Market Inn have agreed in principle to the terms of the outside front space noting it is imperative to the viability of their business case. They have agreed to pay a license fee to Cornwall Council that will be passed onto Truro City Council to help cover the cost of maintaining Lemon Quay on completion of the redevelopment project. It is surmised that the currently in procurement events consultant will also generate income to cover the remainder of the maintenance costs.

The Deputy Town Clerk added that the HR contract will be discussed at Full Council.

The verbal reports were **noted**.

F/24/487

## 6 CHAIRMANS REPORT

None.

F/24/488

## 7 CORRESPONDENCE

- a. The update from Cormac regarding Newbridge bus stop – footway improvements was **noted**. The proposed changes to this bus stop were supported provided that the new bus stop remains a Truro City Council Asset. Councillors gave the Town Clerk a brief history of the bus stops providing a list and informed that there had previously been a decision to relocate those at unserved locations.

F/24/489

The RFO made members aware that in addition to the advertising contract for the bus stops there were many other expired TCC contracts — therefore expectations had to be set as priorities made.

- b. The letter regarding Piazza Markets was **noted**

F/24/490

The Town Clerk summarised the concerns within the letter and balanced this with the significance the markets have to the offer of Truro, a pivotal point in securing the coaches from the cruise ships. In addition to this he informed members that the Lemon Quay events work would target non-competing events for the most part.

Members accepted that the Farmers' Market was a part of Truro's brand but so too is the blend of small independent shops; these shops have a higher overhead and some notice reduction in trade on market days. There was also concern raised over the items available at the market becoming less and less farm-based produce with more gift items being sold.

The Town Clerk also felt that the market was going too far one way and had already had discussions with the operator about this matter in preparation for the next annual review of their booking.

- c. The letter of thanks from Cornwall Music Festival was **noted**. F/24/491

## 8 AGENDA ITEMS

F/24/492

### a. 2024/25 budget process

The RFO introduced the report reiterating that officers have been tasked with a zero-based budgeting exercise, this was to be based upon prediction of interest rates and inflation rates, discussions with other councils, recommendation from professional bodies and the production of service plans by service leads.

It was proposed by Councillor Wells, seconded by Councillor Eathorne-Gibbons, and **RESOLVED** that the suggested budgeting process for considering 2025-26 budget and precept be adopted. F/24/493

### b. Fixed asset register

The RFO informed members that the appendix was a summary but welcomed any information they could share to help build the asset register.

It was proposed by Councillor Wells, seconded by Councillor Eathorne-Gibbons, and **RESOLVED** that the register be **noted**. F/24/494

### c. Document retention policy

It was proposed by Councillor Wells, seconded by Councillor Sunderhauf, and **RESOLVED** that the Policy be recommended to Full Council for adoption as amended; F/24/495

- In 5.2 addition of 'where appropriate'.
- Addition of a review mechanism to assess future historic value.

### d. Seagulls report

The Town Clerk highlighted that the catalyst of this report had been the complaints from members of the public and that at present there is no signage.

A councillor made the Town Clerk aware that there was a past decision to provide more community notice boards around town and that these would be ideal for this kind of informative display.

It was proposed by Councillor Sunderhauf, seconded by Councillor Wells, and **RESOLVED** that signage warning of seagulls be erected on Lemon Quay. F/24/496

### e. Environmental statements

Councillors discussed the proposed document with views that this would hinder the general duty of the council and ignore the cost to other factors suggesting it should have more balance by using terms such as 'where

practicable/appropriate'. Other members believed this to be a good working document giving a snapshot and not an edict.

It was proposed by Councillor Sunderhauf, seconded by Councillor Swain, and **RESOLVED** that the environmental statement be recommended to Full Council. [Councillor Mrs Carlyon asked that her vote against the motion be recorded.]

F/24/497

**f. Hendra car park management report**

The Chairman started the discussion in agreement with the reports idea of generating an income to ensure the future of the skatepark. Members concurred it should continue as a car park with the suggestion that the council be able to utilise it in a way to help the community, in particular those that live in the city without any allocated parking spaces. It was accepted that due to its location a 'top rate' can't be charged.

It was proposed by Councillor Biscoe, seconded by Councillor Wells, and **RESOLVED** that the administration of Hendra Car Park be bought in-house with annual rates payable, in two tranches if necessary, of £750 for commuters and £500 for residents - evidenced via a council tax bill - prioritising single car households without a current parking space.

F/24/498

**g. Regenco – operational matters**

It was reported by the Town Clerk that the project was at critical phase and councillors had already committed to the business case, grant funding agreement and structure for delivery. Whilst alternative structures are available, with only sixteen months left to deliver, any change at this point increases the risk of non-delivery. Therefore, the recommendation is to proceed as outlined in this report.

The Chairman thanked the Town Clerk for a briefing given to members previously and confirmed that the structure was set up with legal advice so members should move on from the subject. Members added that this was the only town deal project making progress so wished to record their thanks to the Town Clerk.

The Town Clerk added the change to the direct purchase percentage rate meant that TCC no longer had to commit any funds to this portion of the project.

It was proposed by Councillor Wells, seconded by Councillor Eathorne-Gibbons, and **RESOLVED** that:

F/24/499

It **notes** that given the late start of the project, the delivery window for the New Life for City Buildings project is reducing with 16 months remaining to deliver contracted outputs and outcomes.

F/24/500

It **recommends** that the Truro Regeneration Company CIC (Regenco) continues to operate as a CIC as outlined in the Business Case and Grant Funding Agreement for the New Life for City Buildings project so that delivery of the project can continue without further delay.

F/24/501

It **notes** that as sole shareholder Truro City Council has a number of "controls" it can utilise to direct the work of Regenco should this become necessary and that it will receive a quarterly shareholder report on progress as a formal agenda item so that it can monitor progress.

F/24/502

It **notes** that it has been agreed with the Town Deal Programme Management Office that the grant rate for the direct purchase and refurbishment element of the New Life for City Buildings Project can be increased to 100%, therefore

F/24/503

**h. Town deal project delivery update**

F/24/504

A verbal update was given by the Town Clerk on:

1. The first approval in principle grant for NLCB.
2. Current procurement of Boscawen Park duck pond dredging.
3. Upcoming submission of planning permission and procurement of builder for the Community Sports Hub building.
4. The commuted sum to be received for the riverbank stabilisation.
5. Procurement for the improvements to the sports area will begin within the next 3 months.

**i. Internal control checks Q2 2024**

The internal control checks Q1 was **noted**. Councillors Biscoe and Mrs Carlyon were reminded of their obligation to conduct the Q2 internal audit checks mid-October.

F/24/505

**9 BANK BALANCES AND SCHEDULE OF PAYMENTS**

It was proposed by Councillor Wells, seconded by Councillor Eathorne-Gibbons, that the bank balances:

Current Account	£387,994
Public Sector Deposit	£562,860
Money Market	£1,850,000,

and schedule of payments are **noted**.

F/24/506

**10 GRANTS SUB-COMMITTEE**

The Chairman reported that the following was awarded.

Drama Express	£750
Truro Christmas Primestock and Produce Market	£1000
Steelers Netball Club	£500

Discussions then turned to the need for the sub-committee. With so few applications being decided each meeting, it would reduce the clerk's admin and open up the process to the wider committee.

It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Swain, and **RESOLVED** that the Grants Sub-Committee be dissolved.

F/24/507

**11 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Wells, seconded by Councillor Mrs Carlyon, and **RESOLVED** that in accordance with s1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public will be excluded from the meeting during consideration of the following items by reason of its confidential or special nature.

F/24/508

**a. Municipal Buildings income generation**

The Town Clerk outlined a potential hirer of the space at the Municipal Buildings to generate income as well as giving an update on the requirements to bring the site into a safety compliant state.

It was proposed by Councillor Swain, seconded by Eathorne-Gibbons, and was **noted** that once handed back to Truro City Council there is work required to the Municipal Buildings before it can be used by Truro City Council and/or hired for external use; that the Town Clerk is exploring opportunities to hire out the rooms once it is safe to do so to generate income that will help to cover the running costs of the Municipal Buildings. This may include opportunities for hiring the Town Hall and/or some of the office space for exclusive use for short periods (i.e. no more than 12 months at a time), and that the Accommodation working

F/24/509

group be tasked to investigate options for the use of the Municipal Buildings beyond 1st April 2025 and present those recommendations to Full Council by the end of February 2025 for consideration.

**# EXTENSION OF TIME**

During discussion of the following item, it was on the proposition of the Chairman and seconded by Councillor Swain and **RESOLVED** that the meeting continue until 10pm to enable the following items to be concluded.

**F/24/510**

**b. Truro City Council funding for Truro Anti-Social Behaviour (ASB) Officer**

Discussions focused on the role of the ASB officer and the relationship with the Rangers with regard to powers and responsibilities. It was agreed that if TCC does not contribute to the service, it would be lost.

It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Southcombe, and it was **RESOLVED** to **note** the report and recommend that Truro City Council signs the Service Level Agreement with Cornwall Council for the provision of an Anti-Social Behaviour Officer for Truro and that funding of £27,280 is provided by Truro City Council to Cornwall Council as its contribution to the costs of the services covered by this Service Level Agreement for the period August 2025 to August 2026.

**F/24/511**

[Councillor Rabey asked that his vote against the motion be recorded.]

**c. Devon and Cornwall police hotspot monthly report Noted.**

**F/24/512**

**12 READMITTANCE OF THE PRESS AND PUBLIC**

It was proposed by the Councillor Wells, seconded by Councillor Eathorne-Gibbons, and **RESOLVED** to readmit the press and public.

**F/24/513**

**13 DATE OF NEXT MEETING**

The date of the next meeting is 14th October 2024. Councillor Eathorne-Gibbons gave apologies for this meeting.

**F/24/514**

**14 ITEMS FOR FUTURE MEETINGS**

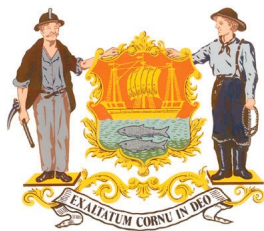
None.

**F/24/515**

The meeting closed at 2138.

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Chairman

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CITY OF TRURO  
Town Clerk

## MEETING OF THE GRANTS SUB-COMMITTEE HELD 16 SEPTEMBER 2024 at 6.30 pm

**PRESENT:** Councillors Wells in the chair, Mrs Swain (Mayor), Mrs Carlyon and Mrs Eathorne-Gibbons, Councillor Rabey (Deputy Mayor).

**ALSO IN ATTENDANCE:** Councillor Biscoe and Esther Grieg (Deputy Town Clerk and RFO)

- 1 APOLOGIES** **G/24/469**  
Apologies were received from Councillors Webb and Roden - Personal.
- 2 DISCLOSURE OR DECLARATION OF INTERESTS** **G/24/470**  
None.
- 3 OPEN SESSION FOR THE ELECTORS OF TRURO** **G/24/471**  
None.
- 4 MINUTES OF THE MEETING HELD ON 15 JULY 2024** **G/24/472**  
It was proposed by Eathorne-Gibbons, seconded by Councillor Swain, and **RESOLVED** that the Minutes of Grants Sub-Committee held 15 July 2024 were considered a correct record.
- 5 FUNDING AVAILABLE FOR DISTRIBUTION** **G/24/473**  
The Chairman confirmed that the budget allocated for 2023/24 was £12,895, consisting of the unspent amount brought forward from previous years. There was no provision in the budget for an additional contribution in 2024/25. To date Grants totalling £3,170 had been agreed, leaving a balance of £9,725 available.
- 6 APPLICATIONS FOR GRANT ASSISTANCE** **G/24/474**  
The Sub-Committee considered applications under the appropriate section of The Local Government Act 1972 as amended and the following decisions/recommendations were made:  
  
The committee first discussed and voted on their agreement in principle to award a grant to the applicants.
  - (i) Drama Express** **G/24/475**  
It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Swain, and **RESOLVED** that the Drama Express grant application be approved in principle.
  - (ii) Truro Christmas Primestock and Produce Market** **G/24/476**

It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Wells, and **RESOLVED** that the Truro Christmas Primestock and Produce Market grant application be approved in principle.

- (iii) **Steelers Netball Club** **G/24/477**  
It was proposed by Councillor Swain, seconded by Councillor Rabey and **RESOLVED** that the Steelers Netball Club grant application be approved in principle.

The members discussed and recommended the size of grant to be awarded.

- (i) **Drama Express** **G/24/478**  
It was proposed by Councillor Swain, seconded by Councillor Wells, and **RESOLVED** that the Drama Express be awarded a grant of £750.

[Councillors Mrs Carlyon and Biscoe entered the meeting at 1845.]

- (ii) **Truro Christmas Primestock and Produce Market** **G/24/479**  
It was proposed by Councillor Swain and seconded by Councillor Rabey that the Truro Christmas Primestock and Produce Market be awarded a grant of £750.

An amendment was put by Councillor Wells, seconded by Councillor Mrs Carlyon it was **RESOLVED** that the motion be amended to award £1000.

And it was **RESOLVED** that the Truro Christmas Primestock and Produce Market be awarded a grant of £1000.

- (iii) **Steelers Netball Club** **G/24/480**  
It was proposed by Councillor Swain, seconded by Councillor Rabey and **RESOLVED** that the Steelers Netball Club be awarded a grant of £500.

**7 TO DISCUSS AND RECOMMEND TO FINANCE AND GENERAL PURPOSES COMMITTEE A BUDGET FOR THE GRANTS SUB COMMITTEE FOR 2025/26**

Members reviewed the past years awarded grants as total sums as well as by number of recipients, then discussed the potential future competitiveness of the grants with the Lemon Quay works.

It was proposed by Councillor Swain, seconded by Councillor Eathorne-Gibbons, and **RECOMMENDED** that the budget for the Grants Sub-committee in the year 2025/26 be £15,000. **G/24/481**

The meeting closed at 1855.

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CHAIRMAN



Report to:	<b>Finance and General Purposes Committee</b>	
Date:	<b>14<sup>th</sup> October 2024</b>	
Title:	<b>Q2 Expenditure to Budget Summary</b>	
Authors, Roles	<b>Esther Greig</b> <b>Deputy Town Clerk/Responsible Financial Officer,</b>	
Approval and clearance obtained from chair of committee:	<b>Y</b>	
Urgency Procedure(s) used? If yes include rationale.	<b>N</b>	
<b>Recommendations:</b>		
<ol style="list-style-type: none"> <li>1. To note the contents of the report.</li> <li>2. To resolve to approve virement of budgets as set out in the report: <ul style="list-style-type: none"> <li>• £30k to remain in Legal fees with the balance to staff costs to offset slight overspend.</li> <li>• £50k Town Deal expenditure into Marketing and Events cost centre as appropriate.</li> <li>• £15k to communications from staff costs to cover contractor payments.</li> </ul> </li> </ol>		

## **1 Executive Summary**

1.1 Quarterly expenditure to budget reports will be presented to F&GP committee in the month following the completion of the previous quarters' accounting process

## **2 Purpose of Report and key information**

2.1 To give a brief overview of TCC finances as at 30.09.24

2.2 2024-25 budget is 'tight' and needs close monitoring.

2.3 Inflation figures are currently lower than TCC budgeted for, so expenditure will not be as pressurised by external forces as envisaged.

2.4 Negotiations are ongoing between the employers and unions regarding 2024-25 pay award. All 3 unions are currently balloting their members advising rejection of the proposals. TCC will not have notification of the agreed award before the end of October.

2.5 To note that a VAT reclaim has been submitted for £21,402.07

## **3 Benefits for Staff/Councillors**

3.1 This report will give an overview of TCC's Q2 financial position.



#### **4 Relevant Previous Decisions**

- 4.1 In January 2024, TCC set its budget and precept for the 2024-25 financial year to reflect the expected financial position and operating requirements.
- 4.2 In June 2024, TCC revised its reserves position to reflect actual funds available and set budgets for capital expenditure in year.

#### **5 Consultation and Engagement**

- 5.1 N/A

#### **6 Legal/Governance Implications of the proposed course of action/decision**

- 6.1 It is essential that TCC maintains its liquidity in year and monitors budgets closely.

#### **7 Q2 Balances and Treasury Management:**

The second tranche of precept was received at the beginning of September. A second payment of CIL is expected towards the end of October – no details yet.

- 7.1 Balance per bank statements as at 30/09/24

Current Account	402,482.45
Public Sector Deposit	565,267.87
Money Market	3,100,000.00
Petty Cash	300.00
	<b>4,068,050.32</b>

The precept has been received for this year - £3,005,618.00.

The public sector deposit account has the total of the S106 monies held. This balance as of 10<sup>th</sup> July is £565,267.87. Interest is currently reinvested – in order to allocate ‘income’ to parks (budgeted at £25,000) from this fund; it will need to be withdrawn before year end. If interest rates remain unchanged, TCC will receive approx. £26k in interest on this account this year. If required, capital can be withdrawn from this fund to cover maintenance costs.



## 7.2 Balances - Partnership Accounts, Town Deal & Ear-Marked Reserves

	<b>1.4.24</b>	<b>30.6.24</b>	<b>30.9.24</b>
Partnership Funds	31,433	27,776	20,650
Boscawen Park Project -Town Deal	205,076	246,439	369,936
New Life City Buildings - Town Deal	423,338	785,180	780,343
S.106 Funds	554,810	558,694	565,268
EMRs	10,000	10,000	10,000
	<b>1,224,657</b>	<b>1,628,089</b>	<b>1,746,197</b>

Of the funds held by Truro City Council, £1.746m are allocated for projects and reserves, or held separately for partner organisations and charities. Funds have been paid out that were raised by previous mayors for charities and warm welcome monies have been allocated appropriately. Café business rates and lodge maintenance make up the EMRs.

## 7.3 Treasury Management

### Summary Money Market accounts 2024-25

<u>£ invested</u>	<u>% interest</u>	<u>£ interest</u>	<u>Maturity Date</u>
250,000	4.18	1,755.07	19/08/2024
500,000	4.65	7,771.23	18/10/2024
750,000	4.58	10,409.00	11/11/2024
600,000	4.36	8,743.89	23/12/2024
750,000	3.91	4,900.89	13/11/2024
500,000	4.27	7,136.16	13/01/2025
		<b>Total 40,716.24</b>	

Bank interest is budgeted at £11,000 in Administration but is on course to significantly exceed this by year end. Further money market accounts will be considered for Q3 and Q4 depending on cash-flow required for the Town Deal projects.

Due to the low level of TCC's general reserves in the period 2024-2027, it would be unwise to lock TCC's funds in long term bonds or make investments into stocks/shares/unit trusts with even a moderate risk to capital.



## 8 Summary Position of Cost Centres

- 8.1 Budgets are expected to be at or around the 50% of total at the end of the second quarter. Being slightly under on expenditure and slightly over on income, shows a good initial position for the year.

<b>Cost Centre Expenditure</b>	<b>2024-25 Budget</b>	<b>2024-25 Q2 Actual</b>	<b>% spent</b>	<b>Remaining Budget</b>
	£	£		
Administration & Democratic	1,053,239	466,082	44.3%	587,158
Visitor Information Centre	267,495	125,640	47.0%	141,855
Allotments	24,760	736	3.0%	24,024
Public Cemetery	11,789	4,308	36.5%	7,481
Community	234,465	78,723	33.6%	155,742
Parks & Open Spaces	1,238,763	548,308	44.3%	690,455
Public Conveniences	245,858	140,561	57.2%	105,297
Café in the Park	232,960	139,387	59.8%	93,573
Truro Library	311,273	134,447	43.2%	176,826
Marketing (LQ & VT)	205,114	66,974	32.7%	138,140
<b>Total Expenditure</b>	<b>3,825,716</b>	<b>1,705,166</b>	<b>44.6%</b>	<b>2,120,550</b>
<b>Cost Centre Income</b>	<b>2024-25 Budget</b>	<b>2024-25 Q2 Actual</b>	<b>% received</b>	
	£	£		
Administration & Democratic	80,131	59,491	74.2%	20,640
Tourist Information Centre	128,760	56,145	43.6%	72,615
Allotments	3,700	4,124	111.5%	-424
Public Cemetery	25,626	19,886	77.6%	5,740
Community	24,151	17,192	71.2%	6,959
Parks & Open Spaces	154,316	121,487	78.7%	32,829
Public Conveniences	1,800	1,300	72.2%	500
Café in the Park	234,688	153,577	65.4%	81,111
Truro Library	53,998	38,436	71.2%	15,562
Lemon Quay	61,904	23,096	37.3%	38,808
<b>Total Income</b>	<b>769,073</b>	<b>494,734</b>	<b>64.3%</b>	<b>274,339</b>



## 8.2 Administration and Democratic Services

Travelling expenses are slightly over from Town Clerk's interviews. Following the completion of appraisals – the training budget will be allocated over the winter period as required. A virement is required from legal expenses to salaries to balance these costs as required for accounting practices.

Description	2024-25 Budget £	2024-25 Actuals £	Q2 %	remaining budget
<b>Employees</b>				
Salary & Wage Costs	627,850	342,820	54.6%	285,030
Travelling Expenses	150	175	116.7%	-25
Training/Conferences	8,803	2,585	29.4%	6,218
Payroll & Personnel costs	25,327	12,843	50.7%	12,484
<b>Municipal Building</b>				0
Repairs & Maintenance	46,250	57	0.0%	46,193
Local Authority Rates	20,600	0	0.0%	20,600
Cleaning	1,000	50	5.0%	950
Furniture & Equipment	3,979	3,378	84.9%	601
<b>Supplies &amp; Services</b>				0
Gas & Electricity	13,818	1,341	9.7%	12,477
Water	2,125	397	18.7%	1,728
Health & Safety	4,162	3,164	76.0%	998
Insurance	26,136	25,448	97.4%	688
Audit Fees	4,900	4,610	94.1%	290
Legal Fees	88,743	24,682	27.8%	64,062
Planning Advice	686	0	0.0%	686
Loan costs (Municipal Bldgs)	80,000	0	0.0%	80,000
<b>Office Costs</b>				0
Stationery	1,888	1,209	64.0%	679
Printing	2,778	1,226	44.1%	1,552
Postages	2,105	709	33.7%	1,396
Telephones	1,733	1,411	81.4%	322
Publications	100	416	416.0%	-316
Computer software	28,229	24,509	86.8%	3,720
Tech - hardware	25,000	4,283	17.1%	20,717
Bank Charges	3,412	1,400	41.0%	2,012
<b>Democratic</b>				0
Mayoral Allowance	9,142	709	7.8%	8,433
Town Crier & Macebearers	1,292	965	74.7%	327
Members Expenses	1,363	206	15.1%	1,157
Civic Functions	3,843	1,559	40.6%	2,284
Subscriptions	5,530	4,530	81.9%	1,000
Elections	12,000	0	0.0%	12,000
Miscellaneous	295	1,400	474.6%	-1,105
<b>Gross Expenditure</b>	<b>1,053,239</b>	<b>466,082</b>	<b>44.3%</b>	<b>587,158</b>



Municipal Buildings – works to ensure the statutory requirements are in place for hiring certain spaces are underway – testing circuits and systems etc. It hasn't been handed back from Cornwall Council so business rates are not being charged, neither is TCC receiving any income from hiring.

Insurance, Health and Safety and other subscriptions are mainly paid in Q1; these budgets having been spend already are not unusual. Stationery costs is higher than expected due to 6 years of minutes having to be printed on a particular grade and style of paper. Replacement textbooks have been required to ensure up to date legislative requirement can be referenced.

Two Health and Safety software packages have been paid for by TCC in the past and it has been identified that only one is required and only one was budgeted for. All the information on the defunct system will be transferred over this winter by the admin team. Computer hardware will be purchased over the coming months to replace outdated laptops and equipment that has failed, and for new members of staff.

Mayor's allowance is under, but the chain and pendant are being repaired so this budget will be spent. 3 out of 4 civic receptions have taken place; so well within budget. The elections are due May 2025 and no ad-hoc elections will be held within the 6 months prior – this budget will be best ear-marked towards next years' expenditure.

Description	2024-25 Budget	2024-25 Actuals	Q2 %	remaining budget
Income	£	£	%	
Use of Rooms	12,000	0	0.0%	12,000
Interest	11,000	2,035	18.5%	8,965
S106	29,573	29,573	100.0%	0
CIL	27,558	27,558	100.0%	0
Miscellaneous	0	325	0.0%	-325

A further CIL payment is expected by the end of October, but TCC have yet to receive a breakdown of what this will be.

### 8.3 Visitor Information Centre

The rent for the Visitor Information Centre is paid quarterly in advance hence showing  $\frac{3}{4}$  of the budget spent. Other all as expected – with the ticket sales to be paid out the event organisers

Income				
Sales	102,866	39,959	38.8%	62,907
Tickets*	8,553	7,633	89.2%	920
Rents	9,600	4,800	50.0%	4,800
Registration/ Misc Fees	241	3	1.2%	238
Contract Work - VC	7,500	3,750	50.0%	3,750
Truro Guide Income	0	0	0.0%	0
<b>Gross Income</b>	<b>128,760</b>	<b>56,145</b>	<b>43.6%</b>	<b>72,615</b>



Description	2024-25	2024-25	Q2	remaining
	Budget	Actuals		budget
	£	£	%	£
<b>Employees</b>				
Salary Costs	103,390	49,222	47.6%	54,168
Training	344	0	0.0%	344
<b>Premises Costs</b>				0
Repairs & Maintenance	21,832	2,154	9.9%	19,678
Rent	36,600	26,577	72.6%	10,023
Rates	18,367	8,415	45.8%	9,952
Cleaning	5,302	1,910	36.0%	3,392
Furniture & Equipment	255	0	0.0%	255
Power & Water	2,998	1,139	38.0%	1,859
<b>Office Costs</b>				0
Printing	1,073	563	52.5%	510
Telephone	3,202	1,720	53.7%	1,482
Computer Costs	2,279	538	23.6%	1,741
Stationery	1,763	373	21.2%	1,390
Postage	306	0	0.0%	306
Card Charges	3,353	1,298	38.7%	2,055
<b>Purchase of Sale Items</b>				0
Tickets*	7,353	4,408	51.5%	2,945
General Sale Goods	58,758	27,315	46.5%	31,443
Miscellaneous	320	8	2.5%	312
<b>Gross Expenditure</b>	<b>267,495</b>	<b>125,640</b>	<b>47.0%</b>	<b>141,855</b>

It is expected that the replacement windows will be fitted before the end of the financial year and within the £20k budget.

#### 8.4 Community

Capital repairs for community buildings are now within this budget heading. The ground source heating system has been fixed at Malpas, Zebs roof has been repaired, but more maintenance work has been identified, and the asbestos and leaking roof at Hendra will be address during the next few months. It is noted that repairs to the Moresk Centre were allocated £20k but will likely cost more than this.

Devolution discussion with Cornwall Council is including access to some capital funding to alleviate the ongoing cost burden. There has been a large, unexpected, back-dated electricity bill for the Moresk centre - £4k. The second payment for the NHS funding has been invoiced but not received yet.

There are on-going discussions with Cornwall Council and a group of other Town and Parish Councils about the future of CCTV provision in Truro. These have yet to be concluded as awaiting more detail on the Cornwall Council led solution as well as alternative solutions being investigated by other Councils.



Description	2024-25 Budget £	2024-25 Actuals £	Q2 %	remaining budget £
<b>Employees</b>				
Salary & Wage Costs	50,631	24,383	48.2%	26,248
Travelling	119	0	0.0%	119
Training/Conferences	70	120	171.4%	-50
<b>Office Costs</b>				
Grant Advice	1,420	0	0.0%	1,420
Computer Costs	622	0	0.0%	622
Community Buildings	47,676	10,195	21.4%	37,481
Car park rates - hendra	6,052	3,632	60.0%	2,420
<b>Grants &amp; Donation</b>				
Xmas Tree	127	0	0.0%	127
Public Space CCTV	40,174	7,984	19.9%	32,190
Twinning Associations	1,028	60	5.8%	968
CAB	5,477	5,477	100.0%	0
Street Pastors	4,800	4,800	100.0%	0
Music Festival	2,120	1,000	47.2%	1,120
Young People Cornwall	25,000	12,500	50.0%	12,500
Community Events	11,000	3,151	28.6%	7,849
Community Grants	12,895	5,420	42.0%	7,475
ASB Officer contribution	25,000	0	0.0%	25,000
Miscellaneous	254	1	0.4%	253
<b>Gross Expenditure</b>	<b>234,465</b>	<b>78,723</b>	<b>33.6%</b>	<b>155,742</b>
<b>Income</b>				
Rents from Buildings	10,784	5,392	50.0%	5,392
car park income	2,367	0	0.0%	2,367
Community Grants/booking	11,000	11,800	107.3%	-800
<b>Gross Income</b>	<b>24,151</b>	<b>17,192</b>	<b>71.2%</b>	<b>6,959</b>

## 8.5 Allotments

Description	2024-25 Budget £	2024-25 Actuals £	Q2 %	remaining budget £
<b>Premises</b>				
Repair & Maintenance	1,035	-	0.0%	1,035
Water	725	736	101.5%	- 11
Allotment development	23,000	-	0.0%	23,000
<b>Gross Expenditure</b>	<b>24,760</b>	<b>736</b>	<b>3.0%</b>	24,024
<b>Income</b>				
Allotments	3,700	4,124	111.5%	- 424
<b>Gross Income</b>	<b>3,700</b>	<b>4,124</b>	<b>111.5%</b>	- 424



Allotment rents are paid at the beginning of the financial year. Repair and maintenance expenditure is allocated at year end. A balancing figure will not be transferred from the parks cost centre or vired back to parks. Expenditure on allotment development at Treffry has not commenced

## 8.6 Marketing and Events (inc. Visit Truro/Lemon Quay)

Two vacant positions have been recruited to – commencing Q3. Communications include an outside contractor (covering external communications whilst vacancies were running) and a Truro together article; neither of which were budgeted for. The Town Deal Events Manager will be costed through this centre – a budget will be allocated as appropriate (£50k).

Description	2024-25 Budget £	2024-25 Actuals £	Q2 %	remaining budget £
<b>Employees</b>				
Wages Costs	125607	29,924	23.8%	95,683
<b>Premises</b>				
Repair & Maintenance	1169.00	781	66.8%	388
Cleaning and Waste manager	33568	16,779	50.0%	16,789
Gas and Electric	730.00	595	81.5%	135
Water	382.00	94	24.6%	288
Computer Costs	0.00	-	0.0%	-
Event Costs	5936.00	900	15.2%	5,036
Summer activities	6511.00	4,924	75.6%	1,587
Community Events	11015.00	-	0.0%	11,015
Public art	19611.00	5,639	28.8%	13,972
Miscellaneous	300.00	248	82.7%	52
Advertising	285.00	85	29.8%	200
Communications	0.00	7,005	#DIV/0!	- 7,005
<b>Gross Expenditure</b>	<b>205,114</b>	<b>66,974</b>	<b>32.7%</b>	<b>138,140</b>
<b>Income</b>				
Rental from Leases	-	-	0.0%	-
Event rentals	57,904	23,096	39.9%	34,808
Visit truro - website	4,000	2,000	50.0%	2,000
Public art grants				
<b>Gross Income</b>	<b>61,904</b>	<b>23,096</b>	<b>37.3%</b>	<b>38,808</b>

Event rentals are invoiced in arrears and the income will catch up with the Christmas market receipts.



## 8.7 Public Cemetery

No significant allocated expenditure regarding hired plant and repairs and maintenance, could be vired to parks for year end. Hired Plant budget has been kept as relevant expenditure is possible. The end of Q4 and beginning of Q1 has been particularly busy this year.

Description	2024-25	2024-25	Q2	remaining
	Budget	Actuals		budget
	£	£	%	£
<b>Premises</b>				
Repair & maintenance	2,070	336	16.2%	1,734
Rates	5,907	3,071	52.0%	2,836
<b>Transport</b>				
Hired Plant	1,568	-	0.0%	1,568
<b>Supplies &amp; Services</b>				
Gas & Electricity	80	40	50.0%	40
Water	320	208	65.0%	112
Equipment & Materials	1,544	474	30.7%	1,070
<b>Establishment Expenses</b>				
Telephones	300	179	59.7%	121
<b>Gross Expenditure</b>	<b>11,789</b>	<b>4,308</b>	<b>36.5%</b>	<b>7,481</b>
<b>Income</b>				
Burial fees	25,626	19,886	77.6%	5,740
<b>Gross Income</b>	<b>25,626</b>	<b>19,886</b>	<b>77.6%</b>	<b>5,740</b>

## 8.8 Parks and Open Spaces

Parks training mainly takes place in the autumn/winter. The replacement of plant will take place in Q4 in preparation for 2025-26 – 2 x vans and a tractor on HP. The decision about which models has yet to be taken and purchase options and EV options are being considered. Again, tree removal and resurfacing will be undertaken in Q3/4.

Work to Victoria Park Shelter is nearly finished and the bandstand refurbishment has been completed. Much of the protective clothing is purchased at the beginning of the year. Transport costs are over 50% but it is expected that this will balance out over Q3/4. Britain in Bloom will underspend this year as TCC did not host any significant functions.



Description	2024-25	2024-25	Q2	remaining
	Budget	Actuals		budget
	£	£	%	£
<b>Employees</b>				
Wages Costs	813,312	384,005	47.2%	429,307
Training	18,874	1,720	9.1%	17,154
Travel Expenses	179	-	0.0%	179
Protective Clothing	7,761	5,658	72.9%	2,103
<b>Premises</b>				
Repair & Maintenance	80,644	38,288	47.5%	42,356
Rent - parking space	1,479	1,305	88.2%	174
Rates - Kenwyn/cricket	1,140	649	56.9%	491
Play Equipment Repairs	3,424	169	4.9%	3,255
Seats, Gates ,Fencing	1,405	189	13.5%	1,216
Gritting	0	-	#DIV/0!	0
Capital Projects	97,800	28590	29.2%	69,210
Idless Nursery PWLB	15,166	7,583	50.0%	7,583
<b>Transport</b>				
Petrol & Oil	22,771	12,660	55.6%	10,111
Repair & Maintenance	18,161	9,730	53.6%	8,431
Hired Plant & Equipment	1,568	342	21.8%	1,226
Capital plant (renewals)	36,250	1,410	3.9%	34,840
Licences	2,604	1,348	51.8%	1,256
<b>Supplies &amp; Services</b>				
Gas & Electricity	16,790	6,480	38.6%	10,310
Water	5,792	2,673	46.1%	3,119
Plants & Seeds	17,165	8,138	47.4%	9,027
Equipment & Materials	31,302	18,888	60.3%	12,414
Health & Safety	9,094	3,624	39.9%	5,470
<b>Establishment Expenses</b>				
Telephones	738	372	50.4%	366
Computer Costs	1,987	706	35.5%	1,281
Commision Charges - Tennis	580	-	0.0%	580
<b>Miscellaneous</b>				
Loan Repayment - Tennis	25,441	12,721	50.0%	12,720
Gardens Competition	753	670	89.0%	83
Britain in Bloom	6,469	390	6.0%	6,079
Miscellaneous	114	-	0.0%	114
<b>Gross Expenditure</b>	<b>1,238,763</b>	<b>548,308</b>	<b>44.3%</b>	<b>690,455</b>

Trading rights - this is for ice-cream salesperson at Boscawen Park; in addition to the café offer. The Local Maintenance Partnership for definitive rights of way cutting has been completed and fee received. CCLA interest from the s106 funds will need to be transferred from the reserve at year end; although interest has been noted in the actuals below.



Description	2024-25	2024-25	July	remaining
Parks	Budget	Actuals		budget
	£	£	%	£
<b>Income</b>				
Floral Displays	20,977	18,625	88.8%	2,352
Contract Work	32,202	17,549	54.5%	14,653
Grass Cutting Agreement	7,577	7,859	103.7%	-282
Sponsorship roundabout	2,000	1,100	55.0%	900
Use of Pitches	4,829	1,927	39.9%	2,902
Tennis	22,059	17,642	80.0%	4,417
Trading Rights	3,000	9,600	320.0%	-6,600
Site Rentals	4,308	3,446	80.0%	862
Parks grants (s106)	32,201	32,201	100.0%	0
CCLA interest (s106)	25,000	10,458	41.8%	14,542
Miscellaneous	163	1,080	662.6%	-917
<b>Gross Income</b>	<b>154,316</b>	<b>121,487</b>	<b>78.7%</b>	<b>32,829</b>

### 8.9 Café in the Park

Wages and sale items are up on expected and this is balanced by an increase in income – turnover in greater than expected. A positive balance is required to ensure the off-season can be covered successfully. Attention has been given to the café in recent weeks regarding health and safety and HR requirements; current and ongoing.

Description	2024-25	2024-25	Q2	Variation
	Budget	Actuals		from
				Budget
	£	£		£
Wages	138,902	77,484	55.8%	-61,418
Purchase of Sale Items	70,693	49,712	70.3%	-20,981
Repair & maintenance	5,000	2,641	52.8%	-2,359
Local Authority Rates	7,115	1,797	25.3%	-5,318
Cleaning materials	2,607	1,468	56.3%	-1,139
Electricity	3,113	2,160	69.4%	-953
Water	1,343	844	62.8%	-499
Equipment and materials	1,281	1,638	127.9%	357
Computer costs	1,256	590	47.0%	-666
Card Machine Charges	1,650	1,053	63.8%	-597
<b>Gross Expenditure</b>	<b>232,960</b>	<b>139,387</b>	<b>59.8%</b>	<b>-93,573</b>
<b>Income</b>				
Sales	234,688	153,577	65.4%	-81,111
<b>Gross Income</b>	<b>234,688</b>	<b>153,577</b>	<b>65.4%</b>	<b>81,111</b>
<b>Net Expenditure</b>	<b>-1,728</b>	<b>-14,190</b>		<b>-12,462</b>

Statistical analysis of sales and footfall, and careful staff hours budgeting is required to ensure that a loss is not incurred over the off-season.



## 8.10 Public Conveniences

Some of the expenditure, on vehicles and protective clothing are allocated at year end as they are paid for at the same time as parks.

Description	2024-25	2024-25	Q2	remaining
	Budget	Actuals		budget
	£	£		£
<b>Employees</b>				
Salary & Wage Costs	101,151	44,635	44.1%	56,516
Training/Conferences	262	0	0.0%	262
Clothing	620	0	0.0%	620
<b>Premises</b>				
Repair & Maintenance	22,445	8,277	36.9%	14,168
Cleaning	29,919	10,986	36.7%	18,933
Capital project	48,000	42,027	87.6%	5,973
<b>Supplies &amp; Services</b>				
Gas & Electricity	4,479	3,274	73.1%	1,205
Water	21,359	27,010	126.5%	-5,651
Health & Safety	9,446	3,943	41.7%	5,503
<b>Office Costs</b>				
Telephones	212	0	0.0%	212
<b>Vehicle Costs</b>				
Fuel	746	0	0.0%	746
Repair & Maintenance	697	71	10.2%	626
Licences	346	338	97.7%	8
<b>Miscellaneous</b>				
Loan Charges PWLB	6,060	0	0.0%	6,060
Miscellaneous	116	0	0.0%	116
<b>Gross Expenditure</b>	<b>245,858</b>	<b>140,561</b>	57.2%	<b>105,297</b>
<b>Income</b>				
Contract Work	1,800	1,300	72.2%	500
<b>Gross Income</b>	<b>1,800</b>	<b>1,300</b>	72.2%	<b>500</b>

Green Street Toilets are using a concerning amount of water - averaging £8,000pcm. Through investigation there is no leak and footfall counters indicate that the volume is proportionate to the cistern size for the number of flushes. Slight underspend on cleaning materials and contractors, but staff have yet to take the majority of their holiday. Loan charges are for the Boscawen Park sewerage system debited in October and March.



**9 Supporting Information (Appendices)**

none

**10 Approval and clearance**

10.1 All necessary approvals for this report to be presented to Finance and General Purposes Committee have been obtained.

**All reports:**

<b>Final report sign offs</b>	<b>This report has been cleared by (or mark not required if appropriate)</b>	<b>Date</b>
Town Clerk (Required for <b>all</b> reports)	Yes	8/10/24
Deputy Town Clerk (Finance and HR) (Required for <b>all</b> reports)	Yes	8/10/24



Report to:	<b>Finance and General Purposes Committee</b>	
Date:	<b>14<sup>th</sup> October 2024</b>	
Title:	<b>Boscawen Park Sports Hub – VAT Options</b>	
Authors, Roles and Contact Details:	<b>David Rodda, Town Clerk, Truro City Council</b> <a href="mailto:clerk@truro.gov.uk">clerk@truro.gov.uk</a>	
Approval and clearance obtained from chair of committee:	<b>Y</b>	
Urgency Procedure(s) used? If yes include rationale.	<b>N</b>	
<b>Recommendations</b>		
<ol style="list-style-type: none"> <li>1. That it notes the contents of this report.</li> <li>2. That it resolves to approve “option to tax” for VAT purposes for all expenditure relating to the construction and operation of the Boscawen Park Sports Hub as identified in Map A.</li> <li>3. That it resolves that the starting date for the “option to tax” is set at 1<sup>st</sup> November 2024.</li> </ol>		

## **1 Executive Summary**

- 1.1 Truro City Council is contracted to deliver the Boscawen Park Sports Hub Project as part of the Truro Town Deal. The total cost is in the region of £5.6 million and the current proposals include draining the duck pond, improving the land drainage and sports surfaces of the playing areas, the construction of a new community sports hub building and works relating to riverbank stabilisation works.
- 1.2 From a VAT point of view the various elements of the project must be treated differently. For work relating to the land drainage, pitch improvements, pond dredging, plant nursery relocation and riverbank stabilisation works, unless the council leases the entire site to a third party for more than £1, these are classified as “non-business activity” and therefore any VAT charged on these costs can be reclaimed.
- 1.3 For the Community Sports Hub building itself, the VAT position is more complicated - it depends on how the facility will be used. If used for sports use only, then all VAT can be reclaimed. However, if used for sports use and community/business use only the VAT associated with sports use can be reclaimed. The estimated budget for this building is around £3 million which equates to around £600,000 of potentially chargeable VAT.



## **2 Purpose of Report and key information**

- 2.1 In order to deliver the Boscawen Park Sports Hub building to its current design without additional funding from Truro City Council, it is vital to structure the treatment of VAT in such a way as to maximise the amount that can be reclaimed.
- 2.2 Following the tribunal decision in Chelmsford City Council [2022] UKUT149, the cost of creating sports facilities for public hire forms part of a council's non business activity and if these are used solely for sports, VAT can be reclaimed on this part of the cost without any further steps. Therefore, one option would be to build the building and only use it for sports, as that would enable Council to reclaim all the VAT relating to the build costs. However, this option would reduce income potential and would not deliver the agreed outputs and outcomes associated with the grant Funding Agreement.
- 2.3 Whilst it would be relatively straightforward to identify the costs relating to facilities only used for sports (e.g. the changing rooms), it would be more challenging to do this for rooms that could serve a dual purpose (e.g. the sports hall).
- 2.4 As the business case for the Boscawen Park Sports Hub includes the hire of rooms for non-sporting use to help pay for the on-going running costs of the building, Council cannot reclaim all the VAT relating to the build if the building is used for non-sporting use without further steps being taken. Room hire is a business activity and generally exempt from VAT (under Group 1, Schedule 9 of the VAT Act 1994).
- 2.5 Current estimates are that up to 20% of the usage of the building (by hours of use) would be for non-sporting hire, such as meetings and community events. In simple terms, this means that up to 20% of the VAT on its construction (or about £132,000) will not be reclaimable without further action. This scenario could also mean that the Council may not be able to reclaim VAT on 20% of the running costs due to the partial exemption rules.
- 2.6 VAT-exempt income also creates a risk of having to repay some of the VAT reclaimed on construction at a later date, if the proportion of VAT-exempt room hire increases over the next 10 years Council.
- 2.7 Leasing the building (for more than £1) to another organisation would mean that the building was being used wholly for VAT-exempt business activity. This would mean that none of the VAT on it could be reclaimed without further steps.



- 2.8 Operating the site purely for sports hire and free use would allow Council to reclaim all the VAT on the project. However, any non-sporting room hire within the next 10 years could result in Council having to repay some of that VAT.
- 2.9 If Council wants to run the building directly and hire rooms out for non-sporting purposes, the only viable approach to achieve full VAT recovery is to make an Option to Tax on the building (explained in VAT Notice 742A). But under this option VAT must normally be charged on all room hire.
- 2.10 Similarly, if Council wanted the ability to lease the building to a management body for a rent, it would need to opt to tax before starting work, otherwise it wouldn't be entitled to recover VAT on the construction costs.

### **3 Benefits for Customers/Residents**

- 3.1 Improved sports facilities at Boscawen Park will benefit residents and the need to provide them is identified in the TCC Strategic Plan and the Business Case for the Boscawen Park project.

### **4 Relevant Previous Decisions**

- 4.1 Truro City Council are a signatory to the Truro Town Deal and have signed the Grant Funding Agreement for the Boscawen Park Sports Hub project so are currently contractually bound to deliver the project as outlined. Any shift from this position will necessitate repayment of grant paid to date.

### **5 Consultation and Engagement**

- 5.1 Professional advice has been sought from a suitably qualified specialist with experience of how VAT rules apply to Councils.

### **6 Financial Implications of the proposed course of action/decision**

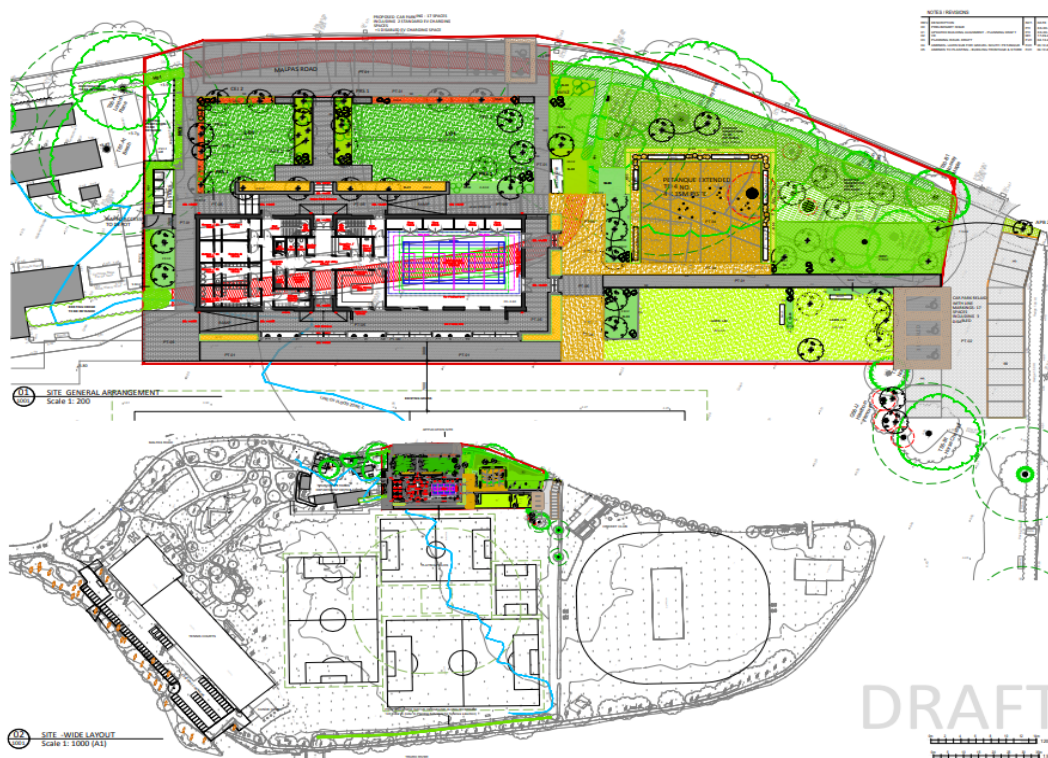
- 6.1 If the VAT is not reclaimed there is insufficient budget available to build the building as currently designed which presents a risk of non-delivery. Therefore, maximising the recovery of VAT from the build costs of the Boscawen Sports Hub project is a priority.
- 6.2 Opting to Tax for VAT purposes will enable Council to reclaim all the VAT relating to the construction costs which is vital to ensure the delivery of the current building design. If this cannot be achieved delivering the building within budget is not possible.
- 6.3 Delivering the project on time and on budget will reduce the financial risk to Truro City Council in the short term and if the operational model can be developed so that VAT on running costs can be reclaimed this will also reduce the financial risk to Truro City Council in the medium to long term as well.

**7 Legal/Governance Implications of the proposed course of action/decision**

7.1 Opting to Tax is a formal decision that VAT will be charged on rent or hire (that would otherwise be VAT-exempt), for a minimum of 20 years. In return, Council will be able to reclaim VAT on construction and running costs (because the VAT will relate to either taxable business or non-business activities).

7.2 Opting to Tax requires a formal decision by Council and must relate to a specific area of land. For the Boscawen Park Sports Hub project, the proposed coverage of this option to task is outlined below in Map A.

**Map A – Option to Tax Boundary for the Boscawen Park Sports Hub (within red line)**



7.3 If the decision is taken not to take the Option to Tax, then the current building designs are undeliverable within the project budget which means that Council would be in breach of its Grant Funding Agreement for the Boscawen Park Sports Hub project. The only option to deliver the project in this scenario would be for Council to increase its capital commitment to the project by £132,000 to cover the irrecoverable VAT.

**8 Risk Implications of the proposed course of action/decision**

8.1 Reputational and financial risks exist if it is not possible to deliver the Boscawen Park Sports Hub project. Cancelling the project represents the highest risk.



8.2 In the long term the operational costs of the facility are of concern, but these can be mitigated through ensuring that the design parameters of the project reduce these costs to a minimum. Opting to tax will also mean that all the VAT chargeable on the running costs of the building can be reclaimed.

8.3 Charging VAT on all room hire (including to sports and community users) has the potential to increase the hire charge so thought will need to be given to the charging structure so that the hire costs for these organisations (who often cannot reclaim the VAT element of the charge) is not excessive or uncompetitive.

## 9 Options available

9.1 **Do nothing** – If Council intends to hire rooms out for non-sports use, it won't be able to reclaim all the VAT on the new building. If all the VAT on the build costs cannot be reclaimed the budget available for the building is insufficient which means that Council would be required to invest an additional £132,000 of capital into the project to ensure delivery.

9.2 **Divide the costs into those relating to non-business activity and business activity and reclaim the VAT relating to non-business activity only** – this option would not enable all the VAT associated to the build costs to be reclaimed which would mean that there was insufficient budget available to build the Boscawen Park Sports Hub. It would also mean that Council would also not be able to reclaim all the VAT on the running costs of the building either.

9.3 **Opt to Tax (recommended option)** – this would enable Council to reclaim all the VAT associated with the build costs of the Boscawen Park Sports Hub project (circa £600,000) as well as the VAT relating to the on-going running costs. This is the only option that will enable the project to be delivered. **NB: The notification of option to tax (Form VAT1614A) must be submitted to HMRC within 30 days of the date on which Council says the option takes effect. It is therefore recommended that it should take effect from the first day of November 2024.**

## 10 Supporting Information (Appendices)

10.1 Appendix 1 – Opting to Tax

## 11 Approval and clearance

11.1 All necessary approvals for this report to be presented to Full Council have been obtained.



### All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk	Yes	
Deputy Town Clerk (Finance and HR)		

### Appendix 1 - Making an Option to Tax

An Option to Tax is a decision by the Council that all future supplies of a building or area of land will become taxable supplies. VAT must then be charged on all room hire and leases, but the Council is able to reclaim any VAT incurred as it relates to taxable business activities.

The Council would need to make a formal decision to make an Option to Tax, identifying on a map the area of land that will be covered by the Option. HMRC must be notified of that decision within 30 days. Once the Option is in place, the Council must charge the appropriate rate of VAT on all taxable supplies from the site.

The Council will not need HMRC's permission to Opt to Tax, unless it has made prior use of the site for VAT-exempt purposes (in which case it is likely to meet the conditions for automatic permission, specifically condition 3).

An Option to Tax cannot normally be revoked for at least 20 years, although the Council will have a six-month "cooling off" period in which it can change its mind after making the decision. The ability to reclaim VAT will apply to all running costs and any future refurbishment costs of the building, as well as the initial construction costs.

Making an Option to Tax would affect non-sports hirers, as VAT would be added to all charges for use. Local groups would not be able to reclaim VAT and the Council may wish to consider this when setting charges for hire.

If property is hired to a charity for its non-business activities (other than as a general office) then these charges remain VAT exempt and are not affected by the option to tax (Paragraph 2(2)(b) of Schedule 10 of the VAT Act 1994).

The Option to Tax only affects the supply of land and property by the council and has no impact on other supplies, which are still taxed at the appropriate rate of VAT for those supplies.

The option does not affect services provided by anyone who hires or leases property from the council. The council should ensure that it follows the guidance in VAT Notice 742A, or seek further advice.



Report to:	<b>Finance &amp; General Purposes</b>	
Date:	<b>14<sup>th</sup> October 2024</b>	
Title:	<b>Truro City Council Website</b>	
Authors, Roles:	<b>Esther Greig – Deputy Town Clerk &amp; RFO</b>	
Approval and clearance obtained from the chair:	<b>Y / N</b>	
Urgency Procedure(s) used? If yes include rationale.	<b>N</b>	

### Recommendation(s):

- To resolve to consider the cost of a new website in its budgeting process for 2025-26.

## 1 Executive Summary

- The local government transparency code was issued to meet the government's desire to place more power into citizens' hands to increase democratic accountability. It is designed to make it easier for local people to contribute to the local decision-making process and help shape public services. The publication of certain documents in an accessible format is a statutory requirement.
- A digital presence is also required in order to provide readily accessible information and documents for Truro residents. Truro City Council (TCC) achieves this via various social media accounts and its website.
- The technological ability of electors varies. It is therefore essential that the website is clear and uncomplicated. Additionally, it must be user friendly for officers to upload information.

## 2 Purpose of Report and key information

- This report outlines the current position of the website, what changes could be made to better serve residents, businesses and staff of TCC, and the options available to accomplish this.
- The website in its current form is as a result of the work done, at no cost to the council, by a Councillor. It has served well in the interim while the organisation has gone through its recent changes.
- Council requested that the Deputy Clerk reviewed the website and its functionality.

## 3 Benefits for Customers/Residents

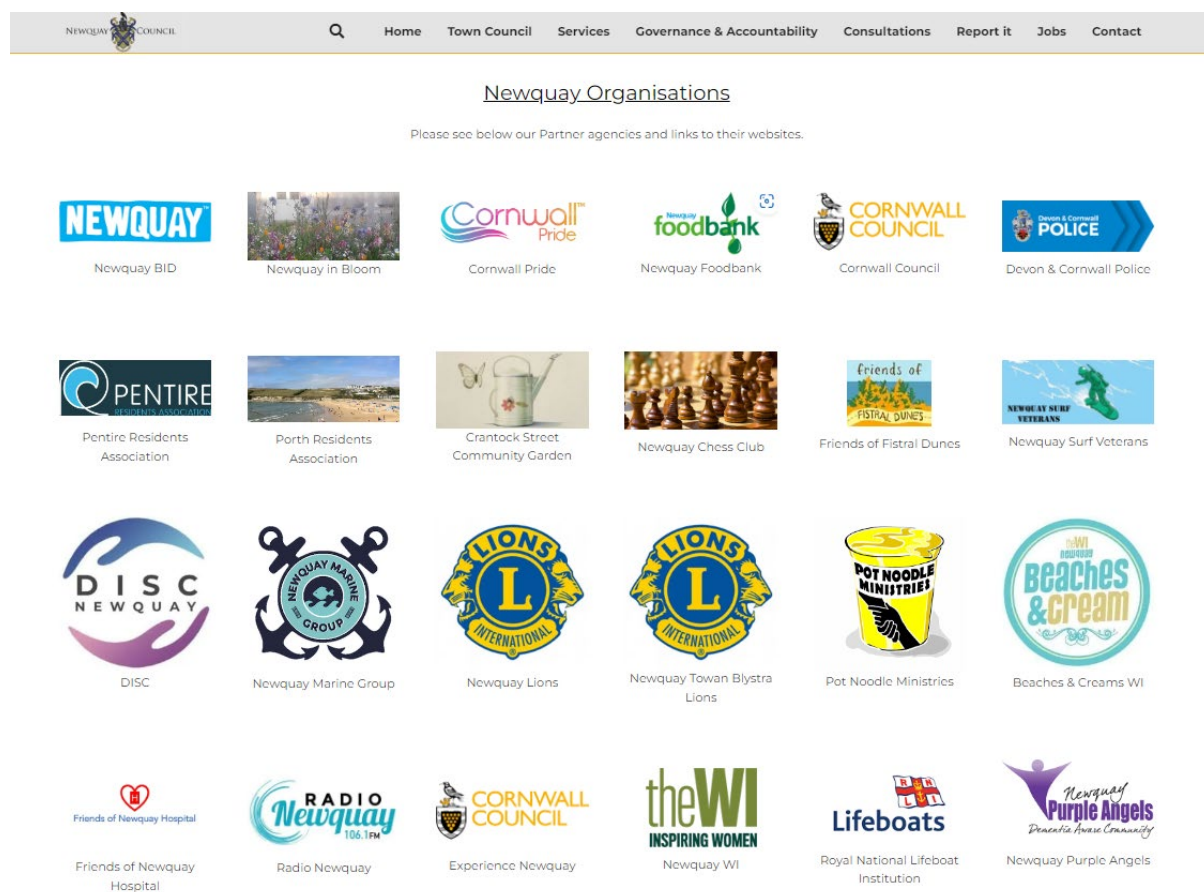
- Payment integration. Introduction of an online payments function for TCC provisions such as allotment rents, Green Street toilets fob, purchases of hanging baskets and bookings of rooms, events & sports facilities should encourage increase in take up of these via ease of access. Bringing otherwise lost income to TCC. In addition,



automating these processes will significantly reduce the officer time required to process bookings which will allow Officers to use their time more productively.

3.2 Up to date information. Whilst functional the current Council website is not as user friendly as it could be which means that Officers have found it hard to use the website and maintain its relevance, much of what is available to the public is not current. A clearer structure — e.g. as per proposed sitemap with all policies in the same place — should remove this. This will also allow the public to find information more easily.

3.3 Increased engagement with the community. With a website that people are happy to come to for TCC items we can convert those visits to increased engagement and integration with TCC, other stakeholders and the community. For example:



Here you can see an example of linking the various stakeholder groups within a parish. The consistency across TCC website and social profiles will in turn be easier to maintain.

3.4 Events booking. There has been research done into various events booking systems, these can be either standalone or integrated into the website and Council accounting software. To do so requires a robust site and system integration which Councils current website is unable to facilitate.



#### 4 Relevant Previous Decisions

- 4.1 A resolution to instruct an individual Councillor to produce the current site could not be found.

Discussions regarding the website were found:

- 4.2 F&GP 07/20 Minute Nos 95 REPLACEMENT OF EXISTING WEBSITE (precis)  
*A Councillor briefly demonstrated the website that he had offered to create for the City Council to replace the one currently in use. The new website would facilitate a greater digital presence and offer members of public a more accessible and inviting method of engaging with the City Council and the work that it did. The current website was old fashioned, and the 'face' of the council would be enhanced with a new bright and easy to use website that linked with the TIC website's colour scheme and vibrance. Research and discussions had taken place together with the Town Clerk/Responsible Financial Officer and his staff to adopt a website template that would create a base for the website. The Town Clerk/Responsible Financial Officer had planned to replace the existing website in 2021/22 and a budget of £4,000 would have been set aside for this. However, a Councillor had offered a service at no cost to the council. The Town Clerk/Responsible Financial Officer had made enquiries with NALC who confirmed that there would not be a conflict of interest for a councillor to provide services for his council as this would be on a voluntary basis without any payment. However, a chargeable service such as the hosting of the website would be better placed with a commercial company. Members of the committee requested reassurance that the rights and controls of the website would remain with the Town Clerk/Responsible Financial Officer and his office and whether the new website would have the facility to collate data reflecting the use of it from the public. The Councillor confirmed that they would only create the website and the current content would be transferred to it; going forward this would continue to be updated by council staff when necessary. The new website would have the capacity to hold a gallery where the council's historical work could be a permanent fixture.*
- 4.3 F&GP 11/23 Minute Nos 254 TRURO CITY COUNCIL WEBSITE REVIEW  
*The Chairman advised that a Councillor had asked to be present for the discussion of this item could not attend the meeting. He suggested that the item be deferred until such time that the Councillor could be present.*

*During discussion a number of questions and issues were raised, including:*

- a) A Member asked how this, as a stand-alone item, fit with the Communications Strategy which was also on the agenda. In his view the website was fit for purpose and no further action should be taken.*
- b) A Member added that the website, in its current format, did not meet certain legal regulations for Council websites, for example, there were no records of recent meetings or decisions on the site, although this was likely to be because of lack of staff capacity.*
- c) A Councillor expressed concern that the role of Deputy Mayor was still not included on the website despite this being previously highlighted.*

*It was proposed by Councillor Roden, seconded by Councillor Mrs Swain and RECOMMENDED to defer consideration of the Truro City Council Website to a future meeting*



- 4.4 F&GP 01/24 Minute Nos 313 TRURO CITY COUNCIL WEBSITE REVIEW (precis)  
*The Chairman introduced the item and advised members that much work had been undertaken on the new website by a Councillor on a voluntary basis, for which the Council was grateful, but he had been approached by Councillors who had concerns that there were omissions and historic content missing from the site. The Chairman had additional concerns that this work was being undertaken by a Councillor and the situation had potential to lack resilience as the project may become over reliant on a single person. He suggested it would be helpful to have a quick but objective external review of the website by an independent provider.*

*The Chairman invited the Councillor to respond. The Councillor thanked the Chairman for his comments and added the old website had not been fit for purpose as it did not operate on mobile devices. They personally wished to give something back to Truro and in discussions with the Town Clerk it was agreed they would undertake the website project on a voluntary basis. The project was scoped in three phases. For phase 1 the existing content would be moved across to a new website on a modern infrastructure. Phase two involved working with other Councillors and officers to draw up a plan to improve the website. At this stage the project was paused due to staff leaving and the organisational review. Phase 3 would have involved introducing an interactive element and more historical information on the City. They added that an external private provider would charge in the region of £20k for this amount of work, but they were happy to do this on a voluntary basis. It had not originally been intended that they would be responsible for the whole site, and they had passed on access details to officers to increase sustainability. They explained that omissions and errors had not been passed to them and explained these could be easily remedied. It was their view that staff changes and lack of training of new staff had hindered the updating of the site, and this could be easily remedied by allocating staff responsibility for the website and introducing training.*

*They added that the issues raised by Councillors were minor but had not been resolved due to the project being in limbo. They advised that they would appreciate the opportunity to complete the project.*

*During discussion a number of issues were raised, including:*

- 1. A Councillor who had assisted with the project advised that 90% of the work had been completed. Any member of staff with training would be able to amend and update the site. The issue was who should be responsible for the site.*
- 2. A Councillor expressed concern that issues she had identified with the site had still not been addressed and that she was disappointed with the level of consultation with Councillors prior to the re-design. She added that the plan for the site had not been shared with Members.*
- 3. The view was expressed that lack of training of staff was key to the current state of the site and this could be easily remedied with further training.*
- 4. It was suggested that external training providers could be used to deliver the training.*
- 5. A Councillor expressed the view that the site should signpost to other Truro focussed websites such as the Bid and Tourist Information Centre to demonstrate that the organisations were joined up.*
- 6. The Interim RFO suggested that from a financial point of view that when considering staffing resources to support the TCC website, that a post incorporating 'Desk Top Publishing' expertise, may actually save costs when we need to produce*



*literature, marketing, advertising media, rather than pay for external contractors/consultants*

*7. The Chairman confirmed that the website would fall under the responsibility of the new Deputy Town Clerk when they take up their post.*

*8. A Member requested a confidential area of the website be made available to Members so they could access confidential papers on-line.*

*It was proposed by Councillor Wells, seconded by Councillor Unwin and RECOMMENDED that at least two members of staff be identified and given the relevant training to administer and update the website and this to be concluded by the end of the financial year and once the site was completed the Councillor will then hand over the site.*

## **5 Consultation and Engagement**

5.1 Staff of TCC. Only a couple of Officers are able to perform simple website tasks such as uploading agendas, as there is resistance in trying to learn the 'backend' because of the experience had with the frontend of the website. This puts pressure on those trying to add to the offering of TCC through mediums such as an events booking system or publication of live environmental data. However, the employment of a Committee Clerk with extensive knowledge of websites, has aided the publication of required information in a timely manner.

The inability to easily access information or request a response to a complaint, many residents first interaction with TCC, is not ideal. The language, layout and mapping lend toward a sub optimal process that could be improved. An example is that the contact form was being completed by members of the public – this form was not forwarded to Officers to respond. Fortunately, this malfunction has been fixed by the Committee Clerk.

5.2 Accessibility. As a local government organisation TCC must be compliant with Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. To do this TCC must meet the WCAG 2.2 AA accessibility standard and publish an accessibility statement that explains how our website is accessible. Currently TCC is not wholly compliant.

Some example criteria taken from the compliance specification;

- Text has a contrast ratio of at least 4.5:1 and is resizable up to 200%.
- Alternative text provided for imagery.
- Website is navigable/operable by keyboard.

This is not an exhaustive list, there are many more criteria.

## **6 Financial Implications of the proposed course of action/decision**

6.1 The cost of building a new website should be considered.

6.1.1 A bespoke site, built to function and look exactly as required. It could be made to fit alongside the VisitTruro aesthetic or be distinguishable.

Initial cost starting at £6000 +VAT

Annual support of one full day at a cost of £500 +VAT Example of work at

<https://www.visittruro.org.uk/>.



- 6.1.2 SLCC affiliated company, uses customisable templates, is accessibility compliant and provides additional 'modules' e.g. online payment system available only to gov.uk users that charges a below market fee, integration to Cornwall Council planning portal and many more to pick from.

This company has had years of experience with local councils and clerks to inform their design and functionality. The representative consulted is currently writing the WCAG advice for NALC.

Initial set up cost £2200 +VAT

Annual support at £400 +VAT

Example of work at <https://www.berkhamsted-tc.gov.uk/>.

- 6.1.3 This company use gov.uk design principles, can provide the domain and hosting within the annual subscription. The website would have the look and feel of the central governments but be specific to Truro. TCC would get a layman friendly admin panel to publish minutes or make changes. It can incorporate a range of additional functionality options; payments, bookings or something else.

Annual cost of just the website £720 +VAT, some additional cost for the domain & hosting.

Example of work at <https://mickletonparishcouncil.gov.uk/>.

- 6.2 Potential for uplift in income while likely, would be of a small amount. If it is easier for people to make payments online, they are more likely to take up a charged service.

- 6.3 Cost to host. Annual fees for hosting and support if needed varies but should be approximately £100 to £300 depending on option chosen. A necessary cost associated with having a website, that TCC is already paying.

## **7 Legal/Governance Implications of the proposed course of action/decision**

- 7.1 Transparency & openness. While currently TCC has no significant issue with transparency this does not imply TCC cannot improve upon it. Of the options outlined in this report, each that has been recommended has been done so with transparency at the forefront. This factor should be heavily weighted when making a decision.

- 7.2 Whichever course of action is decided, compliance with the Data Protection Act 2018 must be upheld.

- 7.3 Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 states that accessibility should meet Web Content Accessibility Guidelines 2.2. AA (WCAG 2.2). To not do so is a potential breach of Equality Act 2010 and the Disability Discrimination Act 1995.

- 7.4 Remove the responsibility from a single councillor and place back with the entire council in line with the acting as a corporate body.



## **8 Risk Implications of the proposed course of action/decision**

- 8.1 Downtime during initial change over to new site. This will have to be done in a way that is minimal in disruption. There may be a day (no longer than a couple) where the website is out of action. To mitigate any risks the timing shall have to be planned for when it is of least consequence e.g. no agendas due for publication.
- 8.2 Having a paid contractor ensures that we can hold to account if there are any failings. It also provides certain assurances – uptime, dedicated support & availability of a technician during the same operating hours as TCC.
- 8.3 Fragility of current site. At present the site has ~40 plugins (each of these is a third party 'addon' that is designed for a specific function) and whilst they are functional the risk is greater the more of these are added. This is because they have not necessarily been designed to work with, or take into account, each other. This has recently led to the site being unavailable when one plugin performed an update overnight. In use of the site to date, there have been multiple, although minor, occurrences where an amendment has been made in order to do what should have been a day-to-day task.
- 8.4 Movement of current services associated with the site. The current domain provider is not authorised to handle gov.uk domains and so must be changed. Hosting is currently being paid for to two providers yet only one is and needs to be used. For security and simplicity all this should be handled by a singular provider. This is being investigated and is due to be actioned imminently.

## **9 Options available**

- 9.1 **Do nothing** – Leave current website as it is with any further development undertaken by a Councillor. This is not recommended due to the burden this places on this on a Councillor and the lack of control/oversight Council would have in this scenario. The size of this council dictates that its website must be equally accommodating and therefore outside the scope of what is achievable by an individual with other commitments. The work that has been done thus far should be noted as a useful contribution that filled a gap in our provision.
- 9.2 **Option 1** – Give full control of the current site to officers to amend at will and make changes to the existing website. This should be considered carefully as while the benefit is that the website is managed by officers — without significant additional cost — this may lead to concerns of workload as well as ability to complete to the standard that is required with the limited ability of the officers.
- 9.3 **Option 2** – Remove all content and move to a basic site that displays only the legal minimums such as five years of AGAR the annual transparency and minutes. This is an inappropriate choice given the number of staff, services, electors and the size of the estate as well as the potential for income generation and Council promotion. A website of this nature would give no real benefit to anyone but will be easy to maintain in-house at a negligible cost.



9.4 **Option 3** – Chose a provider to create a bespoke website that follows an in-depth request for tender to be produced. While appealing, the request for tender will require expertise to write that currently is not available to the council. This would be a major project for the council to be considered at a time when there is more capacity and resource available to dedicate to it. At this stage we need a website done well, in a timely fashion to enable bookings functionality.

9.5 **Recommended option** – Chose a provider to build a new website that follows a tried and tested format / design with easy to add preprepared functionality following a simple pricing structure. This template approach affords a quicker development time at less cost.

## 10 Supporting Information (Appendices)

10.1 WCAG 2.2 found at <https://www.w3.org/TR/WCAG22/>

10.2 Penzance TC <https://www.penzance-tc.gov.uk/>

10.3 Newquay TC <https://www.newquay.gov.uk/>

10.4 Perranporth PC <https://www.perranzabuloe-pc.gov.uk/>

10.5 Current Site Map

### Current Site map

Home	Councill	Services (Other)	Community	Policies	Publications	Contact
	About	Burials	Changing Places			
	Cllrs	Other	Development			
	Committee Membership		Library			
	Meetings					
	Meetings Calendar					
	Know Your Council					
	Cornwall Councillors					
	Parks					
	Planning					
	Governance					

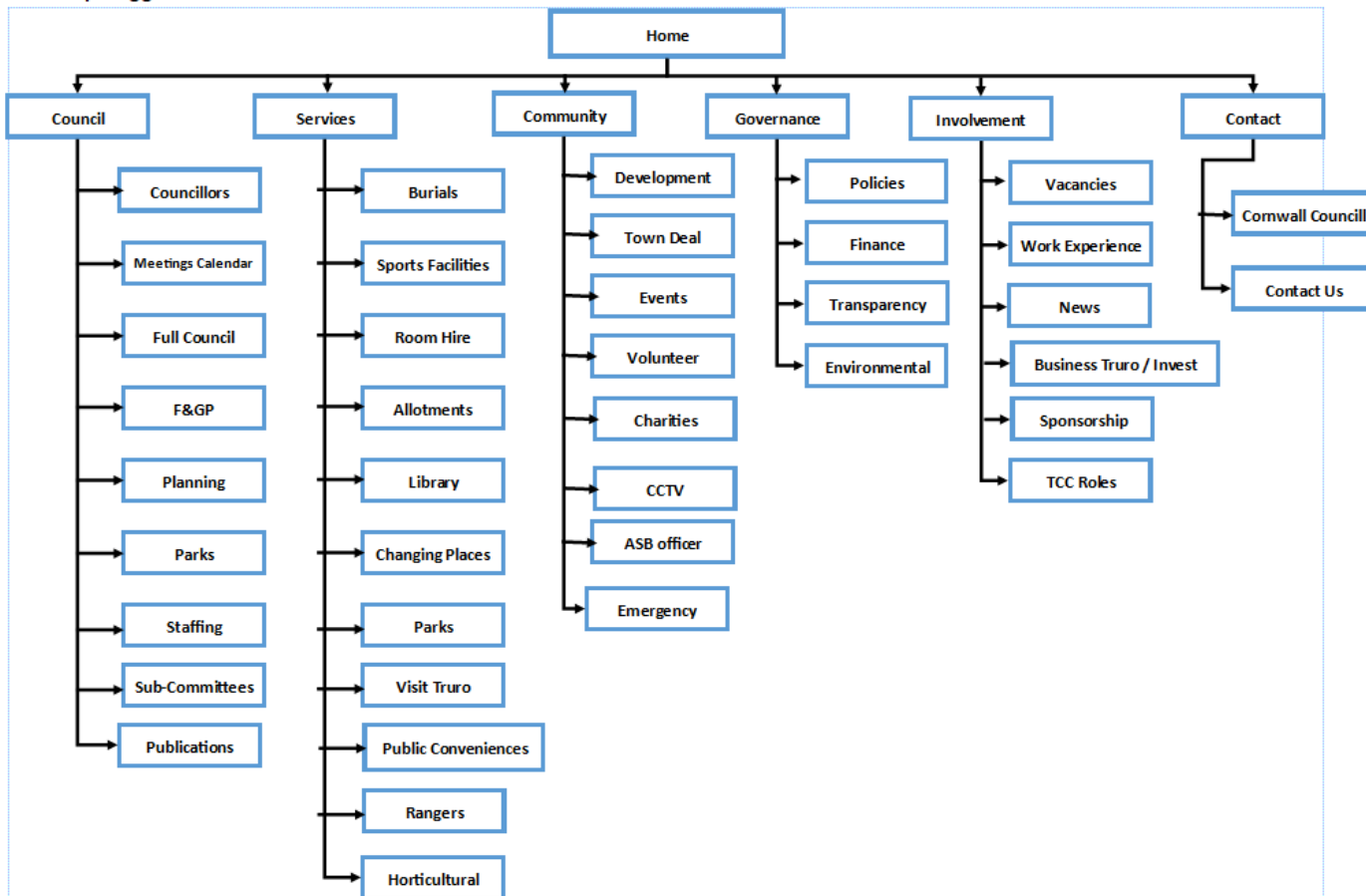
Community  
-grants

Events  
-visit Truro



## 10.6 Proposed Site Map

### Site map Suggestion



## 11 Approval and clearance

### All reports:

Final report sign offs	This report has been cleared by (or mark not required if appropriate)	Date
Town Clerk (Required for <b>all</b> reports)		
Deputy Town Clerk (Finance and HR) (Required for <b>all</b> reports)		

**Nominal Transactions all values**

Date 07/10/2024

Time 12:43:25

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	01/09/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Food Stuff	Food Stuff	209.99
Purchase Ledger	01/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19362 Food Stuff	19362 Food Supplies	41.64
Purchase Ledger	01/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19362 Food Stuff	19362 Food Supplies	37.42
Purchase Ledger	01/09/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Storage Sept 24	Storage Sept 24	149.74
Purchase Ledger	01/09/2024	Furniture & Equipment	Administration & Democratic	Britannia Lanes	Storage Sept 24	Storage Sept 24	150.00
Purchase Ledger	01/09/2024	New Life City Buildings	New Life City Buildings	Len Smith Consulting	19407 Support for NLC	19407	3600.00
Purchase Ledger	01/09/2024	Community Events	Community Work	Emma Skilton	18929 Fitness Aug 24	18929 Fitness Aug 24	55.00
Purchase Ledger	01/09/2024	Repair & Maintenance	Parks & Open Spaces	D May & Son Ltd	PC / DMA001 / Reversal of URN 51529	19096 Paint Post Pin	-70.90
Purchase Ledger	01/09/2024	Communications	Lemon Quay	Trisha Hewitt Communications	PC / TRI001 / Reversal of URN 51501 /	Comms Jun,Jul,Aug 24	-900.00
Purchase Ledger	01/09/2024	Communications	Lemon Quay	Trisha Hewitt Communications	Comms Jun,Jul,Aug 24	Comms Jun,Jul,Aug 24	2700.00
Purchase Ledger	01/09/2024	Paytek/Elavon Charges	Boscawen Park cafe	Paytek			37.99
Purchase Ledger	01/09/2024	Cleaning Materials etc	Public Conveniences	Dubcheck Cleaning Services	WCs w/e 1.9.24	WCs w/e 1.9.24	471.90
Purchase Ledger	01/09/2024	Cleaning	Library	Dubcheck Cleaning Services	Library 29.7-25.8.24	Library 29.7-25.8.24	1452.00
Purchase Ledger	01/09/2024	Cleaning	Library	Dubcheck Cleaning Services	Library 26.8-1.9.24	Library 26.8-1.9.24	290.40
Purchase Ledger	01/09/2024	Community Buildings	Community Work	Dubcheck Cleaning Services	Malpas Com Cntre Clean Aug 24	Malpas Com Ctre Aug	81.68
Nominal Ledger	01/09/2024	Cost of Sales	Boscawen Park cafe	Payment	Bread		3.50
Nominal Ledger	01/09/2024	Cost of Sales	Boscawen Park cafe	Payment	Bread		3.80
Cash Book	02/09/2024	Money Market Account			Interest rec'd 9323		1775.07
Cash Book	02/09/2024	Money Market Account			Correction int rec'd		-1775.07
Invoicing	02/09/2024	Summer Planting	Parks & Open Spaces	St Clement Parish Council	SI / STC001 / 0000003993	0000003993	-275.70
Invoicing	02/09/2024	Contract Work	Parks & Open Spaces	Newham Quay Mgmt Co Ltd	SI / NEW006 / 0000003994	0000003994	-55.00
Invoicing	02/09/2024	Pitches	Parks & Open Spaces	Threemilestone Tigers FC	SI / THR004 / 0000003995	0000003995	-200.00
Purchase Ledger	02/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19363 Food Stuff	19363	221.00
Purchase Ledger	02/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19363 Food Stuff	19363	153.98
Cash Book	02/09/2024	Local Authority Rates	Boscawen Park cafe	Payment	NNDR-22032539050900		300.00
Cash Book	02/09/2024	Local Authority Rates	Parks & Open Spaces	Payment	NNDR-22032539050800		54.00
Cash Book	02/09/2024	Local Authority Rates	Visit Cornwall	Payment	NNDR-22031995003000		1320.00
Cash Book	02/09/2024	Local Authority Rates	Library	Payment	NNDR-22033131050510		1850.00
Cash Book	02/09/2024	Local Authority Rates	Public Cemetery	Payment	NNDR-22032831050500		511.00
Cash Book	02/09/2024	Local Authority Rates	Parks & Open Spaces	Payment	NNDR-22032435050600		55.00
Cash Book	02/09/2024	Hendra NNDR	Community Work	Payment	NNDR-22032847050300		605.00
Cash Book	02/09/2024	Miscellaneous	Lemon Quay	Payment	EE Events-07523911009		11.00
Nominal Ledger	02/09/2024	Rent ZEBS-YPC	Community Work	Reciept	ZEBS-YPC		-294.50
Nominal Ledger	02/09/2024	Sales of Tickets	Visit Cornwall	Reciept	Stripe-Tickets		-349.19
Nominal Ledger	02/09/2024	Training /Conference Costs	Administration & Democratic	Payment	Harassment-EG		45.00
Purchase Ledger	02/09/2024	Community Events	Community Work	Damien Richards	Aug Sunshine Cafe Sundries	Aug Cafe Sundries	52.18
Purchase Ledger	02/09/2024	Community Buildings	Community Work	D&G Builders Cornwall Ltd	19402 Zebs roof	19402 Zebs roof	2965.00
Purchase Ledger	02/09/2024	Payroll/Personnel Costs	Administration & Democratic	Cornwall Council	J Holden Added Years	J Holden Added Yrs	337.80

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Nominal Ledger	02/09/2024	Cost of Sales	Boscawen Park cafe	Payment	Baps		1.80
Purchase Ledger	02/09/2024	Community Events	Community Work	Damien Richards	Sept Cafe Sundries DR	Sept Cafe Sundries D	71.88
Purchase Ledger	02/09/2024	Miscellaneous	Community Work	Damien Richards	Sept Parking	Sept Parking	6.00
Invoicing	03/09/2024	Room Lettings	Library	Yuzu Training	SI / YUZ001 / 0000003996	0000003996	-330.00
Invoicing	03/09/2024	Room Lettings	Library	Carers Colour Group	SI / CAR010 / 0000003997	0000003997	-56.00
Invoicing	03/09/2024	Room Lettings	Library	Orion Education	SI / ORI003 / 0000003998	0000003998	-50.00
Purchase Ledger	03/09/2024	Cleaning	Library	Amazon	17941 Cloths	A34DVS3BZ0DWHU	39.96
Cash Book	03/09/2024	Telephones	Visit Cornwall	Payment	EE Mobile TIC 07947511945		10.78
Cash Book	03/09/2024	Telephones	Library	Payment	EE Mobile LIB 07973497121		16.17
Cash Book	03/09/2024	Telephones	Parks & Open Spaces	Payment	EE PKS 07840507401 Rangers		16.17
Cash Book	03/09/2024	Computer Costs	Parks & Open Spaces	Payment	EE Parks SIM		18.51
Cash Book	03/09/2024	Telephones	Administration & Democratic	Payment	EE 07572314977 Clerk		18.00
Cash Book	03/09/2024	Telephones	Administration & Democratic	Payment	EE HR 07932 627851		18.01
Cash Book	03/09/2024	Telephones	Administration & Democratic	Payment	EE 07946477049 Deputy Clerk		26.00
Purchase Ledger	03/09/2024	Repair and Maintenance	Public Conveniences	Pellows Waste Disposal	19266 Septic Tank VG	19266 Septic Tank VG	369.00
Purchase Ledger	03/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19373 Foodstuff etc	19373 Foodstuff etc	96.70
Purchase Ledger	03/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19373 Foodstuff etc	19373 Foodstuff etc	63.02
Purchase Ledger	03/09/2024	Sales of Tickets	Visit Cornwall	Mr Stephen Chapman	PC / STE008 / Reversal of URN 51389	30/08/2024	-329.76
Purchase Ledger	03/09/2024	Purchases of Tickets	Visit Cornwall	Mr Stephen Chapman	Edwina Hayes 30/8/2024	30/08/2024	329.76
Purchase Ledger	03/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Greenhouse	Greenhouse	38.02
Purchase Ledger	03/09/2024	Electricity	Boscawen Park cafe	Opus Energy	Cafe Electric	Cafe Electric	228.29
Purchase Ledger	03/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Hocking Club	Hockey Club	16.18
Purchase Ledger	03/09/2024	Gas & Electricity	Public Conveniences	Opus Energy	Hendra Road Toilets	Hendra Rd WC	12.30
Purchase Ledger	03/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Staff Acc VG	Staff Acc VG	21.33
Purchase Ledger	03/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Tea Hut VG	Tea Hut VG	79.57
Nominal Ledger	03/09/2024	Public Sector Deposit		Reciept	Int 3.9.24		2407.74
Nominal Ledger	03/09/2024	Interest	Parks & Open Spaces	Reciept	Int 3.9.24		-2407.74
Invoicing	04/09/2024	Room Lettings	Library	Together for Families	SI / TOG001 / 0000003999	0000003999	-40.00
Invoicing	04/09/2024	Room Lettings	Library	Truro Carer's Group	SI / TRU040 / 0000004000	0000004000	-56.00
Invoicing	04/09/2024	Room Lettings	Library	RNID (The Royal National	SI / RNI001 / 0000004001	0000004001	-56.00
Purchase Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	PI / J&R001 / Reversal of URN 51280 /	185962 Food Stuff	24.65
Purchase Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	PC / J&R001 / Reversal of URN 51265	19363	-221.00
Purchase Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	PC / J&R001 / Reversal of URN 51265	19363	-153.98
Purchase Ledger	04/09/2024	Payroll/Personnel Costs	Administration & Democratic	Cornwall Council	19412 Advert Fac Mngr	19412 Advert Fac M	80.00
Purchase Ledger	04/09/2024	Water charges	Boscawen Park cafe	Everflow Ltd	Recreational Hall/Tennis Pav	Recreational Hall/Te	199.29
Purchase Ledger	04/09/2024	Water charges	Visit Cornwall	Everflow Ltd	30 Boscawen Street	30 Boscawen Street	37.87
Purchase Ledger	04/09/2024	Water	Public Conveniences	Everflow Ltd	Green Street Toilets	Green Street Toilets	8498.86
Purchase Ledger	04/09/2024	Water	Public Conveniences	Everflow Ltd	The Leats Toilets	The Leats Toilets	561.96
Purchase Ledger	04/09/2024	Water charges	Lemon Quay	Everflow Ltd	Lemon Quay	Lemon Quay	13.58
Purchase Ledger	04/09/2024	Water	Public Conveniences	Everflow Ltd	Lemon Street Toilets	Lemon Street Toilets	626.99
Purchase Ledger	04/09/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Cricket Pavilion	Cricket Pavilion	12.63

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Purchase Ledger	04/09/2024	Water	Public Conveniences	Everflow Ltd	Malpas Road Toilets	Malpas Road Toilets	373.30
Purchase Ledger	04/09/2024	Water	Public Conveniences	Everflow Ltd	Old Bridge St Toilets	Old Bridge St Toilet	155.32
Purchase Ledger	04/09/2024	Water	Community Work	Everflow Ltd	Malpas Stores Comm C	Malpas Stores Comm C	16.20
Purchase Ledger	04/09/2024	Water charges	Library	Everflow Ltd	Library	Library	176.99
Purchase Ledger	04/09/2024	Water charges	Public Cemetery	Everflow Ltd	Truro Cemetery	Truro Cemetery	30.14
Purchase Ledger	04/09/2024	Water	Public Conveniences	Everflow Ltd	Hendra Park Toilets	Hendra Park Toilets	32.45
Purchase Ledger	04/09/2024	Water	Allotments	Everflow Ltd	Barrack Lane Allotments	Barrack Lane Allotme	29.20
Purchase Ledger	04/09/2024	Water	Allotments	Everflow Ltd	Redannick Allotments	Redannick Allotment	20.92
Purchase Ledger	04/09/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Victoria Gardens	Victoria Gardens	25.06
Purchase Ledger	04/09/2024	Water	Allotments	Everflow Ltd	Tregurra Allotments	Tregurra Allotments	18.85
Purchase Ledger	04/09/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Boscawen Park	Boscawen Park	194.45
Purchase Ledger	04/09/2024	Water	Allotments	Everflow Ltd	Nancemere Allotments	Nancemere Allotments	39.56
Purchase Ledger	04/09/2024	Water charges	Parks & Open Spaces	Everflow Ltd	Hendra Skate Park	Hendra Skate Park	27.13
Purchase Ledger	04/09/2024	Gas & Electricity	Administration & Democratic	YU Energy	Gas Municipal	Gas Municipal	42.01
Nominal Ledger	04/09/2024	Fees and Charges	Library	Reciept	SumUp-Aug 24		-379.03
Purchase Ledger	04/09/2024	Parks Materials	Parks & Open Spaces	BHGS Hayle	19303 Loam/Grass	19303 Loam/Grass	622.00
Purchase Ledger	04/09/2024	Parks Materials	Parks & Open Spaces	FWB South West	19092 Nuts/bolts etc	19092 Nuts/bolts etc	21.87
Purchase Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19374 Foodstuff	19374 Foodstuff	201.15
Purchase Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19374 Foodstuff	19374 Foodstuff	72.41
Purchase Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	19370 Coffee/choc	19370 Coffee/choc	345.00
Purchase Ledger	04/09/2024	Purchases of Sale Items	Visit Cornwall	The Eco-Friendly Card Co	19454 Cards	19454 Cards	124.87
Purchase Ledger	04/09/2024	Repair & Maintenance	Parks & Open Spaces	Green Spot	18323 Green Waste	18323 Green Waste	60.00
Purchase Ledger	04/09/2024	Gas & Electricity	Public Conveniences	EDF Energy	Green St WC	Green St WC	164.32
Purchase Ledger	04/09/2024	Gas & Electricity	Public Conveniences	Opus Energy	Boscawen Pk WC	Boscawen Pk WC	42.17
Purchase Ledger	04/09/2024	Electricity	Lemon Quay	Opus Energy	MTR Box W/Spoons	MTR Box W/Spoons	57.44
Nominal Ledger	04/09/2024	Equipment & Materials	Boscawen Park cafe	Payment	Pens/Tongs etc		9.70
Nominal Ledger	04/09/2024	Cost of Sales	Boscawen Park cafe	Payment	Mayonnaise		2.50
Purchase Ledger	04/09/2024	Repair & Maintenance	Parks & Open Spaces	STARK Building Materials UK	PC / JEW001 / Reversal of URN 51950	19093 Sadolin	-125.22
Purchase Ledger	04/09/2024	Parks Materials	Parks & Open Spaces	STARK Building Materials UK	19093 Sadolin	19093 Sadolin	125.22
Purchase Ledger	05/09/2024	Computer Software	Administration & Democratic	NCI Technologies Ltd	Microsoft 365 Sept 2	Microsoft 365 Sept 2	1020.10
Purchase Ledger	05/09/2024	Repair & maintenance	Parks & Open Spaces	Truro Tyrefinders	19301 Kabota repair	19301 Kabota repair	20.00
Purchase Ledger	05/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19374 Foodstuff	19374 Foodstuff	126.10
Purchase Ledger	05/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19374 Foodstuff	19374 Foodstuff	150.32
Purchase Ledger	05/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19373 Foodstuff etc	19373 Foodstuff etc	142.26
Purchase Ledger	05/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19373 Foodstuff etc	19373 Foodstuff etc	42.40
Purchase Ledger	05/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19373 Ginerbread	19373 Ginerbread	36.84
Purchase Ledger	05/09/2024	Cleaning Materials	Boscawen Park cafe	Bunzl Cleaning & Hygiene	19365 Cleaning products	19365 Cleaning produ	72.96
Purchase Ledger	05/09/2024	Purchases of Sale Items	Visit Cornwall	Bee Personalised Kernow Ltd	19453 Souvenirs	19453 Souvenirs	152.00
Purchase Ledger	05/09/2024	Computer Costs	Visit Cornwall	NCI Technologies Ltd	PC / NCI001 / Reversal of URN 51516 /	18938 Internet	-46.00
Purchase Ledger	05/09/2024	Computer Costs	Boscawen Park cafe	NCI Technologies Ltd	PC / NCI001 / Reversal of URN 51516 /	18938 Internet	-32.00
Purchase Ledger	05/09/2024	Computer Costs	Parks & Open Spaces	NCI Technologies Ltd	PC / NCI001 / Reversal of URN 51516 /	18938 Internet	-90.12

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Purchase Ledger	05/09/2024	Computer Costs	Library	NCI Technologies Ltd	PC / NCI001 / Reversal of URN 51516 /	18938 Internet	-42.79
Purchase Ledger	05/09/2024	Computer Costs	Parks & Open Spaces	NCI Technologies Ltd	18938 Internet PKS	18938 Internet	90.12
Purchase Ledger	05/09/2024	Computer Costs	Boscawen Park cafe	NCI Technologies Ltd	18938 Internet CAF	18938 Internet	32.00
Purchase Ledger	05/09/2024	Computer Costs	Visit Cornwall	NCI Technologies Ltd	18938 Internet TIC	18938 Internet	46.00
Purchase Ledger	05/09/2024	Computer Software	Administration & Democratic	NCI Technologies Ltd	18938 Internet ADM	18938 Internet	42.79
Purchase Ledger	05/09/2024	Telephones	Administration & Democratic	NCI Technologies Ltd	PC / NCI001 / Reversal of URN 51522 /	18221 Tel/Computers	-193.00
Purchase Ledger	05/09/2024	Telephones	Administration & Democratic	NCI Technologies Ltd	PC / NCI001 / Reversal of URN 51522 /	18221 Tel/Computers	-1004.81
Purchase Ledger	05/09/2024	Telephones	Administration & Democratic	NCI Technologies Ltd	18221 Telephone	18221 Tel/Computers	193.00
Purchase Ledger	05/09/2024	Computer Software	Administration & Democratic	NCI Technologies Ltd	18221 Internet	18221 Tel/Computers	1004.81
Purchase Ledger	05/09/2024	Gas & Electricity	Community Work	Opus Energy	Malpas Comm Centre	Malpas Comm Centre	27.48
Purchase Ledger	05/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Boscawen Park	Boscawen Park	52.37
Purchase Ledger	05/09/2024	Gas & Electricity	Administration & Democratic	Opus Energy	Feeding Pillar VC	Feeding Pillar VC	6.50
Purchase Ledger	05/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Hendra Skate Park	Hendra Skate Park	13.65
Purchase Ledger	05/09/2024	Gas & Electricity	Public Conveniences	Opus Energy	Bridge St WC	Bridge St WC	14.62
Purchase Ledger	05/09/2024	Gas & Electricity	Public Conveniences	Opus Energy	The Leats WC	The Leats WC	50.44
Purchase Ledger	05/09/2024	Gas & Electricity	Public Conveniences	Opus Energy	Lemon St WC	Lemon St WC	78.54
Purchase Ledger	05/09/2024	Bank charges	Administration & Democratic	HSBC Bank	charges		167.01
Purchase Ledger	06/09/2024	Community Events	Community Work	New Beginnings Comm Assoc	18945 July	18945 July	250.00
Sales Ledger	06/09/2024	Rent	Library	Green Star Investments Ltd	SC / GRE002 / Reversal of URN 51417		2250.00
Purchase Ledger	06/09/2024	Community Events	Community Work	Damien Richards	Sunshine cafe CW	Sunshine cafe CW	26.06
Invoicing	06/09/2024	Rent	Library	Green Star Investments Ltd	SI / GRE002 / 0000004002	0000004002	-2250.00
Invoicing	06/09/2024	Rent	Library	Green Star Investments Ltd	SI / GRE002 / 0000004003	0000004003	-2250.00
Invoicing	06/09/2024	Rent	Library	Green Star Investments Ltd	SI / GRE002 / 0000004004	0000004004	-2250.00
Invoicing	06/09/2024	Rent	Library	Green Star Investments Ltd	SI / GRE002 / 0000004005	0000004005	-2250.00
Invoicing	06/09/2024	Rent	Library	Green Star Investments Ltd	SC / GRE002 / 0000000165	0000000165	2250.00
Invoicing	06/09/2024	Rent	Library	Green Star Investments Ltd	SI / GRE002 / 0000004006	0000004006	-2250.00
Nominal Ledger	06/09/2024	Burial Fees	Public Cemetery	Reciept	V Emmett		-604.00
Nominal Ledger	06/09/2024	Burial Fees	Public Cemetery	Reciept	Scoble		-765.00
Nominal Ledger	06/09/2024	Burial Fees	Public Cemetery	Reciept	V Emmett		-51.00
Nominal Ledger	06/09/2024	Burial Fees	Public Cemetery	Reciept	K Fee Pearce		-20.00
Nominal Ledger	06/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w/e 6.9.24		-3048.25
Nominal Ledger	06/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w/e 6.9.24		-3258.50
Nominal Ledger	06/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w/e 6.9.24		-1648.25
Nominal Ledger	06/09/2024	Bank charges	Administration & Democratic	Payment	W/E 6.9.24		0.75
Nominal Ledger	06/09/2024	Coffee Bar Takings	Boscawen Park cafe	Payment	Correction-w/e 6.9.24		0.05
Purchase Ledger	06/09/2024	Public Space CCTV	Community Work	Cornwall Council	CCTV September 2024	CCTV September 2024	1088.49
Purchase Ledger	06/09/2024	Cost of Sales	Boscawen Park cafe	Envior Ltd	19369 Cups/napkins	19369 Cups/napkins	115.98
Purchase Ledger	06/09/2024	Gas & Electricity	Administration & Democratic	Opus Energy	Feeding Pillar Rowes	Feeding Pillar Rowes	12.77
Purchase Ledger	06/09/2024	Electricity	Lemon Quay	Opus Energy	Meter Box HFC	Meter Box HFC	6.32
Purchase Ledger	07/09/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	19371 Dairy produce	19371 Dairy produce	290.39
Purchase Ledger	07/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	PC / J&R001 / Reversal of URN 51553	19374 Foodstuff	-102.18

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Purchase Ledger	07/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19374 Foodstuff	19374 Foodstuff	102.18
Purchase Ledger	07/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19374 Foodstuff	19374 Foodstuff	67.75
Purchase Ledger	08/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19372 Foodstuff	19372 Foodstuff	130.77
Purchase Ledger	08/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19372 Shortbread	19372 Shortbread	19.60
Purchase Ledger	08/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19372 Brownie	19372 Brownie	19.99
Purchase Ledger	08/09/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bread/pastries	Bread/pastries	185.94
Invoicing	09/09/2024	Miscellaneous	Community Work	New Beginnings Community	SI / NEW001 / 0000004007	0000004007	-91.50
Invoicing	09/09/2024	Contract Work	Parks & Open Spaces	FirstPort Retirement Property	SI / FIR001 / 0000004008	0000004008	-177.67
Invoicing	09/09/2024	Contract Work	Parks & Open Spaces	Churchill Estates Management	SI / CHU001 / 0000004009	0000004009	-680.62
Invoicing	09/09/2024	Rent	Library	Flying Aubergine	SI / FLY001 / 0000004011	0000004011	-833.33
Invoicing	09/09/2024	Electricity	Library	Flying Aubergine	SI / FLY001 / 0000004011	0000004011	-110.21
Invoicing	09/09/2024	Waste Collection	Library	Flying Aubergine	SI / FLY001 / 0000004011	0000004011	-20.00
Invoicing	09/09/2024	Sponsorship/Grass Cutting	Parks & Open Spaces	Cornwall Council	SI / CWL001 / 0000004012	0000004012	-7858.52
Invoicing	09/09/2024	Summer Planting	Parks & Open Spaces	St Clement Parish Council	SC / STC001 / 0000000166	0000000166	57.63
Invoicing	09/09/2024	Contract Work	Visit Cornwall	Visit Cornwall	SI / VIS001 / 0000004013	0000004013	-625.00
Invoicing	09/09/2024	Rent	Visit Cornwall	Visit Cornwall	SI / VIS001 / 0000004013	0000004013	-800.00
Purchase Ledger	09/09/2024	Parks Materials	Parks & Open Spaces	BHGS Hayle	18822 Compost	18822 Compost	487.20
Purchase Ledger	09/09/2024	Mayoral Allowance	Administration & Democratic	Clr Carol Swain	Gifts Twinning Visits	Gifts Twinning visit	75.78
Purchase Ledger	09/09/2024	Repairs & Maintenance	Visit Cornwall	Datasharp UK Ltd	18937 CopierRep TIC	18937 CopierRep TIC	213.95
Purchase Ledger	09/09/2024	Parks Materials	Parks & Open Spaces	Clocking Systems	19501 Time cards	19501Time cards	80.00
Invoicing	09/09/2024	Contract Work	Parks & Open Spaces	Swan Developments (Truro) Ltd	SI / SWA002 / 0000004014	0000004014	-197.91
Invoicing	09/09/2024	Contract Work	Parks & Open Spaces	Truro Municipal Charities	SI / TRU015 / 0000004015	0000004015	-178.45
Invoicing	09/09/2024	Contract Work	Parks & Open Spaces	The Royal Institution of Cornwall	SI / ROY001 / 0000004016	0000004016	-1450.70
Nominal Ledger	09/09/2024	Precept		Reciept	Precept- 2nd Pyt		-1502809.00
Nominal Ledger	09/09/2024	Sales of Tickets	Visit Cornwall	Reciept	Stripe-Tickets		-280.85
Purchase Ledger	09/09/2024	Play Equipment Repairs	Parks & Open Spaces	GripClad Ltd	19302 WetPour	19302 Wetpour	168.90
Purchase Ledger	09/09/2024	Equipment & Materials	Boscawen Park cafe	Sumup	PC / SUM002 / Reversal of URN 51752		-58.00
Purchase Ledger	09/09/2024	Computer Costs	Boscawen Park cafe	Sumup			58.00
Purchase Ledger	09/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19375 Food Supplies	19375 Food Supplies	65.34
Purchase Ledger	10/09/2024	Parks Materials	Parks & Open Spaces	Macsalvors Ltd	PC / MAC001 / Reversal of URN 51512	19083 Bracket/Bar	-27.33
Purchase Ledger	10/09/2024	Computer hardware	Administration & Democratic	Cornwall Scale & Equipment	19230 TIC Till	19230 TIC Till	2130.00
Purchase Ledger	10/09/2024	Purchases of Sale Items	Visit Cornwall	A E Rodda & Sons Ltd	19455 Fudge/biscuits	19455 Fudge/biscuits	86.00
Purchase Ledger	10/09/2024	Repair & Maintenance	Parks & Open Spaces	AquaSource SW Ltd	19502 Bulb/Filter	19502 Bulb/Filter	367.00
Purchase Ledger	10/09/2024	Bank charges	Administration & Democratic	HSBC Bank			67.80
Purchase Ledger	10/09/2024	Bank charges	Administration & Democratic	HSBC Bank			61.80
Nominal Ledger	10/09/2024	Repair and Maintenance	Public Conveniences	Payment	Waste Sump		64.83
Purchase Ledger	10/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	58.78
Purchase Ledger	10/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	127.88
Purchase Ledger	10/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19377 Food Supplies	19377 Food Supplies	81.20
Purchase Ledger	10/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19377 Food Supplies	19377 Food Supplies	65.81
Purchase Ledger	10/09/2024	Gas & Electricity	Visit Cornwall	Opus Energy	30 Boscawen St	30 Boscawen St	300.31

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Purchase Ledger	10/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Idless Nursery	Idless Nursery	554.71
Purchase Ledger	10/09/2024	Electricity	Library	Opus Energy	Library	Library	1786.79
Purchase Ledger	10/09/2024	Gas & Electricity	Parks & Open Spaces	Opus Energy	Electric Municipal	Electric Municipal	277.18
Purchase Ledger	11/09/2024	Young People Cornwall	Community Work	Young People Cornwall	Grant Jul,Aug,Sept 24	Grant Jul,Aug,Sept 2	6250.00
Invoicing	11/09/2024	Seats, gates and fencing	Parks & Open Spaces	Ms Nicky Davies	SI / NIC002 / 0000004017	0000004017	-250.00
Purchase Ledger	11/09/2024	Community Events	Community Work	Amazon	19415 Lanyards	A34DVS3BZ0DWHU 19415	16.60
Purchase Ledger	11/09/2024	Summer Activities	Lemon Quay	Loveny Male Voice Choir	19403 Concert	19403 Concert	150.00
Purchase Ledger	11/09/2024	Purchases of Sale Items	Visit Cornwall	Cornish Tea & Coffee	19461 Goods for Sale	19461 Goods for Sale	50.38
Purchase Ledger	11/09/2024	Purchases of Sale Items	Visit Cornwall	Cornish Tea & Coffee	19461 Goods for Sale	19461 Goods for Sale	94.24
Purchase Ledger	11/09/2024	Purchases of Sale Items	Visit Cornwall	Cornish Tea & Coffee	19461 Goods for Sale	19461 Goods for Sale	18.24
Purchase Ledger	11/09/2024	Purchases of Sale Items	Visit Cornwall	Tregothnan	19459 Tea & Biscuits	19459 Tea & Biscuits	321.10
Purchase Ledger	11/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19458 Goods for Sale	19458 Goods for Sale	83.00
Purchase Ledger	11/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19458 Goods for Sale	19458 Goods for Sale	128.82
Nominal Ledger	11/09/2024	Cleaning	Visit Cornwall	Payment	Bags/wipes		4.17
Purchase Ledger	11/09/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	19179 Secateurs	19179 Secateurs	16.49
Purchase Ledger	12/09/2024	Telephones	Parks & Open Spaces	Datasharp UK Ltd	Telephone Parks	Telephone Parks	46.15
Purchase Ledger	12/09/2024	Telephones	Public Cemetery	Datasharp UK Ltd	Telephone Cemetery	Telephone Cemetery	30.23
Purchase Ledger	12/09/2024	Telephones	Visit Cornwall	Datasharp UK Ltd	Telephone TIC	Telephone TIC	185.44
Invoicing	12/09/2024	Gas & Electricity	Parks & Open Spaces	Barry Cooper	SI / BAR002 / 0000004019	0000004019	-188.42
Purchase Ledger	12/09/2024	Payroll/Personnel Costs	Administration & Democratic	Cornwall Council	18932 DBS Checks	18932 DBS Checks	114.00
Purchase Ledger	12/09/2024	Payroll/Personnel Costs	Administration & Democratic	Cornwall Council	18932 DBS Checks	18932 DBS Checks	45.00
Nominal Ledger	12/09/2024	Training /Conference Costs	Administration & Democratic	Payment	Harassment training		500.00
Purchase Ledger	12/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	47.68
Purchase Ledger	12/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	19.20
Purchase Ledger	12/09/2024	Electricity	Library	SEFE Energy Ltd	Library Gas	Gas Library	504.00
Purchase Ledger	12/09/2024	Purchases of Tickets	Visit Cornwall	Cornwall FerriesLtd	19456 Tickets 2023	19456 Tickets 2023	912.15
Purchase Ledger	12/09/2024	Stationery	Visit Cornwall	Cornwall Scale & Equipment	19457 Till Rolls	19457 Till Rolls	27.95
Purchase Ledger	12/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19458 Goods for Sale	19458 Goods for Sale	43.20
Purchase Ledger	12/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	Salt returned incorrect	362999	-43.20
Nominal Ledger	12/09/2024	Equipment & Materials	Boscawen Park cafe	Payment	Battery		2.79
Purchase Ledger	12/09/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	19179 Tools/brushes	19179 Tools/brushes	64.91
Nominal Ledger	13/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w/e 13.9.24		-1639.38
Nominal Ledger	13/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w/e 13.9.24		-2508.85
Nominal Ledger	13/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w/e 13.9.24		-1210.50
Cash Book	13/09/2024	Money Market Account			IBT-MM Deposit 1113178		750000.00
Cash Book	13/09/2024	Money Market Account			IBT-MM Deposit 1113186		500000.00
Nominal Ledger	13/09/2024	Burial Fees	Public Cemetery	Reciept	Lance RJ10		-110.00
Nominal Ledger	13/09/2024	Burial Fees	Public Cemetery	Reciept	Watters		-110.00
Nominal Ledger	13/09/2024	Burial Fees	Public Cemetery	Reciept	Rowse RD3		-110.00
Purchase Ledger	13/09/2024	Purchases of Tickets	Visit Cornwall	Philleigh Folk	Reg Meuross 12/09/24	Reg Meuross 12/09/24	153.89
Nominal Ledger	13/09/2024	Bank charges	Administration & Democratic	Payment	w/e 13.9.24		0.45

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Purchase Ledger	13/09/2024	Audit Fees	Administration & Democratic	BDO LLP	Audit Fees Mar 24	Audit Fees Mar 24	3360.00
Nominal Ledger	13/09/2024	Mayoral Allowance	Administration & Democratic	Payment	Morlaix reception		123.55
Nominal Ledger	13/09/2024	Coffee Bar Takings	Boscawen Park cafe	Payment	Correction 13.9.24		0.45
Purchase Ledger	13/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19375 Food Supplies	19375 Food Supplies	84.35
Purchase Ledger	13/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19375 Food Supplies	19375 Food Supplies	5.70
Purchase Ledger	13/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	57.60
Purchase Ledger	13/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	24.39
Purchase Ledger	13/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	510-111-8444 Trip Choc Cookie	510-111-844 Cookie	-39.16
Purchase Ledger	13/09/2024	Repairs & Maintenance	Library	T Clarke South West	17944 Door Lock	17944 Door Lock	266.40
Purchase Ledger	13/09/2024	Repair & Maintenance	Parks & Open Spaces	Theobald Tarmacadam Ltd	19505 Footpath by Coffee Shop	19505 Footpath	4490.00
Purchase Ledger	13/09/2024	Purchases of Sale Items	Visit Cornwall	The Candy Company	19460 Biscuits/Fudge	19460 Biscuits/Fudge	48.60
Purchase Ledger	13/09/2024	Purchases of Sale Items	Visit Cornwall	The Candy Company	19460 Biscuits/Fudge	19460 Biscuits/Fudge	96.53
Nominal Ledger	13/09/2024	Repair & Maintenance	Public Conveniences	Payment	Bulbs for Van		6.23
Nominal Ledger	13/09/2024	Parks Materials	Parks & Open Spaces	Payment	Clips/glue Rangers		11.31
Purchase Ledger	14/09/2024	Cleaning	Library	South West Hygiene	Waste 14.10.24-13.1.25	Waste 14.10.24-13.1.	453.93
Purchase Ledger	14/09/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	19371 Food Supplies	19371 Food Supplies	205.84
Purchase Ledger	14/09/2024	Twinning Associations	Community Work	Spar Pydar Stores	19424 Morlaix Reception	19424 Morlaix Recpt	322.00
Purchase Ledger	15/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19375 Food Supplies	19375 Food Supplies	60.65
Purchase Ledger	15/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19375 Food Supplies	19375 Food Supplies	40.20
Purchase Ledger	15/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19375 Food Supplies	19375 Food Supplies	18.00
Purchase Ledger	15/09/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Food Supplies	Food Supplies	179.95
Purchase Ledger	16/09/2024	Repairs & Maintenance	Boscawen Park cafe	Amazon	19506 Hinges	A34DVS3BZ0DWHU 19506	31.64
Purchase Ledger	16/09/2024	Seats, gates and fencing	Parks & Open Spaces	Advancedscape Ltd	19168 Benches	19168 Benches	1433.00
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	Flapjack	Flapjack	-21.65
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	189.95
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19376 Food Supplies	19376 Food Supplies	134.20
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19377 Food Supplies	19377 Food Supplies	81.03
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19377 Food Supplies	19377 Food Supplies	70.08
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19377 Food Supplies	19377 Food Supplies	21.42
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19377 Food Supplies	19377 Food Supplies	87.28
Purchase Ledger	16/09/2024	Repair & Maintenance	Lemon Quay	Trailer Stage Services Ltd	19419 Stage Service	19419 Stage Service	780.50
Purchase Ledger	16/09/2024	Fuel & oil	Parks & Open Spaces	Mitchell & Webber	Diesel	Diesel	1082.50
Purchase Ledger	16/09/2024	Purchases of Sale Items	Visit Cornwall	Emma Ball Ltd	19462 Goods for Sale	19462 Goods for Sale	271.80
Nominal Ledger	16/09/2024	Allotment Rents	Allotments	Reciept	Woolson R004		-30.88
Nominal Ledger	16/09/2024	Sales of Tickets	Visit Cornwall	Reciept	Tickets w.e 20.9.24		-287.29
Cash Book	16/09/2024	Petty Cash			Petty Cash Sept 24		96.76
Purchase Ledger	16/09/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	19382 Coffee/Choc	19382 Coffee/Choc	135.00
Purchase Ledger	16/09/2024	Community Events	Community Work	Truro Primestock Show	PC / TRU007 / Reversal of URN 51957	Primestock	-1000.00
Purchase Ledger	16/09/2024	Committee Approved Grants	Community Work	Truro Primestock Show	Grant Primestock	Primestock	1000.00
Purchase Ledger	16/09/2024	Community Events	Community Work	Truro Steelers Netball Club	PC / TRU039 / Reversal of URN 51958	Netball	-500.00
Purchase Ledger	16/09/2024	Committee Approved Grants	Community Work	Truro Steelers Netball Club	Grant Netball	Netball	500.00

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Purchase Ledger	16/09/2024	Committee Approved Grants	Community Work	Drama Express CIC	Grant Drama Express	Drama Express	750.00
Invoicing	16/09/2024	Community Events	Community Work	Volunteer Cornwall	SI / VOL001 / 0000004021	0000004021	-5500.00
Purchase Ledger	17/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	195715 Cheddar & Spring OSpoilt	195715 Cheddar	-29.80
Purchase Ledger	17/09/2024	Repair & maintenance	Parks & Open Spaces	Mill Autoquip	18873 Vehicle Exp	18873 Vehicle Exp	55.98
Purchase Ledger	17/09/2024	Repair & maintenance	Parks & Open Spaces	Mill Autoquip	18873 Vehicle Exp	18873 Vehicle Exp	17.16
Purchase Ledger	17/09/2024	Purchases of Sale Items	Visit Cornwall	Kevredna Ltd	19463 Xmas Cards	19463 Xmas Cards	200.00
Purchase Ledger	17/09/2024	Cleaning Materials etc	Public Conveniences	Rentokil Initial UK Ltd	Cleaning WCs	Cleaning WCs	681.16
Purchase Ledger	17/09/2024	Repair & Maintenance	Parks & Open Spaces	Rentokil Initial UK Ltd	Cleaning PKS	Cleaning PKS	87.51
Purchase Ledger	17/09/2024	Cleaning Materials	Boscawen Park cafe	Rentokil Initial UK Ltd	Cleaning CAF	Cleaning CAF	56.08
Purchase Ledger	17/09/2024	Cleaning	Visit Cornwall	Rentokil Initial UK Ltd	Cleaning TIC	Cleaing TIC	3.38
Purchase Ledger	17/09/2024	Miscellaneous	Community Work	Rentokil Initial UK Ltd	Cleaning Malpas	Cleaning Malpas	3.55
Purchase Ledger	17/09/2024	Community Buildings	Community Work	British Gas	PC / BRI007 / Reversal of URN 51780	Moresk Electric	-102.89
Nominal Ledger	17/09/2024	Allotment Rents	Allotments	Reciept	8B Croucher B015		-18.50
Purchase Ledger	17/09/2024	Parks Materials	Parks & Open Spaces	Clocking Systems	19501 Time Cards	19501 Time Cards	80.00
Purchase Ledger	17/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	100.69
Purchase Ledger	17/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	98.55
Purchase Ledger	17/09/2024	Community Buildings	Community Work	Screwfix	19425 Hose	19425 Hose	5.81
Invoicing	17/09/2024	Burial Fees	Public Cemetery	WJ Winn Funeral Directors	SI / WJW001 / 0000004022	0000004022	-655.00
Purchase Ledger	17/09/2024	Repair & maintenance	Parks & Open Spaces	Masons Kings	18875 WA70FYS Repair	18875 WA70FYS Repair	533.00
Nominal Ledger	17/09/2024	Community Events	Lemon Quay	Payment	Book voucher Denzil prize		10.00
Purchase Ledger	17/09/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	19179 Padlocks	19179 Padlocks	14.24
Purchase Ledger	18/09/2024	Health & Safety	Public Conveniences	Dean Hancock Plumbing &	Legionnaires Aug 24	Legionnaires Aug 24	495.00
Purchase Ledger	18/09/2024	Repair & Maintenance	Parks & Open Spaces	C Scoley Electrical	19508 WC Idless	19508 WC Idless	163.00
Purchase Ledger	18/09/2024	Repair and Maintenance	Public Conveniences	Dean Hancock Plumbing &	PC / DEA001 / Reversal of URN 51807	19267 Leats P Trap	-165.00
Purchase Ledger	18/09/2024	Repairs & Maintenance	Public Conveniences	Dean Hancock Plumbing &	19267 Leats P Trap	19267 Leats P Trap	165.00
Purchase Ledger	18/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	22.50
Purchase Ledger	18/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	147.00
Purchase Ledger	18/09/2024	Repair & maintenance	Parks & Open Spaces	Truro Tyrefinders	19507 Puncture Mower	19507 Puncture Mower	16.67
Purchase Ledger	18/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19385 Food Supplies	19385 Food Supplies	19.15
Purchase Ledger	18/09/2024	Stationery	Administration & Democratic	Banner Business Solutions Ltd	19404 Stationery	19404 Stationery	44.51
Purchase Ledger	18/09/2024	Purchases of Sale Items	Visit Cornwall	JBA Souvenirs Ltd	19464 souvenirs	19464 souvenirs	315.00
Purchase Ledger	18/09/2024	Purchases of Sale Items	Visit Cornwall	JBA Souvenirs Ltd	19464 souvenirs	19464 souvenirs	87.50
Nominal Ledger	18/09/2024	Equipment & Materials	Boscawen Park cafe	Payment	Kilner Dispenser		18.00
Nominal Ledger	18/09/2024	Stationery	Visit Cornwall	Payment	Markers etc		20.19
Purchase Ledger	19/09/2024	Parks Materials	Parks & Open Spaces	Amazon	17191 Tow rope	A34DVS3BZ0DWHU	20.81
Purchase Ledger	19/09/2024	Training /Conference Costs	Administration & Democratic	Society of Local Council Clerks	19420 Joinng fee	19420 Joinng fee	20.00
Purchase Ledger	19/09/2024	Training /Conference Costs	Administration & Democratic	Society of Local Council Clerks	19420 Membership	19420 Membership	475.00
Purchase Ledger	19/09/2024	Training /Conference Costs	Administration & Democratic	Society of Local Council Clerks	19420 Qualification	19420 Qualification	450.00
Purchase Ledger	19/09/2024	Repair & Maintenance	Parks & Open Spaces	J Hurlle & Sons Ltd	17583 Eucalyptus	17583 Eucalyptus	870.00
Purchase Ledger	19/09/2024	Summer Activities	Parks & Open Spaces	Amazon	PC / AMA001 / Reversal of URN 51810	A34DVS3BZ0DWHU 17191	-20.81
Purchase Ledger	19/09/2024	Repair & Maintenance	Parks & Open Spaces	J Hurlle & Sons Ltd	19504 Beechwood Parc	19504 Beechwood Parc	1637.50

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Purchase Ledger	19/09/2024	Health & Safety	Parks & Open Spaces	Cornwall Farm Machinery Ltd	18329 Helmet	18329 Helmet	47.00
Purchase Ledger	19/09/2024	Garden's Competition	Parks & Open Spaces	The Greet Cheese Delivery Co	19175 Allotment Eve	19175 Allotment Eve	70.87
Purchase Ledger	19/09/2024	Equipment & Materials	Boscawen Park cafe	Parc Signs Ltd	19368 Cafe Opening Times	19368 Cafe Opening	120.00
Purchase Ledger	19/09/2024	Community Buildings	Community Work	British Gas	Moresk Electricity revised	Moresk Electric	201.59
Nominal Ledger	19/09/2024	Gas & Electricity	Administration & Democratic	Reciept	Electric Municipal buildings		-2441.42
Nominal Ledger	19/09/2024	Gas & Electricity	Administration & Democratic	Reciept	Electric Municipal buildings		-2681.74
Purchase Ledger	19/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19385 Food Supplies	19385 Food Supplies	19.40
Invoicing	19/09/2024	Community Events	Community Work	Gamblers Anonymous	SI / GAM001 / 0000004023	0000004023	-30.00
Invoicing	19/09/2024	Equipment & Materials	Library	Totally Truro	SI / TOT001 / 0000004024	0000004024	-185.12
Purchase Ledger	19/09/2024	Purchases of Sale Items	Visit Cornwall	JBA Souvenirs Ltd	19464 souvenirs	19464 souvenirs	26.40
Purchase Ledger	19/09/2024	Purchases of Sale Items	Visit Cornwall	JBA Souvenirs Ltd	19464 souvenirs	19464 souvenirs	22.20
Purchase Ledger	19/09/2024	Purchases of Sale Items	Visit Cornwall	JBA Souvenirs Ltd	19464 souvenirs	19464 souvenirs	44.40
Purchase Ledger	19/09/2024	Purchases of Sale Items	Visit Cornwall	Sherriff Designs	19466 T/Towels	19466 T/Towels	339.00
Purchase Ledger	19/09/2024	Equipment & Materials	Boscawen Park cafe	Amazon	19387 Kitchen Bins Cafe	A34DVS3BZODWHU 19387	85.59
Nominal Ledger	19/09/2024	Community Buildings	Community Work	Payment	Heating parts Malpas		11.22
Nominal Ledger	19/09/2024	Printing	Administration & Democratic	Reciept	Printing BB		-7.25
Nominal Ledger	20/09/2024	Burial Fees	Public Cemetery	Reciept	IA15 int, erob, mem		-1088.00
Nominal Ledger	20/09/2024	Printing	Administration & Democratic	Reciept	Printing BBiscoe		-10.83
Nominal Ledger	20/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 20.9.24		-2796.85
Nominal Ledger	20/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 20.9.24		-1824.93
Nominal Ledger	20/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 20.9.24		-1515.60
Purchase Ledger	20/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	19.84
Purchase Ledger	20/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	126.00
Purchase Ledger	20/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19383 Food Supplies	19383 Food Supplies	56.39
Purchase Ledger	20/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19383 Food Supplies	19383 Food Supplies	55.08
Purchase Ledger	20/09/2024	Equipment & Materials	Boscawen Park cafe	Saunders Leisure Services Ltd	19378 Till Roll	19378 Till Roll	28.55
Purchase Ledger	20/09/2024	Equipment & Materials	Boscawen Park cafe	Saunders Leisure Services Ltd	19378 PDQ Till Roll	19378 PDQ Till Roll	19.40
Purchase Ledger	20/09/2024	Repair & maintenance	Parks & Open Spaces	Pryors Garage Ltd	17192 WL71GCF DPF	17192 WL71GCF DPF	86.00
Purchase Ledger	20/09/2024	Repairs & Maintenance	Library	Kestrel Guards Ltd	Call Out Library	Call Out Library	60.00
Purchase Ledger	20/09/2024	Parks Materials	Parks & Open Spaces	Amazon	Wall Mount Rangers	A34DVS3BZODWHU	29.15
Purchase Ledger	20/09/2024	Repair & Maintenance	Parks & Open Spaces	ADT Fire & Security plc	19180 Alarm BP	19180 Alarm BP	520.00
Purchase Ledger	21/09/2024	Planning Advice	Administration & Democratic	Hibberd I	Hostgator Aug-Sep 24	Hostgator Aug-Sep 24	25.05
Purchase Ledger	21/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	139.29
Purchase Ledger	21/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19384 Food Supplies	19384 Food Supplies	94.18
Purchase Ledger	21/09/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	19386 Food Supplies	19386 Food Supplies	241.61
Purchase Ledger	22/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19385 Food Supplies	19385 Food Supplies	10.05
Purchase Ledger	22/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19385 Food Supplies	19385 Food Supplies	69.85
Purchase Ledger	22/09/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery Items	Bakery Items	162.07
Purchase Ledger	23/09/2024	Printing	Administration & Democratic	Datasharp UK Ltd	Printing ADM LIB	Printing ADM LIB	192.58
Purchase Ledger	23/09/2024	Printing	Visit Cornwall	Datasharp UK Ltd	Printing TIC	Printing TIC	89.86
Purchase Ledger	23/09/2024	Parks Materials	Parks & Open Spaces	AquaSource SW Ltd	19503 Salt	19503 Salt	650.00

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Purchase Ledger	23/09/2024	Community Buildings	Community Work	Amazon	19429 Thermostat cover Malpas	A34DVS3BZODWHU 19429	18.66
Purchase Ledger	23/09/2024	Mayoral Allowance	Administration & Democratic	FWB South West	19426 Boots 11 Terry	19426 Boots 11 Terry	71.09
Invoicing	23/09/2024	Seats, gates and fencing	Parks & Open Spaces	Trevails	SI / TRE005 / 0000004025	0000004025	-716.50
Invoicing	23/09/2024	Contract Work	Parks & Open Spaces	Newham Quay Mgmt Co Ltd	SI / NEW006 / 0000004026	0000004026	-41.25
Purchase Ledger	23/09/2024	Cost of Sales	Boscawen Park cafe	Cornico Coffee Co Ltd	19390 Coffee	19390 Coffee	270.00
Purchase Ledger	23/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19388 Food Supplies	19388 Food Supplies	79.42
Purchase Ledger	23/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19388 Food Supplies	19388 Food Supplies	33.30
Purchase Ledger	23/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Books & Stationery	19468 Books & Maps	19468 Books & Maps	185.22
Purchase Ledger	23/09/2024	Cleaning Materials	Boscawen Park cafe	Lee Hay Window Cleaning	Windows Cafe	Windows Cafe	80.00
Purchase Ledger	23/09/2024	Cleaning	Visit Cornwall	Lee Hay Window Cleaning	Windows TIC	Windows TIC	160.00
Purchase Ledger	23/09/2024	Computer Costs	Parks & Open Spaces	Wildanet Ltd			39.95
Nominal Ledger	23/09/2024	Sales of Tickets	Visit Cornwall	Reciept	Tickets w.e 27.9.24		-589.58
Cash Book	23/09/2024	Payroll/Personnel Costs	Administration & Democratic	Payment	Tamar		1540.00
Nominal Ledger	23/09/2024	Cleaning	Visit Cornwall	Payment	Cleaner etc		3.55
Purchase Ledger	24/09/2024	Repair & Maintenance	Parks & Open Spaces	Bu-Mar Skip Hire Ltd	18330 Skip VG	18330 Skip VG	395.00
Purchase Ledger	24/09/2024	Repair and Maintenance	Public Conveniences	Cornwall Vacuum Services Ltd	19270 ScrubberRepair	19270 ScrubberRepair	100.22
Invoicing	24/09/2024	Miscellaneous	Administration & Democratic	GKR Maintenance and Building	SI / GKR001 / 0000004027	0000004027	-200.00
Purchase Ledger	24/09/2024	Purchases of Sale Items	Visit Cornwall	Reynivor Candle Co	19467 Candles	19467 Candles	223.50
Purchase Ledger	24/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19391 Food Supplies	19391 Food Supplies	30.95
Purchase Ledger	24/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19391 Food Supplies	19391 Food Supplies	46.05
Purchase Ledger	24/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19389 Food Supplies	19389 Food Supplies	11.37
Purchase Ledger	24/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19389 Food Supplies	19389 Food Supplies	39.98
Purchase Ledger	24/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19469 Food Items	19469 Food items	302.60
Purchase Ledger	24/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19469 Food Items	19469 Food items	22.57
Purchase Ledger	24/09/2024	Repair & maintenance	Parks & Open Spaces	Cornwall Farm Machinery Ltd	18825 Bit & Skirt	18825 Bit & Skirt	44.72
Purchase Ledger	24/09/2024	Purchases of Sale Items	Visit Cornwall	Sea Gems Ltd	19470 Jewellery	19470 Jewellery	227.22
Nominal Ledger	24/09/2024	Pitches	Parks & Open Spaces	Reciept	Cricket takings		-120.00
Purchase Ledger	24/09/2024	Repair and Maintenance	Public Conveniences	Allgood LTD	19269 Deadlocks	19269 Deadlocks	414.50
Nominal Ledger	24/09/2024	Cleaning Materials	Boscawen Park cafe	Payment	Scourer etc		5.75
Nominal Ledger	24/09/2024	Equipment & Materials	Boscawen Park cafe	Payment	Flowers		5.00
Purchase Ledger	25/09/2024	Britain in Bloom	Parks & Open Spaces	South West in Bloom	19176 Pres 08/10/24	19176 Pres 08/10/24	90.00
Purchase Ledger	25/09/2024	Event Costs	Lemon Quay	Epic Fireworks	19174 Fireworks	19174 Fireworks	900.00
Nominal Ledger	25/09/2024	Net Wages		Payment	Payroll Sept 24		104566.07
Purchase Ledger	25/09/2024	PAYE		H M Revenue & Customs			11442.47
Purchase Ledger	25/09/2024	National Insurance		H M Revenue & Customs			15712.10
Purchase Ledger	25/09/2024	Payroll other deductions		Standard Life Pension Fund			152.00
Purchase Ledger	25/09/2024	Pension Fund		Cornwall County Council			31855.72
Purchase Ledger	25/09/2024	Cleaning	Library	Bunzi Cleaning & Hygiene	17945 T Rolls	17945 T Rolls etc	93.39
Purchase Ledger	25/09/2024	Cleaning Materials etc	Public Conveniences	Bunzi Cleaning & Hygiene	19268 T Rolls etc	19268 T Rolls etc	299.18
Purchase Ledger	25/09/2024	Repair & Maintenance	Parks & Open Spaces	Rentokil Initial UK Ltd	Pest Control PKS	Pest Control PKS	146.13
Purchase Ledger	25/09/2024	Repair and Maintenance	Public Conveniences	Rentokil Initial UK Ltd	Pest Control PCS	Pest Control PCS	50.82

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Invoicing	25/09/2024	Pitches	Parks & Open Spaces	Cwll High Performance Ltd	SI / CWL037 / 0000004028	0000004028	-192.50
Invoicing	25/09/2024	Contract Work	Parks & Open Spaces	The Royal Institution of Cornwall	SC / ROY001 / 0000000167	0000000167	725.35
Invoicing	25/09/2024	Pitches	Parks & Open Spaces	Twinning Cttee for Cornwall	SI / TWI001 / 0000004029	0000004029	-17.50
Invoicing	25/09/2024	Pitches	Parks & Open Spaces	Stephens Scown LLP	SI / STE003 / 0000004030	0000004030	-38.00
Invoicing	25/09/2024	Pitches	Parks & Open Spaces	Truro Cricket Club	SI / TRU018 / 0000004031	0000004031	-600.00
Purchase Ledger	25/09/2024	Community Events	Community Work	Emma Skilton	18929 Fitness Sep 24	18929 Fitness Sep 24	55.00
Purchase Ledger	25/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19469 Food Items	19469 Food items	6.40
Purchase Ledger	25/09/2024	Purchases of Sale Items	Visit Cornwall	Westcountry Fruit Sales Ltd	19469 Chutney refund	19469 Chutney refund	-6.30
Purchase Ledger	25/09/2024	Communications	Lemon Quay	BJ Press Ltd	19471 Truro Map pads	19471 Truro Map pads	712.00
Purchase Ledger	25/09/2024	Repair & Maintenance	Parks & Open Spaces	Rentokil Initial UK Ltd	PC / REN001 / Reversal of URN 51988	Pest Control CEM	-56.31
Purchase Ledger	25/09/2024	Repair & Maintenance	Public Cemetery	Rentokil Initial UK Ltd	Pest Control CEM	Pest Control CEM	56.31
Purchase Ledger	25/09/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	19179 PVC Hooks	19179 PVC Hooks	10.77
Purchase Ledger	25/09/2024	Parks Materials	Parks & Open Spaces	Macsalvors Ltd	19098 Play Equipment	19098 Play Equip	12.30
Purchase Ledger	26/09/2024	Repair & Maintenance	Parks & Open Spaces	MJ Kemp Electrical Ltd	18328 LED light VG	18328 LED light VG	130.00
Purchase Ledger	26/09/2024	Repair & Maintenance	Parks & Open Spaces	MJ Kemp Electrical Ltd	19170 EICR BP	19170 EICR BP	1400.00
Purchase Ledger	26/09/2024	Allotment Rents	Allotments	Kathy Woolson	Overpayment 4 Redannick	4 Redannick	30.88
Invoicing	26/09/2024	Pitches	Parks & Open Spaces	Truro Blue Jays Baseball	SI / TRU047 / 0000004032	0000004032	-38.00
Purchase Ledger	26/09/2024	Repairs & Maintenance	Library	Eden Flooring & Interiors	17942 Flooring	17942 Flooring	2343.08
Purchase Ledger	26/09/2024	Parks Materials	Parks & Open Spaces	Fleet Line Markers Ltd	18874 Blue Paint	18874 Blue Paint	373.84
Purchase Ledger	26/09/2024	Repair & maintenance	Parks & Open Spaces	Pryors Garage Ltd	17194 Diesel Cleaner	17194 Diesel Cleaner	32.00
Nominal Ledger	26/09/2024	Cost of Sales	Boscawen Park cafe	Payment	Bread		7.00
Purchase Ledger	26/09/2024	Repairs & Maintenance	Library	T Clarke South West	17946 Call out LIB	17946 Call out LIB	95.00
Nominal Ledger	26/09/2024	Burial Fees	Public Cemetery	Reciept	Sharman IA15 extra funds		-14.00
Purchase Ledger	27/09/2024	Parks Materials	Parks & Open Spaces	BHGS Hayle	18824 Equipment	18824 Equipment	250.75
Nominal Ledger	27/09/2024	Burial Fees	Public Cemetery	Reciept	Lance interment		-655.00
Nominal Ledger	27/09/2024	Burial Fees	Public Cemetery	Reciept	Emmett memorial		-120.00
Nominal Ledger	27/09/2024	Bank charges	Administration & Democratic	Payment	charges		0.75
Nominal Ledger	27/09/2024	Burial Fees	Public Cemetery	Payment	£110 not £120		10.00
Nominal Ledger	27/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 27.9.24		-2094.35
Nominal Ledger	27/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 27.9.24		-1652.73
Nominal Ledger	27/09/2024	Coffee Bar Takings	Boscawen Park cafe	Reciept	Takings w.e 27.9.24		-1229.90
Invoicing	27/09/2024	Rental	Lemon Quay	Unique Fundraising	SI / UNI001 / 0000004033	0000004033	-669.00
Invoicing	27/09/2024	Rental	Lemon Quay	Truro Running Club	SI / TRU044 / 0000004037	0000004037	-121.00
Invoicing	27/09/2024	Electricity	Lemon Quay	Truro Running Club	SI / TRU044 / 0000004037	0000004037	-24.20
Invoicing	27/09/2024	Contract Work	Public Conveniences	St Clement Parish Council	SI / STC001 / 0000004038	0000004038	-650.00
Invoicing	27/09/2024	Rental	Lemon Quay	Hawkins Motors Ltd	SI / HAW001 / 0000004039	0000004039	-305.00
Invoicing	27/09/2024	Rental	Lemon Quay	Truro Running Club	SC / TRU044 / 0000000168	0000000168	145.20
Invoicing	27/09/2024	Rental	Lemon Quay	Truro Running Club	SI / TRU044 / 0000004042	0000004042	-121.00
Invoicing	27/09/2024	Electricity	Lemon Quay	Truro Running Club	SI / TRU044 / 0000004042	0000004042	-24.20
Purchase Ledger	27/09/2024	Parks Materials	Parks & Open Spaces	Malletts Home Hardware	19179 Tools	19179 Tools	33.07
Purchase Ledger	27/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19395 Food Supplies	19395 Food Supplies	123.82

<u>Tran Type</u>	<u>Tran Date</u>	<u>Nominal Name</u>	<u>Cost Centre</u>	<u>Description</u>	<u>Narrative</u>	<u>2nd Ref</u>	<u>Value</u>
Purchase Ledger	27/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19395 Food Supplies	19395 Food Supplies	84.00
Purchase Ledger	27/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19394 Food Supplies	19394 Food Supplies	42.04
Purchase Ledger	27/09/2024	Cost of Sales	Boscawen Park cafe	Hunts Foodservice Ltd	19394 Food Supplies	19394 Food Supplies	74.71
Purchase Ledger	27/09/2024	Miscellaneous	Community Work	Biffa Waste Services Ltd	Malabar Waste	Malabar Waste	73.20
Purchase Ledger	28/09/2024	Purchases of Tickets	Visit Cornwall	Devoran Acoustic Sessions	Ticket Sales Songs of Sabine Baring-G	Songs of Sabine	1285.69
Nominal Ledger	28/09/2024	Stationery	Visit Cornwall	Payment	Superglue		0.84
Purchase Ledger	28/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19395 Food Supplies	19395 Food Supplies	105.14
Purchase Ledger	28/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19395 Food Supplies	19395 Food Supplies	38.03
Purchase Ledger	28/09/2024	Cost of Sales	Boscawen Park cafe	Mounts Bay Dairy	19396 Food Supplies	19396 Food Supplies	143.06
Purchase Ledger	28/09/2024	Parks Materials	Parks & Open Spaces	Amazon	17193 Wall Mount Hooks	A34DVS3BZODWHU 17193	22.87
Nominal Ledger	29/09/2024	Repairs & Maintenance	Boscawen Park cafe	Payment	Door hinges		12.00
Purchase Ledger	29/09/2024	Cost of Sales	Boscawen Park cafe	Baker Tom Ltd	Bakery Items	Bakery Items	152.27
Purchase Ledger	29/09/2024	Cost of Sales	Boscawen Park cafe	Westcountry Fruit Sales Ltd	19393 Food Supplies	19393 Food Supplies	48.29
Purchase Ledger	30/09/2024	Purchases of Tickets	Visit Cornwall	OST Eatery	PC / OST001 / Reversal of URN 52071	Sunday Roast Special	-135.92
Purchase Ledger	30/09/2024	Purchases of Tickets	Visit Cornwall	OST Eatery	Dining Under Stars Tickets 28/09/2024	Dining Under Stars	997.74
Purchase Ledger	30/09/2024	Purchases of Tickets	Visit Cornwall	The Cornish Vegan	Sunday Roast Special 10-28/09	Sunday Roast Sept	135.92
Purchase Ledger	30/09/2024	Repair & Maintenance	Parks & Open Spaces	J Hurle & Sons Ltd	19509 Oak VG	19509 Oak VG	360.00
Purchase Ledger	30/09/2024	Parks Materials	Parks & Open Spaces	Cornwall Farm Machinery Ltd	19094 Canister	19094 Canister	29.63
Invoicing	30/09/2024	Electricity	Lemon Quay	Cornwall Pride CIC	SI / CWL035 / 0000004043	0000004043	-39.60
Invoicing	30/09/2024	Rental	Lemon Quay	Cornwall Pride CIC	SI / CWL035 / 0000004043	0000004043	-140.00
Invoicing	30/09/2024	Rental	Lemon Quay	Black Voices Cornwall	SI / BLA003 / 0000004044	0000004044	-140.00
Invoicing	30/09/2024	Electricity	Lemon Quay	Black Voices Cornwall	SI / BLA003 / 0000004044	0000004044	-39.60
Invoicing	30/09/2024	Electricity	Lemon Quay	Truro Craft Fair	SI / TRU052 / 0000004045	0000004045	-193.60
Invoicing	30/09/2024	Rental	Lemon Quay	Truro Craft Fair	SI / TRU052 / 0000004045	0000004045	-2720.00
Invoicing	30/09/2024	Rental	Lemon Quay	The Office of the Police and	SI / THE002 / 0000004046	0000004046	-106.50
Invoicing	30/09/2024	Rental	Lemon Quay	The Professional Fundraiser	SI / THE001 / 0000004047	0000004047	-294.00
Nominal Ledger	30/09/2024	Petty Cash		Payment			-81.84
Nominal Ledger	30/09/2024	Petty Cash		Payment			-69.01
Purchase Ledger	30/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19395 Food Supplies	19395 Food Supplies	73.43
Purchase Ledger	30/09/2024	Cost of Sales	Boscawen Park cafe	J&R Foodservice	19395 Food Supplies	19395 Food Supplies	42.00
Purchase Ledger	30/09/2024	Cleaning	Library	Bunzl Cleaning & Hygiene	19272 Paper Towels	19272 Paper Towels	18.69
Purchase Ledger	30/09/2024	Cleaning Materials etc	Public Conveniences	Bunzl Cleaning & Hygiene	19272 Paper Towels	19272 Paper Towels	18.69
Purchase Ledger	30/09/2024	Cleaning	Visit Cornwall	Bunzl Cleaning & Hygiene	19272 Paper Towels	19272 Paper Towels	18.69
Purchase Ledger	30/09/2024	New Life City Buildings	New Life City Buildings	The Parkinson Partnership LLP	18936 VAT Advice NLC	18936 VAT Advice NLC	450.00
Purchase Ledger	30/09/2024	Towns Fund Boscawen Park	Towns Fund Boscawen Park	The Parkinson Partnership LLP	18935 VAT Advice BP	18935 VAT Advice BP	3950.00
Purchase Ledger	30/09/2024	Water charges	Library	Thirsty Work Ltd	Rental LIB	Rental LIB	10.50
Purchase Ledger	30/09/2024	Repair & Maintenance	Parks & Open Spaces	SUEZ Recycling and Recovery	Waste Sept 24	Waste Sept 24	797.62
Purchase Ledger	30/09/2024	Repair & Maintenance	Parks & Open Spaces	Biffa Waste Services Ltd	Waste Malpas	Waste Malpas	37.44
Purchase Ledger	30/09/2024	Repair & Maintenance	Parks & Open Spaces	Biffa Waste Services Ltd	Malpas Recycling	Malpas Recycling	43.78
Nominal Ledger	30/09/2024	Sales of Tickets	Visit Cornwall	Receipt	Tickets w.e 4.10.24		-581.74
Nominal Ledger	30/09/2024	Allotment Rents	Allotments	Receipt	Hayley Wood B007		-18.31