

TRURO CITY COUNCIL



*Town Clerk's Department
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30 June 2022

To: The Mayor (Cllr Webb)
Deputy Mayor (Cllr Swain)
Chairman and members of the
PARKS AND AMENITIES COMMITTEE

Dear Councillor

NOTICE IS HEREBY GIVEN that a meeting of the Parks and Amenities Committee will take place on **TUESDAY* 5 JULY 2022 at 7.00 pm** in the **Large Community Room, Second Floor, Truro Community Library, Union Place, Truro TR1 1EP** for the transaction of the under mentioned business:

** Please note day & date of meeting.*

AGENDA

1. **APOLOGIES**
2. **DISCLOSURES OR DECLARATIONS OF INTEREST**
3. **OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS (5 minutes)**
4. **MINUTES OF THE PARKS AND AMENITIES COMMITTEE MEETING HELD ON 6 JUNE 2022 HAVING BEEN BEFORE COUNCIL ON 27 JUNE 2022**
5. **TRURO CITY COUNCIL: ZERO CARBON WORKING GROUP – REPORT BACK**
Appendix A
To consider a report back from the Group to Committee and make recommendations to the Finance and General Purposes Committee and Council as appropriate. The Working Group have been invited to attend this meeting.
6. **BOSCAWEN PARK AND THE SWANPOOL**
 - (i) **Dredging of Swanpool – Update** (Standing Item)
Parks, Amenities and Facilities Officer to report. Minute 30 refers.
 - (ii) **New Tennis Pavilion Project and Timeline**
Parks, Amenities and Facilities Officer to report. Minute 30 refers.

7. **INFORMAL ANNUAL INSPECTION OF VICTORIA GARDENS AND BOSCAWEN PARK MONDAY 5 JULY 2022**
Further to Minute 43, Chairman and Parks, Amenities and Facilities Officer to report back on any matters which require consideration at this meeting. The Notes of the Annual Inspection will be reported to the next Committee meeting on 5 September 2022.
8. **HEALTH AND SAFETY AT WORK – PARKS AND AMENITIES DEPARTMENT**
(i) Training of Staff – Parks, Amenities and Facilities Officer to report.
(ii) Parks and Amenities Department – Report of any Recent Accidents – Compliance Officer to report.
(iii) Shop Steward, Unite Representative and Unite Health and Safety Representative - In the absence of a Unite Representative(s), Parks, Amenities and Facilities Officer to report.
9. **DAUBUZ MOOR – FUTURE MANAGEMENT PLAN**
To consider if the Council should develop a management plan for Daubuz Moor.
10. **PUBLIC CONVENIENCES**
(i) **Update (standing item)** Appendix B
To receive a report from the Compliance Officer. Minute 37 refers.
(ii) **Installation of Changing Places Facility at Green Street – Project Update**
Compliance Officer to report. Minute 493 (04 04 22) refers. Appendix C to follow
11. **IDLESS NURSERY - PROJECT AND TIMELINE UPDATE**
Parks, Amenities and Facilities Officer to report. Minute 38 refers.
12. **PARKS, AMENITIES AND FACILITIES OFFICER’S REPORT** Appendix D
Report from Parks, Amenities and Facilities Officer relating to any information for Members that does not require a recommendation.
13. **COMMITTEE WORK PLAN 2022 – 2025 (Standing Item)** Appendix E
Further to Minute 40, to consider the updated Committee Work Plan in line with the Council’s Medium Term Plan. Parks, Amenities and Facilities Officer to report.
14. **END OF SEASON PLANT SALE OCTOBER 2022**
To nominate a charity to receive the proceeds of the regular 2022 end of season plant sale to be held at Boscawen Park on Saturday 1 October 2022.
15. **LETTERS OF APPRECIATION**
16. **CORRESPONDENCE**
17. **MEETINGS – PARKS AND AMENITIES COMMITTEE**
(i) **Monday 5 September 2022 – Informal Committee Meeting**
Further to Minute 33. the Parks, Amenities and Facilities Officer is meeting with the Committee to explain the workings and history of the Leats system. Councillors to meet at Waterfall Gardens to leave at 6.00pm promptly. This meeting is prior to the formal meeting later that evening.
(ii) **Monday 5 September 2022 – Confirmation of Next Formal Meeting Arrangements**
The agenda for the next Parks and Amenities Committee to be held on Monday 5 September 2022 will be prepared on Wednesday 31 August 2022. In accordance with Minute 302 (03.12.12), should a member wish an item to be included on this agenda please inform the Town Clerk’s office by Tuesday 30 August 2022 as no items other than those on the agenda can be considered at the meeting. This meeting is scheduled to start at 7.00pm in the Large Community Room, second floor, Library Building, Union Place, Truro.

(iii) Monday 10 October 2022 – Proposed Change in Date

According to the Council's schedule of meeting the following meeting is due to take place on 10 October 2022. The Committee is requested to consider changing the date of the meeting to Tuesday 11 October 2022 due to the absence of the Parks, Amenities and Facilities Officer.



ROGER GAZZARD
TOWN CLERK

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