

TRURO CITY COUNCIL



CITY OF TRURO

Roger Gazzard
Town Clerk

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F6/3/RG/RD

October 2020

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE TRURO CITY COUNCIL TO BE HELD AT 7.00 pm ON MONDAY 26 OCTOBER 2020 VIA ZOOM VIRTUAL MEETINGS

For the transaction of the under-mentioned business:-

There will be a presentation regarding the forthcoming Langarth Planning Application at 6.30pm, prior to this meeting.

- 1 **Prayers**
Prior to the formal business of the Council, The Dean of Truro, the Mayor's Chaplain, to say prayers.
- 2 **To receive apologies for absence**
- 3 **Disclosure or Declarations of Interest**
Councillors will be asked to make disclosures or declarations of interest in respect of items on this agenda
- 4 **To confirm the Minutes of the Council Meeting held 28 October 2020 pages 87-92 (Minute Nos: 180 - 195).**
- 5 **Open Session for Cornwall Councillors verbal, written or tabled reports (15 minutes)**
This is an opportunity to discuss Cornwall Council issues relevant to the Council. If there are any matters that require a Council decision, please notify the Town Clerk four working days before the meeting.
- 6 **Open Session for Electors of Truro – Verbal Questions (15 minutes)**
This is an opportunity for electors to raise issues with the Council. The Council is unable to make any resolutions at this meeting on any issues raised
- 7 **To receive Verbal Communications from the Mayor**
- 8 **To receive Correspondence**
- 9 **Question Time pursuant to Standing Order No. 6k – Written Questions only**
Councillors may ask the Mayor or the Town Clerk questions in writing. A minimum Of four clear working days is required, unless the matter is urgent, when the question must be received by the Town 'Clerk before twelve noon of the day of the meeting
- 10 **To receive information and/or determine action as appropriate in the following report:**

MEETING OF THE PLANNING COMMITTEE HELD 1 OCTOBER 2020

Page Nos: 93 - 96, (Minute nos: 196- 201)

(Appendix on green)

MEETING OF THE PARKS & AMENITIES COMMITTEE HELD 5 OCTOBER 2020

Page Nos: 97 -103, (Minute nos: 202 - 219)

(Appendix on pink)

MEETING OF THE GRANTS SUB-COMMITTEE 12 OCTOBER 2020

Page Nos: 1 - 2, (Minute nos: 1 -8)

(Appendix on yellow)

MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE HELD 12 OCTOBER 2020

Page Nos: 104 - 107, (Minute nos: 220 -226)

(Appendix on yellow)

11 Langarth Presentation

This item is for any comments following the presentation. An application will be submitted via the normal process and considered by the Planning Committee in due course.

12 Tremorvah Playing Field

(Appendix A on white)

To consider report requested by the Parks & Amenities Committee on the 5th October.

13 Town Clerk's Report

(Appendix on cream)

To consider the report of the Town Clerk

14 Funding for Temporary Pedestrian Management

Town Clerk to report. Letter of thanks from the Police and Crime Commissioner circulated prior to this meeting.

15 Neighbourhood Plan

(Appendix B on white)

To consider a report on the current position following the recent Steering Group meeting and to ratify the recommendation to make a "development boundary."

16 Plymouth Roscoff Ferry Link

(Appendix C on white)

The Mayor to report.

17 Membership of Committees

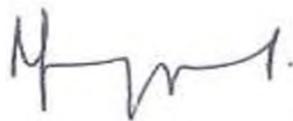
To confirm the decision to place Councillor Tom Mainwaring-Evans onto the Parks & Amenities Committee and the Planning Committee

18 To receive verbal or written reports of meetings or conferences attended by members

If members wish the Council to pass resolutions based on their reports, the reports must be in writing and submitted to the Town Clerk at least four clear working days prior to the meeting.

19 To authorise the sealing of documents to give effect to any Resolutions passed by the Council at this meeting

DATED this Twenty First Day of October, Two Thousand and Twenty



TOWN CLERK

**MEETING OF TRURO CITY COUNCIL HELD ON
MONDAY 28 SEPTEMBER 2020 at 7.00 pm via ZOOM VIDEO CONFERENCING**

PRESENT: The Mayor (Councillor Bert Biscoe), Honorary Freeman Cllr Wells, Councillors Allen, Mrs Callen, Mrs Carlyon, Mrs Cox, Mrs Eathorne-Gibbons, Ellis, Mainwaring- Evans, Mrs Neale, Nolan, Mrs Nolan, Pascoe, Rich, Roden, Ms Southcombe, Mrs Stokes, Mrs Swain, Tamblyn, Mrs Tudor, Vella and Webb.

APOLOGIES: Apologies of absence were submitted by Councillor Mrs Butler.

Also in Attendance: Roger Gazzard, Town Clerk;
The Dean of Truro, The Very Reverend Roger Bush,
Mayor's Chaplain
Mrs I Risner, member of the Electorate

PRAYERS

Prior to the formal business of the Council, the Dean of Truro said prayers.

180 DISCLOSURES OR DECLARATIONS OF INTERESTS

There were no disclosures or declarations of interest.

181 MINUTES OF COUNCIL

The Minutes of the Ordinary Council Meeting held on 29 June 2020 and the Special Council Meeting held on 1 September 2020 were taken as read and signed by the Mayor as a correct record with the following comments:

1 September 2020 Co-option for Causal Vacancy, Tregolls Ward (Minute 126, page 59)

The Town Clerk reported he had recently received the resignation of Councillor Miss Jones. Cornwall Council's Electoral Service had been asked to arrange for the relevant notices which would be posted advertising this vacancy. If an election was not requested, it would be filled by co-option.

182 CORNWALL COUNCIL

(i) Covid-19 QR Codes and Hospitality Sector

Councillor Nolan CC reported that, following information provided by central government about the provision of QR codes as part of the NHS Test and Trace project, he had visited hospitality businesses in Truro on 25 September with a Cornwall Council enforcement team visiting cafes restaurants and takeaways checking QR codes were in place and offering advice. He highlighted there were several 'grey' areas and clarification was awaited e.g. takeaways did not need to display a QR code unless there were chairs inside.

(ii) Central Government Reform of Planning Legislation

Councillor Nolan CC reported he seen Cornwall Council's draft response to the planned changes which offered robust challenge, backed by evidence. The deadline for responses was 1 October.

(iii) Tregolls Road Pathway CIL Application (Planning Committee Minute 119 page 56)

Councillor Rich CC commented that bizarrely there had been a temporary footpath installed previously during previous junction works by Cormac, but it had been removed and grassed over. Working with Councillor Mrs Swain, local residents had been consulted providing a high level of positive support and information to be built into the application. He expressed concern at the technical complexity of the application form which he had drawn to the attention of Councillor Dwelly CC Portfolio-holder for Culture, Economy and Planning. He considered Cornwall Council had not fully taken into account the accessibility of such a process, e.g. town and parish councillors were volunteers. He had since received support from Cornwall Council's Transport Section. A copy of the application form would be circulated to all Councillors for information by the Mayor's Secretary. He had discussed the project with the Town Clerk and noted the Truro City Council 'welcome' sign would need to

be moved back to its original position closer to the parish boundary. The listed milestone would remain in its current situation. Preliminary surveys by Cormac indicated a pavement could be wide enough to accommodate pedestrians and lampposts would not need to be moved. Further, he commented the safety of road users such as cyclists needed to be considered, and railings could potentially cause injury to cyclists if e.g. they were trapped by a lorry against a railing.

(iv) Brittany Ferries

Councillor Biscoe CC reported following contact by Truro Morlaix Twinning Association Cornwall Council's Leader and Portfolio-holders for Culture, Economy and Planning and Transport had were working in liaison with UK central government to work with the French government in support of services provided by Brittany Ferries which was key to both the business and tourism economic sectors.

(v) Heath Sector Merger

Councillor Biscoe CC reported the Royal Cornwall Hospitals Trust would be merging with the Cornwall Partnership Foundation Trust and the resulting new body would be responsible for providing both physical and mental health services in Cornwall.

183 OPEN SESSION FOR THE ELECTORS OF TRURO

There were no electors who wished to speak.

184 MAYOR'S VERBAL COMMUNICATIONS

Remembrance Sunday 2020

The Mayor reported he had recently attended a meeting with Reverend Canon Alan Bashforth, the Town Clerk, Lord Lieutenant and Royal British Legion. The meeting had considered possible arrangements for a different type of event (to that held in previous years) which might involve live-streaming from Truro Cathedral.

Green Truro Festival 18 to 20 September 2020

The Mayor congratulated the Chairman of the Parks and Amenities Committee on chairing this successful new event and for all the officers involved in its production, particularly the Events Co-ordinator.

Truro Safe Partnership

The Mayor reminded Members that the partnership had previously discussed problems related to street homelessness and anti-social behaviour in Truro City Centre. He had been invited to write a letter to the Home Office requesting more resources be allocated to the Police, emphasising patrolling the local area with a focus on prevention. He acknowledged Devon and Cornwall Police did a fantastic job but were critically under resourced. He also particularly thanked the Mayor's Secretary for her support in this work. The Mayor's Secretary would circulate a copy of this letter to all Councillors for their information.

185 CORRESPONDENCE

There was no correspondence to be reported.

186 QUESTION TIME – WRITTEN QUESTIONS

There were no written questions.

187 COMMITTEE REPORTS

The Minutes of the Meetings of the under-mentioned Committees were approved and adopted by the Council, except where otherwise stated:

MEETING OF THE PLANNING COMMITTEE

Proposed by Councillor Vella, seconded by Councillor Webb

6 AUGUST 2020

Carrick House, Pydar Street (1*) (PA20/00963) (Minute 118 Page 56)

Councillor Roden expressed concern the letter of refusal from the City Council should reflect the development currently proposed would be contrary to the Truro and Kenwyn Neighbourhood Plan. He considered the scale was inappropriate for the location and there was a risk it could set a precedent for future development. Further, he suggested the City Council should debate this matter further. Councillor Mrs Tudor expressed the view that she would have liked to have been informed of the Planning Committee's objection before the final response had been sent. She commented considerable resources already expended on consultancy for this project to date. She also considered the opportunity might have been lost for the development of space for a community centre and the views of young people needed to be reflected in the development. Councillor Webb advised the deadline for response to the consultation was 9 October 2020, highlighting concerns already raised by the Planning Committee. Following further discussion:

It was proposed by Councillor Mrs Tudor, seconded by Councillor Roden, and

RESOLVED that a further meeting of the Chairman and Vice-Chairman of the Planning Committee be held with the scheme consultants and Cornwall Council's Portfolio-holder for Culture, Economy and Planning and Strategic Director for Economic Growth and Development before the final letter of refusal is sent to the Case Officer by the 9 October 2020 deadline.

MEETING OF THE PLANNING COMMITTEE

3 SEPTEMBER 2020

Proposed by Councillor Vella, seconded by Councillor Webb

Planning Minutes (Minute 135 Page 64)

Further to Minute 182 above, Councillor Swain agreed to circulate the results of the public consultation on the need for a pavement to all Members for information (via the Mayor's Secretary).

Correspondence: Town Fund Proposals 6. Truro Quays Harbour Village and 7. Boscawen Park (Minute 142 Page 68)

Councillor Mrs Carlyon queried how much consideration had been given to advice regarding climate change particularly in relation to tides and action to be taken to alleviate flooding, further had a hydrology survey been undertaken in relation to these projects. In response, the Mayor reminded Members the Community Infrastructure Levy scheme (involving Boscawen Park) had been abandoned and the new Head of Maritime Services had indicated he would be investigating dredging of the river. The Town Clerk would be obtaining a copy of the Shoreline Management Plan relating to Truro from Cornwall Council (Flooding and Drainage Service) which identified areas of risk in relation to climate change, to inform the project team's work.

MEETING OF THE PARKS AND AMENITIES COMMITTEE

7 SEPTEMBER 2020

Proposed by Councillor Ms Southcombe, seconded by Councillor Mrs Eathorne-Gibbons

Draft Truro City Council Open Space Management Plan (Minute 151, page 72).

The Mayor congratulated the Countryside Ranger for producing such a detailed paper.

Towns Fund Board (Minute 152, pages 74 - 75).

Councillor Mrs Carlyon queried the meaning of the resolution as set out. In response, the Mayor agreed to request the Town Clerk to provide a more accessible form of words for future reference, noting the resolution set out the principles to enable the Town Clerk to take forward this area of work.

MEETING OF THE FURNISS COAL CHARITY

14 SEPTEMBER 2020

Proposed by the Mayor, seconded by the Deputy Mayor.

Allocation of Funds 2020 (Minute 5 Page 2)

Councillor Wells reassured Members no changes would be considered to the current scheme until legal advice had been received. He commented Minute 6 appeared to be copied from a previous set of Minutes in error. The motion had been proposed by Councillor Biscoe, the current Mayor and seconded by Councillor Allen, the current Deputy Mayor.

MEETING OF THE FINANCE and GENERAL PURPOSES COMMITTEE

14 SEPTEMBER 2020

Proposed by Honorary Freeman Councillor Wells, seconded by Councillor Ellis.

Absence Due to Self Isolation or Quarantine (Minute 172 page 83)

Councillor Wells apologised for the typographical error “RECOMMNEDED” instead of “RECOMMENDED”.

188 TOWN CLERK’S REPORT

(Appendix A)

Staffing – Towns Fund

Delivery of Accelerator Projects (Boscawen Park Pavilion), St Clement Street Day Centre, Mobile Stage, City Centre Infrastructure Improvements)

Further to his written report, the Town Clerk reported the accelerator projects had been accepted and agreed by Central Government and Cornwall Council would be the Accountable Body. Legal contracts were in the process of being drawn up by Cornwall Council’s Legal Services for each scheme. Timescales were being planned for the City Centre Infrastructure project with the aim of making a decision on locations in October, undertaking a tendering exercise in November, appointing contractors in January 2021 and finally installation in March. This process would involve the various interest groups. The appointed contractor for the St Clement Day Centre project would be issued with a letter to commence work shortly. Tenders for the Boscawen Park Pavilion project were expected to be sought shortly and it was hoped work would commence in the winter. The architects for this project were Lavigne Lonsdale. Work on the Mobile Stage project would commence once the contract had been finalised and at this stage was anticipated to be complete by February/ March 2021.

The Mayor thanked the Town Clerk for his exceptional achievement in moving this scheme forwards so quickly; and for the support provided by other members of staff which enabled him to do so.

Hall for Cornwall

Councillor Webb asked the Town Clerk if he had received a response from the Hall for Cornwall regarding the issue Councillors Webb and Vella had raised about the disabled ramp on the plans for the renovation works. The Town Clerk confirmed he continued to press the Hall for Cornwall on this issue and was still awaiting an update on the clocktower. He was aware there were several significant issues related to this project.

Following discussion, it was proposed by the Mayor, and

RESOLVED that the report be noted.

189 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by proposed by the Mayor, and

RESOLVED that in accordance with s1(2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during

consideration of the following item by reason of its confidential or special nature.

190 ENGAGEMENT OF CONSULTANTS

A confidential report by the Town Clerk was considered. The decision is set out in a separate confidential Minute.

191 READMITTANCE OF THE PRESS AND PUBLIC

It was proposed by Councillor Pascoe, seconded by Councillor Ellis, and

RESOLVED that the press and public be readmitted to the meeting.

192 TRURO and THE ROSELAND COMMUNITY NETWORK PANEL

Honorary Freeman Councillor Wells reported the last meeting had taken place on 22 September; and the main item of discussion was a presentation led by Feock Parish Council about obstacles on verges and the safety of pedestrians which was considered to be a particular problem in rural parishes. The Network Panel had agreed to request that Cornwall Council develop a policy for the main verges and ensuring the safe passage of pedestrians. Panel meetings were now open to members of the public to attend. The next meeting was scheduled for 17 November 2020.

193 REPORTS OF MEETINGS OR CONFERENCES ATTENDED

There were no reports of meetings or conferences attended due to social distancing measures.

194 COMMON SEAL

RESOLVED that the Common Seal be affixed to any document or documents necessary to give effect to the resolutions passed by the Council at this Meeting.

The meeting closed at 20:06 pm.

MAYOR

Town Clerks Report Council 28th September 2020

Financial Position

I reported to the Finance & General Purposes Committee that at the end of August we have an underspend against the budget. I will be reviewing the budget again at the half year point at the end of September and reporting to the next Finance committee.

I remain concerned about reductions in income between now and the year end due to the coronavirus restrictions. It is clear that there will be restrictions for the remainder of the financial year and letting of rooms, Lemon Quay events etc will be affected.

We continue to be advised at a national level that some of the government grant given to Cornwall Council was to help Town and Parish Councils. Cornwall Council is the only principal council in the country to offer a scheme of assistance to Town and Parish Councils. This could potentially cover additional costs arising from the pandemic up to the end of September with the deadline for application being the end of October.

Healthy Streets Consultation

The Finance & General Purposes Committee set up a working group of Councillors to work with the research company to agree consultation questions and then work with the research company through the process up to the point where the company issues a report on its findings to the Finance & General Purposes Committee.

The working group has met and in the confidential section of the meeting I have asked the Council to approve the appointment of the consultants and the cost for the work.

The group has also agreed to invite a representative from the following groups to attend the meetings but they would not have voting rights for any decisions:

- Truro Towns Fund Board
- Truro BID
- Highways Planning
- Disability Cornwall
- Purple Angels

Staffing- Towns Fund

The Parks and Amenities committee passed the following recommendation: -

“That the Committee agrees to some staffing resource being set aside to assist with the development of the proposal. Details to be agreed by the Mayor, the Chair of the Committee and the Chair of the Finance & General Purposes committee”

The details are as follows: -

1 Main Towns Fund schemes

Currently there is a very rapid development of proposals leading to a submission to the government in January 2021. There will be much work, particularly on the Boscawen Park proposal. However, I have discussed this with the Parks and Deputy Parks Managers and we consider the best way forward is for the workload to be incorporated into our existing

work and therefore there will be no need for a secondment at this time. There will be some administration work up to the January submission and again if the schemes are approved for stage 2 application.

Delivery of Accelerator Projects, (Boscawen Park pavilion, St. Clement St. Day Centre, Mobile Stage, City Centre Infrastructure improvements)

The City Council is responsible for delivery of the above schemes before the end of the financial year. Currently we have the capability but not the capacity to carry out the work.

There are no additional resources required for the Pavilion, or the Day centre as these works were already planned. However, the Mobile stage, and the infrastructure projects significant co-ordination of partners, a number of procurements, followed by contract management and finally reporting. Whilst the expenditure is not huge there are several elements: -

Infrastructure (£188k)

- New seating and benches (up to 100)
- New cycle racks and storage for 100 bikes
- Parklets, individually designed.

Mobile Stage (£82k)

- New stage on trailer
- New audio equipment and lighting
- Construction of garage.

In addition, the infrastructure project has two partners, the BID and the Truro Cycle Club and there will need to be ongoing liaison. The process will also include the gaining of permission from the Planning Committee, Conservation Committee and Cornwall highways.

I therefore proposed to the Mayor, and the two Chairs that we employ a part time (three days per week) assistant administrator for a period of one year to release current staff to carry out the work, and to increase by three and a half hours per week an existing part time assistant administrator role, again for a period of one year. We will shortly be advertising this position.

All costs arising from this will be recovered from the Towns Fund grants.

Hall for Cornwall

I am awaiting an update on the position, particularly regarding the clock tower.

Recommendation

That the report is noted.

Roger Gazzard
Town Clerk

**MEETING OF THE PLANNING COMMITTEE HELD 1 OCTOBER 2020
at 7.00 pm via ZOOM VIRTUAL MEETINGS**

PRESENT: Councillors Allen, Ellis, Mainwaring-Evans, Nolan, Mrs Swain, Tamblyn, Vella (Chairman), and Wells

APOLOGIES: Apologies of absence were reported from Councillors Pascoe and Webb

196 DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest.

197 PLANNING MINUTES

The Minutes of the Planning Committee meeting held 3 September 2020, having been before Council on 28 September 2020 were considered a correct record.

198 PLANNING CONSULTATION

(a) Schedule 1A

Further to all Councillors of Truro City Council being given the opportunity to submit comments to applications in their Ward (by an agreed deadline), and for Members of the Planning Committee to comment on this Schedule prior to publication of the agenda for this meeting, it was proposed by Councillor Vella (Chairman) that it be unanimously

RESOLVED that the recommendations contained within Schedule 1A, as proposed by the Chairman, be adopted by the Planning Committee.

(b) Schedule 1B

Further to all Councillors of Truro City Council being given the opportunity to submit comments to applications in their Ward (by an agreed deadline), and for Members of the Planning Committee to comment on this Schedule prior to publication of the agenda and at the meeting having heard the comments of the TCAAC, it was proposed by Councillor Vella (Chairman) that it be unanimously

RESOLVED that the recommendations contained within Schedule 1B, as proposed by the Chairman, be adopted by the Planning Committee.

(c) Schedule 2

The Committee considered plans submitted in accordance with the planning consultation procedure, details of which are attached (Schedule 2), and, that it be

RESOLVED that Cornwall Council be informed of the following recommendations as voted upon by Truro City Council's Planning Committee: -

Councillor Ellis joined the meeting at 7:03pm.

(i) Higher Newham Farm (1)

(PA19/01094)

Unanimously recommended that as none of the concerns raised by Members at the Special Planning Meeting held 21 October 2019, or at Council on 28 October 2019, had been acknowledged or addressed, the City Council stood by its recommendations made at both of those meetings. In addition, Members raised concerns regarding drainage and sewage, reiterating that the sewage works at Newham did not have sufficient capacity to service further development.

Proposer: Councillor Vella (Chairman)

(ii) **Higher Newham Farm (2)**

(PA19/07322)

(as per above)

Unanimously recommended that as none of the concerns raised by Members at the Special Planning Meeting held 21 October 2019, or at Council on 28 October 2019 had been acknowledged or addressed, the City Council stood by its recommendations made at both of those meetings. In addition, Members raised concerns regarding drainage and sewage, reiterating that the sewage works at Newham did not have sufficient capacity to service further development.

Proposer: Councillor Vella (Chairman)

(iii) **28 Highertown (3)**

(PA20/06470)

Refusal recommended on the grounds of overdevelopment of the site and Highways issues (restricted access).

Proposer: Councillor Wells (Chairman)

Councillor Wells took the position of Chairman from 7:14pm (as from the above item) at the request of Councillor Vella, due to connectivity issues.

(iv) **Karensa, Kenwyn Church Road (4)**

(PA20/06473)

Approval recommended on the condition the works are amended as per the Tree Officer's comments.

Proposer: Councillor Mrs Swain

Secunder: Councillor Allen.

Councillor Vella resumed his position of Chairman from 7:23pm (at the close of this item).

(v) **41 Penair View (5)**

(PA20/06668)

Refusal recommended on the grounds that the site does not have adequate space for the proposal, that the proposal constitutes overdevelopment, and that the bedroom and bathroom size are substandard.

Proposer: Councillor Mrs Swain

Secunder: Councillor Ellis

Councillor Allen wished for her name to be recorded as having abstained from voting on the above recommendation.

(vi) **14 Frances Street (6)**

(PA20/06889)

Refusal recommended, as per policy C1 of the Truro and Kenwyn Neighbourhood Development Plan (Character and Setting of the Truro Conservation Area), due to the proposal not following the Plan. The type of bracket proposed was questioned (with the suggestion a brace, and a more traditional style, was required), and that the sign should be hand painted timber instead of acrylic.

Proposer: Councillor Vella (Chairman)

Councillor Wells took the position of Chairman from 7:25pm (as from the vote of the above item; Councillor Vella was Chairman for the discussion and the proposal) at the request of Councillor Vella, due to connectivity issues.

Councillor Vella resumed as Chairman following the vote on this item.

(vii) **The Plot, Treseders Gardens (7)**

(PA20/06890)

Unanimous refusal recommended due to the proposal being considered unneighbourly.

Proposer: Councillor Vella (Chairman)

(viii) **Trevaunance, Comprigney Hill (8)**

(PA20/07446)

Unanimous refusal recommended due to the design being inappropriate and unsympathetic to the building. Members invite the applicant to come back with a fresh application that respects the existing design.

Proposer: Councillor Vella (Chairman)

(ix) **54 Castle Street (9a & b)**

(PA20/07535 & PA20/07536)

Deferral recommended as it was felt the design was not right for the setting of the Conservation Area. Members invite the applicant to submit a design in proportion to the neighbouring dwelling, and suggest the works take place in a single development, as opposed to multiple phases, to minimise disruption.

Proposer: Councillor Nolan

Seconder: Councillor Vella

(x) **Garras Wharf, Newham Road (10)**

(PA20/07590)

Deferral recommended as though Members welcome the application, they felt none of the issues raised during the previous two presentations to the City Council had been addressed. It was felt the application was pre-emptive, and Members pointed out issues relating to sustainability (such as the roof's solar panels facing north-east, and the energy proposals only suggested 48% came from renewable sources) and that the primary staff travel method was via car, when sustainable transportation should be encouraged. Members also pointed out that consultation had taken place with Truro Loops and Truro and Newham BID but the documentation did not appear to outline the responses or issues raised (and, presumably, subsequently addressed).

Proposer: Councillor Vella (Chairman)

Councillor Tamblyn wished for his name to be recorded as having abstained from voting on the above recommendation.

Councillor Wells took the position of Chairman briefly, at 8:05pm, during the discussion of the above item (due to connectivity issues), but Councillor Vella resumed as Chairman to propose the recommendation and take the vote.

199 CORNISH BUILDINGS AT RISK

Members considered a request (emailed in advance of this meeting) for volunteers to support the project and/or report historic buildings or valued heritage assets which are either derelict or not being properly looked after. The Chairman commented copies of the local list and the Cornish Buildings Groups list had been requested.

Following brief discussion, it was suggested that if any Member wished to report any buildings or assets, to either contact the Committee Clerks or use the contact information in the original email. It was agreed the email would be circulated to all City Councillors for information.

200 CHAIRMAN'S REPORT

(i) Truro and Kenwyn Neighbourhood Development Plan (TKNDP)

The Chairman reported that he had spoken to Rob Lacey, CC, regarding the TKNDP and had requested that a meeting needed to be held to discuss revisions to the Plan in order to move towards consultation and referendum. It was felt adoption of the Plan was particularly urgent to provide additional protection to Coosebean Valley (to guard against development).

(ii) Pavement Licensing

The Chairman reported that a Pavement Licensing application had been considered by the sub-committee that had been set up under emergency powers, for the Thomas Daniell, and that the request had been approved.

The report was noted.

201 CORRESPONDENCE

'Discrimination in Affordable Housing Allocation Definitions' – a letter

The Chairman reported a letter received from Cubert Parish Council (circulated via email ahead of the meeting) that discussed what was felt to be discrimination in affordable housing allocation definitions.

Members briefly discussed the letter, and their perceptions of the definition of affordable housing, with comments from the Chairman suggesting Cornwall Council, as the local housing authority, needed a strategy for adequate social housing to satisfy local housing need. Councillor Allen felt current affordable housing meant costs were rising for some to fund 'affordable' housing for others, and it was very difficult for local people with limited income to afford property. Councillor Nolan pointed out Cornwall Council had won a best affordable housing authority award for councils two years running.

Following further discussion, it was agreed the Committee Clerks would email Cubert Parish Council, with the caveat that though the facts within their original letter were not verified, the City Council supported the spirit of the letter. Councillor Nolan wished his name to be recorded as abstaining from agreement to this due to the facts mentioned being unsubstantiated at present.

The meeting closed at 8:30pm.

CHAIRMAN

Schedule 1A

PLANNING APPLICATIONS – FOR THE MEETING OF 1 OCTOBER 2020

SCHEDULE 1A – To Receive a Single Recommendation for the Entire Schedule at the Meeting.

If Members of the Planning Committee wish for an application to be transferred to Schedule 2, please inform the Chairman and Clerk by Thursday 24th September at 5pm for it to be included on the agenda. Please use material planning considerations only.

If the recommendation already states “transfer to schedule 2” there is no need to comment further on this application until the meeting.

Application Details	Proposal	Ward	Comments from Case Officers	Recommendation from Chairman/ Vice-Chairman & Councillors
(1) PA20/06632 25 Chainwalk Drive Hopper	Works to trees: T1, Horse Chestnut - Fell tree - T2, Apple reduce tree by 30% all round from 6m to 5m in height and 5m to 4m in spread subject to a Tree Preservation Order(TPO).	Trehaverne	Camellia Bullingham:	Approval recommended, subject to the approval of the case officer.
(2) PA20/06473 Karensa, Kenwyn Church Road Sophie Rogers	Works to trees namely - Sycamore - to include a mixture of Crown Thinning, Crown Lifting and Partial Reduction - subject to a Tree Preservation Order(TPO)	Trehaverne	Sophie Rogers:	Schedule 2
(3) PA20/06668 41 Penair View Mr and Mrs Sidebottom	Proposed Garage Conversion and Rear Extension to accommodate self-contained annexe	Tregolls	Jacque Byatt:	Schedule 2
(4) PA20/06470 28 Highertown Mr A Fry	Proposed residential dwelling to rear of 28-28A Highertown, Truro	Trehaverne	James Moseley:	Schedule 2
(5) PA20/07004 2 The Cedars May	Reduce the Monterey Cypress by approx 2 metres	Redannick	Camellia Bullingham:	Refusal recommended as there is insufficient justification for the extent of the proposed works.
(6) PA20/06713 4 Moresk Gardens Mr and Mrs Julian and Pauline Jenkins	Works to trees namely - Ash(T1) - Sycamores (T2 and T3) - Sycamore(T4) - subject to a Tree Preservation Order(TPO)	Boscawen	Sophie Rogers:	Refusal recommended as there is insufficient justification for the extent of the proposed works.

Schedule 1A

(7) PA20/07284 12 Trewidden Close Mr and Mrs Bendle	Proposed extension and conversion of part of garage - resubmission of previously approved PA20/02891 to include a Juliet balcony	Tregolls	Janice Taylor:	Approval recommended subject to no sustainable objection from the neighbours.
(8) PA20/06890 The Plot, Treseders Gardens Mr and Mrs E Cannon	Proposed flat roof first floor extension and reconfiguration of existing dwelling	Boscawen	Jacque Byatt:	Schedule 2
(9) PA19/01094 Higher Newham Farm Mr Angus Johnstone	Approval of reserved matters for access appearance, landscaping, layout and scale in relation to outline planning permission PA14/07792 APP/D0840/W/15/3030407 for 155 dwellings and associated parking.	Redannick	Matt Doble:	Schedule 2
(10) PA19/07322 Higher Newham Farm Mr Angus Johnstone	Proposed development of 87 residential units with associated infrastructure, landscaping and parking.	Redannick	Matt Doble:	Schedule 2
(11) PA20/07385 Tregillian St Clement Mr and Mrs Green	Proposed demolition of existing poor quality bungalow and replacement with two storey dwelling with attached garage and garden summer house in line with consent ref: PA20/04234	Tregolls	Camellia Bullingham:	Approval recommended
(12) PA20/07446 Trevaunance, Comprigney Hill Mr and Mrs Osseiran	Ground floor extension and dormer extensions to the roof.	Trehaverne	Janice Taylor:	Schedule 2
(13) PA20/07590 Garras Wharf, Newham Road Aldi Stores Ltd	Demolition of existing retail units and construction of new Aldi foodstore, reconfiguration of car park, associated landscaping and amended access	Redannick	Tim Marsh:	Schedule 2

Schedule 1B

PLANNING APPLICATIONS – FOR THE MEETING OF 1 OCTOBER 2020 SCHEDULE 1B – APPLICATIONS WITHIN THE CONSERVATION AREA/LISTED BUILDING APPLICATIONS

These applications have been seen by ward members/Planning Committee within the month and therefore have recommendations (far right column). However, following recommendations from the Truro Conservation Area Advisory Committee, these applications may be revisited, upon request, at the Planning Committee meeting.

This schedule (minus any applications revisited at the meeting) will then receive a single ‘en-bloc’ recommendation as per Schedule 1A. If Members of the Planning Committee wish for an application to be transferred to Schedule 2, please inform the Chairman and Clerk by Thursday 24th September at 5pm

for it to be included on the agenda. Please use material planning considerations only.

If the recommendation already states “transfer to schedule 2” there is no need to comment further on this application until the meeting.

Application Details	Proposal	Ward	Comments from Case Officers	Recommendation from Chairman/ Vice-Chairman & Councillors
(1) PA20/05415 Lemon Quay Car Park, Fairmantle Street, Trade Signs Solutions Ltd (Andy Harper)	Application for advertising consent for 1 no non-illuminating single-sided free-standing car park advisory sign and fascia sign	Boscawen	Claire Broughton:	Approval recommended
(2) PA20/05438 15 New Bridge Street Miss Dudding	Change of use of the first floor of the building from Use Class A3 (Restaurants and Cafés) to a flexible Use Class comprising of A3, B1 (Business) and D2 (Assembly and leisure) to provide a yoga/pilates studio, holistic treatment space, community workshop, and function area.	Boscawen	Sophie Rogers: I will be looking to support this application.	Approval recommended
(3) PA20/06960 Lloyds Bank, 7 Boscawen Street Lloyds Banking Group	Listed building consent to replace existing decayed valley rafter, purlin and associated rafters within the rear portion of the roof	Boscawen	Martin Woodley: It is advised that these works are necessary and quite urgent. The supporting information presents a suitable method statement under ‘2.0 Description’ of the Heritage Statement. The works will enhance the heritage asset through ensuring the integrity of the historic fabric.	Approval recommended subject to the agreement of the Conservation Officer.

Schedule 1B

(4) PA20/06889 14 Frances Street L Leoniades and C Owers	Advertisement consent to display one non illuminated fascia sign and one non illuminated rigid bracket sign	Boscawen	Claire Broughton:	Schedule 2
(5) PA20/07137 Truro Crown Court HM Courts and Tribunal Services	Listed building consent for installation of 2 Wi-Fi access points with supporting cabling	Boscawen	Sophie Rogers:	Approval recommended subject to the recommendation of the Conservation Officer.
(6) PA20/07192 Truro Courts of Justice Mr Alex Okbamikael Engie	Listed building consent for installation of 2no. wi-fi points with supporting cabling in the basement custody suite	Boscawen	Claire Broughton:	Approval recommended subject to the recommendation of the Conservation Officer.
(7)(a) PA20/07535 54 Castle Street Mr Dan Thompson	Phased development of a shop and 2 no. residential flats	Boscawen	Martin Woodley:	Schedule 2
(b) PA20/07536 54 Castle Street Mr Dan Thompson	Listed Building Consent for the above	Boscawen	Martin Woodley:	Schedule 2

Schedule 2

PLANNING APPLICATIONS – FOR THE MEETING OF 1 OCTOBER 2020
SCHEDULE 2 – Applications to be considered at the Meeting.

Application Details	Proposal	Ward	Comments from Case Officers	Recommendation from Chairman/ Vice-Chairman & Councillors
(1) PA19/01094 Higher Newham Farm Mr Angus Johnstone	Approval of reserved matters for access appearance, landscaping, layout and scale in relation to outline planning permission PA14/07792 APP/D0840/W/15/3030407 for 155 dwellings and associated parking.	Redannick	Matt Doble:	Reiterated Previous Comments
(2) PA19/07322 Higher Newham Farm Mr Angus Johnstone	Proposed development of 87 residential units with associated infrastructure, landscaping and parking.	Redannick	Matt Doble:	Reiterated Previous Comments
(3) PA20/06470 28 Highertown Mr A Fry	Proposed residential dwelling to rear of 28-28A Highertown, Truro	Trehaverne	James Moseley:	Refusal recommended
(4) PA20/06473 Karensa, Kenwyn Church Road Sophie Rogers	Works to trees namely - Sycamore - to include a mixture of Crown Thinning, Crown Lifting and Partial Reduction - subject to a Tree Preservation Order(TPO)	Trehaverne	Sophie Rogers:	Conditional approval recommended
(5) PA20/06668 41 Penair View Mr and Mrs Sidebottom	Proposed Garage Conversion and Rear Extension to accommodate self-contained annexe	Tregolls	Jacque Byatt:	Refusal recommended
(6) PA20/06889 14 Frances Street L Leoniades and C Owers	Advertisement consent to display one non illuminated fascia sign and one non illuminated rigid bracket sign	Boscawen	Claire Broughton:	Refusal recommended
(7) PA20/06890 The Plot, Treseders Gardens Mr and Mrs E Cannon	Proposed flat roof first floor extension and reconfiguration of existing dwelling	Boscawen	Jacque Byatt:	Refusal recommended

Schedule 2

(8) PA20/07446 Trevaunance, Comprigney Hill Mr and Mrs Osseiran	Ground floor extension and dormer extensions to the roof.	Trehaverne	Janice Taylor:	Refusal recommended
(9)(a) PA20/07535 54 Castle Street Mr Dan Thompson	Phased development of a shop and 2 no. residential flats	Boscawen	Martin Woodley:	Deferral recommended
(b) PA20/07536 54 Castle Street Mr Dan Thompson	Listed Building Consent for the above	Boscawen	Martin Woodley:	Deferral recommended
(10) PA20/07590 Garras Wharf, Newham Road Aldi Stores Ltd	Demolition of existing retail units and construction of new Aldi foodstore, reconfiguration of car park, associated landscaping and amended access	Redannick	Tim Marsh:	Deferral recommended

**A VIRTUAL MEETING OF THE PARKS AND AMENITIES COMMITTEE HELD
ON MONDAY 5 OCTOBER 2020 AT 7.02 PM VIA ZOOM**

PRESENT: Councillors Allen (Deputy Mayor), Biscoe (Mayor), Mrs Callen, Mrs Eathorne-Gibbons, Ellis, Mrs Neale, Ms Southcombe (Chairman), Tamblyn and Wells.

ALSO PRESENT: Councillors Roden & Webb.

APOLOGIES: Councillor Mainwaring-Evans.

Also in attendance: Richard Budge – Parks and Amenities Manager.
Kate Bell – Compliance Officer.

202 MEMBERSHIP OF PARKS and AMENITIES COMMITTEE

The Chairman reported (i) Councillor Mainwaring-Evans had been appointed to this Committee by Council, as arranged by the Town Clerk, & (ii) Ms Lucy Jones had recently resigned as a Truro City Councillor. This left one vacancy on this Committee. The report was noted.

203 DISCLOSURES OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest.

204 OPEN SESSION FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA - VERBAL QUESTIONS

There were no questions.

205 MINUTES

The Minutes of the Meeting held on 7 September 2020, having been before Council on 28 September 2020, were signed as a correct record.

206 CHAIRMAN'S REPORT

Appendix A

The Chairman's report, previously circulated, was taken as read. The Chairman also reported a recent incident of vandalism to the fairy doors & signs on the 'Enchanted Walk' at Coosebean. The Mayor advised he had visited the site earlier that day & had met with the Countryside Ranger & volunteer Mr John Rowe who had created the doors. Mr Rowe had already repaired the damage & was encouraging regular walkers to regulate their visits at different times in an effort to reduce the risk of such incidents occurring in the future. The report was noted.

207 TREMORVAH PLAYING FIELD

The Committee was requested to discuss reports received & monitoring of anti-social behaviour taking place at the play area. The Parks & Amenities Manager reported as follows:

- i. A number of concerns had been raised about the play equipment by some local residents who lived adjacent to the play area. Concerns included use of play equipment by older children & anti-social behaviour including loud noise & vulgar language by users. Residents has also confronted users about their behaviour. He acknowledged these problems had not been anticipated.
- ii. Consultation had taken place by the Friends of Tremorvah (FoT) on the proposal to install additional play & sport equipment, but he acknowledged, not with all the residents who lived adjacent to the play area. He had consulted the closest resident & one item had been slightly relocated as a result.
- iii. Two consultation events had taken place. Firstly, in August a fun day was held on the playing field organised by the friends' group to consult with the local community. Secondly, a further consultation event took place in Café Chaos in November. The event was publicised in the West Briton newspaper & at the FoT bonfire event, which included fund raising for this project. The Council's Community Development Officer had also undertaken consultation using a

PARKS AND AMENITIES COMMITTEE – 5 OCTOBER 2020

questionnaire including an on-line survey using Survey Monkey. Feedback received indicated that, in addition to exercise equipment other facilities were requested including wider footpaths & more bins, benches & play equipment for both younger & older children.

- iv. Positive feedback about the new facilities had also been received (Minute 159 iii refers).
- v. He agreed with local residents to undertake a number of random site visits to the play area to monitor the level of noise. Accordingly, five visits were made during the afternoon at times including 3 to 4pm, & 4 to 5pm & during the evening, both at the weekend & on weekdays & recordings were made. Recordings had also been made by the local residents concerned & sent to the Parks & Amenities Manager. He did hear one incident of a teenager uttering a swear word but, overall, considered there appeared to be no particular issues in this play area. He commented during his site visits noise was mainly made by children & families after school & the loudest noise included screams & yelps of people, both children & adults using the play equipment.
- vi. Since the initial concerns had been raised, the residents had requested that some play equipment be removed on the grounds of safety. In response to these concerns he agreed, on a trial basis, to remove two swing seats & further, to report action taken thus far to this Committee.
- vii. He considered, taking into account the recent change in weather (to cooler wet weather), the return of children to school after the extended summer holidays, & with the novelty of the new equipment wearing off, the situation should improve for local residents. He had recently visited the field on a busy Saturday when there were lots of children, but they were not very noisy. In addition, he had also visited Redannick Playing Field (for comparative purposes). At Redannick the location of the newly improved play area was closer to neighbouring properties than at Tremorvah & the level of noise generated by users was, he felt, comparatively louder.
- viii. He commented that, for information the cost of equipment installation of the new equipment at Tremorvah was £14,057 & over half of this cost related to one piece of equipment.

During discussion by the Committee, a number of points were raised by Members:

- a. They welcomed the verbal report by the Parks & Amenities Manager, expressing general support for his action taken to date.
- b. A number of Councillors commented noise heard at Tremorvah play area did not exceed that experienced e.g. at Redannick Playing Field (where the play area had recently been improved) or outside school (when children were playing outside).
- c. The Parks & Amenities Manager had met with the Chairman of FoT & confirmed the group has retained paperwork relating to the original consultations
- d. In response to a query, he confirmed he had not contacted Cornwall Council's Environmental Protection Team to date. Later in the discussion it was suggested the Environmental Protection Team be requested to undertake noise monitoring at Tremorvah Play Area, following the receipt of complaints from local residents.
- e. In response to a question, the Parks & Amenities Manager had not documented his work on this matter to date. It was suggested that such a report might be a useful record.
- f. In response to a question about whether the play area could be closed at particular times e.g. in the evening, the Parks & Amenities Manager advised this was not possible. During recent works to improve the play area & install exercise equipment both adults & children ignored safety fencing & used equipment.

- g. The Parks & Amenities Manager had advised the concerned residents that the Council could not take enforcement action about anti-social behaviour, but the Police should be notified as appropriate, e.g. via 101 report processes.
- h. Further to reports of anti-social behaviour, the residents had since alleged that some of the play equipment was dangerous & unsafe. In response, the Parks & Amenities Manager confirmed the equipment installed met appropriate British & European standards, had been installed by approved contractors & inspected in accordance with the requirements of the Council's insurers.
- i. The Parks & Amenities Manager offered to provide a written report for the Town Clerk to submit to the next meeting of Full Council.
- j. It was clarified by the Parks & Amenities Manager that residents from two properties had submitted complaints to the Council. He commented that recordings of noise made by the residents were made on the properties concerned but he had made recordings in the play area itself. He summarised the main issue which appeared to be noise, & the majority of noise at this location seemed to be made by young children. He had made five site visits at random times & on two visits had witnessed two swear words.
- k. The Committee generally considered that the play equipment should not be removed from its current location at the present time.

Following further consideration, it was proposed by Councillor Wells, seconded by Mrs Eathorne-Gibbons and:

RECOMMENDED TO COUNCIL that:

1. The Parks & Amenities Committee noted the verbal report made by the Parks & Amenities Manager to the meeting held on 5 October 2020.
2. The Committee supported the action taken by the Parks & Amenities Manager to date, in response to complaints received.
3. A written report, setting out the action taken in 2. above be submitted by the Town Clerk for consideration by Council at its next meeting on 26 October 2020
4. Cornwall Council's Environmental Protection Team be requested to undertake recording(s) of noise levels at Tremorvah Play Area.

208 REQUEST TO TRANSFER CYCLE ROUTE – HIGHER NEWHAM FARM DEVELOPMENT

Appendix B

The Committee was requested to consider a request from Cornwall Council seeking the views of Truro City Council on taking on a section of cycle route that will be running through the Higher Newham Farm development. During a brief discussion the Committee considered it was currently unable to make any comment at this stage. Therefore, it was proposed by Councillor Mrs Eathorne-Gibbons, seconded by Councillor Biscoe, and:

RECOMMENDED that no comment be made to Cornwall Council's request for the views of Truro City Council on taking on a section of cycle route that will be running through the Higher Newham Farm Development, Truro.

209 DAUBUZ MOOR - ROSEDALE RESIDENTS' ASSOCIATION BRIDGE – PROJECT UPDATE

At its meeting on 26 February Full Council agreed that permission be granted to the Rosedale Community Association to construct an appropriate bridge to cross the River Allan from the Rosedale area to Daubuz Moor with the inclusion of such relevant mitigating factors/ features addressing (a) the education of all users of Daubuz Moor (b) the ecology of Daubuz Moor and (c) the deterrence of nuisance on Daubuz Moor. (P&AC Minute 333 & Council Minute 365 (2020) refer.) The Parks and Amenities Manager provided an update which also covered the following item (Minute 210 below). He had chased the relevant officers at Cornwall Council about the transfer of land (including the woodland on the Rosedale side) to

the City Council but it was taking time. Cornwall Council was now attempting to seek a licence to enable the City Council to erect a bridge. He had discussed with the Countryside Ranger the potential design & construction of a V-shaped bridge, about 9-foot long, with a walkway & stiles at either end. The design was similar to bridges installed in national parks. The stiles could prevent motor or pedal cycles but could also exclude wheelchairs & prams etc, a problem which he was unsure at this stage how to resolve. Board walks would be installed at either side to provide access to the bridge. The Countryside Ranger and Maintenance Team could potentially undertake installation during the winter, subject to weather conditions.

During discussion, by Members, various points were raised, including:

- i. Concern was raised people using wheelchairs or prams might be prevented from accessing the Moor from Rosedale. The potential to improve access by local educational establishments (which might include wheelchairs) was highlighted. It was suggested instead of stiles a 'chicane' be installed at either end of the bridge to enable pram access but prevent access by cycles.
- ii. It was suggested access for people with disabilities at both ends of the Moor, including access via Treseders Gardens Moor could be improved. The top path could be improved as an alternative path & hard core used to reinforce paths used by bicycles.
- iii. The balance which the Council needed to make between different factors, including its role as guardian of the Moor, the Moor's semi-wetland geography & the ecological report (commissioned in 2019) was reiterated.
- iv. It was suggested the Committee consider at a future meeting a number of future ambitions as part of the Council's business plan for the 2021-2022 year. Firstly, nature, seeking to ensure natural habitat remained in the City; secondly seeking to extend Daubuz Moor to include two fields of Rosedale Farm (subject to the Countryside Stewardship Scheme) which were also saturated ground; and thirdly, fixing the Leat on the Moor, which might play an important role in providing water in the City as a sustainable activity.
- v. It was commented the riverbank on the Rosedale side of the River Allen was very eroded & continued to deteriorate. It was suggested it be repaired as part of an environment action plan in the future.
- vi. The Parks & Amenities Manager clarified Cornwall Council had approached the City Council about providing a licence pending the future transfer of land. Rosedale Community Association was keen for the project to move forward.

It was proposed by Councillor Eathorne-Gibbons, seconded by the Chairman, and:

RECOMMENDED that the Parks & Amenities Committee consider at a future meeting a number of future ambitions as part of the Council's business plan for the 2021-2022 year: (a) seeking to ensure natural habitat remained in the City; (b) seeking to extend Daubuz Moor to include two fields of Rosedale Farm (subject to the Countryside Stewardship Scheme) which were also saturated ground; and thirdly, fixing the Leat on the Moor, which might play an important role in providing water in the City as a sustainable activity.

It was proposed by Councillor Biscoe, seconded by the Chairman, and:

RECOMMENDED that the Parks & Amenities Manager proceed with the planned works to install a bridge across the River Allen from the Rosedale area to Daubuz Moor (as outlined in his update report above) including obtaining the necessary licences from Cornwall Council and Environment Agency & submitting a planning application to the Local Planning Authority (Cornwall Council).

[This item and the following item were discussed at the same time.]

210 LAND TRANSFER OF PLAYING FIELD AND PLAY EQUIPMENT (INCLUDING FOOTPATH) AT ROSEDALE ESTATE - UPDATE

Previously, the Committee had agreed to consider the results of further investigations by the Parks and Amenities Manager & Town Clerk (including the riparian responsibilities & discussion with Cornwall Council on appropriate reparations under the advice of the Environment Agency, on the state of the riverbank) prior to making such recommendations as appropriate, to the Finance & General Purposes Committee. (P&AC Minute 34 & Council Minute 62 refer). The Parks and Amenities Manager provided an update report – see Minute 209 above.

It was proposed by Councillor Mrs Eathorne-Gibbons, seconded by Councillor Biscoe, and:

RECOMMENDED that:

1. The report be noted.
2. The Parks & Amenities Manager & Town Clerk be encouraged to proceed with the necessary process for the transfer of land including playing field, play equipment, footpath woodland from Cornwall Council to Truro City Council

[This item and the previous item were discussed at the same time.]

211 HEALTH AND SAFETY

The Compliance Officer provided her regular update report following the on-going coronavirus pandemic (Minute 153 refers). The Compliance Officer reported, in line with central government guidance a QR code had been posted up at the Tennis Pavilion adjacent to the Tennis Courts at Boscawen Park. If users cannot use the QR code the Council could not have a written form as the tennis courts were unstaffed and therefore there were GDPR concerns. If there was an issue, then the Council would have a record of the users through its online booking system.

The Council had been asked to produce a QR code for the football pitches which teams using them could scan. Central government guidance was not definitively clear but, after consideration, it was decided a QR code was not required at the football pitches as there were no internal facilities available to them. The Compliance Officer stated she was happy to review any guidance that was thought to be relevant to this or any other area.

She explained that in staffed Council premises open to the public, such as the Library, members of the public were requested to provide contact details in writing if they were unable to use the QR code for any reason.

It was also considered a QR code was not required by Boscawen Park as a whole due to the many entrance & exit points. Councillor Wells commented QR codes needed to be displayed at enclosed spaces where people spent 15 or more minutes & scan information for a particular location was linked to a particular site until 12 midnight on the day of visit. It was considered a QR code was not needed at the Café in the Park because it was currently operating as a takeaway only. The report was noted.

212 PUBLIC CONVENIENCES

Appendix C

The Compliance Officer provided her regular update report at the meeting (Minute 154 refers). She continued to chase the Council's contractor for the deep clean to the Hendra Play Park public conveniences which was awaited before the facility could be re-opened. A second hinged support rail was due to be fitted to the disabled toilet at the Leats shortly following a request via disability Cornwall. The report was noted.

213 VICTORIA GARDENS

The Committee was requested to consider a request from Truro Cultural Compact (working with Salt Projects Ltd & Truro BID) to use Victoria Gardens on 22 & 23 October 2020 16:00 - 22:00 for a community film workshop (for the virtual light switch-planned for November). Due to timescales a resolved decision was requested. In representing the application, the Parks and Amenities Manager requested the Committee consider asking the event organiser to make a small charge to cover staff overtime costs incurred. He also reported the comments of the Council's Compliance Officer, firstly, the event organiser's public liability insurance was £1M but Employers' Liability insurance was £10M, she suggested the amount of public liability insurance be increased by the organiser. Secondly, she suggested Victoria Gardens be closed to members of the public prior to this use commencing, thirdly, Council staff be available to let people in and out whilst the Gardens were being used. Finally, she commented she was not clear how many chaperones there would be. The Parks & Amenities Manager also commented an electricity supply was not required because the torches & fairy lights to be used were battery operated. He agreed closing the Gardens early for the duration of the proposed use was sensible. He also considered any agreed use cease by 9pm at the latest to prevent any noise nuisance.

Councillor Biscoe stated he was a member of the Towns Fund Board, which had been awarded Accelerator Project funding for this project (amongst others).

Pursuant to Standing Order 16. B. due to event timescales the Committee agreed to make a resolved decision at the meeting. Following consideration of the application & report by the Parks & Amenities Manager:

It was proposed by the Chairman, and

RESOLVED that permission be granted (a) subject to the usual terms and conditions, including appropriate compliance conditions and (b) the following additional conditions:

- (i) Clarification on the number of chaperones during the period of use;
- (ii) Public Liability Insurance to be increased from £1M to £10M;
- (iii) Council staff to be responsible for letting people in & out of Victoria Gardens during its use & the organizer cover the cost of staff overtime required; and
- (iv) The use cease by 9.00pm at the latest.

214 BOSCAWEN PARK AND THE SWANPOOL

Dredging of Swanpool – Update

The Parks and Amenities Manager reported there was no change to report since the last meeting. It was hoped funding for this project might be available in the future via the Towns Fund Scheme.

215 IDLESS NURSERY

Project Update

Further to Minutes 158 & 163, the Parks and Amenities reported the deadline for the return of tenders for waste water drainage systems for the new nursery site was 5 October 2020. The results of the tender exercise would be reported by the Council's Project Manager to the Parks & Amenities Manager in due course. A further report was expected to be made to the Committee at its next meeting on 16 November. Outside works would take place dependent on the weather conditions during the winter. He had also chased Western Power for a start date for electricity connection works which had been arranged in August. At this stage, the new nursery was not anticipated to be opening before Spring 2021. The report was noted.

216 PARKS AND AMENITIES MANAGER'S REPORT Appendix D

Members received the Parks and Amenities Manager's report. He reported over 100 people had attended the Green Truro virtual conference & his thanks was echoed by the Mayor. Further, it was suggested by a Councillor that the installation of an electricity supply at Waterfall Gardens (to facilitate holding future events in the Gardens) be considered in the future. A Councillor also suggested the Parks & Amenities Manager liaise with Network Rail to ensure that, following the completion of the on-going viaduct repairs, any replacement hedge installed on the boundary with Cornwall Council's car park be constructed to the correct specifications. The report was noted.

217 LETTERS OF APPRECIATION

Two emails of appreciation about the new play improved area at Redannick Playing Field & planting in the City were reported by the Parks and Amenities Manager.

218 CORRESPONDENCE

There was no correspondence.

219 DATE OF NEXT MEETING

The Chairman confirmed the next Committee meeting was scheduled for Monday 11 November 2020 and it would be a virtual meeting.

The meeting closed at 8.32pm.

-----CHAIRMAN

CHAIR'S REPORT FOR SEPTEMBER2020
Parks and Amenities Committee Meeting



The town is still looking full of colour - it has been wonderful to enjoy an Indian Summer of 'mellow fruitfulness'. Thanks so much to the Parks staff for giving the community and visitors this enjoyment. The Parks are looking similarly glorious, as are the hanging baskets.



Wild Truro is continuing to attract wildlife and compliments. It shows what is possible in an urban environment. It is an infinitely more sustainable way of gardening and has been well received by the public.

The woodlands are also looking amazing - new additions all the time to the path network in both Coosebean and Glasteinan. There is also extra natural artwork at Coosebean - including a unicorn. With a management place, thanks to Chris Waddle, we can expect our woodlands to thrive for the benefit of people, biodiversity and climate.



I am extremely grateful to the Mayor and Senior Management at the council for supporting the Right Tree:Right Place webinar. We had many more delegates than we could have hoped for, excellent speakers and a lively panel discussion at the end. Liam and Chris showcased the work in Truro. It was held together brilliantly by Taren-lee Corin who mastered the art and science of webinar hosting and, having attended quite a lot of Zoom seminars recently, I can say there were less hitches on this than any and any glitches were down to individuals' wifi. Delegates have expressed a wish to keep in touch and for further events. We will set up some sort of forum, possibly on Cornwall Council's Hive - <https://letstalk.cornwall.gov.uk/carbon-neutral-cornwall>

Unfortunately, there has been some tension between play equipment users at Tremorvah and local residents. This has mostly been in the evening and occurred at easing of lockdown so it is hoped and likely that this will settle. Thanks are due to the Parks

Finally, a thank you to Hendra Community Association for tidying up the notice board - these

boards could be really important for neighbourhoods to keep connected and informed and share information about events etc. Damien told me the good news that Kathy (the cat on the lost poster) is now home. She was being looked after by the residents of the pods at Carrick House! Bet she goes back there often!!

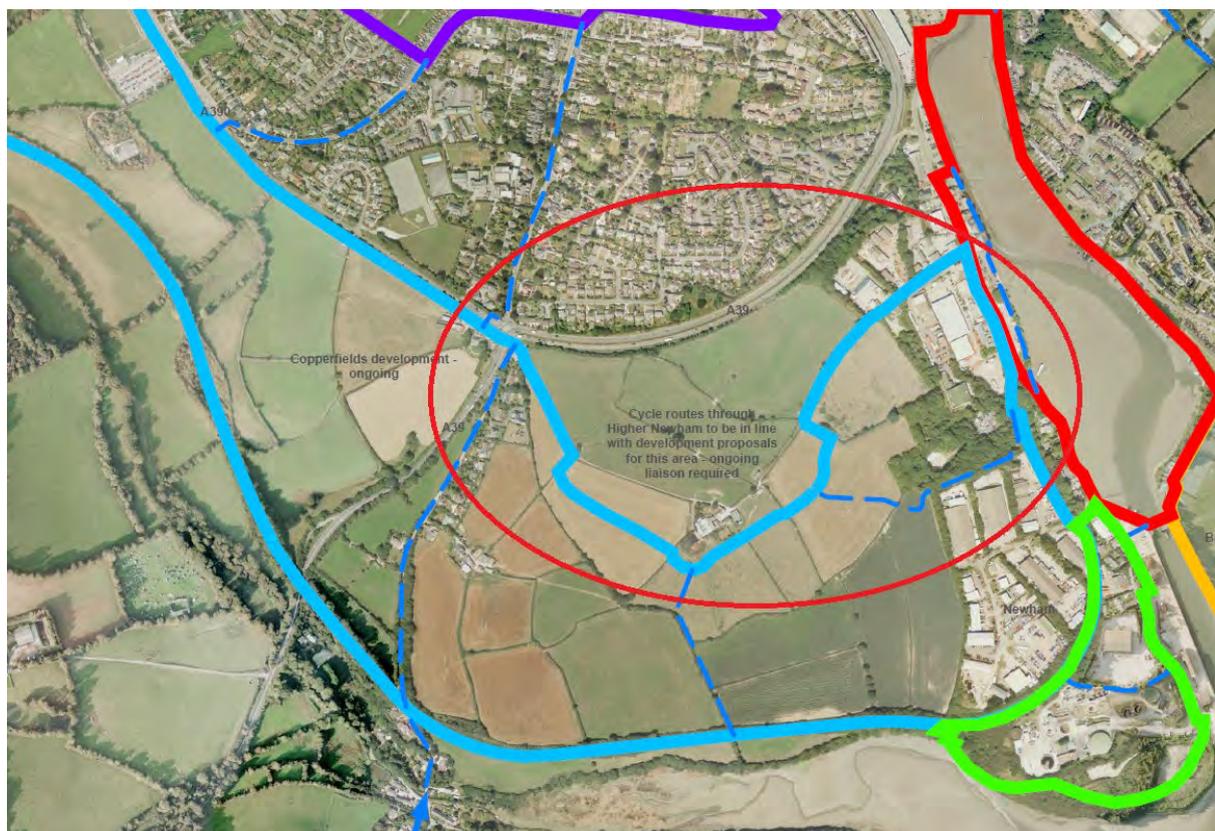


From: Mark OBrien
Sent: 30 September 2020 13:16
To: Roger Gazzard
Subject: Cycle route through Higher Newham Farm

Hi Roger,

I've been asked to seek a view from City Council as to whether in addition to taking on the Newham Trail section of this Truro Loop, whether they may also be minded to take on the section that will be running through the Higher Newham Farm development?

Any thought on this would be welcome.



Many thanks

Mark

Mark O'Brien

Community Link Officer | Truro & the Roseland Community Network Area

Localism Team | Communities Service | Neighbourhoods Directorate

Public Conveniences Update:

Public Conveniences – Open Items

Hendra Play Park is still closed and awaiting a deep clean from the Council's providers. I have escalated this issue with our account manager.

Due to medical issues there are still two members of staff off work. We are close to supporting one person back to work through a phased return.

Kate Bell
Compliance Officer
30 September 2020

Parks and Amenities Manager's Report:

Use by Organisations

- i. Permission for football training has been extended to 31 October 2020 for various Grasshopper teams at Boscawen Park. The U11s Reds and Greens have also had extended permission for training at Tremorvah until the end of October.
- ii. Truro Baptist Church decided to cancel their planned fireworks event at the Donkey Field due to the change in central government Covid-19 restrictions effective from 7 September.
- iii. Hickory Dickory Rock were granted permission to run for two under 4s movement & music classes, each class limited to a maximum of 20 adults (including their children) on Tuesdays in school term time at 10:15 - 11:00 & 11:30 -12:00.
- iv. City of Truro Male Choir were granted permission to use the Duck Pond area for filming as part of virtual performance on 4 & 8 October 2020 09:30 – 14:00.

Friends of Victoria Gardens

- i. We are looking at doing a re-launch of this Group, but central government Covid-19 restrictions may impact on this work.
- ii. Bandstand and Shelter - Calibre Metalwork is carrying out a full condition survey this week.

Redannick Playing Field

Following a report received the old access gate leading from Observer Close was removed due to vandalism & is being replaced by the Maintenance Team. It appeared that the gate had been vandalized at some point since the beginning of the lockdown.

Green Truro Festival - Friday 18 to Sunday 20 September

Due to the ongoing Covid-19 pandemic & changing of central government rules the following events were cancelled: Saturday 19 September: Akoostigwyr (Green Akoostica) 15:00 – 17:30 - busking style entertainment for people to enjoy; & Sunday 20 September: Story Telling & Nature 2 session 10 - 11 am & 12 noon – 1pm. Friday's conference held via Zoom was a huge success and all credit is due to the Chairman of the Parks and Amenities Committee and Events Co-Ordinator.

Daubuz Moor

Network Rail is undertaking works to the foundations of the viaduct & as part of this work they are placing rock armour on the riverbank to strengthen it. Network Rail has consulted the Countryside Ranger & myself about causing minimal impact to the area. Access by Network Rail will be via the Cornwall Council carpark over the hedge.

Boscawen Park – Truro Canoe Club Boat Shed

The Council's Maintenance Team has been busy installing a new power cable across Boscawen Park to supply the new boat shed.

Allotments

We have some four vacant plots at present, and we are currently working to get them let. This takes time because some people who have been on the waiting list for a lengthy period & their contact details have changed.

Hendra Park

I'd like to record my thanks to Hendra Community Group who have been busy cleaning & tidying up the noticeboard in Hendra Play Area. The Group is going to use the noticeboard for their community news.

RECOMMENDED:

That the report be noted.

Richard Budge, Parks and Amenities Manager.

30 September 2020

**ZOOM MEETING OF THE GRANTS SUB-COMMITTEE HELD ON
MONDAY 12 OCTOBER 2020 at 6:15pm**

PRESENT: Councillor Wells (Chairman), Biscoe (Mayor), Allen (Deputy Mayor), Mrs Carlyon, Mrs Cox, Rich, Roden, and Ms Southcombe

Also in attendance; Roger Gazzard, Town Clerk/Responsible Financial Officer.

1 APOLOGIES

No apologies of absence were received.

2 DISCLOSURE OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest to report.

3 OPEN AGENDA FOR ELECTORS OF TRURO RELATING TO ITEMS ON THIS AGENDA VERBAL QUESTIONS (5 minutes only)

There were no members of the public present.

4 MINUTES OF THE GRANTS SUB-COMMITTEE MEETING HELD ON 15 JUNE 2020, HAVING BEEN BEFORE COUNCIL ON 29 JUNE 2020

The minutes were agreed as a correct record.

5 FUNDING AVAILABLE FOR DISTRIBUTION

Members considered the budget for 2020/21 of £15,597 less the £2,600 allocated to grant applications awarded in June 2020 leaving a total of £12,977 for allocation at the meeting.

6 GUIDANCE FROM THE CHAIRMAN

Councillor Wells (Chairman) confirmed that the remaining amount for the financial year would be sufficient to cover all grant requests submitted. The Town Clerk commented that over 30 organisations, including previous applicants, had been contacted to remind them about the grants provision, and the only applications received are the ones at this meeting. Councillor Wells (Chairman) indicated that depending on the amount of applications received there may not be a meeting ahead of the Finance & General Purposes Committee meeting in November or that any applications would be considered in that meeting.

7 GRANT APPLICATIONS

(Appendix A)

The Committee considered applications (attached) under the appropriate section of The Local Government Act 1972 as amended.

Following guidance from the Chairman, it was moved by Councillor Wells (Chairman) and

RECOMMENDED that the attached recommendations totalling £2,300 be referred to the Finance and General Purposes Committee for approval and the remaining balance of £10,697 be carried forward to the next Grants Sub-Committee meeting.

8 **LETTER OF THANKS**

The Chairman drew members' attention to the letter of thanks from New Beginning Community Association Malabar for their grant which was awarded in June 2019.

The letter of thanks was noted.

The meeting closed at 6:37pm

CHAIRMAN

To: The Mayor (Councillor B Biscoe)
 Deputy Mayor (Councillor Mrs J Allen)
 and Members of the
GRANTS SUB-COMMITTEE:
 Councillors Mrs Carlyon, Mrs Cox, Rich, Roden, Ms Southcombe and Wells

SCHEDULE OF GRANT APPLICATIONS – October 2020

Applicant/Purpose of Request		Decision £
1	<p>Drama Express</p> <p>Total cost of project £2,000. Previously received a grant from TCC of £500 on 18th December 2020 for a Drama Express workshop programme.</p> <p>Proposed by Councillor Roden, seconded by Councillor Cox to allocate the total grant requested on the condition that that if the proposed event does not go ahead the grant is returned to us.</p>	£750.00
2	<p>Popp Theatre presents Gwariva</p> <p>Total cost of project £53,789.00.</p> <p>Proposed by Councillor Cox, seconded by Councillor Rich to allocate the total grant requested.</p>	£750.00
3	<p>Truro Canoe Club</p> <p>Total cost of project £12,160.00. Previously received a grant of £500.00 on 30th June 2020 for beginners kayaks.</p> <p>Proposed by Councillor Cox, seconded by Councillor Mrs Carlyon to allocate the total grant requested.</p>	£800.00

**ZOOM MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON
MONDAY 12 OCTOBER 2020 at 7:00 pm**

PRESENT: Councillors Wells (Chairman), Biscoe (Mayor), Allen (Deputy Mayor), Mrs Callen, Mrs Carlyon, Mrs Cox, Mrs Eathorne-Gibbons, Rich, Roden, Ms Southcombe and Mrs Stokes

Also, in attendance: Roger Gazzard, Town Clerk/Responsible Financial Officer
Ms Joanne Trevelyan, Financial Officer

APOLOGIES: An apology of absence was received from Councillor Mrs Nolan.

220 DISCLOSURE OR DECLARATIONS OF INTEREST

There were no disclosures or declarations of interest reported

221 MINUTES

The Minutes of the meeting of the Finance and General Purposes Committee held on 14 September 2020, having been before Council on 28 September 2020, were confirmed and signed by the Chairman as a correct record.

222 MANAGEMENT ACCOUNTS APRIL TO SEPTEMBER 2020

The Town Clerk informed the Committee that he had reviewed the transactions for the financial year to date and the anticipated position for the remainder of the year, particularly the loss of events and rental income due to the pandemic, The Council reset the budget following the first quarter and the Town Clerk recommended that the budget is reset again in order to make sense of the spending (in light of the pandemic) for the rest of the year. He highlighted the huge impact the coronavirus has had on the City Council's income. However, he was confident that with the reductions in expenditure we had implemented and the income from the furlough scheme would mean the Council would break even this year. In addition, Cornwall Council was the only principal authority in the country to offer Town and Parish councils a financial support scheme and he would be applying to this scheme before the end of October. The Town Clerk indicated to the Committee that it was likely there would be a further £25,000 coming from Cornwall Council for road closure costs to cover the period up to the end of the calendar year., for which an application had been put in and it was hoped he would hear back in a week or so. .

Covid-19 Marshals

Town Clerk informed the Committee that he had put in a request for marshals for Truro, especially to cover busy times like late night shopping etc.

Library Fines

The Town Clerk commented that Cornwall Council had requested that all devolved libraries waive late returns fines on library books across the county for the remainder of the financial year, but added different libraries, as they were run by different councils, had differing views on this.

Members discussed the issue, including points such as the importance of fines to encourage the return of books in order for others to read them, and that as the City Council was now running the service, it should be up to the City Council as to whether fees should remain in place. Consideration was also given as to whether, should the fees be waived, the City Council should ask Cornwall Council for reimbursement.

Town Clock

Members had concerns over the length of time this was taking to complete and discussed that Heritage Lottery may be able to offset a substantial sum of money towards this. The Town Clerk confirmed that he would be contacting Heritage Lottery further about this and was aware of the short time frame.

Community Navigator

Councillor Mrs Carlyon asked about the work of the Community Navigator during the pandemic. The Town Clerk replied that a sub-group of Councillors had met with her and there would be a report at the next meeting of the Finance & General Purposes Committee.

Britain in Bloom Budget

Councillor Mrs Carlyon asked about the amount of the budget usually allocated for the competition. The Town Clerk spoke about the work of the Parks & Amenities team, and explained that most of the work for the competition took place as part of the work of the department, and that the work on the floral displays in the City Centre was funded by Truro BID.

Café in the Park

Councillor Roden spoke about the increased takings (50%) of the Café in the Park since its relocation, and Members discussed the need to make a decision, possibly in the spring, about the use of the existing café once the construction of the new pavilion was complete, and what it may be used for.

It was proposed by the Chairman and

RECOMMENDED

- 1 That the above estimates are amended from the figures agreed in July to reflect the impact of the coronavirus in the current financial year.
- 2 That we introduce charges for overdue books in the Library from 1st January 2021
- 3 The City Council opens negotiations with Heritage Lottery in relation to the clock tower.

223 GRANTS

(i) Grants Criteria

Members discussed the updated grants form and guidance notes. It was suggested that a clause is added to the document stating that the money must be returned to the City Council if it comes to the Council's attention that it is not being used for the purpose for which it was given.

It was therefore proposed by Councillor Wells (Chairman) and

RECOMMENDED that the updated form is approved subject to a clause being added to the document stating that the money must be returned to the City Council if it comes to the Council's attention that it is not being used for the purpose for which it was given.

(ii) Grant Schedule

The Town Clerk/Responsible Financial Officer presented the grant application schedule and proposals that members of the Grants Sub-Committee had agreed prior to this meeting. Three applications had been considered and the full amounts requested agreed.

A total of £2,300 had been considered as the final allocation.

Councillor Wells (Chairman) proposed, and it was

RECOMMENDED that grants be allocated as per the Grants Schedule.

224 HR POLICY

Members reviewed the updated Preventing and Managing Violence and Aggression Policy. The Town Clerk informed Members that this document had been amended as there had been particular issues throughout the summer. It was highlighted that the wording was incorrect under the heading 'Aim of Policy' on the last bullet point where it should state 'Reinforce' not 'Re-enforce'.

Councillor Mrs Cox asked if the wording on the last page 'will be liable to prosecution' could be changed to 'will be **subject** to prosecution'. Councillor Wells (Chairman) indicated that it may be worded this way for legal reasons and the Town Clerk confirmed he would look into this.

It was proposed by Councillor Eathorne-Gibbons, seconded by Councillor Roden and unanimously

RECOMMENDED that the updated HR Policy be approved subject to the amendment of the word 'reinforce' on page 1.

225 CORRESPONDENCE

Community Governance Review

The Town Clerk informed members that he had received correspondence regarding the Community Governance Review from Cornwall Council. Members expressed concerns that the City Council's views had been recorded inaccurately, as per item 78 in the report:

"78. Two submissions were received in support of the recommendation, one from the Truro City Council who have resolved to take no further action, and one from community group within Kenwyn parish. No further proposals were made, during the public consultation in relation to this recommendation"

The City Council had, in fact, commented that Gloweth should be part of the Truro Parish boundary. It was discussed that the implication of this recommendation which would go to a meeting of Cornwall Council on 4th November, was that there could be no further consideration of this matter for 2 years, starting 2021. Other councils had

requested a deferment of their boundary review until the 2021 elections and were allowed to therefore continue a review immediately from May 2021 when their council was likely to have changed.

It was proposed by Councillor Roden, seconded by Councillor Wells (Chairman) and

RECOMMENDED that the City Council write to Cornwall Council clarifying the error in their report, and that the City Council felt Gloweth should be within Truro Parish boundaries.

Cllr Biscoe (Mayor) wished for his name to be recorded as having voted against this recommendation.

226 DATE OF NEXT MEETING – FINANCE AND GENERAL PURPOSES COMMITTEE

The Chairman confirmed the next Committee meeting would be held via the Zoom platform on Monday 23 November 2020 starting at 7.00pm.

The meeting closed at 7:48pm

CHAIRMAN

Tremorvah Playing Field – Play Area

History

The Friends of Tremorvah Playing Field was founded when a group of users decided there was a lack of facilities within the recreational space at Tremorvah. They felt it needed improvement and more equipment as this was the largest open space in the area. The group formed itself as a friends' group and began consultation with users of the field.

Consultation Process

A survey form was drafted, and this was the basis for the consultation.

A consultation event took place on the field on 29 July 2018. There was a small fun day arranged with a bouncy castle and skittle alley, along with free teas and coffees and users were encouraged to fill out the consultation forms.

A further consultation took place at Cafe Chaos on 13 September 2018 at 6pm and the Council's Community Development Worker also conducted a survey via survey monkey.

Once all the feedback had been received and reviewed a conclusion and summary was drawn-up. This confirmed that the main items which came forward from the consultation process were a need for further exercise equipment along the pathway way, more play equipment for older and younger children, more bin facilities, more seating, an extension to the path (in terms of width) for users going to and from the local schools and possible activities for dog walkers to participate with their dogs.

Copies of the survey results can be supplied on request.

The work of the group was also advertised via posters on the gates, social media, local press and at the Bonfire Night event. Updates were also reported to the Parks and Amenities Committee.

Funding

The group set about trying to find ways of funding the project and obtained funding from Cornwall Council's section 106 scheme. An application was submitted to Cornwall Council together with a letter of support provided by the local ward councillor Councillor Bert Biscoe. The group was lucky enough to secure funds of £33,899.82.

The Friends of Tremorvah Playing Field, who run the annual bonfire event, also supported the project, and raised a fantastic sum of £1,250. The City Council funded the balance of funds it cost to install the equipment from the Play Equipment Fund.

Next Stage

The group then met, selected preferred suppliers, and began a tender process for the supply and installation of exercise equipment. The tender process was completed, and the successful company was the Great Outdoor Gym Company.

The group also worked alongside the Friends of Redannick Park, and, following an exceptional offer to both friends' groups of half-price equipment from the company Kompan, the equipment

was divided between the groups based on the requirements arising from their respective consultations.

The Installation of Equipment

The first installation was the exercise equipment, which was installed and completed in April 2019. The group's lead contact and I met and a location for the equipment was decided, following advice to install the equipment as a cluster. We also met the neighbour who directly looks out over the park onto the proposed site. The position of the equipment was adjusted slightly following negotiations.

The next stage was to obtain quotations to install the equipment and safety surfaces and once again this was tied in with the Redannick group to find a competitive price. The installation began at the end of July 2020 and was completed in mid-August, although problems occurred including not only teenagers breaking in through the safety fencing to use the equipment but also parents with their young children. The wooden fencing was installed by the Council's Maintenance Team and the park was opened finally in early September.

The complete cost of installation of the equipment has, to date, come to £56,081.47.

Complaints

The Council then started receiving complaints including via email from local residents. These related to the noise created by users of the equipment, along with safety concerns that users were misusing the equipment, and someone could be seriously injured. I and the Compliance Officer responded to these concerns and also advised that Devon and Cornwall Police should be contacted if a nuisance was being caused.

I had arranged to meet one of the residents on a completely different matter on 11 September and other residents took the opportunity to also meet me to raise their concerns. At this meeting I advised that I would carry out some monitoring of the area concerned which I agreed to record. I also suggested that the residents also record sound related incidents. I advised that the Council could temporarily remove the equipment. The Parks and Amenities Committee decided not to recommend this at the meeting held on 5 October (P&AC Minute 207 refers.)

Monitoring

Monday 14 September at 4.05 pm monitoring only, no recording taken as very quiet. Contact made with resident to advise.

Recordings taken:

Wednesday 16 September at 3:32pm

Saturday 19 September at 11:40am

Tuesday 27 September at 6:36pm

Saturday 26 September at 4:49pm

I also took a recording at Redannick Playing Field Play Park whilst meeting the friends' group on Friday 25 September at 3.46pm. The noise was far excessive than anything I had witnessed or recorded at Tremorvah.

Recordings were also received from a resident which were deemed by me to be acceptable noise levels, apart from some obscene language by youngsters on one recording.

The recordings received for the weekend of 3 and 4 October are noisy and include foul language, as did further recordings received by me during the Parks and Amenities Committee meeting.

Copies of all recordings are available on request.

Conclusion and Considerations

- Whilst the friends' group carried out much consultation individual residents were not approached directly.
- There are two residents who have complained.
- The Council has also received a letter of congratulations from a resident on how wonderful it was to see the new equipment, which was reported to the Parks and Amenities Committee on 7 September.
- The equipment chosen was selected to meet recommendations arising from the consultation.
- The Council has requested youth workers to engage with the users.

Options

One particular piece of equipment seems to be causing the noise concerns.

Options are:

- To leave this equipment where it is and monitor the situation. Contact has been made with Cornwall Council's Environmental Protection Team who have advised that the residents could be provided with monitoring equipment so a judgment can be made if the noise is deemed to be unacceptable; however, this is very difficult to assess.
- To relocate the equipment. The cost of purchase of the piece of equipment was £2024.52 plus VAT. The cost of installation £489.60 plus VAT and the cost of safety surface was £11,659 plus VAT. Relocating the equipment will result in the original safety surface having to be scrapped.
- To modify the equipment and the park to enable the area to be locked at night.

Parks and Amenities Manager's Conclusion

This area is being used by teenagers as a meeting point because it is a new attraction and, apart from making noise and showing off to each other, there are no real anti-social behaviours taking place. There has been no evidence of drinking, drug taking or violence just teenagers meeting up and hanging out together. The situation will improve as the dark evenings draw in and the weather gets colder and wetter, but it may return as the season changes next year.

Recommendation to Council:

That the Council continues to monitor the situation.

**Richard Budge
Parks and Amenities Manager
21 October 2020**

Town Clerks Report Council 26th October 2020

Financial Position

The Finance & General Purposes Committee reviewed the budget based on transactions to the end of September and anticipated figures to the end of the financial year. A number of budgets have been amended to account for the impact of the coronavirus on the operations of the Council.

I reported last month that Cornwall Council was the only principal Council in the country to open a financial assistance scheme for Town and Parish Councils. I have submitted a financial claim of £111k to Cornwall Council for loss of income and increase in cost due to the coronavirus for the period to the end of September.

Healthy Streets Consultation

The Finance & General Purposes Committee set up a working group of Councillors to work with the research company to agree consultation questions and then work with the research company through the process up to the point where the company issues a report on its findings to the Council.

The September Council approved the appointment of consultants to carry out this work. The working group has met again with the consultant and the fieldwork is starting.

The consultant has provided a project plan which indicates that there is a possibility that we could have the final report in time to consider at the December full Council meeting. There are currently uncertainties created by the pandemic which could delay this.

Towns Fund

1 Main Towns Fund schemes

The Towns Fund Board has met and approved the Boscawen project to go forward. A meeting of the working group is being arranged in the coming days and there will be a report to the Parks & Amenities Committee at its next meeting. It may be that there will need to be a special meeting of Parks following that due to the pace of development of the scheme and the timetable to submit the proposal to the government.

2 Delivery of Accelerator Projects, (Boscawen Park pavilion, St. Clement St. Day Centre, Mobile Stage, City Centre Infrastructure improvements)

The City Council is responsible for delivery of the above schemes before the end of the financial year.

Infrastructure (£198k)

- New seating and benches (up to 100)
- New cycle racks and storage for 100 bikes
- Parklets, individually designed.

Work is currently being carried out on design and location of each of these elements and a report will be submitted to the Parks & Amenities committee in November and a planning application also made in November.

Mobile Stage (£82k)

- New stage on trailer
- New audio equipment and lighting
- Construction of garage.

Work has started on the specification for the stage which will be tendered.

St. Clement Street Day Centre

The contractor is on site with a completion date at the end of February.

Boscawen Park Pavilion contribution

Final work to gain building regulations approval is nearing completion following which the scheme will be tendered.

City Centre-Covid Marshalls

During the initial period when High Street reopened in the Summer a grant was provided which paid for marshalls to assist shoppers with social distancing and additional CCTV monitoring.

Cornwall Council has been awarded a further grant for this purpose for the run up to Xmas recognising that there will be more shoppers at this time. We have asked if Truro could be provided with some marshalls during busy times paid for out of this grant; and are awaiting an answer.

Covid 19 Pedestrian Management

We worked with the BID, highways and Cornwall Council in the summer to enable the re-opening of the City Centre by introducing a pedestrian management scheme. The costs, which are largely road closure marshalls was paid until the end of August by grants from Cornwall Council. The City Council agreed to continue with the scheme whilst it was required on safety grounds and provided a budget sufficient to take it to the new year. Cornwall Council has been successful in obtaining further grant funding for this purpose and we have requested that we are refunded for this work.

Council Vacancy

Our current vacancy is with Cornwall Council election office. I expect to be able to report to the meeting whether it will be filled by election or co-option.

Cornwall Council Car Parking Free Day

Cornwall Council has offered a free parking day in the lead up to Xmas and the Truro BID is asking for Saturday 5th December.

Recommendation

That the report is noted.

Roger Gazzard
Town Clerk

Council

26th October 2020

Neighbourhood Plan

Background

In May 2018 the City Council resolved to enter into a process with Kenwyn Parish Council to revise the Truro & Kenwyn Neighbourhood Development Plan.

The City Council delegated authority to a Steering Committee, consisting of equal members with Kenwyn Parish Council, to recommend a revised Plan to the City Council. The Steering Committee was given authority to elect an independent Chair and carry out public consultation.

There were a number of specific reasons for revising the Plan, some of which are listed below, as well as the general need for it to remain a strategic planning document. Once a Plan is over two years old its weight in planning terms begins to wane: -

- As our original Plan was a “frontrunner”, some of the policies now being routinely included in Plans were not been considered at the time we drew up the Plan. A revision would allow us to consider introducing such policies as the second homes policy, and an article 4 direction requiring planning approval to convert homes into homes of multiple occupancy.
- The Plan recommended work being carried out to draw up a “local list” of properties which are of significant planning importance but not intruded on the statutory list. This work has been carried out and could be included in a revision.
- There is the revised development brief for the development area north of the A390. If we are involved through the Neighbourhood plan process in its development we will have a significant input into the proposals. The
- The work currently commissioned by Cornwall Council into “Future Thinking” may lead to conclusions which could be built into the revision, and the work on the master planning for the Pydar Street site was recommended in the Plan.

The Steering Committee has been meeting to progress the revision.

At the meeting of the 12th May 2020 there were three main actions stated as required to progress the document, including:

1. The preparation of a Landscape Strategy to support revised Policy
2. Housing supply and sites recommendations
3. Policy changes to support (principally):
 - City centre economy;
 - Landscape and edges protection;
 - Langarth masterplan;
 - Changes required for education and open space requirements.

In addition, the Planning White Paper has now been published, which includes subject matter relating to Neighbourhood Plans.

The Committee met again on the 19th October and received a detailed update on the above topics. In particular the landscape consultant provided a very thorough and informative presentation on the Landscape work to date.

The committee held a long and detailed debate regarding whether to develop a “development boundary” for the City. The benefit is that it would provide a stronger case for refusing applications outside of the boundary, measured against the delay, considered to be six months, that it would cause to the development of the revised Plan.

The decision of the Steering Committee was that we should put a development boundary in place. In terms of delay the work involved in developing the boundary is not particularly onerous but the legal advice is that we would need to repeat the public consultation as it represents a significant change to the Plan we consulted upon. In view of this it is important that both the City Council, and Kenwyn Council ratify the decision.

Recommendation

The City Council considers whether to ratify the recommendation of the Neighbourhood Plan Steering to introduce a “Development Boundary”.

Roger Gazzard

Town Clerk

Council

26 October 2020

Brittany Ferries

At a recent meeting of the Mayors group the following statement from Brittany Ferries was discussed; -

The two-way trade facilitated by the Plymouth Roscoff ferry link touches every part of Cornwall. It generates significant revenue into the Cornish economy, and also underpins the very strong twinning culture between the Celtic cousin-regions of Cornwall and Brittany. This is all very positive and good for the future.

However, the operator, Brittany Ferries is in difficulty, as is much of its industry, due to Covid. The company is seeking support from the French Government. We realise that the UK cannot intervene to support the company but we must ask you if you would engage with the Foreign Office and seek either ministerial or ambassadorial advocacy on behalf of the Cornish economy and ancient cultural synergies, to encourage French government intervention.

Brittany Ferry's CEO spoke last week and said that he is confident about the next 12 months. In terms of the lead-in times for the visitor trade, or planning periods for producers, 12 months is simply inadequate. It is hard to see any alternative emerging quickly. The consequence of the ferry ceasing operation would be a hammer blow to the Cornish economy. Please act urgently.

Recommendation

That the Council writes to the government as requested by the Company

Cllr. Bert Biscoe

Mayor